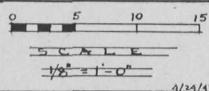
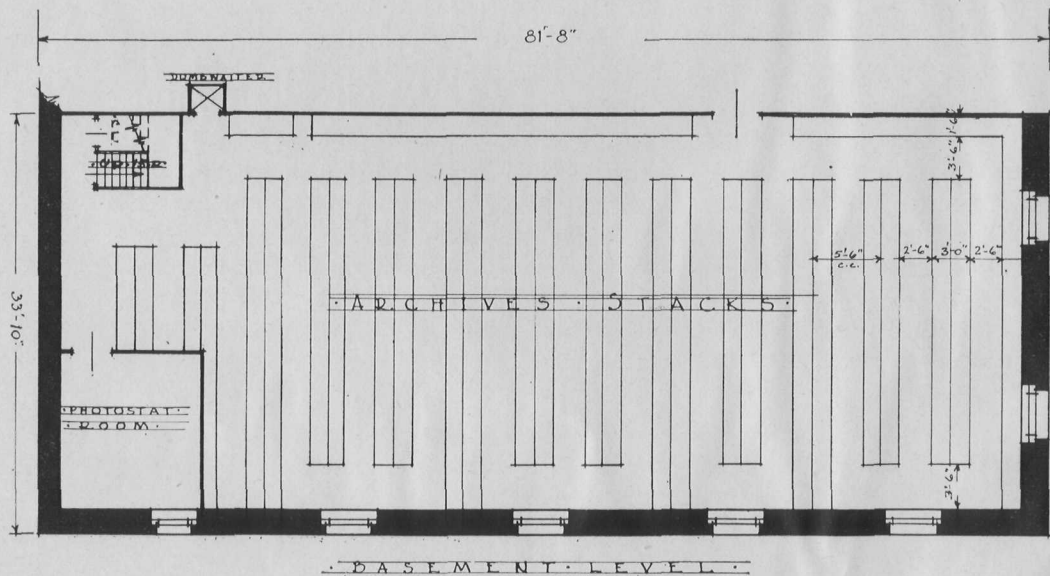
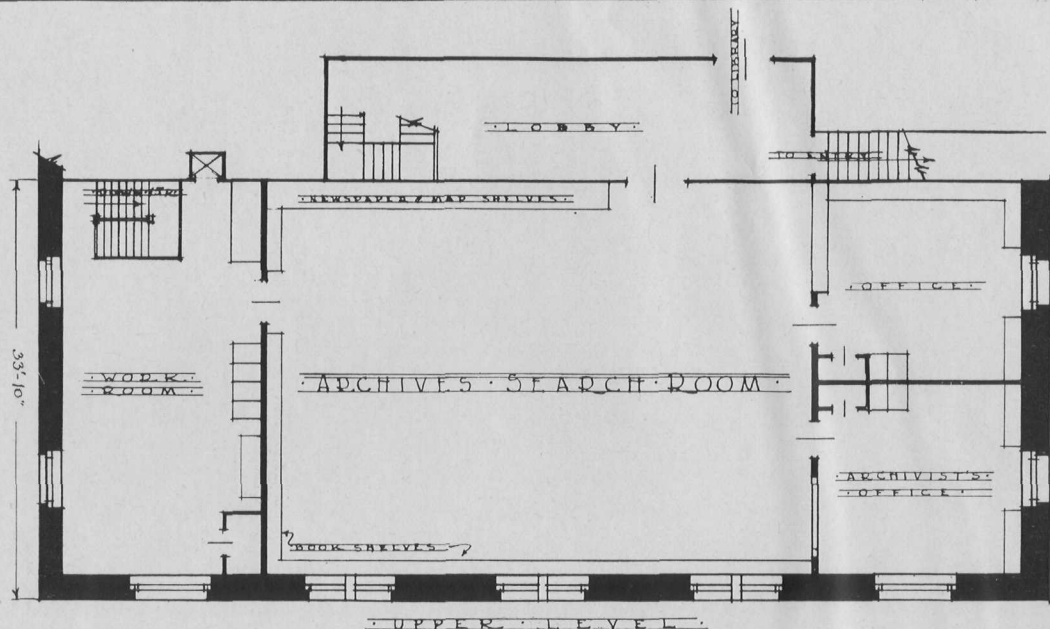


ARCHIVES BUILDING
FOR THE
ARCHDIOCESE
OF NEW YORK



ARCHIVES FOR THE ARCHDIOCESE
OF NEW YORK.

DRAWN BY
N. GONDOS, JR. AIA
FROM PLANS OF
EGGERS & HIGGINS
ARCHITECTS-N.Y.

RECORDS ADMINISTRATION SIXTY YEARS AGO¹

DIVISION OF CORRESPONDENCE, PAYMASTER-
GENERAL'S OFFICE

November 23, 1887

Sir: I have the honor to submit the following data and suggestions regarding the old files of this office, covering the period from the commencement of the office records in 1808 to the year 1860, inclusive.

The approximate number of these files is 27,000, embracing nearly 50 per cent of the letters received during that period. It is estimated that less than 5 per cent of these papers are of a purely transient character, i.e., letters of transmittal and of acknowledgement.

During the period covered by these files no record was made of executive or administrative action "indorsed" upon papers, which often became precedents for guidance in subsequent cases.

Further, under the old system, the record of these papers is too imperfect and vague to be relied upon for more than an indication of their contents. Again, much of the recorded correspondence of the office is based on these papers, which are needful for a complete understanding of the matters considered.

These papers possess an historic interest whose value is constantly increasing. The data contained in them is sometimes unique and can not probably be found elsewhere. The statistical information which may be gathered from them may be worth something in the future if not of value now. The item of military history to be found may supplement and complete desired information hereafter, the modern system of indices now being applied to these papers rendering it available.

The value of the space gained by the destruction of these papers bears no comparison with their value as facts susceptible of proof by ocular demonstration, and not to be misinterpreted through the medium of a careless copyist. Their care and preservation is a very small matter with the modern file boxes now in use, and hardly needs be mentioned as worthy of consideration.

These records or files cover the period of all the wars of the nation (except the Revolutionary), and being of a military character their historic value will increase in the same ratio that time decreases the number of living participants in the events they record.

A few years since the Second Comptroller applied for information regarding final payment in the case of Lieut. Henry Middleton, who resigned in July 1816. His widow claimed payment; the auditing officers of the Government had no record of the case; this office from its files (No. 3335 of 1817) furnished the receipt of the officer for \$540.09, the total amount due, and the widow's claim was ignored.

This single case demonstrates the fact that even old papers have value in Government offices.

Respectfully submitted. M. M. Bartlett, Chief Correspondence Division

THE CHIEF CLERK

(Report No. 507, 50th Congress, 1st Session, The Select Committee of the United States Senate Appointed, etc., . . . "To Inquire Into and Examine the Methods of Business and Work in the Executive Departments, Etc. . . .", War Department Report, P. 242.)

¹ Contributed by Robert B. Bone, Jr.

A Directory of State Archival Agencies

By LESTER J. CAPPON

Colonial Williamsburg, Inc.

THE need has long been felt for a list of state archival agencies to which archivists and other users could turn for ready reference. The secretary's office of the Society of American Archivists has had such a list on file for several years, with somewhat less detailed data than the present directory contains. Numerous inquiries and requests for copies have been a leading incentive to preparing the following list for publication.

It was decided to restrict the tabulation to essentially factual information which archivists especially would like to have. The data were gathered mainly by a short questionnaire sent to the forty-eight states and the two territories. Replies were received from all but two states. Although questions 1-6 called for direct factual statements, it was not clear in all replies whether the agency is strictly the "archival agency" in the sense that it has authority over as well as custody of governmental archives by law. Some corrections may be necessary on this score.

Since most state archival agencies embrace other functions or are branches of agencies with other functions, questions 7 and 9 were designed to show the variety of their records (including archives) and official activities. Although these two questions along with number 8 are open to some interpretation, it was impossible within the limits of the tabulation to give much space to explanatory details. Some of the replies indicated that the writers did not understand local archives to be strictly official records of local units of government. Federal records were not specially mentioned in the questionnaire, space being lacking to make such listing useful by naming specific records groups.

In column 10 the information on photostat service available through commercial firms on order from the archival agency may be incomplete, since it was not specifically requested in the questionnaire. While this directory will provide complete answers to numerous questions, it will indicate where many others can be answered by correspondence.

I am greatly indebted to the several state archivists and other officials of comparable state and territorial agencies for their cooperation in providing the necessary data, and to Philip C. Brooks of the National Archives and David C. Duniway, state archivist of Oregon, for their advice and suggestions in planning the compilation.

	(1) State or Terr.	(2) Name of Agency	(3) Independent Agency or Division of Larger Dept.	(4) Title of Archival Official	(5) Name of Archival Official	(6) Address of Same
1	Alabama	Dept. of Archives & History	Under Exec. branch of Govt.	Director	Mrs. Marie B. Owen	World War Memo- rial Bldg., Mont- gomery
2	Alaska	Secretary of the Territory	U. S. Dept. of Interior	Secretary	Llewellyn M. Williams	Federal Bldg., Ju- neau
3	Arizona	Dept. of Library & Archives	Independent	Director	Mulford Win- sor	309 State House, Phoenix
4	Arkansas	History Commis- sion	Independent	Executive Sec- retary	Dallas T. Herndon	State Capitol, Lit- tle Rock
5	California	Secretary of State	Independent	Archivist & Shipper	Bart C. Greer	Capitol Bldg., Sac- ramento
6	Colorado	Div. of State Ar- chives	State Hist. So- ciety	State Archivist	Herbert O. Brayer	306 State Museum, Denver 2
7	Connecticut	Archives Dept.	State Library*	State Librarian	James Brew- ster	State Library, Hartford
8	Delaware	Public Archives Commission	Independent	State Archivist	Leon deValin- ger, Jr.	Hall of Records, Dover
9	Florida	State Library	Independent*	Archivist	Dorothy Dodd	State Library, Tal- lahassee
10	Georgia	Dept. of Archives & History	Secretary of State*	State Historian & Director	Mrs. J. E. Hays	Rhodes Memorial Hall, 1516 Peach- tree St., Atlanta
11	Hawaii	Board of Com- missioners of Public Archives	Independent ¹	Archivist	Maude Jones	Iolani Palace Grounds, Hono- lulu 2
12	Idaho	None		None	None	None
13	Illinois	Archives Dept.	State Library**	Archivist	Margaret C. Norton	State Library, Springfield

* Secretary of State has archival authority in addition to agency named.

¹ Secretary of the Territory is chairman of 3-member Board of Commissioners of Public Archives.

² Illinois State Library is a department of Secretary of State.

	(7) Kinds of Records	(8) Local Archives, how acquired	(9) Other Functions	(10) Photoduplication Service, what kind
1	State & local archives, hist. mss., maps, doc. films, sound recordings	Permission of probate & circ. judges & director of Dept. of A. & H.	Hist. library, hist. museum, hist. magazine	Photostat & microfilm
2	Territorial archives	None	See Note 1	None
3	State & local archives, hist. mss.	By deposit by local govts.; also by purchase	Hist. library, law library, legislative reference	None
4	State archives, Confederate records	None; but transfer authorized by law	Hist. library, museum, publications	None
5	Spanish archives, state archives, maps, films	None	None	Photostat & microfilm
6	State archives	None at present	Publications	Microfilm
7	State & local archives, hist. mss., maps, films, sound recordings	By deposit (non-current records by law); also by gift or purchase	Library, publications	Photostat
8	State & local archives, hist. mss., maps, films, motion pictures, photog., sound recordings	Transfer of records 75 yrs. or older, by law	Reference library, publications, hist. markers, public records administrator	Photostat & microfilm
9	State archives, hist. mss., maps, doc. films	Transfer by law, but lack of space prevents	Library	None†
10	State & local archives, hist. mss.	By loan or gift; voluntary transfer by counties by law	Hist. library, museum items	None†
11	Archives: Monarchy to Territory; hist. mss., maps, photog. negatives & prints	By law, gift or purchase	Library, publications	Photostat & microfilm
12	None	None	See Note 2	None
13	State & local archives	Voluntary transfer by law, but local govts. urged to care for records. ³	Publications ⁴	Photostat & microfilm

† Photostats available through commercial firms.

¹ Alaska Historical Library and Museum is separate Territorial agency, located in Federal Bldg., Juneau.

² Historical functions performed by State Historical Society, State House, Boise.

³ Archives Dept. compelled to accept transfer of county records prior to 1870 if county unable to care for same.

⁴ Some state archives are published in *Ill. Hist. Collections* by State Historical Library.

	(1) State or Terr.	(2) Name of Agency	(3) Independent Agency or Division of Larger Dept.	(4) Title of Archival Official	(5) Name of Archival Official	(6) Address of Same
14	Indiana	Archives Div.	State Library ¹	Archivist	Margaret Pier- son	State Library, In- dianapolis
15	Iowa	Dept. of History & Archives	Independent	Curator & Di- rector of Arch.	Emory H. Eng- lish (Acting)	State Historical Bldg., Des Moines
16	Kansas	State Historical Society	Independent ²	Secretary	Kirke Mechem	Memorial Bldg., Topeka
17	Kentucky	Dept. of Libra- ry & Archives	?			The Capitol, Frankfort
18	Louisiana	Dept. of Archives	Louisiana State University ³	Head	(Position vac- ant)	Louisiana State Univ., Baton Rouge
19	Maine	None	⁴	None	None	None
20	Maryland	Hall of Records Commission	Independent	Archivist	Morris L. Radoff	Hall of Records, Annapolis
21	Massachusetts	Archives Div.	Secretary of the Common- wealth	Chief	William J. Sullivan	438 State House, Boston 33
22	Michigan	Historical Com- mission	Independent	Secretary	Lewis Beeson	641 State Office Bldg., Lansing
23	Minnesota	Minn. Historical Society	State Archives Commission ⁵	Ex officio sec- retary of com- mission	Arthur J. Larsen	Minn. Hist. Soci- ety, St. Paul 1
24	Mississippi	Dept. of Archives & History	Independent	Director	William D. McCain	War Memorial Bldg., Jackson 105
25	Missouri	None		Archivist ⁶	Gilbert Knip- meyer	P.O. Box 481, Jef- ferson City
26	Montana	None	*	None	None	None

* Secretary of State has archival authority in addition to agency named.

¹ The Indiana Commission on Public Records, of which the Secretary of State is a member, has legal authority concerning preservation or destruction of archives.

² Secretary of Historical Society is secretary of State Records Board, created in 1945 for administration of retention and disposal of records.

³ The Louisiana Secretary of State is charged with the protection of all state records; the Dept. of Archives of L.S.U. has legal authority only to receive state and local archives.

⁴ Some Maine archives are with Secretary of State, some in State Library.

⁵ The Commission of 5 members has authority over disposal and photoduplication of state records.

⁶ The state archives of Missouri are not centralized; the archivist works in the department where the need is greatest—in two thus far, Secretary of State and the Adjutant-General's Office.

	(7) Kinds of Records	(8) Local Archives, how acquired	(9) Other Functions	(10) Photoduplication Service, what kind
14	State & local archives, maps, doc. films	Voluntary transfer through Commission on Public Records	Library	Photostat
15	State archives, hist. mss., maps	None	Hist. library, hist. magazine, war hist. div., portrait gallery	None ¹
16	State & local archives, hist. mss., maps, pictures, microfilm	Voluntary transfer by counties by law	Hist. library, hist. museum, publications incl. magazine	Microfilm (for in-service only)
17	No reply received			
18	State & local archives, hist. mss., maps, films	By loan from official in charge	None	None [†]
19	None	None	None	None
20	State & local archives, hist. mss., maps, doc. films, sound recordings	By mandatory legislation since June 1, 1945	Publications	Photostat & microfilm
21	State archives, maps	None	None	Photostat
22	State archives	May secure custody, but none acquired	Museum, publications incl. hist. magazine	None
23	State & local archives, hist. mss., maps	By permissive statute	Hist. library, hist. museum, publications incl. magazine	None ²
24	State & local archives, hist. mss., maps	No consistent policy—lack of space	Hist. library, museum, hall of fame, publications incl. magazine	None [†]
25	None	None	None	Photostat
26	None	None	See Note 3	None

† Photostats available through commercial firms.

¹ Secretary of State operates photostat division for all state departments.

² Photoduplication service will be provided under State Archives Commission established July 1, 1947.

³ Most historical functions are performed by the Historical Society of Montana, located in the Capitol Building, Helena.

	(1) State or Terr.	(2) Name of Agency	(3) Independent Agency or Division of Larger Dept.	(4) Title of Archival Official	(5) Name of Archival Official	(6) Address of Same
27	Nebraska	State Historical Society	Independent*	Superintendent	James C. Olson	State Capitol, Lin- coln 9
28	Nevada	State Library	Independent	State Librarian	E. C. D. Mar- riage	State Library, Carson City
29	New Hampshire	None	*1	None	None	None
30	New Jersey	Bureau of Ar- chives & History	Div. of State Lib'y, Archives & History**	Director	Roger H. McDonough	State House Annex, Trenton 7
31	New Mexico	Museum of New Mexico	Independent	Curator of His- tory	Arthur J. O. Anderson	Santa Fe
32	New York	Division of Ar- chives & History	Education Dept.	Director	Albert B. Corey	330 Education Bldg., Albany 1
33	North Carolina	Dept. of Archives & History	Independent	Director	Henry Howard Eddy (Acting)	Education Bldg., Raleigh
34	North Dakota	State Historical Society	Independent*	Librarian	Mrs. Florence H. Davis	Liberty Memorial Bldg., Bismarck
35	Ohio	State Archaeolog- ical & Historical Society	Independent**	Curator of His- tory	John O. Marsh	State Museum, Columbus 10
36	Oklahoma	State Historical Society	Independent	Staff Archivist	Mrs. Rella Looney	Historical Bldg., Oklahoma City
37	Oregon	Div. of State Ar- chives	State Library*	State Archivist	David C. Duniway	Oregon State Li- brary, Salem
38	Pennsylvania	Archives Div.	Historical & Museum Com- mission	State Archivist	Henry W. Shoemaker	Education Bldg., Harrisburg
39	Rhode Island	State Archives	State Dept.*	Assistant in charge of Ar- chives	Mary T. Quinn	314 State House, Providence 2

* Secretary of State has archival authority in addition to agency named.

¹ New Hampshire Secretary of State has authority over provincial records.

² Under New Jersey Dept. of Education.

³ Disposal of records or transfer to Society administered through State Records Commission, composed of state librarian, state auditor, and attorney general.

	(7) Kinds of Records	(8) Local Archives, how acquired	(9) Other Functions	(10) Photoduplication Service, what kind
27	State & local archives, hist. mss., maps, photographs, sound recordings	Transfer provided by law	Library, museum, publications incl. hist. magazine	None†
28	State archives?, maps	None	None	None
29	See Note 1			See Note 2
30	Local archives, few state archives	Voluntary transfer	None	None
31	State & local archives, hist. mss., maps, doc. films	By gift	Library, museum	Photostat
32	See Note 3	See Note 4	In other divisions of Education Dept.	"Unsatisfactory"
33	State & local archives, hist. mss., maps, doc. films, sound recordings	Voluntary transfer	Hist. museum, publications incl. hist. magazine	None†
34	State archives, hist. mss., maps	None	Publications	None
35	State archives, hist. mss., maps	None	Hist. library, museum, publications incl. hist. magazine	Photostat
36	State & local archives, Indians (5 Civilized Tribes), hist. mss., maps, films	By gift	Hist. library, museum, hist. magazine	None
37	State & local archives, photog. records for State Library	Acquired by state agencies and transferred	Library	None‡
38	State & local archives, hist. mss., maps	Voluntary transfer or through indirect channels	Publications	Photostat & microfilm
39	State archives	None	None	None

† Photostats available through commercial firms.

¹ Some state and local archives are in office of Secretary of State; provincial records and historical mss. in New Hampshire Historical Society; some historical mss. in State Library.

² Photostating available through office of Secretary of State.

³ Some archival and historical records are in New York State Library which is the only custodial agency.

⁴ Div. of Archives and History has control by law over local records for inspection and recommendation of equipment in local offices.

⁵ Photostats and photog. prints obtainable through State Highway Dept.

	(1) State or Terr.	(2) Name of Agency	(3) Independent Agency or Division of Larger Dept.	(4) Title of Archival Official	(5) Name of Archival Official	(6) Address of Same
40	South Carolina	Historical Commission	Archival Dept.	State Historian	A. S. Salley	World War Memorial, Columbia 56
41	South Dakota	None		None	None	None
42	Tennessee	Div. of Library & Archives (State Library)	Dept. of Education*	State Librarian & Archivist	Mrs. John Trotwood Moore	State Library, Capitol Bldg., Nashville
43	Texas	Archives Div.	State Library	State Archivist	Harriet Smither	State Library, Capitol Station, Austin
44	Utah	[No reply received]				
45	Vermont	Public Records Commission	Independent*	Executive Secretary	Earle W. Newton	State House, Montpelier
46	Virginia	Archives Div.	State Library*	Head Archivist	William J. Van Schreeven	State Library, Richmond 19
47	Washington	State Archives	Div. of Finance, Budget & Business	State Archivist	J. A. Dague	Public Lands-Social Security Bldg., Olympia
48	West Virginia	Dept. of Archives & History	Independent*	Director	Mrs. Roy Bird Cook	Capitol Bldg., Charleston
49	Wisconsin	State Historical Society	Independent	Director	Clifford L. Lord	816 State St., Madison 6
50	Wyoming	State Library & State Historical Dept.	Independent*	State Librarian	Mary A. McGrath	Supreme Court Bldg., Cheyenne

* Secretary of State has archival authority in addition to agency named.

	(7) Kinds of Records	(8) Local Archives, how acquired	(9) Other Functions	(10) Photoduplication Service, what kind
40	State archives, hist. mss., maps	None	Publications	None†
41	None	None	See Note 1	None†
42	State & local archives	Voluntary transfer by law	Museum	None†
43	State archives, hist. mss., maps, doc. films	Permissive statute, but lack of space	Library, publications, museum items	Photostat, microfilm by commercial firms
44	[No reply received]			
45	State archives	None	None	None
46	State & local archives, Confederate records, hist. mss., maps, sound recordings	Borrowed for photocopying; some on deposit from counties	Library, publications	Photostat, microfilm projection prints
47	State archives	None	None ²	Photostat
48	State archives, hist. mss.	None, but voluntary transfer by law	Museum, publications incl. hist. magazine	None†
49	State archives, ³ hist. mss., maps	None	Hist. library, museum, hist. publications incl. magazine	None ⁴
50	State archives, hist. mss., maps	None	Library, museum, publications	None

† Photostats available through commercial firms.

¹ Most historical functions are performed by the South Dakota State Historical Society, which has a few state archives in addition to historical mss., etc.

² Historical and related functions are handled by Washington State Historical Society, Tacoma.

³ Committee of Public Records of 3 members, incl. director of Historical Society, has charge of retention and disposal of state records, their photoduplication, and transfer to the Historical Society.

⁴ Handled through State Bureau of Purchases.

CITATIONS OF ARCHIVISTS¹

BY THE NAVY

LIEUTENANT EVERETT O. ALLDREDGE. *United States Naval Reserve.*

"For outstanding performance of duty as Officer-in-Charge of Naval Records Management Center, Eastern Division, from January 1944, to December 1945. Charged with the responsibility of establishing the Records Management Center without benefit of precedents or previous organizational methods for guidance, Lieutenant Alldredge utilized his skillful civilian training and background to develop the Naval activity with resultant saving of \$900,000 to the Navy Department in space, equipment, time and personnel and rendered invaluable assistance in devising an effective permanent procedure for the orderly preservation and disposal of all Naval records. Subsequently through his zeal and untiring efforts, he was largely responsible for organizing the Naval Records Management Centers in Los Angeles, New York City and Mechanicsburg. By his initiative, administrative ability and devotion to the fulfillment of an important assignment, Lieutenant Alldredge contributed to the successful prosecution of the war and upheld the highest traditions of the United States Naval Service.

LIEUTENANT COMMANDER HERBERT EDMUND ANGEL. *United States Naval Reserve.*

"For outstanding performance of duty as Assistant Director, Records Administrative Division, Executive Office of the Secretary, from February 24, 1944, to March 26, 1945. Displaying keen foresight and ability, Lieutenant Commander Angel rendered invaluable service in the development and execution of a program for records disposal throughout the entire Naval establishment which resulted in minimizing cost, personnel, equipment and space both in offices ashore and aboard ship. His judgment and conscientious devotion to an important task reflect the highest credit upon himself and the United States Naval Service."

LIEUTENANT JOSEPH P. BRENNAN. *United States Naval Reserve.*

"For outstanding performance of duty as Officer in Charge of Microphotographic Service during the period from August 1, 1942, to March 23, 1944. A skillful technician and untiring in his efforts, Lieutenant Brennan has effected procedures involving the initiation, development and operation of a unique large scale program for providing engineering drawings on microfilm for the maintenance and repair of ships, aircraft and ordnance. By his exceptional initiative and broad vision, Lieutenant Brennan has made possible the present extensive scope of Microphotographic Service essential to the expeditious supply of equipment to ships and bases at hundreds of points on the globe."

¹ The citation given Lieutenant Colonel Wayne C. Grover by the War Department was published in the April 1947 issue, *THE AMERICAN ARCHIVIST*, Vol. X, p. [173].

LIEUTENANT COMMANDER EMMETT JOSEPH LEAHY. *United States Naval Reserve.*

"For outstanding performance of duty as Directory of Records Administration, Executive Office of the Secretary, from October 1942, to November 1945. Assigned the task of establishing a Records Administration to serve the entire Naval Establishment, Lieutenant Commander Leahy speedily improved and simplified the handling of a vast volume of vital correspondence and set up procedures for the maintenance and disposal of Naval records, thereby freeing many thousands of feet of floor space and saving much time and labor. By developing the Microfilm Service he made it possible to ship 80,000,000 copies of engineering drawings of planes, ships and ordnance to advance bases and repair activities with a minimum of space and money. His foresight, executive ability and sound judgment reflect the highest credit upon Lieutenant Commander Leahy and the United States Naval Service."

LIEUTENANT CHARLES HENRY NIEMANN. *United States Naval Reserve.*

"For outstanding performance of duty as Officer-in-Charge of Correspondence Management Service in the Office of Records Administration, Administrative Office, Navy Department, during World War II. Demonstrating exceptional ingenuity and professional ability in the fulfillment of an exacting assignment, Lieutenant Niemann originated, developed and executed a vast streamlining program to accelerate the flow of paper work essential in getting personnel, equipment and supplies to our forces afloat. Tireless and persistent in his efforts, he was instrumental in expediting over 2,000,000 essential letters a year from the Washington offices of the Navy, Marine Corps and Coast Guard and in saving the Government millions of dollars by his efficient, time-saving procedures. His resourcefulness, initiative and unstinting devotion to duty reflect the highest credit upon Lieutenant Niemann and the United States Naval Service."

BY THE WAR DEPARTMENT

LIEUTENANT COLONEL JESSE S. DOUGLAS

"Lieutenant Colonel Jesse S. Douglas, as a member of Historical Branch, G-2, War Department, from August 1943 to November 1945 displayed unusual ability in support of the army program to insure complete and competent history of World War II. Charged with supervising basic plans and policies he visited all theaters except two and was instrumental in winning support for, and the establishment of sound, well-organized historical activity in each."

Archival Buildings

VICTOR GONDOS, JR., Editor

*Chairman, Committee on
Archival Buildings*

NEW ARCHIVES BUILDING FOR THE ARCHDIOCESE OF NEW YORK¹

The New York Archdiocese of the Roman Catholic Church is planning to erect a splendid new building at St. Joseph's Seminary in the vicinity of Dunwoodie, Yonkers, N.Y., to be known as "The Archbishop Corrigan Library and the Patrick and Mary McGovern Archives and Museum." The architects are Eggers and Higgins of New York, who were partners of the late famed John Russell Pope. Dr. Thomas F. O'Connor acted as archival consultant in behalf of the Archdiocese. Although under one roof the library and the archives are to be separately administered—the former by St. Joseph's Seminary, the latter by the Archdiocese.

Summary of Building Data

Cost—estimated at \$750,000, including library and museum.

Size—the Patrick and Mary McGovern Archives will occupy the west wing of the building which is 81'-8" long by 33'-10" wide, and, including the museum floor the height is about 50'-0". But the two archives floors comprise less than half of this height. The total estimated cubage of the west wing is thus about 135,000 cubic feet of which some 60,000 cubic feet comprises the gross volume of the archival part. The net volume available for archival use is about 53,000 cubic feet.

Space layout—the archives occupy two floors of the west wing. The basement contains the archival stacks, and above it will be the archival search room, the work room, and the office quarters. The search room is entered from a foyer which connects directly with the main floor of the library, and the foyer also has stairs leading to an independent archival entrance from the street level.

Stack Floor—exclusive of walls the stack floor has an area of some 2,600 square feet and a clear height of 8'-0" thus containing a volume of 20,800 cubic feet. This space contains 11 double-faced ranges. The ranges are 5'-6" center-to-center, with aisles 2'-6" wide between the ranges. To furnish lengthwise communication, along each of the longer sides of the room there is an aisle 3'-6" wide. In one corner is a small photostat room measuring 12'-6" by 10'-6". In the opposite corner is a small stairway connecting with the

¹ Frontispiece.

search room floor above. A dumbwaiter, 2'-6" by 2'-0", serves the stack floor, the search room floor, and the museum above it. Other than a small table there are no provisions for working space equipment in the stack area. Seven windows admit daylight into the stacks.

Search Room—the search room proper has an area of some 1,400 square feet and is daylighted with six windows with a western exposure. There is a clear height of 11'-0" thus providing a cubage of 15,400 cubic feet. The room will be equipped with book shelving along two walls, with over-size shelving for newspapers and maps along a third wall, and a catalogue file next to the Archivist's office. The usual complement of tables and chairs will occupy the floor area, with each table designed for the use of four persons with their archival material spread out, so that each searcher will have a larger amount of working space than that usually allowed for library seating arrangements.

Offices—south of the search room are to be two offices of approximately equal size, each containing some 500 square feet. Each office will be equipped with the usual office furniture of desk and chairs, a small closet, a card file and a letter file, and book shelves. Some of the shelves will be 16" in depth to house document boxes.

Work Room—north of the search room, extending the whole width of the wing, is a work room for the archivist and staff. Window exposures are towards the north and west. The area is about 1,000 square feet and the room is directly connected with the stack area below by metal stairs and also by dumbwaiter. Besides a closet the room is to be equipped with work tables, filing cabinets, card files, and a sink.

Other Facilities—the receiving room and platform as well as the fumigation room are to be used jointly with the library. These facilities are, unfortunately, located at the opposite wing of the building more than 150'-0" away from the archival wing. After the initial intake, however, the annual increment of accessioning is expected to be rather small in volume, consequently this awkward location of service facilities, necessitating trucking through the library stacks, is not expected to handicap the normal operation of the archives.

HAVE YOU SEEN?

Alva Johnston, "Hot Documents," *Saturday Evening Post*, Vol. 219, no. 32 (February 8, 1947), 15-17, 95-96, 98; no. 33 (February 15, 1947), 34-35, 91-92, 95; no. 34 (February 22, 1947), 26, 95-96, 98, 101; no. 35 (March 1, 1947), 28, 78, 80-81. Deals with forgeries.

Ralph S. Bates, *Scientific Societies in the United States*. (New York, 1945. Pp. vii, 246.)

National Archives (Philip P. Brower), *Inventory of the Records of the Rubber Survey Committee August-September 1942*. (Washington, 1947. Pp. 21. Processed. This is the first publication to appear from the National Archives World War II Records Project.

Ben F. Dixon, *Syllabus of a course in Family History and Genealogy for Adult Evening Classes*. (Washington, 1946.)

Lucia Moholy, "The ASLIB Microfilm Service: The Story of its Wartime Activities." *Journal of Documentation*, 2 (December, 1946), 147-173.

H. A. Cronne (ed.), *Bristol Charters 1378-1499*. Bristol Record Society's Publications. Vol. XI. (Bristol, 1946. Pp. xi, 219.) Introduction contains a section on Bristol historians and archives.

A Picture Book Introduction to the San Jacinto Museum of History, Outlining its Scope by Illustrations Drawn from Exhibits and Collections. (San Jacinto Monument, Texas, 1947?). A model of institutional pictorial propaganda.

Luther H. Evans, "Texana in the Nation's Capital," *Southwest Historical Quarterly*, 50 (October, 1946), 220-235.

J. V. Kitto, "Library of the World's Oldest Parliament," *Special Libraries*, 38 (January, 1947), 17-19. The House of Commons Library has archival holdings as well.

M. W. DeWolfe, "Open Shelf Filing Proves Practical," extract from National Office Management Association, *Forum*, 21 (November, 1946), 8-13.

Clifford K. Shipton, "The Harvard University Archives: Goal and Function," *Harvard Library Bulletin*, 1 (Winter, 1947), 101-108.

New Horizons in Public Administration: a Symposium. (University, Alabama, 1945. Pp. 145). Contains papers by Leonard D. White, Marshall E. Dimock, Donald C. Stone, Gordon R. Clapp, John D. Millett, and Arthur W. Macmahon.

Russell A. Algire, "Insurance for Office Records," *Office*, 24, no. 6 (December, 1946), 60.

Julius B. Kaiser, "Myopia in Filing," *Office Management and Equipment*, 8 (January, 1947), 45-46.

Julius B. Kaiser, "Retention of Business Records," Conference Board, *Business Record*, 4 (January, 1947), 12-14.

Harry C. Bauer, "The Undiminishing Record," *Special Libraries*, 38 (February, 1947), 48-50. Urges control by microfilming.

Mary A. Benjamin, "Shall a dealer permit his manuscripts to be copied?," *Collector*, 60 (March, 1947), 49-54.

Edward G. Campbell, "Saving the Custer Muster Rolls," *Military Affairs*, 10 (Summer, 1946), 49-57. Describes their flattening and lamination at the National Archives.

Margaret C. Norton, "Organizing a New State Archives Department," *Illinois Libraries*, 28 (December, 1946), 496-503.

John G. Bradley, "Specifications on Motion Picture Film for Permanent Records," Society of Motion Picture Engineers, *Journal*, 48 (February, 1947), 167-170.

Kenneth H. Ripnen, "Design for File Room Living," *Office Management and Equipment*, 8 no. 3 (March, 1947), 44-46.

Historical Reports on War Administration. Office of Price Administration. Miscellaneous Publications:

No. 1. Chronology of the Office of Price Administration, January 1941-November 1946. (Washington, United States Government Printing Office, 1947. Not paged.)

No. 2 Minutes of the Price Administration Committee, 1941-42. (Washington, United States Government Printing Office, 1947. Pp. iv, 65.)

William J. Van Schreeven, "How to Handle Municipal Records," *Public Management*, 29 (March, 1947), 66-69.

Great Britain, Directorate of Military Survey, *Manual of Map Classification and Cataloging* (Supplement. London, 1947.) The Manual to which this is a supplement has been reviewed in THE AMERICAN ARCHIVIST.

Clarence B. Carey, "How to Get a Good File Clerk," *Filing Bulletin*, 15 (April, 1947), 57-59.

Edith McWilliam, "When Transfer Time Rolls Around," *Filing Bulletin*, 15 (April, 1947), 62-63.

Walter Rudolph, "Microfilming Saves Hospital \$10,000 in Additional Space," *Office*, 25, no. 4 (April, 1947), 37-40.

The Archivist's Book Shelf

RICHARD G. WOOD, Editor

The National Archives

TRADE JOURNALS

Across the desks, and frequently into the wastebaskets, of purchasing agents and office supervisors come every month scores of trade journals, manufacturers' house organs, and little known association bulletins. Filled with advertisements for office furniture and articles suggesting ways to increase sales of carbon paper, they usually go unnoticed by archivists and records administrators. These journals are not indexed in the *Readers' Guide to Periodical Literature*, few of them appear in the *Union List of Serials*, and even large libraries do not attempt to acquire them systematically or to keep the sample copies they receive, but often included among items on display cabinets and dictaphones are articles of genuine interest to persons engaged in records work, on new filing schemes, records preservation, disposition schedules, and the value of historical records.

A partial list is given below of some periodicals archival institutions should certainly try to acquire, at least for examination. In most cases these magazines can be obtained free from the manufacturer or association, but a few are distributed on a regular subscription basis.

File (formerly *File Topics*). Published by the Filing Association of New York.

Filing Bulletin. Published monthly except July and August by the Chicago Filing Association, 1215-25 East Jackson Boulevard, Chicago 4, Illinois.

One of the best journals in this field, it reprints articles of filing interest appearing elsewhere, proceedings of filing association conferences, and statements by leading authorities on records and files.

Government Narrator.¹ Published occasionally by Remington Rand, Inc., 315 Fourth Ave., New York 10, New York.

"This publication is produced and distributed without charge in the interests of improved administrative procedures in Government." Illustrated articles on selected topics in administration with "methods, systems and equipment that have proved successful in effecting practical and efficient Government administration."

Multigraph Users' News. Published by the Addressograph-Multigraph Corporation, 1200 Babbitt Road, Cleveland 17, Ohio.

Designed to "promote economy and efficiency in the use of multigraphed

¹ This paragraph contributed by the Editor.

equipment," it often contains items of interest on paperwork systems, paper, inks, forms controls, etc.

Office, Magazine of Office Equipment. Published by Office Publications Company, 270 Madison Avenue, New York 16, New York. Subscription \$1.50 per year.

About half advertising and half text, this little magazine offers discussions of new office machines, employee relations, office control, and in the March, 1947, issue, two articles interesting to archivists: "Files have historical value," Pp. 60-62, pointing out the value of records in business for historical purposes, and "Alphabetical subdivisions for file indexing," p. 68-70. This company also publishes a Spanish edition, *La oficina*, and the *Office equipment exporter*.

Office Appliances. Published monthly by the Office Appliance Company, 600 West Jackson Boulevard, Chicago 6, Illinois. Subscription \$2.00 per year.

The forty-three year old trade journal of the office equipment industry, it covers the manufacture and distribution of office machinery, office devices, office furniture, office supplies, and the complete range of commercial stationery. Files of its predecessors, *The American Stationer*, *Typewriter Trade Journal*, and the *Business Equipment Journal*, are interesting from the point of view of the history of office methods.

Office Economist. Published quarterly by the Art Metal Construction Company, 369 Broadway, New York 13, New York.

A magazine of business ideas for the office, the issue for the first quarter of 1947 has "Our national social security index," by Mildred O. Waugh, a description of the Postindex visible files of the Social Security Administration.

Office Equipment Industry. Official organ of the Office Appliance Trades Association of Great Britain and Ireland, Manfield House, 376-379 Strand, London W.C. 2, England.

Devoted chiefly to business methods, export opportunities, and developments in office equipment.

Office: Management and Equipment. Published monthly by Andrew Geyer, Inc., 260 Fifth Avenue, New York 1, New York. Subscription \$2.00 per year.

Featuring office purchasing, equipment, methods and personnel, the March, 1947, number has an article by Kenneth H. Ripnen, "Design for file room living," Pp. 44-46.

Paper and Print. Published quarterly by Stonhill and Gillis, Ltd., 329 High Holborn, London W.C. 1, England.

Of more scholarly bent than most of the periodicals listed here, this journal often contains instructions on the preservation of old papers, the history of paper making, and so forth.

Permanence. Published by L. L. Brown Paper Company, Adams, Massachusetts.

"A news publication for those public officials to whom the country's vital records—national, state, county, municipal and town—are rightfully entrusted and securely safeguarded," it contains chiefly news notes and biographical sketches of local officials.

Town Clerks Topics. Published monthly by the Board of Trustees, Town and County Officers Training School of the State of New York, Hotel Ten Eyck, Albany, New York.

An information and training extension bulletin, with especially valuable information for archivists. The March, 1947, issue has "Sources of historical information concerning veterans," by the New York State Director of Selective Service.

Weston's Record. Published irregularly by the Byron Weston Company, Dalton, Massachusetts.

Devoted to the interest of county officials, it is concerned chiefly with the promotion of the use of a certain kind of paper for permanent records, but it does contain short articles on binding, indexing, filing, and preservation, and occasionally reprints writings of archivists published elsewhere.

MARY JANE CHRISTOPHER

The National Archives

ENJOY
the
COLORADO ROCKIES
at their best

Plan now to attend
the
Annual Meetings
of the
SOCIETY OF AMERICAN ARCHIVISTS
and the
AMERICAN ASSOCIATION FOR STATE
AND LOCAL HISTORY

Denver and Glenwood Springs, Colorado
September 3-7, 1947

News Notes

KARL L. TREVER, Editor

The National Archives
Washington 25, D.C.

SOCIETY OF AMERICAN ARCHIVISTS

At the last annual meeting of the Society it was voted that the Council appoint a committee of five persons "to review the entire Constitution, in the light of the past ten years experience under it, and with the benefit of suggestions from the general membership as to the character of the changes desired, . . . to study possible revisions of the Constitution and report to the Council such amendments as the Committee may consider desirable." This committee, which has now been appointed and consists of Herbert E. Angel, Lester J. Cappon, R. D. W. Connor, A. R. Newsome, and Christopher Crittenden, chairman, requests that suggestions from the membership be mailed to the chairman, Box 1881, Raleigh, N.C.

Listed below are committees completed since the publication of the April issue of the *AMERICAN ARCHIVIST*:

Archival Bibliography: Karl L. Trever, chairman; Ernst M. Posner, Martin Claussen, Miss Alice Smith, Miss Margaret C. Norton, James N. Young.
Institutional and Business Archives: Emmett J. Leahy, chairman; Robert A. Shiff, Thomas C. Cochran.

Local Records: Hermann F. Robinton, chairman.

Membership: Virgil V. Peterson, chairman; Roscoe R. Hill, Dorothy Estes, David C. Duniway, Herbert C. Schulz, William D. McCain, Miss Margaret Pierson, Francis L. Berkeley, Jr., Robert W. Hill, Norbert B. Lacy, G. R. Lomer, Herbert O. Brayer, Thornton Mitchell.

Program, Eleventh Meeting: Herbert O. Brayer, chairman.

Research: Carl L. Lokke, chairman; Robert W. Hill, Lola M. Homsher, Arthur J. Larsen, Clifford K. Shipton, William H. Carlson.

LIBRARY OF CONGRESS

The contents of the *Robert Todd Lincoln Collection of the Papers of Abraham Lincoln* continues to attract considerable attention and invoke wide speculation in the press. The Library is bound by the conditions of the gift to withhold these letters, manuscripts, documents and other papers "from official or public inspection or private view" until July 26 of this year, except for the purpose of preparing "a complete index . . . to the end that their safety may be preserved against the time when they shall be opened to the public." The persons engaged in the preparation of the index, who, of course, are under the necessity of seeing and handling the collection, are under strict

injunctions of secrecy, and are forbidden to make any use of their knowledge, even to the extent of taking private notes from memory for future use in scholarly work. As soon as possible, after the date of opening, the Library hopes to make microfilm reproductions available at a reasonable cost to anyone wishing to purchase them. No precise estimate can be made at this time of the cost of positive reproductions, but it will probably amount to a sum between \$350 and \$500.

As to the contents of the collection, it is estimated that on the basis of physical displacement, there may be as many as 15,000 documents of various sorts, that all or many of these were examined by Colonel John G. Nicolay and Colonel John Hay in the course of preparing their monumental *Abraham Lincoln, A History*, that they were of such significance as to be preserved by the Lincoln family, and that they may be presumed to clarify certain obscure, but probably minute, details in the life of this uniquely American genius.

On February 12, the 137th anniversary of Lincoln's birth, the Library of Congress received from the Rev. Robert Dale Richardson of Medford, Massachusetts, great grandson of Jesse W. Fell, the original manuscript of Abraham Lincoln's "Autobiography" written toward the close of 1859.

The acquisition of a noteworthy collection of eighteenth and nineteenth-century papers, including more than one hundred letters of Abigail Adams, wife of the second President of the United States, has been announced by the Librarian of Congress. It consists of 482 manuscripts of Elizabeth (Smith) Shaw and members of her family, written between 1768 and 1857.

Of principal interest to students of early American political and social history are the 112 letters written to Elizabeth and her children by Abigail Adams. They begin in July 1784 when she took passage for England to join her husband (who had been one of the commissioners to draw up the treaty of peace with Great Britain) and they continue through February 1818, a few months prior to her death.

Supplementing these is a group of more than one hundred letters and copies of letters of her sister, Elizabeth, written between 1768 and 1811; more than two hundred papers of the Reverend Joseph Barlow Felt (1789-1869), librarian of the Massachusetts Historical Society (1842-1854), president of the New-England Historic Genealogical Society (1850-1853), and author of several widely-used books on New England history; and a group of business papers, principally of William Shaw.

Another recent accession of peculiar interest to members of the Society of American Archivists consists of 69 boxes of papers of James A. Robertson, first archivist of Maryland and charter member of the Society.

INTERAGENCY RECORDS ADMINISTRATION CONFERENCE

In February the general meeting of the Interagency Records Administration Conference was concerned with "The Relationship of Correspondence Management to Records Administration." The speakers were Lt. Comdr. Myldred Jones, USNR, Miss Anita Loeber, Veterans' Administration, and John Britt, Federal Security Agency.

The subject for the panel discussion at the March general meeting was "Records Administration Programs—What They Are Now." The speakers were Charles D. Libbey, Tennessee Valley Authority, George McPherson, Records Management Section, Production and Marketing Administration, Department of Agriculture, and Mrs. A. N. Kilmartin, Quartermaster Corps, War Department.

The Constitution of the Interagency Records Administration Conference was adopted at the general meeting held on April 11, 1947. This meeting was devoted to a business session at which the Organization Papers of the Conference, consisting of: (A) History and Present Status of the Interagency Records Administration Conference, (B) Constitution of the Interagency Records Administration Conference, and (C) Accomplishing the Objectives of the Interagency Records Administration Conference, were presented by Edmund D. Dwyer and Philip C. Brooks, chairman and member, respectively, of the Subcommittee on the Constitution and Objectives. Mrs. Mary Cushing Niles and W. N. Rehlaender of the Council of Personnel Administration addressed the Conference on the subject of "The Development and Operation of the Council of Personnel Administration (with particular emphasis on the experience of that organization and its applicability to the Interagency Records Administration Conference)."

Processed transcriptions of the remarks made at the general meetings of the Conference are available for distribution. Copies may be obtained by writing Mrs. Olga V. Paul, now Conference Secretary, National Archives, Washington 25, D.C.

MISSISSIPPI VALLEY HISTORICAL ASSOCIATION

Archives were the subject of discussion at several sessions of the Association's April meeting in Columbus. Martin P. Claussen and James C. Olson discussed "Archives, libraries, and museums, the historian's sources of supply"; W. Turrentine Jackson reported on "Aids to western historians in the Interior Department Archives"; and Richard Overton and others discussed the "Technique of handling railway sources." Louis K. Koontz, Edgar L. Erikson, Eugene B. Power, Earl H. Manchester, Albert Boni, and Warner F. Woodring participated in a discussion of the relationship between micro-reproduction and historical source materials.

AMERICAN RED CROSS

An historical division was established some months ago to complete the collection and organization of data so that a history of the activity of the American Red Cross from its founding through World War II may be prepared. For this purpose a number of historians and research workers have been appointed, and an advisory committee is being established to counsel with the ARC administration and to aid in the selection of a historian to direct the production of the final volume.

BUSINESS RECORDS

At the meeting of the Lexington Group, held during the annual meeting of the Mississippi Valley Historical Association in April, Richard C. Overton presented a report summarizing and interpreting responses received to an inquiry sent to all Class I railroads concerning their historical publications and archives. Fifty-three companies replied to the inquiry and all but three indicated a willingness to grant qualified historians access to company records. The following men are among those now actively at work with railroad archival material:

Howard Bennett: Writing a history of the Hannibal & St. Joseph

Donald McMurray: Writing a history of the Burlington strike of 1888.

Charles W. Turner: Studying the sources of Virginia railroad history.

F. H. Woolfall: Studying the purposes, procedures, and progress of a survey of the New York Central's records.

W. A. D. Douglas: Writing the history of the Missouri-Kansas-Texas railroad.

INTERNATIONAL ORGANIZATIONS

UNESCO

Oliver W. Holmes, chairman of the Society of American Archivists' Committee on International Relations, and Luther H. Evans, Librarian of Congress, attended the National Conference on UNESCO March 24-26. Mr. Evans presided at the sessions of the section on "Books and Libraries in UNESCO's Program." This section agreed to recommend that the National Commission should recommend to UNESCO "the early inclusion in its active program of the provision in the draft report for the creation of an international organization of archivists to deal with questions of technique and administration, such as the exchange of personnel, general accessibility of archives, the establishment and exchange of inventories, the reproduction of documents and the exchange of reproductions."

International Federation for Documentation

The Swiss Association for Documentation will organize the XVIIth International Conference on Documentation at Bern, Aug. 25-28, 1947. The number of delegates is unlimited and Switzerland will be glad to receive as many delegates as possible. Subjects to be discussed include: national and international cooperation in documentation; the training of documentalists; international photocopy and microfilm service; technical means in documentation; photocopy and microfilm techniques; standardization in the documentation field; and classification in documentation.

FOREIGN NEWS

Italy

Information Concerning Italian Archives Extracted from a Report by Professor V. Vitale, University of Genoa, to Friends at the University of Wisconsin:

The Ministry of the Interior is now preparing a complete account of the war-damage

suffered by the national inheritance of historical and archival materials. The account will be published in a special number of the review "*Notizie degli Archivi di Stato*".

Genoa

The *Archivio di Stato* of Genoa suffered damage in the British naval bombardment of February 9, 1941. The documentary materials directly destroyed on that occasion, being of recent date and of administrative character, do not constitute a grave loss. Those materials which were of greater age and value had already been removed and have been salvaged unharmed. Thanks to these measures all documents relating to the medieval Republic of Genoa, from the most ancient parchments to those of the XVIII century have been returned intact to their original places in the *Archivio*.

The story is quite different, when it comes to the documents relating to the democratic Ligurian Republic of the late XVIII century, which had previously been transferred to the *Palazzo del Principe*, in the Piazza del Principe. The palace, located near the port, was hit many times both by aerial and by counter-aerial bombardment. At that, the greatest damage to the Archival materials has come (is coming) from weathering, because the palace is not yet repaired. These premises are not now nor are likely to be for a long time open for students.

Returning to the main *Archivio di Stato*. The *Sala di Studio* has been reopened for two months now, having been closed in the bad weather since its windows lack glass. Earlier, a few students had been by special permission able to work in the administrative offices which were in better repair, although not heated. The offices of the *Archivio* are as formerly at via Tommaso Reggio, 14. The superintendent is Dr. Felice Perroni.

The *Archivio Arcivescovile* was also damaged, by fire. In it many documents were destroyed, but these were of secondary importance or of an administrative character, dating from the XV to the XVIII centuries. Fortunately all the important and ancient materials, manuscripts, registers, and parchments had been previously put in a safe place and have been returned intact. The conservator of this *Archivio* is Monsignor Domenico Cambiaso.

Naples

In a preliminary fashion it can apparently be asserted that the *Archivio di Stato* of Naples suffered the greatest losses, for it lost ALL materials of any value for historical studies, as a consequence of a fire purposely set by the Germans just before they left.

Also the *Archivio Storico Comunale* was destroyed by fire. The nature of this destruction is covered in an article by Ernesto Pontieri in a number of the "*Archivio Storico Napoletano*" which was issued in 1946 although it bore the date of 1943.

Milan

At Milan all materials which had not previously been removed were lost because of aerial bombardment.

It can be estimated that in this way the *Archivio di Stato* lost three-fourths of its total holdings and the whole of the library. But the most precious items were fortunately saved.

The *Archivio Storico Civico* with its attached library was largely destroyed.

The *Archivio Arcivescovile* and the *Archivio Storico Notarile* escaped destruction, and the materials in the latter have now been taken over by the *Archivio di Stato*, whose own notarial materials were a total loss.

Palermo, Cagliari, Trapani, Parma, Bologna

It is reported that the archives in these centers suffered only minor damages.

Messina

Here all of the notarial materials are reported to have been destroyed.

Catania

The destruction of the *Archivio Comunale* of this city is doubly sad, because it was achieved by a fire in December, 1944, after escaping harm during hostilities.

Venice and the Veneto

All records of Venice and its region are reported to have escaped damage, except for some files of ambassadorial dispatches for the first half of the XVIII century which at the wrong moment were out on loan in Naples and were destroyed there.

Rome, Florence, Modena, Lucca, Massa and other centers

In all centers not specifically described in preceding sections, the archives escaped real damage and are currently open to scholars. The damaged centers are being opened as facilities permit.

It is possible to generalize by saying that the sources for medieval and economic studies, with the great exception of Naples and the lesser exceptions noted previously have been saved and are available for research.

DELAWARE

An interesting 18-page annual report of the Historical Society of Delaware was issued in April. Four pages of the report are taken up with a listing of the collections, autographed letters, manuscript books, deeds and maps, acquired by the Society during the year. Several interesting photograph collections are also reported as received.

INDIANA

State Librarian Harold F. Brigham stated in the *Library Journal* for January 15, 1947, that:

The State Library received approval in November of its request for an advance of \$33,000 from the Federal Works Agency for the preparation of plans and specifications for a proposed Archives Building to adjoin the present million-dollar State Library building. The estimated cost of the new structure is \$786,000. It is being designed not only to house archives of state but also to accommodate a central state repository of less-used books of all libraries of Indiana.

KANSAS

The Kansas State Historical Society has received the Kansas statistical rolls for 1939 (3,048 manuscript books) from the State Board of Agriculture. It has also acquired during the past year 51 manuscript volumes and 2,020 individual historical manuscripts, including the papers of Dr. John A. Read of Tecumseh, 1867-1918; the papers of Jay E. House, of the Topeka Daily Capitol, 1901-1919; the minutes of the Appanoose Vigilance Committee, 1874-1875; and some early township records.

MASSACHUSETTS

Readers interested in university and college archives will want to read the article entitled "The Harvard University Archives: Goal and Function" published in the first two issues of the new Harvard Library *Bulletin*.

MICHIGAN

The Michigan Historical Collections has recently received manuscript materials relating to the family and the public career of Kinsley Scott Bingham (1802-61), member of the Michigan State Legislature, 1837-45, United States Congressman, 1846-50, 1859-61, and Governor of Michigan, 1854-59. Family

correspondence reveals interesting information about farm and town life, social events, feminine fashions, and religion. Intermingled with local news of Camillus, New York, Green Oaks, Michigan, and other small Michigan towns are discussions of state and national politics. Four letters from James Warden Bingham, to his father Kinsley and his uncle Zebina Moses, offer illuminating accounts of recruiting problems, camp life, and military maneuvers of the Civil War. The letters will be added to the already substantial collection of Bingham-Warden family materials in the Michigan Historical Collections.

MISSISSIPPI

Another volume in the series of *Journals of the General Assembly of the Mississippi Territory* edited by William D. McCain has been published. This volume, *Journal of the Legislative Council, Third General Assembly, Third Session, December 2-29, 1805* (Beauvoir Community, Miss.: The Book Farm, 1947), is a reprint of a recently discovered copy originally printed in Natchez in 1806.

Mrs. W. O. Harrell, genealogist of the Department, has been on leave of absence because of illness for several months and will return to her duties on May 1. Mrs. J. W. Baxter, librarian of the Department, has resigned effective May 1 and will be replaced by Miss Maxine Madden, a graduate of the Library School of Louisiana State University.

NEBRASKA

James C. Olson, superintendent of the State Historical Society, was advised recently by Assistant Attorney General Kyle that before county officers and other officials having custody of public documents may destroy them they must notify the secretary of the society.

Kyle says that construing the three sections of the statutes applicable, it is clear that the legislature intended to have their provisions apply to all county and city offices as well as to state offices and institutions.

Dwight Griswold, Governor of Nebraska, 1940-1946, presented his collection of personal papers and other records to the Nebraska State Historical Society upon his retirement from office. The Society has also received a collection of papers, photographs and other records of Carl J. Ernst, prominent in the Land Department of the Burlington and Missouri River Railroad in Nebraska.

NEVADA

Word has been received that \$2,000 in planning funds have been allotted by the Federal Works Agency to the Nevada State Historical Society. The funds will be used in the planning of a new structure for the society, which is now housed in the basement of the State Building. Tentative plans call for a building to be erected on the northeast corner of Evans park in Reno.

NEW JERSEY

The New Jersey State Board of Education approved the appointment by Education Commissioner, John L. Bosshart, of Sidney Goldmann, as Head

of the Archives and History Bureau of New Jersey, at its meeting held January 7. The Bureau is part of the Division of the State Library, Archives and History, in the State Department of Education, having been set up under chapter 50 of the Laws of 1945.

NEW YORK

Manuscripts recently acquired by The New-York Historical Society include the following:

A volume containing James Lloyd's accounts, 1676-1684, with retained copies of letters and documents about Lloyds Neck, L.I., 1684-1689, and accounts of his son, Henry Lloyd, relating to the development of the Manor of Queens Village, Lloyds Neck, 1710-1731; manuscript account (in French) by the Chevalier de Meyronnet Saint Marc, of the Siege of Savannah by the French forces under Count d'Estaing, Sept. 1779; orderly book kept at the Headquarters of Lt. Col. Marinus Willett of the 3d N. Y. Regt., Feb. 17, 1777-May 21, 1778; orderly book of Captain Cornelius Van Wyck's Company, of Col. Jacobus Swartwout's regiment of N. Y. Militia, Kingsbridge, N. Y., Aug. 6-Sept. 30, 1776; original journal and agenda kept by William Wickham, lawyer of Orange County, New York, July 1759-December 1767; record book of William and George D. Wickham, of Orange County, consisting of copies of indentures, land deeds, of Orange County, 1793-1819; record book giving in full hundreds of property boundaries in Orange and Ulster Counties, 1767; letters and papers of Hon. Daniel Ullmann of New York, 1830-1885; manuscripts of about 220 speeches made by Hon. Henry E. Howland, 1868-1910; and a bicycling diary, 1893-1896, of Arthur Penrhyn Stanley Hyde.

OHIO

Among the recently acquired manuscripts in the Ohio State Archaeological and Historical Society are the following: Autographs of the members of the Ohio Constitutional Convention of 1850-51; quarters and fire bill of the *Confederate States Steamer Tennessee*; Charles Ely family papers, Elyria, Ohio, 1840-1880; first draft and printed copy of *General instructions to his deputies by the Surveyor General of the United States for the states of Ohio and Indiana and the Territory of Michigan*, 1833, compiled by Samuel Williams, chief clerk in the Ohio office; John J. Janney collection on temperance societies, Ohio politics and family history, Springboro and Columbus, Ohio, 1830-1905; drawings of the Ohio State Capitol given by the Ohio Department of Public Works; papers of the 89th, 122d and 128th Ohio Volunteer Infantry in the Civil War; a list of persons employed, 1824-25 by John Johnston, U. S. Indian agent at Piqua, Ohio, and an abstract of presents issued to the Indians by him, 1824-25.

OREGON

On April 8, Earl Snell, Governor of Oregon signed the last of four bills establishing a records program for Oregon. House Bill 485, which creates the office of State Archivist in the State Library, defines that officer's duties and powers. David C. Duniway, who was appointed State Archivist, in January of 1946, has been functioning under an opinion of the Attorney General, which allowed him to collect records for the use of government agencies, but did not further define his activities. The records disposal laws, House Bills 483 and 484, are modeled upon previous state laws which they repeal. The

authorization of the state archivist for the disposal of state records is not required since the Board of Control already uses the advisory services of that officer. Senate Bill 256 provides for photographic reproduction of records.

David C. Duniway, Oregon State Archivist, announces the appointment of Herbert J. Salisbury as Secretary to the Archivist. Mr. Salisbury saw service in the Navy during the late war, and is a graduate of the Oregon College of Education.

PENNSYLVANIA

The Historical Society of Western Pennsylvania recently acquired a considerable collection of Westmoreland County records, 1779-1850. They were purchased for the Society by A. E. Moredock from a dealer who "apparently acquired them as a result of one of those courthouse housecleanings that in the past at least have too often dispersed historically valuable records." The collection has not yet been organized, but a sampling of the material reveals such documents as court calendars, jury lists, constables reports, debtors petitions, tavern licenses, surveyors warrants, indentures, lists of voters, election returns, militia records, bridge permits, and wolf bounties.

The Department of Military Affairs of Pennsylvania has been authorized to collect and preserve "Selective service and other war records, such records to be housed in a newly constructed building, if adequate space is not obtainable in present public buildings." The legislature appropriated \$500,000 for the purpose, but the Governor approved the expenditure of but \$150,000 currently, giving as his reason for the cut "the insufficiency of the State revenue."

TEXAS

The Senate State Affairs Committee reported favorably on February 12 a bill to create a Records and Microfilming Division in the State Library and to make the Library Commission the custodian of noncurrent records.

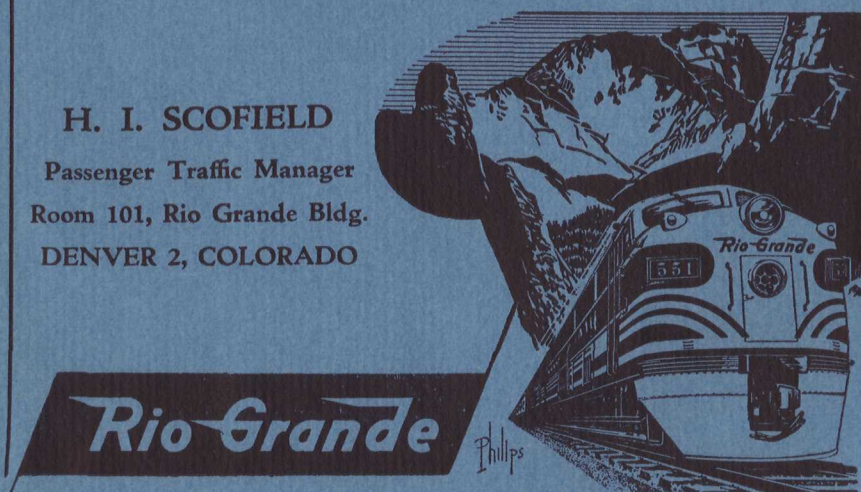
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