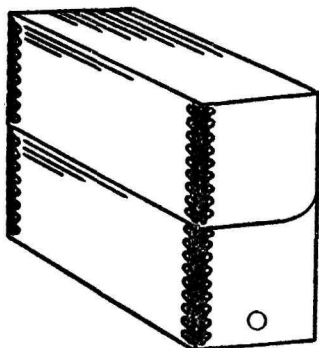


# FIBREDEX



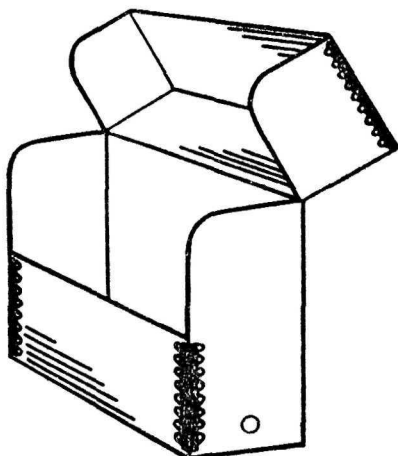
Better containers for  
Display, Handling and  
Storage of Library Materials

**Unique Metal Edge Construction** Strongest by any test.  
**Super Fibre Board** Toughness and Durability unequalled.  
**No Paste or Glue to Attract Vermin**

## Document Case

Used by the National Archives  
where valuable Government  
Records are stored forever.

ONE PIECE CONSTRUCTION  
HINGED LID, REINFORCED  
BOTTOM, SUPER FIBRE, DARK  
BLUE.



NO. 12510	12" x 10" x 5"	55c each	10 to a carton
NO. 15510	15" x 10" x 5"	65c each	10 to a carton

Less than carton lots at slightly higher prices  
Transportation charges paid

*Write for free circular illustrating other Fibredex cases*

**THE HOLLINGER CORP.** Box 151A, Rosslyn Station  
Arlington, Virginia

## HAVE YOU SEEN?

---

George Lee Haskins, "Court Records and History," *William and Mary Quarterly*, 5 (October 1948), 547-552.

Edward Heawood, "Further Notes on Paper Used in England after 1600," *The Library*, 5 series, 2 (September / December 1947), 119-149.

Wayne C. Grover, *War Department Records Administration Program*. [Washington], 1948. Pp. iv, 281. Processed.

Margaret C. Norton, "Winning our Freedom: an Exhibit," *Illinois Libraries*, 30, no. 9 (November 1948), 455-465. Illinois' parallel to the Freedom Train.

W. S. Jenkins, "The Legislative Documents Microfilm Project," *loc. cit.*, 466-469.

"Recent Acquisitions," *Mississippi Valley Historical Review*, 35, no. 3 (December 1948), 546-555. Herein are listed the new accessions of manuscripts at state and local depositories.

Henrietta M. Larson, *Guide to Business History*. Cambridge. Harvard University Press, 1948. Pp. 21-30 discuss manuscript and archival sources for business history.

Theodore D. Wagman, "Elements of a Records Disposition Survey," *Illinois Libraries*, 30, no. 8 (October 1948), 413-416.

National Archives. *Preliminary Inventory of the Records of the Civilian Conservation Corps*, compiled by Harold T. Pinkett. Washington, 1948. Pp. 16. Preliminary Inventory no. 11.

National Archives. *Preliminary Inventory of the Records of the Senate Committee on Appropriations: Subcommittee on Inquiry in re Transfer of Employees, 1942*, compiled by Theodore J. Cassady and Harold E. Hufford. Washington, 1948. Pp. 8. Preliminary Inventory no. 12.

National Archives. *Preliminary Inventory of the Records of Naval Establishments Created Overseas during World War II*, compiled by Richard G. Wood. Washington, 1948. Pp. 8. Preliminary Inventory no. 13.

National Archives. *Preliminary Inventory of the Records of the United States Direct Tax Commission for the District of South Carolina*, compiled by Jane Greene. Washington, 1948. Pp. 8. Preliminary Inventory no. 14.

R. C. Neaidengard, "Central Archives — One Solution to Record Storage Problems," *Filing Bulletin*, 17 (November 1948), 20-23.

Harold C. Pennicke, "Office Space and Layout Technique Applied to the Filing Department," *loc. cit.*, 17-20; 17 (December 1948) 25, 27-32.

Ladislav Svatuska, "Decimal Classification of Records in the Enterprise," *Revue de la Documentation*, 15, fasc. 3 (1948), 64-66. Relates to the business records of the Z. E. T.. organization in Prague.

Northamptonshire Record Society, *Northamptonshire Past and Present*.

Northampton, 1948. Pp. 58. Contains an article in the Northamptonshire Record Society.

Ernst Posner, "The City and its Records," National Institute of City and Town and Clerks, *News Letter*, September 28, 1948, Processed.

P. Cezard, "Vers la Creation d'une Nouvelle Section aux Archives Nationales," *Gazette des Archives*, new series, 2 (July 1947), 12-15.

J. de Font-Reaulx, "Une Experience de Tournée Généralisée dans les Archives Communales," *loc. cit.*, 3 (January 1948), 8-10.

C. Laroche, "Les Archives du Ministère de la France d'Outre Mer," *loc. cit.*, 4 (July 1948), 15-20.

Pierre Marot, "La Guerre de 1870-1871 et les Archives Départementales," *loc. cit.*, 3 (January 1948), 13-22; 4 (July 1948), 22-31.

British Records Association, *Proceedings*, no. 12. London, 1948. Pp. 19.

British Records Association, *Sixteenth Report of Council, Accounts and List of Members for the Year Ending 30 September, 1948*. [London, 1948]. Pp. 24.

British Records Association, Technical Section, *Bulletin no 19*. London, 1948.

British Records Association, Records' Preservation Section, *Report for the Year 1947-48*. [London, 1948]. Pp. 5.

Hilary Jenkinson, *British Records Association, 1932 to 1947; being a Report from the Joint Secretaries on their Retirement*. London, 1948. Pp. 25.

Faustine Dennis, "Annual Reports of Acquisitions: Microfilm." Library of Congress, *Quarterly Journal of Current Acquisitions*, 6 (November 1948), 25-27.

C. E. LeGear, "The Hotchkiss Map Collection," *loc. cit.*, 16-20.

Douwe Stuurman, "The Nazi Collection; a Preliminary Note," *loc. cit.*, 21-22.

Helen D. Bullock, "The Personal and Professional Papers of Frederick Law Olmstead," *loc. cit.*, 8-15.

Lewis H. Thomas, "The Lieutenant Governors' Proclamations and Minutes," *Saskatchewan History*, 1, no. 3 (October 1948), 9-10.

# The Archivist's Book Shelf

RICHARD G. WOOD, Editor

*The National Archives*

---

## GENERAL REFERENCE BOOKS

Reference service, in its varied aspects, is one of the most important functions of any archival establishment. Indeed, reference is the ultimate end to which all other intermediary steps in records control and records administration are directed. Consequently, the selection of reference books that will comprise basic tools for the rendition of efficient, effective, and economical reference service is of the utmost significance. Important as this matter is to the larger and more wealthy repositories and institutions that are concerned with research and the furnishing of information, it is of still greater moment to the smaller archival establishment whose financial resources are limited. This is especially true when the local archives as part of the state historical commission or some other comparable state agency operates by means of a shared appropriation. What reference books, then, should be recommended for an archival establishment whose situation as far as means and other facilities are concerned is moderate?

At the outset, some consideration should be given to the evaluation of reference works. In the first place, a reference work should be authentic. Authoritativeness, dependability, and completeness are measurements which should be applied as tests for the determination of authenticity.

Secondly, a reference work should be so constituted that it can be used with facility. Such matters as arrangement and format are to be considered. The order of the materials, the fulness of the indexes, the presence and adequacy of the cross references, the type and size of the print, the type and prominence of the illustrations, the make up of the pages, the durability of the paper, and the kind of binding are some of the paramount factors that determine the effective usage of such books.

Thirdly, a reference work should be evaluated for its special features, that is, characteristics peculiar to that work only. The uniqueness of such features as content, bibliographies, scope, treatment, arrangement, and authorities are of significance in this instance. Obviously this third factor of evaluation is more applicable to works that are out of print. Although not exhaustive, the above criteria can be very helpful in the selection of appropriate reference books.

For purpose of arrangement, at the risk of some overlapping, two broad classifications are projected: one, general and the other, special. Under the first, reference works are listed that concern a multiplicity of subjects and are not confined to any one specific subject. Included among these are the standard



dictionaries, encyclopedias, yearbooks, handbooks, directories, representations, and indexes. So popular are these basic tools for reference service that little need be said about them other than in the list. They are musts in any archival establishment or research center. These works, of course should be kept current.

Under the second broad classification, works are found that are devoted to a special subject or aspects of that subject. They represent the same classes of books as indicated above. Frequently, however, these reference works are not readily available. In some instances considerable time must be spent in their location. Moreover, their acquisition is sometimes impossible or too expensive and their contents must be duplicated by microphotography or some other means.

## SELECTED REFERENCE WORKS FOR THE ARCHIVIST

### I. General

#### A. Dictionaries

Webster, Noah. *Webster's New International Dictionary of the English Language*. 2d ed., unabridged. . . . A Merriam-Webster. William Allan Neilson, ed. in chief. . . . Springfield, Mass., Merriam, 1947. Pp. cxii + 3210. il., pl., (part col.) ports., charts, diagrs.

Still a standard. Main part of work like that of the 1945 ed. Includes hundreds of new words and scientific terms connected with the war found in the 1945 ed.

#### B. Encyclopedias

*Encyclopedia Americana*. . . . 1948 ed. N. Y., Chic., Americana Corp. 1948. 30 vols. il., pl., (part col.) ports., maps, facims.

An up-to-date general encyclopedia that maintains a good reputation. Important articles are written by specialists and are signed. Illustrations are good. Bibliographies are not always adequate.

#### C. Yearbooks

*World Almanac and Books of Facts*, 1868—. N. Y., New York World, 1868-1931; World-Telegram, 1932—.

Most comprehensive and most frequently useful of the American almanacs. Contains extensive information, including statistical, on political, economic, and social subjects. Alphabetical index at the beginning of each volume. Up-to-date and generally reliable.

*Statesman's Yearbook; Statistical and Historical Annual of States of the World for the Year*, 1864. N. Y., Macmillan, 1864—.

Most useful yearbook that concerns itself with statistical and

descriptive information on the countries of the world. Valuable for its selected bibliography.

*Americana Annual*, 1923—; *An Encyclopedia of Current Events*. Chicago, Americana Corp., 1923—.

A yearly encyclopedic survey of the world's activities and progress. Arranged alphabetically by subject.

#### D. Handbooks

Mulhall, M. G. *Dictionary of Statistics*. 4th ed. rev. N. Y., Dutton, 1903. 853 p.

Presents statistics alphabetically from the time of Emperor Diocletian to 1890 in pt. I; and from 1890-98 in pt. II. Indexed but does not give authorities for statistics.

Webb, A. D. *New Dictionary of Statistics*. N. Y., Dutton, 1911. 682 p.

Supplements Mulhall for the period 1890-1909. Generally arranged like Mulhall. Gives authorities for all statistics listed.

#### E. Directories

*Dictionary of American Biography*, under the auspices of the American Council of Learned Societies; ed. by Allen Johnson and Dumas Malone. N. Y., Scribner, 1928-37. 20 v. and index.

Comparable in its over-all plan to the English *Dictionary of National Biography*. Includes accounts of persons whose death occurred before Dec. 31, 1935, the original publication date. Noteworthy persons who lived in what is now the U. S. A. at any time are included exclusive of British officers serving in America after independence was declared. Signed articles and bibliographies appear.

*Dictionary of American Biography*, under the auspices of the American Council of Learned Societies, ed. by Harris E. Starr. V. 21, Supplement 1, (To December 31, 1935) N. Y., Scribner, 1944. 718 p.

Contains 652 sketches of persons who were not included in the main work although their inclusion would have been appropriate and those whose death occurred before the final date of publication but who were living when work went to press.

*Who's Who in America; a Biographical Dictionary of Notable Living Men and Women of the United States*, 1899 / 1900—; . . . rev. and reissued biennially. Chicago, Marquis, 1900—.

A dictionary of contemporary biography giving concise biographical data. Arranged alphabetically by biographies. Later volumes

include addresses of persons appearing. In the case of authors, lists of works are added.

*National Cyclopedia of American Biography.* N. Y., White, 1892-1947. 33 v.

Furnishes the most comprehensive list of American living and dead notables. Sketches are long and information is full. Information in sketches is based on questionnaires and correspondence with biographees. These materials have been preserved in the office archives where they are available.

#### F. Atlases

Rand McNally and Co. *Commercial Atlas and Marketing Guide.* Chicago, Rand McNally, 1949. 584 p. The maps are in colors. Subscribed to annually. Revised constantly. Contains economic maps, road maps, airline distances, etc. Physical and historical maps are few.

Rand McNally and Co. *Standard Atlas of the World.* Chicago, Rand McNally and Co. 1948. 367 p.

In color. Emphasizes physical features. Considerable information is given on economic, political, and social factors of the various countries of the world.

#### G. Indexes

Poole, W. F. *Poole's Index to Periodical Literature* . . . with the assistance of William I. Fletcher and the cooperation of the American Library Association and the Library Association of the United Kingdom. rev. ed. Boston, Houghton, 1891. 2 v. 1802-81.

Poole, W. F. Supplements: v. 1, 1882-1886; v. 2, 1887-1891; v. 3, 1892-1896; v. 4, 1897-1901; v. 5, 1902-1906.

The original index with supplements comprise a significant work. A period of over a hundred years and about 590,000 articles appearing in some 12,241 volumes of 470 American and English periodicals are covered. Subject index only.

*Readers' Guide to Periodical Literature* (cumulative) 1900—. N. Y., Wilson, 1905—.

A modern index of the best type. Dictionary cataloging of entries, uniformity of entries, full information in references are a few of the better features of this work. Available on service basis. Through 1935 annual basis since monthly basis and mid-monthly basis for issuing index.

*International Index to Periodicals, Devoted Chiefly to the Humanities and Science*, June 1907—; a Cumulative Author and Sub-

ject Index to a Selected List of the Periodicals of the World. N. Y., Wilson, 1916—. v. 1—.

Arrangement and entry fulness about that of the *Readers' Guide*. The *International Index* indexes more than twice the number of periodicals indexed by the *Readers' Guide*. It concentrates on scholarly American and foreign journals in contrast to the *Readers' Guide* which indexes general periodicals. Available on a service basis.

- U. S. Superintendent of Documents. *Checklist of United States Public Documents, 1789-1909*. 3d ed. rev. and enl. Washington, Govt. Print. Off., 1911. 1707 p.

An almost complete list of documents for the period. The fullest such list available.

- U. S. Superintendent of Documents. *Monthly Catalog United States Public Documents, 1895—*. Washington, Govt. Print. Off., 1895—.

Lists monthly for each department current government publications. Instructions for ordering are also included.

- Poore, B. P. *A Descriptive Catalog of the Government Publications of the United States, Sept. 5, 1774-Mar. 4, 1881*. Washington, Govt. Print. Off., 1885. 1392 p.

Lists nearly every document in chronologic order as issued to March 4, 1881. Some errors but frequently only key to early documents.

- Ames, J. G. *Comprehensive Index to the Publications of the United States Government, 1881-1893*. Washington, Govt. Print. Off., 1905. 2 v.

This work takes up where Poore leaves off. Arranged alphabetically by subject or title. There is an index at the end of volume 2.

- U. S. Superintendent of Documents. *Catalogue of the Public Documents of the 53d to the . . . Congress, and of all the Departments of the United States for the Period from March 4, 1893 to . . .* Washington, Govt. Print. Off.

This catalogue begins where Ames' index stops and continues the indexing to date. It has been difficult, however, to keep this work current.

## II. Special

### A. Dictionaries

- Craigie, Sir William Alexander. *Dictionary of American English on Historical Principles*, ed. by Sir William A. Craigie and James R. Hulbert. Chic., Univ. of Chic. pr., 1944. 4 v.

This work attempts to list and illustrate by dated quotation as many words and phrases as practicable which have been used currently in the U. S. A. since the beginning of the Colonial Period. The present work stops with the end of the nineteenth century. Pronunciation is not aided by the work.

Greet, William Cabell. *World Words, Recommended Pronunciations*. N. Y., pub. for the Columbia broadcasting system by Columbia Univ. pr., 1944. 402 p.

Gives pronunciation of about 10,000 words and names including battlefields, places made famous by World War II, names of persons in the news and difficult words.

Wentworth, Harold. *American Dialect Dictionary*. N. Y., Crowell, 1944. 747 p.

Over 10,000 terms with 60,000 quotations showing usage are included. Dialect in the connection with localisms, regionalisms and provincialisms is dealt with.

Colby, Elbridge. *Army Talk; a Familiar Dictionary of Soldier Speech*. Princeton, Princeton Univ. pr., 1942. 232 p.

Words and phrases used in the U. S. Army are explained.

Chevalley, Abel and Chevalley, Marguerite. *Concise Oxford French Dictionary*. N. Y., Oxford Univ. pr., 1934. 895 p.

Muret, Eduard and Sanders, Daniel. *Muret-Saunders Enzyklopädisches english-deutsches und deutsch-englisches wörterbuch*. . . . Berlin-Schonberg, Langenscheidt, 1910. 2 v. in 4.

*Kenkyusha's New English-Japanese Dictionary on Bilingual Principles*; Y. Okakura, general ed. Berkeley and Los Angeles, Univ. of Cal. pr., 1942. 2514 p.

*Kenkyusha's New Japanese-English Dictionary*. . . . Takenobu Yoshitaro, general ed., Amer. ed. Camb., Harvard Univ. pr., 1942. 2280 p.

Mathews, Robert Henry. *Mathews' Chinese-English Dictionary*. Rev. American ed., pub. for the Harvard-Yenching Institute. Camb., Harvard Univ. pr., 1943. 1226 p.

Webster, Noah. *Webster's Collegiate Dictionary with Chinese Translation*. Editors: P. W. Kuo and S. L. Chang. Shanghai, China, Commercial pr., 1923. 1768 p.

Aleksandrov, A. *Complete English-Russian Dictionary*. 7th ed. rev. and enl. Petrograd, 1916. 918 p.

Aleksandrov, A. *Complete Russian-English Dictionary*. 6th ed. rev. and enl. N. Y., Maisel, 1929. 765 p.

These bilingual dictionaries are merely listed for those reposi-

tories whose record holdings include or are likely to include considerable record materials in a foreign language.

Schlomann, Alfred, ed. *Illustrated Technical Dictionaries in Six Languages, English, German, French, Russian, Italian, Spanish*. Berlin, Technische Wörterbucherverlag G. M. B. H., 1906-32, 17 v.

Covers the applied sciences well. Each volume is concerned with one field, i.e., vol. 17 is aeronautics. Translators are aided by this work.

## B. Encyclopedias

*Encyclopedia of the Social Sciences*; editor-in-chief, E. R. A. Seligman; associate ed., Alvin Johnson. N. Y., Macmillan, 1930-35, 15 v.

Projected and prepared under the auspices of ten learned societies, this work comprehends the entire field of the social sciences. All important topics in the fields of political science, economics, law, anthropology, sociology, penology, and social work, and social aspects of ethics, education, geography, medicine, biology, etc., are included. Articles are by specialists and are signed in full. Adequate bibliographies are furnished. Arranged alphabetically by topics in general.

*Van Nostrand's Scientific Encyclopedia; Aeronautics, Astronomy, Botany, Chemical Engineering, Chemistry, Civil Engineering, Electrical Engineering, Electronics, and Radio, Geology, Mathematics, Metallurgy, Meteorology, Mineralogy, Navigation, Photography, Physics, Statistics, Zoology*. 2d ed. N. Y., Van Nostrand, 1947. 1600 p. il., tables, diagrs.

The title explains the work quite adequately. Articles are signed. Entries are arranged alphabetically with cross references.

## C. Yearbooks

*The American Yearbook, 1910—, N. Record of Events and Progress*. N. Y. Nelson.

Presents annually a clearly focused picture of events and achievements in the United States and in the area of American influence. Materials are grouped in seven large headings. Among these are: historical, governmental, economics and business, science, and humanities.

*Yearbook of American Labor*. ed by Colston E. Warne and others. N. Y., Philosophical lib., 1945—. 655 p. tables.

Includes roster of labor unions in the U. S. A., case studies of organized labor, labor and the government, and the international relations of American labor.

## D. Handbooks

Wilcox, Jerome K. *Manual on the Use of State Publications*, Chicago, American Library Association, 1940. 342 p.

Devised to facilitate research in state publications. Chapter 6 is bibliography of bibliographies of state publications.

Hodge, F. W. *Handbook of American Indians North of Mexico*. Washington, Govt. Print. Off., 1907-10. Reissued 1912. 2 v. Furnishes a descriptive list of the tribes, confederacies, settlements; biographical sketches and history, etc.

United States Bureau of the Census. *Sixteenth Census of the United States*: Wash., Govt. Print. Off., 1942-1947. ca 112 v.

## E. Directories

Office of the Judge Advocate General, United States Army. *United States Military Reservations, National Cemeteries, and Military Parks, Titles, Jurisdiction, Etc.* Washington, Govt. Print. Off., 1916. Rev. ed.

Information concerning the title of the Federal Government to military reservations and the transactions involved in acquisition of land from state governments.

United States Congress. *Biographical Directory of the American Congress, 1774-1927*. Washington, Govt. Print. Off., 1928. 1740 p.

Biographical sketches are arranged alphabetically.

Heitman, Francis B. *Historical Register and Dictionary of the United States Army, from its Organization September 27, 1789 to March 2, 1903*. Wash., Govt. Print. Off., 1903. 2 v.

The unofficial work of a private compiler which was purchased and published by the Federal Government. Besides listing officers and furnishing their military careers, this work gives information on military campaigns and installations.

Callahan, Edward W. *List of Officers of the Navy of the United States and of the Marine Corps, from 1775-1900*. Comprising a Complete Register of all Present and Former Commissioned, Warranted, and Appointed Officers of the United States Navy, and of the Marine Corps, Regular and Volunteer. New York, L. R. Hamersly and Co. 1901. 750 p.

Compiled from the Official Records of the Navy Department. Besides giving information concerning the naval career of officers, the work also provides a sketch of the navy, list of students at Naval Academy from 1840-1900 by class, and a list of vessels in navy from 1797 to 1900.

## F. Atlases

Lord, Clifford L. and Elizabeth H. *Historical Atlas of the United States*. N. Y., Henry Holt and Co. 1944. 253 p.

Contains general maps showing the physical features and natural resources of North America and special maps and other illustrative material for the Colonial Period, the period 1775-1865, and that of 1865-1941. Information is included on every important movement in each of these periods.

## G. Indexes

War Department: Office of the Chief of Staff. *Bibliography of State Participation in the Civil War, 1861-66*. Third ed. Washington, Govt. Print. Off., 1913. 1140 p.

Arranged alphabetically by states, the work includes official publications such as governors' messages, reports of adjutants general, and of state registers; regimental histories; and miscellaneous, such as state, county, and town histories and all other material bearing upon local participation.

Historical Records Survey. *Bibliography of Research Projects Reports; Check-list of Historical Records Survey Publications*. Wash., Federal works agency, W. P. A. 1940. 46 numb. (W. P. A. Technical ser. Research and records projects bibliography, no. 4).

Gives record of publication as of July 15, 1940 for the following series: Inventories of county archives, Inventories of town and municipal archives, Inventories of state archives, Inventories of federal archives in the states, Manuscript publications, American imprints inventory publications, Church archives publications, and Miscellaneous publications.

U. S. Superintendent of Documents. Library of Congress. Monthly Checklist of State Publications, 1910—. Wash., Govt. Print. Off., 1910.

Arranged alphabetically by state and thereunder alphabetically by issuing department. Serial number and L. C. card number are furnished. At the end of each year a dictionary index is included.

Hasse, Adelaide Rosalie. *Index of Economic Material in Documents of the States of the United States*. Wash., Carnegie Inst., 1907-22. 13 v. in 16.

Prepared for the Carnegie institution, Department of Economics and Sociology, the vols., issued before the project ended were:

California, 1849-1904, 1908. 316 p.

Delaware, 1789-1904, 1910. 137 p.



Illinois, 1809-1904, 1909. 393 p.  
 Kentucky, 1792-1904, 1910. 452 p.  
 Maine, 1820-1904, 1907. 95 p.  
 Massachusetts, 1789-1904, 1908. 310 p.  
 New Hampshire, 1789-1904, 1907. 66 p.  
 New Jersey, 1789-1904, 1914. 705 p.  
 New York, 1789-1904, 1907. 553 p.  
 Ohio, 1789-1904, 1912. 1136 p. 2 v.  
 Pennsylvania, 1790-1904, 1919-22. 3 v.  
 Rhode Island, 1789-1904, 1908. 95 p.  
 Vermont, 1789-1904, 1907. 71 p.

An attempt is made to supply a reference by volume and page to all material of economic importance found in printed reports of administrative officers, legislative committees, special commissions of the state, and in the governors' messages. The word economic has been loosely applied. Indexing is by broad subjects.

Downes, Robert B. *Resources of Southern Libraries, A Survey of Facilities for Research*. Chi., American Library Association, 1938. 370 p.

A classified collection of materials of potential value for study and research found in the South. Material is described and listed under such headings as Reference Books, Government Publications, Manuscripts, and Newspapers. Especially significant is the manuscripts listing for public men of the South.

*Index to American Genealogies; and to Genealogical Material Contained in all Works such as Town Histories, County Histories, Historical Society Publications, Biographies, Historical Periodicals, and Kindred Works*. 5th ed. rev. improved and enl. Albany, N. Y., Munsell, 1900-08. 352 p. and suppl. 107 p.

Brigham, Clarence S. *Bibliography of American Newspapers, 1690-1820*. Pts. 1-18. (In American Antiquarian Society Proceedings: vols. 23-30; 32; 34; 35; and 37.)

A detailed sketch is furnished for each paper as well as its location.

U. S. Library of Congress. *Check-list of American Newspapers in the Library of Congress*, Comp. under the direction of A. B. Slauson. Wash., Govt. Print. Off., 1901. 292 leaves.

Arranged by states and towns and under each town alphabetically by catch word in title. A historical sketch for each newspaper is given.

ROLAND C. McCONNELL

*Morgan State College  
 Baltimore, Maryland*

braries. He makes no specific recommendations for its revival at the present time. In the minor contributions Georg Leyh expresses the hope that the Verein der deutschen Bibliothekare (modeled on that of the archivists) will renew publication of the *Jahrbuch der Bibliotheken*. Ernst Mehl, in his report on the Bavarian State Library, calls attention to the fact that this institution will probably lose to re-requisition by Amerika Haus considerable space which it shares with the Bavarian State Archives. This latter has already lost most of its space.

LESTER K. BORN

*Office of Military Government for Germany, Karlsruhe*

## W. J. BARROW

*Document Restorer*

STATE LIBRARY BUILDING  
RICHMOND 19, VA.

# News Notes

MARY C. LETHBRIDGE, Editor

*The National Archives*

---

## THE SOCIETY OF AMERICAN ARCHIVISTS

The following applicants for membership have been approved by the Council since the annual meeting in October, 1948: Robert E. Beets, AGO, Department of the Army, St. Louis; Katherine E. Brand, National Archives; Herford T. Cowling, United States Air Forces, Wright Field, Ohio; Albert Dannenhirsch, National Archives; Mabel E. Deutrich, Office of Chief of Engineers, Department of the Army, Washington, D. C.; Charles E. Dewing, National Archives; John W. Dudley, Virginia State Library; Norman Fee, Canadian Archives, Ottawa; Helen T. Finneran, National Archives; John H. Flandreau, New York State Archives; Herbert L. Ganter, William and Mary College; Beryl E. Gardner, Maryland Hall of Records; Mrs. J. E. Hays, State Historian of Georgia; William A. Hunter, Pennsylvania Historical and Museum Commission; Lucile M. Kane, Minnesota Historical Society; Guy A. Lee, National Security Resources Board; James C. Olson, Nebraska Historical Society; Milton V. Ritter, National Archives; Charles L. Stout, National Security Resources Board; Sarah Hodgson Torian, University of the South; Joseph F. Vaughan, National Security Resources Board; Harless Wagoner, National Security Resources Board.

### *Minutes of the Council, The Society of American Archivists, December 29, 1948.*

A special meeting of the Council of the Society of American Archivists was called by the President and convened at the Hotel Mayflower, Washington, D. C., December 29, 1948, at 4:30 P.M., jointly with the Council of the American Association for State and Local History.

Present for the Society of American Archivists: the president, vice-president, secretary, treasurer, and Messrs. Holmes, Posner, and Trever.

After considerable discussion of the proposal made by the Library of Congress in October that a Joint Commission on Historical Manuscripts be set up by the two organizations represented at the present meeting, the following resolution was voted:

#### *Be it resolved*

That there be established a Joint Committee on Historical Manuscripts of the Society of American Archivists and the American Association for State and Local History consisting of two members of the Society of American Archivists appointed by the president of the Society and two members of the American Association for State and Local History appointed by the president of that Association, and a fifth member

from the staff of the Division of Manuscripts of the Library of Congress appointed by the two presidents in consultation with the chief of that Division;

That the Joint Committee be instructed to report within sixty (60) days of the present date to the respective presidents of the Society of American Archivists and the American Association for State and Local History on creating a plan for compiling and publishing a union list of manuscript collections and devising means for putting the plan into effect.

The meeting adjourned at 5:45 p.m.

LESTER J. CAPPON, Secretary

### THE NATIONAL ARCHIVES

Joint resolutions have been introduced in both Houses of Congress providing for the Archivist of the United States to acquire and to operate the Freedom Train for the next two years. The 16-months' tour of the train under the sponsorship of the American Heritage Foundation ended in Washington on January 22, and its unique exhibit will be dismantled unless the Government takes over the train. The resolutions, which have bipartisan sponsorship, provide for a Freedom Train Commission to advise the Archivist. Its membership would consist of the President pro tempore of the Senate, the Speaker of the House of Representatives, the minority leaders of the Senate and of the House, the Attorney General of the United States, the Librarian of Congress, the Archivist, and five members to be appointed by the President.

*The Guide to the Records in the National Archives*, 684 p., came off the press the first of February. Cloth-bound copies are for sale by the Superintendent of Documents, Government Printing Office, and by the Exhibits and Information Officer, National Archives, for \$2.50 each. Records received by the National Archives through December 31, 1945, are described in the main body of the *Guide*; those received between that date and June 30, 1947, are listed in an appendix. Recent publications of the National Archives include *Reference Information Circulars on Materials in the National Archives Relating to Transportation*, compiled in the Industrial Records Division, and on *Civilian Personnel Records in the National Archives*, by Seymour J. Pomrenze, and a *Preliminary Inventory of the Records of the War Production Board*, compiled by Fred G. Halley and Josef C. James. Copies may be obtained from the Exhibits and Information Officer.

Among records transferred to the National Archives are additional general records of the United States Senate, including copies of bills and committee reports, 1947-48, and Senate reports and documents, 1945-47; and the papers (1900-1945) of Robert E. Horton, hydraulic engineer and pioneer in snow surveying and hydrological surveys, which came from the American Geophysical Union of the National Research Council, to which Mr. Horton left them at his death. Also recently received are photographs pertaining to aviation in World War I, photographs collected or made by the National Advisory Committee for Aeronautics showing foreign aircraft, 1925-40, and photographs made at the trial of the major German war criminals before the International

Military Tribunal at Nuremberg as well as photographic evidence submitted at the trial.

The Archivist of the United States has announced the appointment of Theodore R. Schellenberg to serve as Program Adviser of the National Archives. Mr. Schellenberg was a member of the staff from 1935 to 1945, when he went to the Office of Price Administration to plan and conduct that agency's records program. Philip C. Brooks, who since 1935 has served the National Archives in many capacities, most recently as Assistant Director of the General Records Division, has transferred to the National Security Resources Board to take charge of its records program. Martin P. Claussen has transferred from the Franklin D. Roosevelt Library at Hyde Park, where he was in charge of the finding-aids and publications program, to the Department of the Army to serve as Assistant Chief of the Departmental Records Branch of the Adjutant General's Office.

Employees of the National Archives received the following letter concerning the death of Thomas M. Owen, Jr.:

The death of Thomas M. Owen, Jr., a retired member of the staff of the National Archives, occurred at the Bethesda Naval Medical Center on December 5, 1948, after several months of illness.

In point of service, Mr. Owen was one of the oldest employees of the National Archives. He was appointed Chief of the Division of Accessions on May 14, 1935. When the Division of Veterans' Administration Records was created in June of 1938, Mr. Owen became its chief. Although changes subsequently occurred in the name of that Division, Mr. Owen continued to serve as its chief until March 1948, when he was compelled by his physical condition to give up active work. He retired because of physical disability on August 20, 1948.

Mr. Owen was a graduate of the University of Alabama. He served as an officer in the Field Artillery during World War I and thereafter was active in organizing the American Legion in Alabama. For some years prior to joining the National Archives staff he served as Assistant Director of the Department of Archives and History of the State of Alabama. In 1933 Mr. Owen was elected National Historian of the American Legion and he served in that capacity until his death.

As a veteran himself and as a national officer of the American Legion, Mr. Owen was intensely interested in the welfare of veterans and particularly in the preservation and administration of veterans' records in a manner that would facilitate their use for the benefit of veterans and their dependents. Because of this interest and by reason of his previous archival experience, Mr. Owen, during the decade in which he had charge of the noncurrent pension records of our Government, contributed immensely to the work of the National Archives by providing for the adequate preservation of these valuable records and by making them, year by year, more and more readily available for use by veterans and their dependents and by others.

Tom Owen was not only a capable and faithful employee, but he was a kind, friendly, and considerate man who had an abiding faith in his fellowmen. He loved people and was genuinely interested in them, their problems, and their successes. The welfare of employees under his supervision was a matter of real and continuing concern to him. He will be missed by a wide circle of friends.

The National Archives is grateful for the faithful and efficient manner in which Tom Owen performed his duties and is glad that it had on its staff a man of such outstanding good will.

## THE FRANKLIN D. ROOSEVELT LIBRARY

The Franklin D. Roosevelt Library has been permitted by the Office of the Governor of New York to borrow the papers of Franklin D. Roosevelt as Governor of New York and of Herbert H. Lehman as Lieutenant Governor in order that it may microfilm them. When the film has been completed, the original papers will be turned over to the New York State Archivist at Albany, together with a set of the microfilm for the use of the Governor's Office. Another set of the microfilm will be retained at the Library for use by searchers.

Mrs. Constance R. Winant has presented the papers of her husband, the late John G. Winant, to the Franklin D. Roosevelt Library. The papers covering his ambassadorship and other European activities have not yet arrived in this country, but they will also be given to the Library. None of the papers are as yet available for research use.

Among materials in the Library recently opened for research are White House correspondence concerning the American Red Cross, 1933-1945, the personal diary of Thomas W. Brahany, Chief Clerk of the White House Executive Office, March 4 to April 24, 1917, and the school records and papers of Franklin D. Roosevelt, 1890-1904, comprising his tutorial papers, 1890-96, the Groton School papers, 1896-1900, and the Harvard College papers, 1899-1904. The Library has also made available the logbook of the houseboat *Larocco*, which contains entries for the period 1924-26.

## TRAINING OF ARCHIVISTS

The fifth summer training course in the Preservation and Administration of Archives for custodians of public, institutional, and business records will be offered by The American University in Washington, D. C., with the cooperation of the National Archives, the Division of Manuscripts of the Library of Congress and the Maryland Hall of Records from July 25-August 20, 1949. The program will consist of lectures on the most important phases of work with records and manuscripts, demonstrations, and group conferences, in such fields as arrangement and description of record and manuscript material, repair and preservation, and cataloging. It will also include laboratory work in the National Archives and in the Maryland Hall of Records, which institutions will grant to the students the privileges of interns for the duration of the course. For those especially interested in the care of historical manuscripts, internships will be available in the Division of Manuscripts of the Library of Congress, and special lectures and laboratory experience will be provided for students whose work calls for emphasis on the basic problems of the administration of current records.

Ernst Posner, Professor of History and Archives Administration, The American University; Philip M. Hamer, Director of Records Control, the National Archives; Solon J. Buck, Chief, Division of Manuscripts, Library of Congress; Morris L. Radoff, Archivist, Maryland Hall of Records; Helen L. Chatfield, Record Officer, Bureau of the Budget, Executive Office of the

President; Lester J. Cappon, Archivist, Colonial Williamsburg; and members of the staffs of the National Archives and the Maryland Hall of Records will serve as instructors. The fee for the entire course, in which veterans may enroll under Public Laws 16 and 346, will be \$40.00. Detailed information may be obtained by writing to Ernst Posner, School of Social Sciences and Public Affairs, The American University, 1901 F Street, Northwest, Washington 6, D. C.

### HOOVER COMMISSION

A Federal Records Administration to simplify government record keeping was proposed in December by the Hoover Commission on Reorganization of the Executive Branch of the Government, reports say. Records management is one of 24 major problems before the Commission. It has stated that government records now total 18,500,000 cubic feet, enough to fill six Pentagon buildings, with a yearly cost of one and two-tenths billion dollars.

The proposed administration would have as one of its integral parts the National Archives, which now handles about five per cent of the Government records. At present there are 100 records centers operated by individual departments and agencies. The subcommittee making the recommendations estimates that savings of 32 million dollars could be made in the first two years, with annual savings of six million dollars after that.

The Commission's report, although circulating to a small group of officials, is still confidential as this journal goes to press.

### INTERAGENCY RECORDS ADMINISTRATION CONFERENCE

IRAC's December 17 meeting gave the members an opportunity to combine business with pleasure. The former was a panel discussion on "Sampling Techniques in Records Preservation"; the latter, the regular "Winter Reception" which took place in the National Archives Conference Room immediately after the regular meeting. Kenneth Munden of the Department of the Army presided at the discussion and presented the following speakers: W. Edwards Deming, Bureau of the Budget; Marius Fariolette, Bureau of Internal Revenue; John Dethman, Civil Aeronautics Board; and Harry Harman, Department of the Army. Last season's chairman John Britt of the Federal Security Agency was in charge of the refreshments and other arrangements for the reception.

On January 14 Mr. Britt was the presiding officer at the regular monthly meeting. The discussion was on "Field Records Problems." Paul Howard, Field Representative, Division of Field Services, Federal Security Agency, and Ken Hoover, Agriculture's Soil Conservation Service Records Officer examined the problems of duplication, centralization, standardization, disposal and training as they relate to Federal records in the field.

Attendance at both the December and January meetings was approximately 130 persons.

Tentative topics for forthcoming meetings of the Conference this season include an analysis of procedures for handling incoming mail, an examination of the Hoover Commission's report on records administration, a study of records problems in the Department of State, and a report by a special IRAC committee on allocation standards for records personnel.

### MARINE CORPS

The Research, Archives and Library Branch of the Historical Section, United States Marine Corps, is the temporary resting place of Marine Corps records of historical value. It is the dissemination point of historical information regarding the Marine Corps, particularly for the writing staff of the Historical Section. The Historical Section is a part of the Division of Public Information, United States Marine Corps Headquarters. The present Officer in Charge of the Historical Section is Lt. Col. Robert D. Heinl, Jr. Mr. Joel D. Thacker is Chief, Research, Archives and Library; Mr. John W. Porter is Archivist and Librarian.

The records held by Research, Archives and Library are mostly those of World War II on which the Historical Section is basing its official monographs on World War II campaigns of the Marine Corps. To date four monographs have been published: *Tarawa*, *The Battle of Midway*, *Wake Island* and *Bougainville*. Other monographs are being prepared.

### OFFICE METHODS DIVISION, NAVY DEPARTMENT

The Office Methods Division has recently completed a volume inventory of records in the Naval Establishment. This inventory showed a total of 3,144,563 cubic feet or an increase of less than 3 percent over a similar survey made in 1946. The volume of records held by the Operating Forces and the Navy Department, however, has decreased; the increase in total volume being accounted for by a small increase in the Shore Establishment but principally by the increase in holdings at Naval Records Management Centers. These Centers, located at Arlington, Virginia, Garden City, New York, Mechanicsburg, Pennsylvania, New Orleans, Louisiana and San Bruno, California, now hold over 890,000 cubic feet of non-current records or 30% of the total volume of Navy records. These holdings comprise practically all the Navy's war-time records except those that have been transferred to the National Archives. The total quantity of Navy records has been kept to its present level by destruction, since 1942, of 1,130,075 cubic feet of records in accordance with authorized records disposal schedules and by transfers to the National Archives of 81,627 cubic feet.

Seven million names in Navy civilian and military personnel files were recently reviewed to determine alphabetic letter frequencies. The result was tabulated on a percentage basis and has proved quite useful in planning file installations, particularly in relation to space allocations for specific letter groups. Copies of this tabulation are available if requests are directed to the



Office Methods Division, Administrative Office, Navy Department, Washington 25, D. C.

Robert A. Shiff has resigned as Director of the Naval Records Management Center, Garden City, New York, and has been succeeded by Charles A. Henderson as Acting Director. Mr. Henderson was Director of the Naval Records Management Center, Philadelphia, Pennsylvania, prior to its disestablishment. Maxcy R. Dickson, formerly Assistant District Records Management Officer at New Orleans, Louisiana, and previously on the staff of the National Archives, has been named District Records Management Officer at Charleston, South Carolina.

### INTERNATIONAL ORGANIZATIONS

Thirteen nations were represented at the conference of the International Federation for Documentation held at the Hague, June 17 to 24, 1948. The Library Section, the Bibliographical Section and the Science Section of UNESCO as well as the International Federation of Library Associations were also represented. The new officers elected were as President (for three years), C. Le Maistre; as Vice Presidents, Dr. S. C. Bradford, Prof. Dr. H. R. Kruyt, Dr. P. Bourgeois, J. Cain, and Dr. Charles W. David. Dr. Arne J. Moller was appointed Treasurer and Mr. F. Donker Duyvis, General Secretary.

The Congreso Internacional Americanista de Paris at its twenty-third meeting in 1947 passed several resolutions relating to the safeguarding of minor archives, municipal and private, of the Latin American countries. These resolutions, in summary, state that in such measure as possible, archives of this character should be gathered into national or central archives; that where this is impossible, the respective governments take measures for the preservation of the archives in question; and that each government issue descriptive catalogs as soon as possible.

### FOREIGN NEWS

#### *Belgium*

C. Tihon has succeeded Joseph Cuvelier as Archiviste Général du Royaume in Brussels.

#### *Cuba*

*The National Archives of Latin America*, by Roscoe R. Hill (Cambridge, Harvard University Press, 1945), has been translated into Spanish and issued as No. 19 in the series *Publicaciones del Archivo Nacional de Cuba*. That Dr. Hill's valuable work can be even more widely used than before is due to the efforts of Capitán Joaquín Llaverías, Director of the National Archives of Cuba, and Dr. Emeterio S. Santovenia, president of the Consejo Director Permanente de los Archivos de la República de Cuba, who writes the foreword to the translation.

*India*

As a result of the Dominion status attained by India on August 15, 1947 the Imperial Record Department of India has been rechristened the National Archives of India. Since both former British Indian provinces and former princely states are now members of a federal union, the National Archives will play a more important role as a central archives office. When the personnel of the department was divided, as was the personnel of all the former Government of India, between the two successor Dominions, 27 members of the staff were lost to the National Archives, but it is hoped that these positions, most of them in the Preservation, the Records, and the Calendaring Branches, will be restored by the new government.

*Netherlands*

The *Journal* of the Netherlands society for document reproduction (Nederlands genootschap voor documentreproductie) was made international from its fourth issue (published April 15). Foreign contributions in English, French or German will be welcomed.

*South Africa*

One of the most important events in the history of the South African Library during the past year has been the recent acquisition of 36 original letters by Lady Anne Barnard which will be on permanent loan to the Library from the South African National Society. Three odd sketches and a small number of letters by Andrew Barnard and other contemporaries, were bound in leather by their previous owner, Sir Leicester Harmsworth, who died in 1937. He purchased them from the sale of the Melville papers preserved at Melville Castle in 1926. The letters, written to Henry Dundas, 1st Viscount Melville, date from soon after Lady Anne's marriage to Andrew Barnard in 1793 until after their return from the Cape in 1802. Twenty-two were actually written at the Cape and of these only 13 were published in *South Africa a Century Ago* edited by W. H. Wilkins in 1901.

The South African National Society has been enabled to purchase the letters through the generosity of Captain W. D. Hare, late M. P. for Mowbray, C. P., to whom the Trustees have expressed their warmest thanks. Captain Hare has established a trust fund on behalf of the National Society which in course of time will enable it to make similar purchases for the benefit of South Africa.

A few years ago the Trustees established a body to be known as "The Friends of the South African Library" which, while receiving distinguished patronage and enthusiastic approval at its inception, never succeeded in progressing very far. Its functions covered such activities as that just carried out by the South African National Society and it is hoped that in future, with an active body such as the latter, another organization will not be needed.

*Spain*

In an article entitled "El Nuevo Edificio para Archivo, Biblioteca y Museo en Mahón," appearing in *Revista de archivos, bibliotecas y museos*, tomo 53, no. 3, 1947, Director Felix Merino describes the new building uniting three cultural services — archives, library, and museum — on Mahón, the largest city on the island of Menorca. The Ministry of National Education appropriated 100,000 pesetas to convert a mansion dating from 1761, the gift of Sr. Codina Villalonga, into the new edifice.

*Venezuela*

On the motion of Dr. Ambrosio Perera, the Constituent Assembly has transferred the National Archive from the Ministry of Interior Relations to the Ministry of National Education.

### AMERICAN ASSOCIATION OF MEDICAL RECORD LIBRARIANS

Irene M. Connors, Archivist of the American Association of Medical Records Librarians, reported to the Association that she hoped to complete the collection of archives for the first 20 years of the organization and if at all possible to compile the cumulative index for the first two volumes.

Edna K. Huffman, R. R. L., has announced her intention of offering her services as a medical records consultant. Organizer and director of three of the 11 schools approved for the training of medical records librarians and author of the *Manual for Medical Records Librarians*, as well as many articles pertinent to her profession, Mrs. Huffman is Director of the Program in Medical Records Library Science at Northwestern University and a regular lecturer in their Program in Hospital Administration. For the past eight years she has been devoting some time to consulting, in addition to her regular work.

### AMERICAN CATHOLIC HISTORICAL SOCIETY

Hoping that other sections of the country will undertake similar projects, the American Catholic Historical Society describes its war records project in Philadelphia in the following paragraphs:

Under the aegis of the historical society, a joint committee containing representatives of the Holy Name Union, the Knights of Columbus, and the Catholic War Veterans and of the American Catholic Historical Society, met on April 29, 1948 and decided to submit the project prepared by the War Records Committee to His Eminence, the Most Reverend Cardinal Archbishop of Philadelphia for his approval and blessing. The committee stood ready to provide the necessary funds for the execution of the plan and to place behind the project the full active cooperation of the membership of their several organizations.

A record of this kind must be obtained on a parochial basis and must con-

tain an account of the contribution of the parish to the war effort and of the individual military service of each parishioner. In order that such a record might be obtained on a diocesan-wide basis, the committee requested a letter from His Eminence to each of the pastors approving the project and requesting their cooperation. On May 28, 1948, His Eminence accordingly ordered the Right Reverend Chancellor of the diocese to send such a letter. Along with this letter, a questionnaire was enclosed to obtain the record of the part played by the parish itself in the war effort. Individual war records cards were sent separately to the pastors to obtain the record of each individual Catholic.

A group of Catholic war veterans have volunteered their services for the assembling and ordering of the material and for the preparation of a summary history of the Catholic war effort which will be published for the joint committee by the historical society. Records to be preserved in the archives of the Society, in fireproof quarters provided by the archdiocese at Saint Charles Seminary, Overbrook.

### AMERICAN LIBRARY ASSOCIATION

The Committee on A. L. A. Archival and Library Materials continued during 1948 to investigate the ways in which the archives of the Divisions of the American Library Association could be organized and administered. The following general recommendations have been formulated and submitted to each division of the Association:

1. That archives be defined as those pieces of material that reflect the policies and activities of organized bodies and are intended to be kept for record purposes.
2. That A. L. A. should house and service the archives of its divisions, boards, and committees as a part of its responsibility to its membership.
3. That the A. L. A. Headquarters Library be designated as the depository for the archives of the divisions, boards and committees. The Headquarters Librarian shall give a limited amount of service such as attempting to locate special information, but will not undertake any extensive search.
4. That it will be assumed that the material deposited will be open to anyone seeking serious use of it with the understanding that specific items marked confidential will not be released without obtaining permission from the division, board, and committee concerned.
5. That the responsibility for weeding, organizing and forwarding of all archival material to Headquarters shall rest with each division, board and committee. It is suggested that this responsibility be assigned annually to a designated member, such as the retiring secretary or archivist.
6. That archival material, arranged by form (annual reports, minutes, etc.), in folders and clearly marked, be sent to Headquarters by the divisions, boards, and committees.
7. That each division, board, and committee assume the responsibility for seeing that an instruction sheet is sent out at the beginning of each year to the person responsible for the handling of its archives.

Ralph Carruthers, Chairman of the Committee on Photographic Reproduction of Library Materials, reports that since the purposes for which this committee was originally constituted in 1936 have largely been attained, the committee voted to change the name to the Committee on Photoduplication

and Multiple Copying Methods and broaden the scope. The committee felt that there should be an annual survey report for publication in the American Library Association *Bulletin*. These recommendations were accepted and passed by the Council.

The Committee realizes that the lack of a good reading machine in the low-priced field is a serious flaw in the otherwise flourishing microfilm industry. The Committee has, therefore, continued to do some promotional work and has followed with interest the efforts of the Special Libraries Association Committee on Photography along the same lines. There is, however, nothing in the immediate future though at least two companies may finally produce a machine. Ever since the death of the *Journal of Documentary Reproduction*, the Committee has made an effort to revive this important journal. Various suggestions have been made. This year the newly organized American Documentation Institute has expressed an interest in reviving the *Journal* as part of a general journal on documentation. The Committee feels that this is an ideal solution, inasmuch as a journal in the broad field of documentation should be able to pay its way without subsidy. Therefore the Committee has recommended that the American Library Association turn over to the American Documentation Institute all the assets of the old *Journal of Documentary Reproduction*.

### SPECIAL LIBRARIES ASSOCIATION

The work of the Archives Committee during 1948 was divided among five members: Miss Emma Boyer, Librarian of the National City Bank of Cleveland; Miss Helen Craig, formerly on the staff of the Library of the Bell Telephone Laboratories; Mr. George Pettengill, Assistant Librarian, Franklin Institute; Miss Wilma Troxell, Librarian, Library of Medical Sciences, University of Illinois; and Mrs. Abigail Hausdorfer, Chief Librarian, Pennsylvania Area College Centers, Area I, Chairman.

Miss Boyer reports that the preliminary work on the Chronology of the Special Libraries Association to be printed as a part of the 40th anniversary number of *Special Libraries* has been completed and should be in final form by fall. Miss Agnes Hansen and Miss Ella Tallman have assisted her.

During the year Miss Craig has collected material to fill in files and add to the archival material at Headquarters.

Mr. Pettengill has been preparing manuals on the care of archives in chapters and groups. In order to learn present practices and to find out how archivists think material should be handled, Mr. Pettengill sent out a questionnaire to all chapters and groups. In the meantime the Committee was asked to supply, by November 15, 1947, a "concise statement of what records should be kept and how and where they should be preserved."

Since Mr. Pettengill and the chairman feel that the more detailed manuals which had been under consideration for several years by the Committee will still be useful, he is continuing the study. When these manuals are completed, they will be deposited at Headquarters and will be available for loan.

## CONNECTICUT

The microfilming project of the Genealogical Society of Salt Lake City, Utah, whereby the land and probate records of the Connecticut towns are being copied made very good<sup>1</sup> progress during the year 1948. Slightly more than half the towns of the State have now been copied by Mr. Hughes, the operator, and the Connecticut State Library has received through December 749 reels of positive film covering 49 of the towns.

This project was the subject of an article in the genealogical department of the *Church News* of Salt Lake City for December 22. This article begins as follows: "Permission granted to copy State Records. . . . Choice microfilm news of the whole year is the official permission just received to copy the consolidated index to vital records of Connecticut, church records and cemetery inscriptions, an aggregation of records totaling probably three million cards." In view of the growing progress made in microfilming land and probate records, official permission was granted for the copying of the State Library Records.

## FLORIDA

The library of the Florida Historical Society has recently received a large and exceedingly valuable gift from Mrs. James Alexander Robertson, being the part of Dr. Robertson's library relating to Florida, including manuscripts of all kinds and maps. Dr. Robertson was one of the foremost historians of Florida, his greatest contribution being as editor and contributor to the series of volumes published by the Florida State Historical Society under the leadership and support of Dr. John B. Stetson, Jr.

Included in the gift are several unpublished manuscripts, original documents, and a great number of photostats and transcripts, mainly from foreign archives. As these were selected by Dr. Robertson for their relation to Florida history, their value to the library is evident. One notable unpublished manuscript is *Life in Camp and Field*, a journal of the Seminole War, by J. Rhett Motte of the Medical Corps, U. S. Army. Another is *Banking in Florida* by D. Y. Thomas.

There are a great number of photostats and typed transcripts from the Spanish archives, especially Florida documents from Archivo General de Indias, including cédulas, memorials, and various reports from the colonial government, including the expedition of 1742 against Charleston. The Public Record Office in London contributes documents relating to British Florida, and from the British Museum come complete photostats of De Brahm's noteworthy *Survey of the Southern District of North America*. From the Clements Library are more than 100 pages from the papers of the Earl of Shelburne.

Prints and portraits are numerous, including Laudonniere and Hawkins. There are more than 200 reproductions of maps of all periods.

The 47th annual meeting of the Society will be held at the McAllister Hotel, Miami, Florida, on April 8 and 9, where it will be the guest of the Historical Association of Southern Florida.

## LOUISIANA

Recent acquisitions by the Department of Archives of Louisiana State University consist of 34 private manuscript collections of approximately 26,000 items. The collections pertain to or reflect chiefly sugar and cotton plantation operation and management, and include 1,908 items of personal business papers of the Charles L. Mathews family of Terrebonne and West Feliciana Parishes, 1797-1902; 20,000 items and 38 volumes of personal and business papers of Albert A. Batchelor and family, Pointe Coupee Parish, 1856-1930; 611 items of business and legal papers of Benjamin Kendrick, East Feliciana Parish, 1807-94; two ledgers of the Ventress Brothers, Pointe Coupee Parish, 1900-01; 982 items and 10 volumes of personal and business papers of three generations of the Tauzin family, Natchitoches Parish, 1834-1944; 30 items of additional papers of John N. Evans and family of Pinckneyville, Mississippi, and West Feliciana Parish, 1819-90; a photographic copy of an account book of Richard E. Butler, Terrebonne Parish, 1842-69; three cashbooks and an invoice book of Lane W. Brandon, Pointe Coupee Parish, 1880-88. Other collections include 818 items and 11 volumes of papers of Mrs. Mary W. Pugh, Lafourche Parish, pertaining to family and plantation matters, 1882-1925; a daybook of T. McCrindell, commission merchant of West Feliciana Parish, giving charges for plantation supplies and services, 1851-55; a daybook of R. Clendennen, retail meat dealer of West Feliciana Parish, 1867; a daybook and six items of related papers of S. A. Frier, merchant and railway freight agent of West Feliciana Parish, 1896-98; six account books of Goddard and Hall, commission merchants of New Orleans, 1892-96; 60 items of letters and related materials of the Terry family, Jefferson County, Mississippi, and the Jefferies family, Claiborne County, Mississippi, concerning family and plantation matters, 1766, 1795, 1821-96; 87 items of official papers of Captain N. A. Birge, C. S. A., quartermaster and agent for the impressment of cotton in the Trans-Mississippi Department under General E. Kirby Smith, 1860-65; a microfilm copy of a Civil War diary of Private Florison D. Pitts, U. S. A., of service chiefly in Louisiana and Mississippi; 13 items of professional papers relating to Dr. Frederick H. Knapp, dentist, of Baltimore, Natchez, Memphis and New Orleans, 1836-39; a ledger of the F. D. Docks Company for repairs and related services of vessels and Mississippi River boats, 1841-56; a typewritten copy of a diary of Erastus F. Beadle of Buffalo, N. Y., of a journey to Nebraska, 1857; a scrapbook of materials pertaining to the government and public administration of New Orleans, 1813-65; typewritten and photostatic copies of 43 items of papers of Governor Bernardo de Galvez concerning civil and military matters in Spanish West Florida (Louisiana), ca. 1775-1804; 11 letters of Private William H. Ker, C. S. A., of Natchez, Mississippi, 1861-64; Valle J. Rozier scrapbook of materials relating to Reconstruction Louisiana, 1870-1901; and 627 items and 8 volumes of business papers of Theodule Verret, St. Tammany and Orleans



Parishes, pertaining to lumbering, property management and public education matters, 1804-94.

### MARYLAND

Dr. Harry Ammon, of Washington, D. C., was recently appointed Librarian of the Maryland Historical Society and on August 2 assumed his new duties. Educated at Georgetown University and the University of Virginia, he has taught for several years. In 1945-47 he was at Tulane University and last year at Sweet Briar College. He received the Ph.D. degree in history last June from the University of Virginia. In addition to the scholarly equipment which Dr. Ammon brings to his task, he has had considerable experience in library techniques at Charlottesville where he was employed on a part time basis in the Alderman Library.

The heavy increase in the calls on the library have made necessary this division of the duties formerly performed by the Director who will now be free to further the Society's services to the community in other directions, to give closer attention to business affairs, to the Gallery and to the collection of needed materials of all kinds.

Mr. Frank F. White, Jr., who has worked in the library for the last 12 months as general assistant and indexer, in July accepted a position as civilian educational assistant to the Maryland Military District, Second Army. Miss Eugenia Calvert Holland joined the library staff in July.

A volume containing drafts of the principal poems and prose pieces of Francis Scott Key has been presented by Mrs. Edward Carrington Venable, great granddaughter of the poet. The book was compiled by Charles Howard, son of Colonel John Eager Howard and son-in-law of Key, in whose home on Mt. Vernon Place, now the site of the Mt. Vernon Place Methodist Church, the latter died in 1843.

The volume was among the papers of the late Charles Morris Howard. It bears the autograph of the older Charles Howard and an inscription on the fly leaf:

The following compositions of the late F. S. Key were inserted in this book as copies of them were met with. For this reason they are not arranged in any order, either of dates, where these are known, or classification according to the subjects of them.

Many of the poems are in the handwriting of Mr. Charles Howard, while others appear to have been written by another copyist. It is evident that Key did not leave an approved draft of his writings. It may be surmised that this volume was used by the Rev. Henry V. D. Johns of Baltimore (later Bishop Johns) in preparing the first printed edition of Key's work, which appeared in 1857. There is, however, in this book a striking textual variation from the accepted words in the version of "The Star Spangled Banner." In the first stanza, line 3, the original manuscript owned by the Walters Gallery, has the words "... whose broad stripes and bright stars through the perilous fight." The same words occur in the first printed edition and in most of the early sheet



music editions. Mr. Howard's book gives the last words of the line as "... through the clouds of the fight."

Other differences from the printed versions occur, especially where the names of persons to whom poems are dedicated have been included. The "Song" in which the phrase "star-spangled flag" occurs, written some years before the anthem and in the same meter, is among the poems. The book also contains the full text of Justice Taney's letter to Mr. Charles Howard, in which the circumstances of the writing of the national anthem are related. Owing to its provenance, the contents of this book must take high rank for textual authenticity unless individual originals in Key's handwriting come to light. The book is a prized addition to the treasure of the Society's library.

The Maryland Hall of Records reports that the microfilm project in Maryland, last reported in *THE AMERICAN ARCHIVIST*, January 1948, has now been nearly completed. The Utah Genealogical Society has micro-filmed all records up to 1850 in the twenty-three counties of the State; only the records of Baltimore City remain to be done.

Bulletin No. 8, *Index Holdings*, is now ready for distribution, and editorial work on the fourth calendar of Maryland State Papers has begun under the supervision of Roger Thomas, assistant archivist. The Hall of Records collection, known as the *Red Books*, contains over 4,900 items. Immediate publication is not expected.

Under a grant from the Littleton-Griswold Fund and a subsidy from the Hall of Records, the American Historical Society has undertaken publication of *Prince George's County Deeds, Liber A*. The editor is Philip A. Crowl, assistant professor of history at Princeton University. It is hoped that the volume will go to press July 1, 1949.

The Walters Art Gallery and Baltimore Museum of Art presented an exhibit of nearly 250 illuminated manuscripts beginning January 28 at the Museum. According to the directors, no such comprehensive showing of fine illuminated books of the Middle Ages and the Renaissance had ever been held in the United States.

## MASSACHUSETTS

Three years ago the Harvard University Archives commenced work on a reorganization of its records relating to individual students. The idea is to gather into one folder the various documents (with some exceptions) relating to each student in his dealings with the different college offices. This radical departure from orthodox archival procedure was adopted, after some hesitation, on the grounds that it would be of enormous advantage to future workers in the fields of biographical and genealogical research. Indeed, if the material were left in the separate files, nearly twenty in number, which are now being combined, it is scarcely too much to say that much of it would be unavailable to scholars. The foundation of the new file is the series of "Student Folders" established in the office of the Assistant Dean in Charge of Records. This contains the academic and disciplinary records of students in Harvard

College as far back as the 1890's. Into it are being filed such documents as applications for admission and for scholarships, high school record cards, entrance examination records, letters of recommendation, and records of placement after graduation. Some files — registration cards, for example — have not been added because thought more useful in their present state. The new file will include, in one alphabetical series, the records of students in Harvard College, the Lawrence Scientific School (abolished in 1906), and the Graduate School of Arts and Sciences, but not of members of the professional schools. The work has progressed as far as the letter "H."

Robert W. Lovett, Senior Assistant in the University Archives, has been loaned to the Baker Library of the Harvard Graduate School of Business Administration for three years to take charge of business manuscripts and of the archives of the Business School.

## MICHIGAN

A committee invited by the Michigan Historical Commission to survey its facilities for caring for the records in its custody has issued a report which should interest the people of Michigan in insisting on improvement. According to the committee, which consists of Mr. Willard C. Wichers, president of the Historical Society of Michigan as chairman, Dr. James O. Knauss, head of the history department at Western Michigan College of Education, and Dr. Madison Kuhn, professor of history at Michigan State College, the Commission is not fulfilling its responsibilities as set forth by law with respect to the state records in the following respects:

Much of the archival material now in the custody of the Commission is stored in a loft on M floor of the State Office Building where there is inadequate protection from fire. Nor is there proper protection in that place from dust, heat, and dryness. Deterioration of ink and paper seems inevitable unless changes are made.

Classification and indexing was apparently abandoned many years ago. While this is naturally a task of many years it should go on constantly and consistently.

None of the material is really available for use. Room 641 is too crowded with the staff of the commission to permit state employees or the general public to examine papers stored there; while the enclosure on M floor is too hot, dusty, dark, and crowded to encourage proper investigation.

Much of the space available on M floor is now occupied by printed materials that the State Library has in quantity. We would encourage the present policy of transferring these printed items to other depositories.

The above conclusions come, we are sure, as no surprise to the Michigan Historical Commission, which has struggled for many years to improve the situation — or at least to prevent its deterioration. As a committee we would suggest the following:

The transfer of all the manuscript materials on M floor to some other fireproof space where it may be accessible to the public and to the other departments of the state government. The latter should be encouraged to deposit their less-used archives with the commission, in the expectation of being able to consult them when needed.

The employment of a records administrator who would classify, index, and protect the present holdings and accept from state and local agencies such of their valuable records as they may no longer wish to retain.

The addition of space to permit the proper administration of records.

A revision of the present law, making it illegal for a governmental agency to destroy a record until a representative of the Michigan Historical Commission has determined that the record need not be preserved.

That the commission seek the advice of experienced archivists and librarians in determining specific policies.

As a result of this report the Michigan Historical Commission has reiterated its request of the legislature of a records administrator. It has also established the following committee to investigate further the records situation in the state of Michigan, in accordance with the last recommendation of the committee headed by Mr. Wichers: Mrs. Elleine H. Stones, chief of the Burton Historical Collection; Judge Ira W. Jayne, of the Circuit Court, Detroit; Dr. Lewis G. Vander Velde, director of the Michigan Historical Collections; Mr. William A. Vawter III, of Benton Harbor; Mr. Jackson Towne, librarian of the Michigan State College Library; and Mr. Colton Storm of the William L. Clements Library.

Important items received by the Michigan Historical Collections during the past few months include: the papers of the late Charles A. Weissert, a member of the State Historical Commission; the Civil War diary of William E. Limbocker; a student diary of Vincent Lovell, 1870; student letters of Horatio W. Shaw, 1845-1848; *The Agate*, a manuscript newspaper issued at Fort Wilkins, Keweenaw Peninsula, April 1, 1846, which contains a water color painting of the Fort; the *Bark Shanty Times*, a manuscript newspaper of Port Sanilac, 1857-1858; records of the First Presbyterian Church of Buchanan, 1847-1925; records of the Perinfield District Schools, Calhoun County, 1849-1940; two account books of Hale and Smith, Grass Lake, 1841; seven letters of Henry P. Tappan, former president of the University, to Charles Palmer, a regent, 1853-1878; papers of James C. Watson, astronomer, including two letter press books, 1858-1873, journals of a trip to the Near East and the Far East, 1874-1875, and extensive correspondence with American and foreign astronomers; and the records of the Wisconsin Land and Lumber Company, Hermansville, Michigan, 1872-1930, consisting of 642 volumes.

## MINNESOTA

Dr. Harold Dean Cater became secretary and superintendent of the Minnesota Historical Society on August 15, 1948, succeeding Dr. Carlton C. Qualey. Born in Syracuse, New York, he was graduated from Syracuse University in 1933 and took a Ph.D. degree from Columbia University. Since 1946 he has been in the historical division of the War Department Special Staff.

A former teacher of history in New York State high schools and at George Washington University, Dr. Cater is also the author of numerous articles and reviews in historical and literary periodicals and of two books. His *Henry Adams and His Friends*, a collection of unpublished letters edited with a biographical introduction, appeared last year.

## MISSOURI

The Western Historical Manuscripts Collection of the University of Missouri has recently acquired the personal papers of Chester C. Davis, administrator of Agricultural Adjustment Act from December 1933 to June 1936, and the gubernatorial papers of Guy Park, governor of Missouri from 1933 to 1937. Letters written by George Graham Vest, Missouri Senator from 1878 to 1902, and papers of Dr. James W. Connaway, eminent veterinarian of the University of Missouri, have been added to the collections. Business papers added include the papers of the Missouri Lumber and Mining Company of Grandin, Missouri, a large collection recording the company's activities from the late 1800's until the late 1920's. The papers include general correspondence, record books on labor, production, and sales, and various business reports. The papers of the Ozark Land and Lumber Company of Winona, Missouri, include minutes of stockholders meetings, annual business reports, balance sheets, and record books from the 1880's to recent days.

Other recent acquisitions of the Western Historical Manuscripts Collection of the University of Missouri include the papers of C. Jasper Bell, a Congressman from 1935 through 1948, who served as chairman of a committee to investigate old age pension organizations in the 74th Congress and chairman of the Committee on Insular Affairs in the 79th Congress; the William C. Cole papers, containing Representative Cole's correspondence during the 78th and 79th Congress; a part of Representative Marion T. Bennett's correspondence during the 78th, 79th, and 80th Congresses; radio addresses and some other papers of Representative Arnold, who was in the 78th, 79th, and 80th Congresses; and the papers of Zenophon Caverno, an agricultural leader in the 1930's, from southeast Missouri. Additional papers of Dr. John Sappington, a pioneer Missouri doctor, have been received. More than 500 World War II letters have been added to the Ted Malone Collection of war letters.

Charles E. Peterson, former president of the St. Louis Historical Documents Foundation, has left Missouri for Richmond, Virginia, where he will be Regional Architect for Region One of the National Park Service. John Francis McDermott succeeds Mr. Peterson as president of the foundation.

## NEBRASKA

During 1948 the Nebraska State Historical Society received the non-current records of the Secretary of State and the Nebraska State Superintendent of Public Instruction. The bulk of both acquisitions consists of correspondence of the two departments.

Sixty-six prints and seven negatives received as gifts, and two large albums from Harold Hulfish, Custodian of the Capitol, show various stages of the construction of the State Capitol and its architectural features. Another unusual acquisition is that of 260 original cartoons by the late Guy R. Spencer, cartoonist for the Omaha *World-Herald* from 1923 to 1938.

## NEVADA

The Nevada State Historical Society has added to its manuscript file copies of documents pertaining to Nevada Territory in the Robert Todd Lincoln collection of Abraham Lincoln papers in the Library of Congress.

## NEW JERSEY

Princeton University Library has acquired a manuscript, the Board of Trade's "Proposals with regard to the Disturbances in His Majesty's Province of New Jersey," with a covering letter of July 28, 1749 addressed to Henry Pelham and signed by the Earl of Halifax, John Pitt, James Grenville, Viscount Dupplin and Charles Townshend. After a short and pungent analysis of the causes of the situation, the "Proposals" are set forth, with a brief account of Bacon's "Rebellion in Virginia in 1675" to serve as an analogy. This important document, formerly in the famous library of the late Sir R. Leicester Harmsworth, was purchased with general library funds.

Of great historical and political interest is the gift of Charles L. Swem, former secretary to Woodrow Wilson. Mr. Swem has presented to the Library his own shorthand notebooks covering the period from Wilson's campaign of 1912 to March, 1921. There are fifty-three notebooks containing speeches, letters, interviews, etc., dated from March 5, 1911 to March 1, 1921; six notebooks on the 1912 campaign; nine of speeches and interviews from April 7, 1913 to June 22, 1915; one on the European trips of 1913 and 1919; and four on the Pacific coast trip alone, September 3-25, 1919; together with some supplementary material in the form of loose miscellaneous shorthand notes. This unique group forms an invaluable addition to the Woodrow Wilson collection and the transcription of its contents will be eagerly anticipated.

## NEW YORK

The Manuscript Division of the New York Public Library announces the receipt of two noteworthy accessions during 1948. The first one is concerned with a collection, the second with a single item, a "rarity." By the arrival of a second large shipment in the spring of 1948, the major body of Albert Shaw papers came into the Library's custody. The collection is a record of a distinguished publicist dating back to his student days in the 1880's at Grinnell College and at Johns Hopkins University. Dr. Shaw made the *Review of Reviews* the pre-eminent publication in this country on public affairs, international relations and world events for a period of thirty years from its beginning in 1891; his contacts were wide and influential and his correspondence represents the increasing involvement of the United States in happenings around the globe.

The second item, the "rarity," was announced in the press of December 24 as a Christmas gift from one of the Library's trustees; it is one of the two originally engrossed and signed copies of "The Olive Branch Petition." This represents the last formal effort by the American colonists, through their dele-

gates to the second Continental Congress, in July 1775, to avoid the final break-away from Britain.

Two members of the staff of the Manuscript Division have retired after long years of service. Wilmer Ross Leech came to the Division immediately after its establishment in late 1914; his previous experience was in Albany and Washington where he began his career in the Division of Manuscripts of the Library of Congress. Miss Mabel C. Weaks came to the New York Public Library in 1921 after a period of service in the Wisconsin Historical Society. Miss Janet McNiece has been appointed as an assistant; she was formerly employed by the Maryland Hall of Records and the National Archives.

### NORTH CAROLINA

E. Graham Roberts, a doctoral candidate at the University of Virginia, has been appointed curator of manuscripts at the Duke University Library, and Mattie Russell, formerly of Mars Hill College, has joined the staff as assistant in the Manuscripts Division.

### OHIO

During the latter part of 1948, the Ohio State Archaeological and Historical Society Library acquired the following notable collections: Papers of Arthur Lovett Garford, Progressive candidate for governor of Ohio in 1912, and Elyria, Ohio, industrialist, 15 cartons; sixteen letters of Warren G. Harding, some to Myron T. Herrick, and a holograph five page editorial; business accounts in New York and South Bass Island, Ohio, of Joseph de Rivera St. Jurgio, one of the first to plant vineyards on the Lake Erie Islands, 12 volumes, 1860 to 1880; Winthrop Sargent's diary, April 29 to June 30, 1791, 27 pages, describing Indian attacks and his journey to Cincinnati; also Sargent's account, "Information from Mr. Maya," 12 pages, describing the rivers and Indians in Ohio, Indiana, and Illinois, circa 1791 or 1792; Dr. Wilbur H. Siebert's collection on the American Loyalists, consisting of 392 books, around 300 periodicals and pamphlets, and 30 manuscript items, chiefly from Shelburne, Nova Scotia, 1770 to 1790, and 19 letter files of Siebert's notes on the Tories.

Other additions to the Library's manuscript collections include: Indianapolis and Cincinnati Railroad papers, 1858-1869, 9 volumes; 4 letters and a certificate of appointment from Warren G. Harding to Myron T. Herrick, 1916-1922; James Kilbourn's manuscript map of land near Worthington, Ohio, 1809; Ripley Antislavery Society, Ripley, Ohio, Constitution, membership and minutes, 1835-1848; the Society of Separatists of Zoar, account books, 1840-1860, 47 volumes; papers of the Leffel Water Wheel and Engine Co., Springfield, Ohio, 1855-1890, 2 boxes; and an 83 page, typed copy of "Life of Rev. John Rankin, written by himself in his eightieth year."

*Museum Echoes*, December 1948, carried the following news item:

The Ohio State Archaeological and Historical Society, the Graduate School of Ohio State University, and the Provincial Elders' Conference of the Moravian Church in America are cooperating in a project for the publication, both in the original German and in an English translation, of selected documents pertaining to the Moravian Indian missions in the state of Ohio.

The first Moravian mission in Ohio was established at Schoenbrunn in 1772 by Christian Indians from Lawrence and Bradford counties in Pennsylvania under the leadership of David Zeisberger, John Heckewelder and John Ettwein, missionaries of the Moravian Church.

Subsequent migrations and conversions among the friendly Delawares and Mingos led to the establishment of other mission villages; Gnadenbutten in 1772, Lichtenau in 1776, New Schoenbrunn in 1779, and Salem in 1780. During the Revolutionary and Indian wars the Moravian Indians remained neutral and hence were in a critical position. This situation caused them to move to the Sandusky Valley and later in turn to Michigan, to Cuyahoga County, and to the Thames River in Ontario. The Moravian Church continued to work for the return of the towns on the Tuscarawas to the missions. In 1796 Congress granted the "Society of the United Brethren for Propagating the Gospel among the Heathen" in trust for the Christian Indians three large tracts of land in the Tuscarawas Valley. Zeisberger and some of the Indians returned from Fairfield (Ontario) to the Tuscarawas and established the village of Goshen in 1798. Other villages were established and prospered for a time but began to decline about 1808. The abandonment of Goshen in 1824 brought the mission settlements to a conclusion.

The documents relating to the missions comprise diaries or reports of each congregation sent by the missionaries to the headquarters of the Moravian Church at Bethlehem, Pa., journals, letters, maps, legal documents, and other papers. Dr. August C. Mahr, professor of German of the Ohio State University and supervisor of the project, has spent some time in the archives of the Moravian Church at Bethlehem, selecting the more important documents for photographic reproduction. These documents will be edited, translated and prepared for publication by Dr. Mahr, with the assistance of graduate students of the university working under his supervision. In connection with this work, a seminar in the interpretation and editing of original German documents will be offered for the first time by Dr. Mahr during the winter quarter of the current school year. The resulting volumes will be published under the imprint of the society.

The project is administered on behalf of the society by Erwin C. Zepp, director, and Dr. James H. Rodabaugh, research associate and editor, and on behalf of the university by N. Paul Hudson, dean of the graduate school, Prof. Harold Grimm of the department of history, and Dr. Bernhard Blume and Dr. Mahr of the department of German. Officials of the church who have approved the undertaking and are cooperating in making the records available, are the Reverend F. P. Stocker, president, and the Right Reverend Kenneth G. Mamilton, vice president and recording secretary of the Provincial Elders' Conference of the Moravian Church, and the Right Reverend S. H. Gapp, archivist of the church.

The society considers the publication of the Moravian documents of great importance to every student of the American revolution in the West and of immigrant groups in the United States, as well as of inestimable value to historians of the preterritorial history of the state. It will prove highly significant also for research scholars in other fields, including the ethnology and anthropology of the American Indian, economics, regional geography, German language and literature, religious thought, and church history.



Additions to the manuscripts division of the Hayes Memorial Library, Fremont, Ohio, include the following: twelve holograph letters of President Rutherford B. Hayes to George W. Allen, Nov. 9, 1878, William H. Crook, Aug. 5, 1888, James R. Hawley, Nov. 28, 1877, George W. Jones, July 14, 1876, Mrs. Martha J. Lamb, Aug. 19, 1889, Dr. L. D. McCabe, Dec. 19, 1877, Gov. B. F. Potts, June 30, 1876, Tyler Rutherford, Jan. 23, 1880, Laura Rosamond White, July 22, 1890, Alex Williamson, Mar. 8, 1878, James Grant Wilson, Mar. 16, 1880, and a Civil War letter, Jan. 2, 1862; two holograph letters of Mrs. Lucy Webb Hayes to Laura Platt Mitchell, June 25, 1881, and to Dr. L. D. McCabe, Dec. 13, 1881; and an autographed place card of the Hayes' silver wedding anniversary dinner in the White House, Dec. 30, 1877.

Other manuscripts added were: George William Curtis collection, 99 letters (Sept. 1877-Dec. 1884), 26 pamphlets and 40 newspaper clippings on election of 1884; 3 letters (1878-1895) of George W. McCrary to Gen. A. McD. Cook, Charles Devens, and Donn Piatt; 7 letters and a petition to President Hayes from Richard H. Collins, Louisville, Ky., W. H. Armstrong, Minn., J. S. Jogens, St. Paul, Minn., R. R. Nelson, Minn., Benjamin C. Barron, Baltimore, Md., J. Norcross, Atlanta, Ga., and the wholesale merchants, manufacturers, and business men of Minneapolis, Minn. Miscellaneous manuscripts were D. M. Key to A. D. Hazen, Nov. 26, 1877; W. K. Rogers, Hayes' private secretary, to James M. Dalzell, Caldwell, O., Aug. 20, 1877; Alex. R. Shepherd, Washington, D. C., to Maj. S. E. Faunce, Feb. 27, 1877, and Benjamin G. Lossing to Adam Lee, Apr. 26, 1880. Microfilm and photostatic copies of other sources were added to the manuscripts division through the courtesy of various private owners and historical societies.

## OKLAHOMA

Quarters have been provided in the Library Building for the Oklahoma University Archives. The same equipment as that in use in the National Archives has been installed.

At present in addition to the Archivist, Gaston Litton, and his secretary there are only student assistants, but the budget calls for two professional assistants, positions as yet unfilled.

The collection falls into three categories: (1) Official archives of the University (Papers of the first two presidents have already been accessioned); (2) Memorabilia of the university — published accounts, unofficial references, etc.; and (3) Regional materials.

To aid in developing the third category listed above, fellowships are being awarded for field work under a Rockefeller Foundation grant. Two were awarded for work last August, and the recipients will continue their work this coming summer. On March 1st the distinguished writer Miss Alice Marriott, author of *The Ten Grandmothers*, *Maria*, *The Potter of San Ildefonso*, and books for children, joined the Archives as a fellow to aid in this program.



## OREGON

David C. Duniway, Oregon State Archivist, has announced the appointment of Herbert J. Salisbury as Archival Assistant. Mr. Salisbury has served as Secretary to the Archivist since January, 1947. Effective July 1, 1948, George B. Sanders, a graduate of Willamette University, was reappointed Secretary to the Archivist. Mr. Sanders saw service in the Army during the war and for six months in 1946 served as Secretary to the Archivist.

During 1948, the Oregon State Archives received some 21 accessions of public records. One of the major record groups received was the files of the Executive Secretary of the defunct Capitol Reconstruction Commission, 1935-1940, which directed the construction of Oregon's modern Capitol and the State Library Building, including minutes, correspondence, specifications, contracts, plans, construction documents and fiscal records. Another major group of economic importance was the annual reports to the State Insurance Commissioner from insurance companies doing business in Oregon, 1907-1937. Because of their bulk and the repetitious character of much of the basic information, reports from states outside of the west have been preserved only for every fifth year from 1907-1937. Meanwhile a general policy in relation to the preservation of the records of the Insurance Commissioner has been developed with the assistance of Prof. S. S. Huebner of the Wharton School of Finance and Commerce at the University of Pennsylvania and other state archivists. Accession of lesser scope include records of the Portland Office of the Oregon Employment Service, covering the period at the end of the war and the readjustment of employment; audit reports of the accounts of governmental agencies in Oregon, state and local, submitted to the Governor; the personnel files of the former Merit System Council, 1938-1946, predecessor of the State Civil Service Commission; and selected records of the State Banking Department relating to the liquidation of state banks, 1923-1941, the bulk of which are restricted.

Private papers accessioned during the year include a collection of family papers from Stuart Bush of Salem, containing important family and personal correspondence of Asahel Bush, Democratic political figure in Oregon from 1850-1912; the literary manuscripts of Claude and Estelle Bush Thayer; Bush and Thayer family photographs and negatives; business papers of banking and dairy interests in Tillamook, Oregon; the letters of Eugenia Zeiber, later Mrs. Asahel Bush, including correspondence from the Bethlehem Seminary, Bethlehem, Pennsylvania, 1849-1850, her plains journal of 1851, and a book of pressed flowers which she collected as she crossed the plains. The literary rights to the Thayer manuscripts have been vested in the Oregon State Library by the donor.

Other gifts to the State Archives in 1948 include individual photographs illustrative of the history of Oregon from ex-Governor Oswald West, George B. Abdill of Dayton, Oregon, Mrs. W. B. Johnson of Salem and others; the correspondence of H. D. Trover, Salem photographer, from Harry W. Cronise; and the correspondence of William Steusloff as a member of the Board

of Sheep Examiners, 1907-1908, the gift of his son, Claude Steusloff of Salem.

The Oregon State Archives has also obtained for the State Library the fiscal records of the Capital Lumbering Company of Salem, 1868-1914, its predecessors, Moores and McDonald, 1853-1858, J. H. and I. R. Moores, 1858-1869, Roorke, Witten and Miller, 1869, Moores Miller and Co., proprietors of the South Salem Steam Flour and Lumbering Mills, 1870-1876, and Forsyth, Patty and Co., 1866-1868. With the collection there were also received some personal papers of Albert N. Moores, 1885-1893 and 1919-1927, and fiscal records of Moores and Wrightman, real estate and insurance brokers in Salem, 1919-1934. An inventory is being prepared for publication.

### SOUTH DAKOTA

The South Dakota Historical Society has received a valuable item of historical interest in a payroll of the tribe of Yankton Indians for the year 1864. The payroll breaks down each band of the Yankton Indians by name, giving the head of the family and the number of other persons, as for example: Struck-by-the-Ree, one man, six women, one girl, a total of eight.

Since there was considerable scandal about the payments made the Indians at that time, of particular interest are personal notations on the back of one sheet tending to show that the agent may have done rather well by himself on the payroll. The Society acquired the item from the daughter of one of the missionaries to the Indians.

### VIRGINIA

The research council of the Richmond Area University Center has approved for financial aid 13 projects in the humanities and social sciences that are being undertaken by various members of the faculties of the institutions that are affiliated with the university center. Two of the grants go to the Division of Rare Books and Manuscripts, University of Virginia, one of which is to be used toward the publication of "The Jefferson Papers of the University of Virginia," and the other to assist in preparing "A Checklist of the Writings of John Randolph of Roanoke."

### HAWAII

The Hawaii War Records Depository, now more interested in publication than collecting, reorganized its staff on August 1, 1947 and selected Miss Gwenfread Allen, graduate of the University of Hawaii and a twenty-year resident of the territory, as author of a short, semi-popular history of Hawaii in World War II. Mr. Lloyd Lee, a former graduate student in sociology, was engaged as Miss Allen's research assistant, with the special duty during his first year of service to continue work already begun on documentation for a memorial volume to those men of Hawaii who died in the service of the United States during the war.

Both volumes will probably be issued by the University of Hawaii Press.