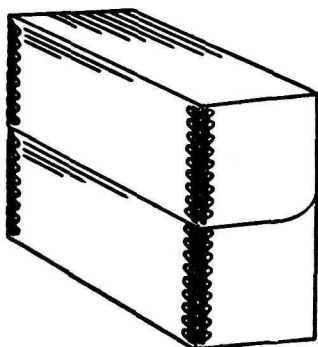


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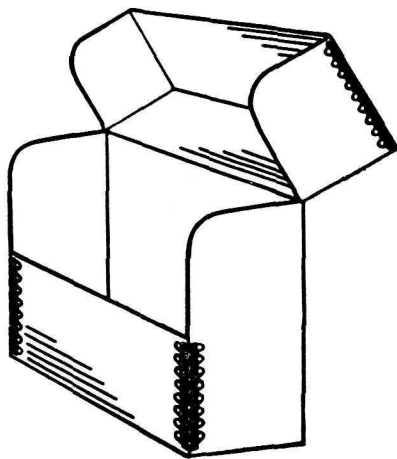
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News Notes

MARY C. LETHBRIDGE, *Editor*

United States Information Agency

Assisted by ROY HART

National Archives

SOCIETY OF AMERICAN ARCHIVISTS

William P. Alderson of the Tennessee State Library and Archives is a new member of the Society's Committee on Publicity.

The following have been accepted for membership in the Society:

Peter S. Iacullo, Federal Records Center, New York City; Allen Morris, Florida State University; James Nielson, Federal Reserve Bank of Cleveland; Walter E. Oswald, Goshen College; Leonard Rapport, National Archives; and Thomas Wilds, Maryland Hall of Records.

MINUTES OF THE COUNCIL

March 20, 1955

The Council met at the Hall of Records, Annapolis, Maryland, at 3:20 p.m., with the president, vice president, secretary, treasurer, editor, and Council members Alice E. Smith, Dolores C. Renze, Leon de Valinger, Jr., and Robert H. Bahmer present. Wayne C. Grover, chairman of the Committee on Professional Standards and Training, and Ernst Posner, chairman of the Program Committee, also attended.

Consideration was first given to problems having to do with the annual meetings. The Council resolved that should no suitable invitation be received at any time in the future, it should arrange an unsponsored meeting at a place of its own choice. In this regard, the president noted that no invitation had been received for the 1956 meeting. The Council regretted the fact that in some years the choice of place and time for meetings has prevented members of the American Association for State and Local History and the Society of American Archivists from attending both meetings. The president was authorized by the Council to cooperate with the president of the Association to prevent such conflicts in the future. He was also asked to explore the possibility of arranging for consecutive meetings in the same place, with perhaps one joint session.

Mrs. Renze proposed that the Society meet in Denver in 1958 or 1959, whichever year will be commemorated by the State of Colorado, and Dr. Bahmer noted that the Society has a standing invitation to meet in Washington.

Dr. Grover reported, for the Committee on Professional Standards and Training, on recognition for members of the Society. He proposed (1) that

the provision in the constitution which restricts membership in the Society be amended, and (2) that some kind of an award system be devised whereby special certificates would be issued to members to attest to competence in the fields with which the Society is concerned, such as records management and the care of manuscripts or archives. Dr. Grover stressed the importance of increasing the membership of the Society, especially if the Society were to attempt to finance a paid secretariat. After full discussion, the Council agreed that the paragraphs of the constitution relating to membership should be amended to remove the present restrictions. Dr. Cappon moved that Dr. Grover draft an amendment to the constitution to accomplish this purpose; the motion was seconded by Dr. Bahmer, and it was passed unanimously.

The proposed amendment reads as follows:

3. Individual membership shall be open to those who are or have been engaged in the custody or control of records, archives, or historical manuscripts, or who, because of their interest in the field, wish to support the objectives of the Society.
4. Institutional membership shall be open to institutions or agencies that are concerned or substantially interested in the custody or control of records, archives, or historical manuscripts. An institutional member shall be entitled to representation at all meetings of the Society by one delegate. He may vote and hold office, but if he is also an individual member, he may not cast a second vote.
5. Members shall be enrolled upon receipt of their first payment of dues.

In discussing the granting of awards or certificates, Mr. Trever suggested that the Society recognize archivists and others in related fields who have been members for a certain minimum period and who have served professionally in their respective fields. It was suggested that perhaps 5 years of professional experience and of membership in the Society should be required for a certificate. A motion that the Committee on Professional Standards and Training draft a proposal for the granting of awards or certificates, to be submitted at the next meeting of the Council, was carried by majority vote.

Dr. Posner explained in detail the new program of the American University for a certificate in archival administration. At the conclusion of Dr. Posner's remarks, Dr. Bahmer offered the following resolution:

RESOLVED, that the Council of the Society of American Archivists commend the American University for its program of courses in archives and records administration and that an effort be made to bring the program to the attention of the membership of the Society through publication in the *American Archivist* and through other suitable means; and be it further

RESOLVED, that the Council express the hope that the administrators of archival and related agencies encourage the success of the program by giving consideration to its graduates in employing members of their staffs.

The resolution was seconded by Mr. Trever and unanimously approved.

Mr. Edmunds brought to the attention of the meeting the program for the collection of the "Archives of American Art," which has recently been undertaken by the Detroit Institute of Fine Arts.

The chairman of the special committee of the Council appointed to study the proposal for a survey of State archival facilities read the report on this

subject prepared by David C. Duniway, Archivist of Oregon. After an exhaustive discussion, Miss Smith moved that the Council approve Mr. Duniway's proposal in principle and that the special committee of the Council be instructed to consider ways and means of making it operative. The motion was carried by majority vote.

Consideration was then given to the need for a permanent paid secretariat and to the problem of replacing Mr. Trever, who wishes to relinquish the editorship of the *American Archivist*. A committee composed of Dr. Grover, chairman, and Messrs. Edmunds, Bahmer, and Overman was appointed to inquire into the possibility of combining the positions of secretary and editor into one paid office. Mr. Trever thereupon agreed to continue as editor until the appearance of the October 1956 issue or until the appointment of a new editor, whichever should occur first.

A microfilm copy of the *American Archivist* was shown to the Council by Mrs. Renze, who had prepared it for the use of the Colorado State Archives. A copy had also been made for the editor, and the possibility of making copies for sale was discussed. Mrs. Renze was asked to study the problem and to prepare a report of her findings.

The president pointed out the difficulty of complying with certain provisions of a resolution concerning committees, adopted by the Council on July 24, 1954. At his request, the Council deleted the following sentence from the resolution:

In general, it is the sense of the Council that no individual should be asked to serve as chairman of the same committee longer than 4 consecutive years nor as a member longer than 8 consecutive years.

Next, a brief explanation was made of how the Society's membership list is maintained. The treasurer now sends out quarterly corrections of the list to the chairman of the Membership Committee, to the secretary, and to the editor of the *American Archivist*. It was agreed that in the future the president should also receive a copy.

Consideration of the disposition of the Society's records was postponed until such time as a decision is made concerning a permanent secretariat. The president reported that as an interim measure he had been given a microfilm copy of the correspondence of his predecessor and that this film and a copy of his correspondence would be given to his successor.

On motion the meeting was adjourned at 7:05 p.m.

HENRY E. EDMUNDS, *Secretary*

IN MEMORIAM: DORSEY W. HYDE, JR.

Dorsey W. Hyde, Jr., member of the National Archives staff from 1934 to 1943 and its Director of Archival Service, 1935-42, died in Gilmanton, New Hampshire, on January 31, 1955. He was a founding member of the Society of American Archivists.

Mr. Hyde was of invaluable assistance to the first Archivist of the United States in what President Franklin D. Roosevelt once described as "laying the

foundation and building the actual structure of an extremely important repository of American historical source material." As Director of Archival Service he was responsible for supervising and coordinating the work both of the professional divisions of the staff and of the special examiners who appraised records recommended by other Federal agencies for disposal. He was also responsible for the control and surveillance of accessioned records and for making analytical and comparative studies of methods employed by archival institutions in this country and abroad.

On January 1, 1942, he was made special assistant to the Archivist of the United States to develop long-range plans for the evaluation and improvements of archives and records administration in the Federal Government. In April 1943 he was made chief of the Document Security Service of the War Production Board. This position he occupied until February 10, 1945. Shortly thereafter he and his wife took up residence in the old Hyde family house in Gilmanton, where they continued to live until his death.

Mr. Hyde was a man of many interests. At various times in his career he was archivist, librarian, editor, director of research, lecturer on community organization and civic research, chamber of commerce secretary, and author of articles on municipal government and on aspects of archival and library science. He was also a founding member of the Association for State and Local History.

NATIONAL ARCHIVES AND RECORDS SERVICE

Plain Letters, the third in a series of handbooks developed by the National Archives and Records Service as technical guides to reducing and simplifying Government paperwork, has just been published. It presents suggestions for improving Government letters and contains numerous examples of the practical art of letter writing.

Federal laws and regulations relating to the retention of non-Federal records by the public have been abstracted and published in list form, with index, in the *Federal Register* of April 8. Being Appendix A, "Guide to Records Retention Requirements," to Title I of the *Code of Federal Regulations*, the list has some 977 entries, each relating to a separate law or regulation or group of similar regulations calling for the retention of records by industry and the public. It provides for the first time in a single publication an indication of which records must be kept by the public and which can be discarded. Government officials also will find it useful in calling attention to the existence of obsolete, poorly worded, or overlapping regulations.

Copies of *Plain Letters* may be purchased from the Superintendent of Documents, Government Printing Office, Washington 25, D. C., at 30 cents each. The April 8 issue of the *Federal Register* containing the "Guide to Records Retention Requirements" is available from the same source for 15 cents a copy.

A reference information paper describing records in the National Archives relating to the Middle East (96 p.) has been issued recently. Included in the scope of the paper are Iran and the following parts of the old Ottoman Em-

pire: Arabia, Iraq, Lebanon, Palestine, Syria, and Turkey. Materials relating to the Middle East have been identified in 67 record groups in the National Archives, representing every executive department of the Government except the Post Office Department.

Other finding aids now obtainable from the National Archives include preliminary inventories of records of the Bureau of the Second Assistant Postmaster General, 1814-1926, and of the Military Affairs Committee of the House of Representatives relating to the investigation of the War Department, 1934-36, and an inventory of the cartographic records of the Office of the Secretary of the Interior.

LIBRARY OF CONGRESS

A collection of records of the National Child Labor Committee was presented to the Library on occasion of the committee's fiftieth anniversary. The gift includes minutes of the board of trustees, 1904-45; stenographic reports of proceedings of the committee's annual conferences, 1905-16; minutes of meetings, 1916-18, of the National Aid to Education Committee (organized in 1916 to promote Federal aid to elementary education); and notes and reports of field studies concerning child labor in many types of industry.

Additions to the Naval History Foundation Collection include papers of Adm. Charles O'Neil, chief of the Bureau of Ordnance during the Spanish American War; papers of Adm. Henry Clay Taylor concerning his command of the U. S. S. *Indiana*, 1897-99; and diaries of Adm. Albert Gleaves, 1902-36, developer of the practice of fueling ships at sea and director of United States convoy operations in the Atlantic in World War I.

Important groups of manuscripts acquired by the Library include papers of Anson Burlingame, diplomat and Chinese specialist, and his family; and further papers, ca. 1880-1950, of Charles S. Hamlin, Governor of the Federal Reserve Board, 1914-36. Hamlin's papers include more than 50 letters from Woodrow Wilson, 1910-24. Papers of scientists received are 2,500 papers of Joseph Sanford Wade, Government entomologist from 1913 to 1950; and 1,800 papers of George Perkins Merrill, geologist and author of *The First One Hundred Years of American Geology* (1924). Also received by the Library are some 12,000 papers, 1890-1929, of Charles Henry Brent, Bishop of the Protestant Episcopal Church in the Philippine Islands, 1902-18; a part of the papers of Stanley Washburne, author and newspaper correspondent, 1914-43; and a large group of materials, 1922-37, from Nelson Trusler Johnson, State Department official and Ambassador to China.

FOREIGN NEWS

France

Charles Braibant, Director of the Archives of France and honorary president of the International Council on Archives, announces that the 1955-56 international course on the techniques of archives will be offered this year beginning

November 3. For further information, address M. Albert Mirot or M. Robert Henri Bautier, Archives Nationales, 60, rue des Francs-Bourgeois, Paris (3^e).

Gold Coast

Jeremias M. Akita, Archivist of the Gold Coast, visited the United States, October 1954-March 1955, under the sponsorship of the Institute of International Education. After graduating with honors at Queens College, Cambridge, Mr. Akita served a year in the Public Records Office, and was appointed to his present post in 1949. During his stay in the United States he spent about 3 months in the National Archives and visited the Franklin D. Roosevelt Library, the St. Louis Federal Records Center, and the State archival establishments of Maryland, Illinois, and Wisconsin.

Hawaii

The Board of Commissioners of Public Archives have appointed Agnes C. Conrad to serve as archivist to succeed Maude Jones, whose death was noted in the April issue.

New Zealand

Pamela Cocks of the Dominion Archives, Wellington, is spending the academic year 1954-55 in the United States on a Fulbright award. She is studying archives and records administration at the American University and has had a 3-month internship at the National Archives. During her stay she has visited the Franklin D. Roosevelt Library and the State archival agencies of Maryland, Virginia, and North Carolina. Before leaving for New Zealand she expects to visit other institutions in the Midwest and California.

North Ireland

Margaret Johnstone of the Public Records Office was a recent visitor at the National Archives in Washington. Miss Johnstone has been pursuing special studies in American history under a Fulbright award.

CALIFORNIA

The California State Archives and Central Records Depository is making plans to move into the former State printing plant in Sacramento when the renovation of the building is completed about July 1.

An examination was held on April 14 for historian, State Archives, a position held for 7 years by D. N. Bowman. As this issue went to press, the results of the examination had not been announced.

An interesting collection of over 3,000 photographs of State buildings standing in the years 1927-29 was transferred to the Archives in April by the Department of Finance.

COLORADO

The eleventh annual report of the Division of State Archives and Public Records is now available for distribution. The Division is microfilming teachers' certificates of the Department of Education, personnel files of the Civil Service Commission, common and private carrier monthly reports of the Public Utilities Commission, requisition cards (life, fire, and casualty) of the Insurance Department, minutes and duplicate receipts of the Racing Commission, and case histories of the Colorado Psychopathic Hospital.

The Division will undertake shortly extensive field work in the western part of the State, where tremendous oil and uranium activities have created new county records problems. Paintings in the custody of the Colorado State Historical Society are being photographed in color and in black and white; in March the Division had completed work on 175 items.

On February 10, Senate Bill No. 36, *The Uniform Photographic Copies of Business and Public Records Evidence Act*, was approved.

DISTRICT OF COLUMBIA

The Department of Archives and Manuscripts of the Catholic University of America has received, through the courtesy of the Rt. Rev. Aloysius Quinlan of Wildwood, N. J., the personal papers of the Rev. Louis A. Lambert, priest, Civil War chaplain, author, and editor. The papers, consisting of over 100 letters and many documents, include correspondence of Bishop Bernard McQuaid and materials relating to Lambert's *Notes on Robert Ingersoll*.

The Interagency Records Administration Conference has held eight meetings during 1954-55. Topics discussed include paperwork management in the Navy; Federal requirements for retention of non-Federal records; correspondence management; site audit records; the development and use of performance and production standards; records training courses — their planning and appraisal; reports management; and the effect of the Hoover Commission report on paperwork management in Government and industry. Reports of some of these sessions have been issued in processed form, and records officers and archivists wishing to obtain copies may write Mr. James Cole, secretary of the IRAC, Records Management Division, National Archives and Records Service, Washington 25, D. C.

ILLINOIS

The annual report of the Archives Division of the State library, written by Margaret Norton, has been printed in *Illinois Libraries*, 37:58-65 (March 1955).

KENTUCKY

The Kentucky Historical Society has announced the forthcoming publication of a *Guide to the Manuscripts of the Kentucky Historical Society*. Compiled by the society's assistant secretary, it will be distributed to university and

college libraries, State historical societies and other research institutions. The *Guide* describes and indexes the 25,000 manuscript items owned by and on deposit in the society's archives. Publication of this book marks the first attempt to arrange, list systematically, and index these important letters, diaries, and other manuscript documents. It is hoped that the volume will make the society's holdings even more valuable by providing for scholars everywhere a convenient and ready reference survey of the manuscript collection.

MARYLAND

The nineteenth annual report of the Archivist of the Hall of Records, covering operations to July 1, 1954, is now ready for distribution.

The records management program of the Hall of Records, set up under Chapter 436, Acts of 1953, operated for 9 months under the supervision of Edward N. Johnson, assistant records administrator. Since June 30, 1954, Rex Beach, formerly of the State records center of North Carolina, has been directing the program. Recent plans contemplate removal of staff and stored records to the State Office Building, to be built next year in Annapolis. The records management program will then have a additional 6,000 square feet of space.

Two new publications of the Hall of Records Commission are now available. *The Buildings of the State of Maryland at Annapolis* is the commission's first illustrated book. The text is by Archivist Morris L. Radoff. The commission's fifth calendar — the last of the material from the "Red Books" — is the second recently issued work. A history of county courthouses, with lists of county records, is in progress as is another calendar which goes outside the "Rainbow Series" for its principal material bearing on the colonial and revolutionary periods in Maryland.

MASSACHUSETTS

The American Antiquarian Society announces that, having completed *Evans' American Bibliography* through the year 1800, it will microprint the full text of every item listed by Evans, with a complete revision of every title. The society expects to reprint the nonserial material within 10 years and then to publish the serial material and the items omitted by Evans. The microprints will cost about 25 cents apiece, but at present only standing subscriptions for the nonserial material are accepted. For further information regarding the editing, address the American Antiquarian Society, Worcester; and for information regarding subscriptions, address the Readex Microprint Corp., 100 Fifth Ave., New York 11, N. Y.

MINNESOTA

To honor the scholar who administered the Minnesota Historical Society, 1914-31, and who founded its quarterly magazine in 1915, the society has established the Solon J. Buck Award, to be granted each year to the author of the best article published in *Minnesota History*. The award carries with

it a grant of \$50 from a special fund provided by a friend of the society. The winner for 1954 was Francis Paul Prucha of St. Marys, Kans., whose article, "Minnesota 100 Years Ago as Seen by Laurence Oliphant," appeared in the Summer 1954 issue of the quarterly. Any author whose contribution appears in *Minnesota History* is eligible for the award, and anyone writing in the field of Minnesota and Northwest history is invited to compete.

MISSOURI

Ground was broken for the Harry S. Truman Library in Independence on Sunday, May 8. The principal speaker at the ceremonies was Elmer Ellis, president of the University of Missouri. In the evening a birthday dinner was held for Mr. Truman, at which the chancellor of the University of Kansas, Franklin D. Murphy, gave the main address. Many persons prominent in national politics attended the dinner and the reception which followed at the Truman home. On May 7, Mr. Truman met with members of his advisory committee to discuss the future policies of the library, particularly its relations with universities and colleges in the Midwest. Present were Elmer Ellis; Theodore C. Blegen, dean of the University of Minnesota Graduate School; Henry Steele Commager, Columbia University; David Lloyd, executive director of the Harry S. Truman Library Corporation; Clarence Decker, former president of the University of Kansas City; and Wayne C. Grover, Archivist of the United States.

The papers of Theodore Graebner, Concordia Theological Seminary professor, have been acquired by the archives at the Concordia Historical Institute in St. Louis. Part of the collection is now available for research use; part is under seal for 50 years. A sum of \$1,500 has been made available by the Lutheran Layman's League for microfilming all published Lutheran journals, magazines, and newspapers in the United States. The Concordia Historical Institute, the official records depository of the church, will undertake the filming and serve as a depository for the reproductions. Anyone knowing of files of Lutheran publications is asked to get in touch with the Institute at 801 De Mun Avenue, St. Louis.

The Knights of Columbus Foundation for the Preservation of Historic Documents at the Vatican Library is publishing a small quarterly, *Manuscripta*, which will print articles, lists, and other information about the holdings of the Vatican Library. The foundation's depository, which is in St. Louis, now has some half a million feet of microfilm of Vatican manuscripts, which scholars are welcome to use. Inquiries concerning *Manuscripta* or the foundation's materials should be addressed to the foundation at 211 N. Grand St., St. Louis 3.

NEBRASKA

Donald F. Danker, archivist of the State Historical Society, reports the acquisition by that institution of the papers of Hugh A. Butler, late United States Senator, and Bess Streeter Aldrich, novelist.

NEW YORK

A luncheon conference was held at the Columbia University Faculty Club on April 23 to discuss the organization of American historians in the colonial field.

Harold Dean Cater, formerly director of the Minnesota Historical Society, will become executive director of Sleepy Hollow Restorations, Inc., on October 1. He will succeed Hugh Grant Rowell. The corporation operates two restorations sponsored by John D. Rockefeller, Jr. — Philipse Castle and Sunnyside. Mr. Cater is already at Tarrytown in a research and consultative capacity.

The University of Rochester Press has issued several more numbers in its series of microcard publications for the Association of College and Research Libraries. Of interest to readers of this magazine is no. 28, *The Role of the College Library in the Preservation and Organization of the Archives of Its Own Institution*, a master's thesis by Mary Elizabeth Hinkley of Columbia University (1951, 3 cards, 75c).

OKLAHOMA

Gaston Litton, Archivist of the University of Oklahoma and member of the Society of American Archivists, was elected to the Oklahoma Hall of Fame on April 14. He will be formally inducted on Oklahoma Statehood Day, November 16. Dr. Litton was elected on the basis of "his outstanding pioneering work in the preservation and discovery of records reflecting the history and contemporary life of Oklahoma, and for the service he has given his country as a library specialist in Central and South America." Elected at the same time were business and political leaders of national as well as State renown.

OREGON

The 1955 Oregon legislature has provided a revolving fund for microfilm services for State agencies to be administered by the State Archivist. The Archivist will be in a position to serve State, city, county, district, and other political subdivisions, the cost being reimbursed to the fund. The law also provides for the pooling of microfilm equipment now owned by the State and found not to be required by State agencies. Those agencies which have major projects involving daily or frequent use of microfilm equipment will continue to operate their own microfilm facilities.

The legislature also passed resolutions which require the filing of the minutes of standing and interim committees with the State Archivist. In Oregon the journals of the legislature record only the actions taken and do not include the debates. The minutes of the committees are, therefore, important as a source of the history of legislation and, in a number of instances, those received include the exhibits that were presented to the committees.

The State Archives has moved into new quarters on the third floor of the

State Library Building. The area was recently vacated by the Office of Veterans Affairs. For the first time there is available suitable work space for the staff, a reading room for the general public, a microfilming laboratory, and a large vault for the most essential records in the custody of the State Archivist.

SOUTH CAROLINA

Under the terms of a recent act, the name of the South Carolina State records agency has been changed from Historical Commission of South Carolina to South Carolina Archives Department. The act revises and consolidates all previous records legislation of the State.

The Department has announced for publication the first volumes of a subseries of the *Colonial Records of South Carolina*. The subseries will contain documents relating to Indian affairs and will be edited by William L. McDowell, Jr. Director J. H. Easterby also announces the publication of the agency's annual report for 1953-54.

TENNESSEE

The Tennessee General Assembly has passed a joint resolution directing the legislative council "to study, prepare, and recommend legislation governing the disposition of state records which do not have sufficient value to warrant their retention in original form, and establishing adequate safeguards to prevent the destruction of state records which have legal, fiscal, administrative, research or other value." The recommendation of the council will be made to the 1957 General Assembly, which, it is hoped, will enact suitable legislation to correct existing records problems in the State government.

TEXAS

The Archivist of Texas A and M College, David Brooks Cofer, has been publishing a series of volumes on the early administrators of the institution. The last of these deals with the administration of James Reid Cole, 1879-85 (49 pp.). Dr. Cofer has effectively used the archives of the college as well as the papers, pictures, and related materials he has gathered from former students and faculty members, in preparing his studies.

VIRGINIA

In April the General George C. Marshall Research Foundation announced it was taking preliminary steps toward collecting the soldier-statesman's papers and mementos at the Virginia Military Institute in Lexington. The foundation, which is now hiring a staff and setting up an organization, plans eventually to construct a building complete with file rooms, display areas, study and research rooms, and equipment. The idea for such a center is credited to former President Truman.

Among recent accessions of manuscripts by the University of Virginia are

the following: calendar of papers, 1701-1864, of the Vanderhorst and Duncombe families, in the city archives of Bristol, England; 200 additional items, 1771-1874, from the papers of George Carr and the Carr family of Albemarle County, Va., additional letters, 1797-1866, of the Lee family of Virginia, chiefly from Cornelia Lee to Eliza Collins Lee, of Sully; account books, 1803-85, of merchants of Washington, Va.; letters and documents, 1789-1847, of Gen. John Mason and James Murray Mason; letters to William Wirt from John Calhoun, Mathew Carey, and John Cowper, ca. 1827; and memoirs of Isaac N. Cloud, 1834-80, on life in Front Royal, Va.

George H. Reese, former Alderman Library staff member, arrived in London on April 8 to begin a 2-year project for the Jamestown Festival of 1957. As agent of the Virginia 350th Anniversary Corporation, Dr. Reese will prepare a guide to Virginia's colonial records in the Public Record Office and the British Museum, and will oversee the microfilming of these and other records for the use of the historical consultants to the Joint Commission on the Jamestown Festival. Dr. Reese's work is under the direction of a subcommittee on colonial records consisting of William J. Van Schreeven, Virginia State Archivist, chairman, and Francis L. Berkeley, Jr., Curator of Manuscripts, University of Virginia.

WYOMING

Dorothy K. Taylor, who for 12 years was archivist of the Denver and Rio Grande Western Railroad and who set up its records and microfilm system, has been appointed microfilm administrator for the Wyoming State centralized microfilm department, with offices in the State Supreme Court Building, Cheyenne. Last fall she made a microfilm survey for the State, under the auspices of the Archives Department. Her report was the basis for recent legislation establishing the microfilm department and appropriating \$100,000 for its work in the biennium 1955-57.

Miss Taylor is well known to members of the Society of American Archivists through her service on its Council, 1947-53.

