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FORMER PRESIDENT HARRY S. TRUMAN AN HONORARY MEMBER OF THE SOCIETY

New York City, December 28, 1960

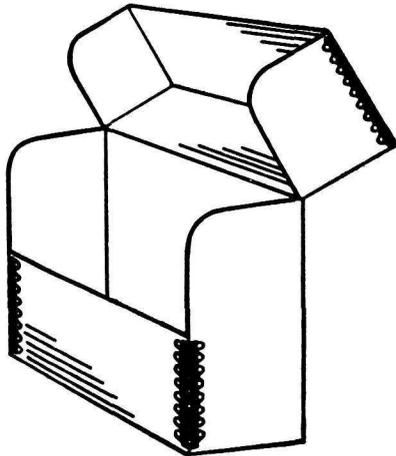
Left to right: Wayne C. Grover, Archivist of the United States; Philip M. Hamer, President, Society of American Archivists; Mr. Truman; Philip C. Brooks, Director, Harry S. Truman Library

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A Guide To Archives and Manuscripts In The United States

Philip M. Hamer, Editor

Compiled for the National Historical Publications Commission

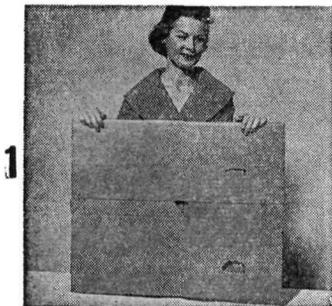
The National Historical Publications Commission is charged by Congress with responsibility for planning and recommending the publication of historical documents and for collecting and preserving such documents. To further these aims the Commission has prepared in one volume a complete guide to all the depositories of archives and manuscripts in the United States, with summary descriptions of their holdings.

More than thirteen hundred depositories and twenty thousand collections of personal papers and archival groups are covered by the *Guide*. They are located in all the fifty states, the District of Columbia, Puerto Rico, and the Canal Zone. Some of the important types of records briefly described are business account books, diaries, sermons, church registers, war documents, personal correspondence, memoirs, municipal transactions, and legal records. Every field in which U. S. institutions have collected are covered, for example: literary, military, political, diplomatic, church, business and industry, labor, science, and the arts. The materials described range in date from Babylonian clay tablets to 1960.

There is a 133-page index and full citations to all pertinent inventories, guides, and published accounts of the various individual categories and individual subjects. The volume includes a Foreword by Wayne C. Grover, Archivist of the United States, and an Introduction by Philip M. Hamer.

775 pages \$12.50

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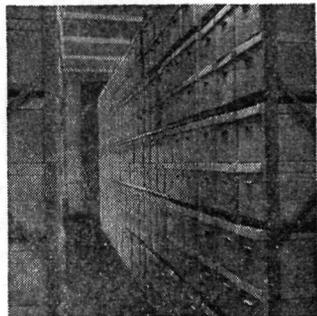
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Outrage on Language

These acts profess to be founded upon certain words of the Constitution. On this account it is important to consider these words with a certain degree of care. They are as follows:

"No person held to service or labor in one State, under the laws thereof, escaping into another, shall, in consequence of any law or regulation therein, be discharged from such service or labor, but shall be delivered up on claim of the party to whom such service or labor may be due."—(Article 4, § 2.)

John Quincy Adams has already remarked that in this much debated clause the laws of grammar are violated in order to assert the claim of property in man, for the words "no person" are the noun with which the words "shall be delivered up" are the agreeing verb, and thus the grammatical interpretation actually forbids the rendition. It is on this jumble and muddle of words that a superstructure of wrong has been built. Even bad grammar may be disregarded, especially in behalf of human rights; but it is worthy of remark that, in this clause of the Constitution, an outrage on human rights was begun by an outrage on language.

— Report of the Senate Select Committee on Slavery and the Treatment of Freedmen, Feb. 29, 1864 (*S. Rept.* 24, 38th Cong., 1st sess.).

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News Notes

DOROTHY HILL GERSACK, *Editor*

National Archives

SOCIETY OF AMERICAN ARCHIVISTS

COMMITTEES, 1960-61

President Hamer announces appointments to the committees of the Society as follows:

Administrative Committees

AUDITING: de LaFayette Reid, *chairman*; Lester W. Smith.

LOCAL ARRANGEMENTS: Philip C. Brooks, *chairman*; Mrs. J. Roger DeWitt, president, Jackson County Historical Society; Richard M. Drake, chancellor, University of Kansas City; W. Wallace Smith, president, Reorganized Church of Latter Day Saints; W. Howard Adams, executive board member, Jackson County Historical Society; B. F. Cutcliffe, regional director, National Archives and Records Service; also James R. Fuchs, Betty Herscher, Philip D. Lagerquist, and Milton F. Perry of the Harry S. Truman Library Staff.

WALDO GIFFORD LELAND PRIZE: G. Philip Bauer, *chairman*; Julian P. Boyd and Philip C. Brooks.

NOMINATIONS—1961: Lucile M. Kane, *chairman*; William T. Alderson and Stephen T. Riley.

PROFESSIONAL STANDARDS: Mary Givens Bryan, *chairman*; Philip C. Brooks, Solon J. Buck, Lester J. Cappon, Christopher Crittenden, Wayne C. Grover, Oliver W. Holmes, Waldo Gifford Leland, William D. McCain, Margaret C. Norton, William D. Overman, Ernst Posner, and Morris Radoff.

PROGRAM: Karl L. Trever, *chairman*; Edward N. Johnson, H. G. Jones, Herman Kahn, Roger H. McDonough, Nyle H. Miller, and George E. Warren.

PUBLICITY: Edward N. Johnson, *chairman*; Susannah C. Gentry and Elizabeth E. Hamer.

RESOLUTIONS: Ralph Burcham, *chairman*; Theodore J. Cassady and William S. Wallace.

Ad Hoc Committees

LONG RANGE PLANNING: Oliver W. Holmes, *chairman*; Herbert E. Angel, Robert H. Bahmer, Julian P. Boyd, Christopher Crittenden, William D. Overman, Ernst Posner, and Morris Radoff.

CIVIL WAR CENTENNIAL: Fred Shelley, *chairman*; Charlotte Capers, Sidney Forman, Dallas Irvine, Nyle H. Miller, William J. Petersen, Robert T. Quarles, Jr., Clement M. Silvestro, and Richard G. Wood.

Technical Advisory Committees

AUDIO-VISUAL: John M. Flory, *chairman*; Hermine Baumhofer and Elwood R. Maunder.

BIBLIOGRAPHY: Lester K. Born, *chairman*; William S. Ewing, Ernst Posner, and Grace Quimby.

BUILDINGS AND EQUIPMENT: Victor Gondos, Jr., *chairman*; Everett O. Alldredge, Leon deValinger, Jr., and Dorman H. Winfrey.

MANUSCRIPTS (JOINT): Francis L. Berkeley, Jr., *chairman*; L. H. Butterfield, Lester J. Cappon, Lucile Kane, Watt P. Marchman, Howard Peckham, and Alice E. Smith.

MICROFILMING: Richard W. Hale, Jr., *chairman*; Howard W. Crocker, T. Harold Jacobsen, Beatrice F. Lang, Albert H. Leisinger, Jr., and Dorothy K. Taylor.

PRESERVATION METHODS: Gust Skordas, *chairman*; Dale Fields.

RECORDS MANAGEMENT: William L. Rofes, *chairman*; Everett O. Alldredge, Rex Beach, John T. Caton, Belden Menkus, Thornton W. Mitchell, John W. Porter, and Thomas Wilds.

Special Area Committees

BUSINESS RECORDS: Irene M. Strieby, *chairman*; Helen L. Davidson and Hazel Bruce, *asst. chairmen*; Norman T. Allen, William Benedon, A. A. Deter, Frederic J. Edmonds, Robert W. Lovett, Alice O. Riley, and William D. Overman (advisory member).

CHURCH RECORDS: August R. Suelflow, *chairman*; Mabel Deutrich, Melvin Gingerich, Earle E. Olson, the Rev. Pascal M. Varieur, the Rev. E. B. Vollmar, and Davis C. Woolley.

COLLEGE AND UNIVERSITY ARCHIVES: Philip P. Mason, *chairman*; Helen L. Chatfield, May Dornin, Edith M. Fox, and Dorothy G. Harris.

FEDERAL-STATE RELATIONS: Lewis J. Darter, Jr., *chairman*; Philip C. Brooks, Sherrod East, Olney W. Hill, H. G. Jones, and Morris Radoff.

INTERNATIONAL RELATIONS: Ernst Posner, *chairman*; Lester K. Born, Philip Brower, Robert Claus, and David C. Duniway.

LABOR UNION RECORDS: Paul Lewinson, *chairman*; the Rev. Henry J. Browne and Morris Rieger.

MUNICIPAL RECORDS: Charles E. Hughes, Jr., *chairman*; James Katsaros, John Kerstetter, Lawrence J. LeGuennec, and Charles F. Poole.

STATE RECORDS: H. G. Jones, *chairman*; Robert M. Brown, William N. Davis, Jr., Bruce C. Harding, Gust Skordas, George E. Warren, and Leon deValinger, Jr. (advisory member).

For current addresses of committee chairmen and members see the Society's current *Directory*, copies of which are still available from the treasurer, Leon deValinger, Jr., Box 710, Dover, Del., at \$1 each.

NEW MEMBERS

INDIVIDUAL: Lewis Atherton, Columbia, Mo.; Kenneth H. Beesley, New York City; Carlyle R. Bennett, Glen Oaks, L. I., N. Y.; Alan H. Bolton, New York City; Richard S. Brownlee, Columbia, Mo.; Robert H. Cain, Silver Spring, Md.; Sister M. Claude, Austin, Tex.; Gay Ebenezer, Boston, Mass.; Richard A. Erney, Madison, Wis.; Ignaz Ernst, Annandale, Va.; George B. Everton, Sr., Logan, Utah; Margaret Halligan, Waltham, Mass.; Benton L. Hatch, Amherst, Mass.; Hope K. Holdcamper, Washington, D. C.; Harley P. Holden, Shirley Center, Mass.; Y. P. Kathpalia, New Delhi, India; Cyrus B. King, Raleigh, N. C.; Sylvia Landress, New York City; Lawrence H. Larsen, Madison, Wis.; Clifford P. Monahan, Providence, R. I.; Hugh Montgomery, North Amherst, Mass.; Paul F. Murphy, Jr., Wheaton, Md.; the Rt. Rev. Msgr. R. A. Neudecker, Marshall, Minn.; Stephen T. Riley, Weston, Mass.; Virginia Rugheimer, Charleston, S. C.; Ruth Salisbury, Pittsburgh, Pa.; Edward J. Schaefer, Columbus, Ohio; Robert L. Treanor, Battle Creek, Mich.; Merle W. Wells, Boise, Idaho; Marie Woods, Columbia, Mo. INSTITUTIONAL: Baker Library, Harvard University, Boston, Mass.; Church Historical Society, Austin, Tex.; Department of Archives and History, Raleigh, N. C.; Essex Institute, Salem, Mass.; General Services Administration, Boston, Mass.; Holy Cross College, Worcester, Mass.; Joseph Downs Manuscript Library,

Winterthur, Del.; Library Periodical Service, Salt Lake City, Utah; Nevada Historical Society, Reno, Nev.; Social Security Administration, Baltimore, Md.; Western Historical Manuscripts Collection, Columbia, Mo.

DEATHS OF MEMBERS

JAMES HAROLD EASTERBY, historian, Director of the South Carolina Archives Department; in Columbia, S. C., December 29, 1960, at the age of 62. An obituary appears elsewhere in this issue.

(Deaths of persons not members of the Society, if considered to be of interest to readers of this journal, are reported under appropriate domestic or foreign geographical headings.)

MINUTES OF THE COUNCIL

Boston, October 5, 1960

The Council meeting was called to order at 8:00 p.m. in the suite of President Mary G. Bryan at the Somerset Hotel, Boston, Mass. Those present were Mary G. Bryan, Dolores C. Renze, Leon deValinger, Jr., Herman Kahn, and Kenneth Munden. Informal discussion of matters of general interest ensued until 9:30 p.m., at which time Philip M. Hamer and Wayne C. Grover reported in and the formal meeting got underway.

It was voted to dispense with reading the Council minutes for April 19, 1960, since these had been circulated by mail and approved as published in the *American Archivist*. One minor correction and addition was approved: in the paragraph relating to the Special Finance Committee study for report on increase of revenue, the number of additional members was changed to "five" and the name of Randolph Church was added.

The president digressed from the regular order of business to have the Council hear an oral report from Oliver W. Holmes on matters that had been referred to him as chairman of the Long Range Planning Committee and chairman of the Committee on Professional Standards. Mr. Holmes indicated that he had thus far been unable to develop with his Long Range Planning Committee any concrete proposals to bring before the Council. He also indicated that the Committee on Professional Standards would meet on October 6 to discuss a specific question referred to it by the Council relating to the dismissal of a qualified State Archivist, purportedly for political expediency. He assured the Council that he would present a written report with recommendations to the October 7 Council meeting. The Council discussed the problem at some length but took no formal action pending receipt of Mr. Holmes' report. Mr. Holmes withdrew, and the business of the meeting continued.

The matter of an "American specialist" on the International Technical Committee for the projected Guide to the Sources of Latin American History was discussed in the light of Ernst Posner's report to the president. (Dr. Posner has served as the Society's temporary representative and now wishes to be relieved of the assignment.) It was proposed that the Society appoint a national committee for this purpose and that the chairman of the committee act as the United States member of the International Technical Committee. Names of members of the Society of American Archivists were offered from

which a five-member committee could be appointed: Henry Beers, Philip Brooks, Seymour Connor, George P. Hammond, Myra Jenkins, Gaston Litton, Ward Alan Minge, T. R. Schellenberg, and George S. Ulibarri. On motion of Wayne C. Grover, seconded by Leon deValinger, Jr., it was voted that the incoming president appoint such a committee and designate its chairman as soon as possible. It was specified that the Council desires to maintain close liaison with the committee and the work it may undertake.

Since Council members Grover, Hamer, and Kahn wished to withdraw from the meeting by 11 p.m., the next item of business considered was the report and recommendations of the Special Committee on Finances, by Mr. deValinger, chairman. An extended written report was filed, with recommendation that the Council endorse a proposed constitutional amendment for an increase of dues.

After a comprehensive discussion the Council voted to adopt the committee's recommendation and to present the constitutional amendment for increased dues at the annual meeting on October 6. The secretary was directed to prepare the necessary resolution for presentation at that meeting, at which a majority vote of those present would be required for passage. Also, as recommended in the financial study, the subscription rate to the *American Archivist* was unanimously raised from \$7 to \$10. (Subscription rates for the journal are set by the Council.) On motion to adjourn until October 7, offered by Mr. Grover, seconded by Mr. Hamer, the meeting adjourned at 11 p.m.

DOLores C. RENZE, *Secretary*

Boston, October 7, 1960

The first 1960-61 Council meeting was called to order at 8:30 a.m. by President Philip M. Hamer, in Suite 706 of the Somerset Hotel, Boston, Mass. Present were the following: President Philip Hamer, Vice President Robert Bahmer, Secretary Dolores C. Renze, Treasurer Leon deValinger, Jr., Editor Ken Munden, and Council Members Lucile Kane and Herman Kahn. (Mr. Kahn withdrew at 9:30 a.m.).

A written report submitted by Oliver W. Holmes as chairman of the Committee on Professional Standards was read and after extended discussion adopted in principle by the Council on motion of Ken Munden, seconded by Lucile Kane. The basic thesis was that the Council shall not intervene in professional dismissals unless a request to do so is formally presented in writing by the aggrieved member; that the Committee on Professional Standards shall then make a careful investigation of the circumstances and shall report to the Council, which shall then decide the action to be taken, if any.

The proposed project for a survey and study of the State Archives, which had been prepared by the Committee on State Records, was discussed at some length, and approval was given for its presentation to the Council on Library Resources at an early date. President Hamer and Secretary Renze were authorized, on motion of Robert Bahmer seconded by Lucile Kane, to meet with C. L. R. officials in Washington on October 13, at 10 a.m., relating to the proposal. Since the director for the project has not been selected, further

exploration on this point will be necessary before formal filing of a project request. Results of the conference with C. L. R. officials will be reported at the December meeting.

The December Council meeting was set for December 28 at 3:30 p.m. in New York City at the Statler-Hilton Hotel, following the annual luncheon meeting of the Society and the American Historical Association.

The meeting was adjourned at 11:00 a.m.

DOLores C. RENZE, *Secretary*

New York City, December 28, 1960

The midwinter Council meeting was called to order on December 28 at 3:45 p.m. by President Philip M. Hamer in his suite at the Statler-Hilton Hotel. The president, the secretary, the treasurer, the editor, and Council members Herman Kahn, W. Kaye Lamb, and William D. Overman were present. On motion, duly seconded, it was voted to dispense with reading the minutes of the Council meetings of October 5 and 7, 1960, since they had been circulated with no corrections or additions offered. They will be printed in the *American Archivist*. [*Editor's note*: See above.]

President Hamer reported that J. Harold Easterby of South Carolina was seriously ill and that it would be advisable to name an alternate to him as a member of the 1960-61 Committee on Nominations. President Hamer also announced that Lewis J. Darter, Jr., will succeed Sherrod East as chairman of the Federal-State Relations Committee; H. G. Jones of North Carolina will be the new chairman of the State Records Committee. Julian P. Boyd was named for a three-year term as member of the Waldo Gifford Leland Prize Committee.

The nomination of T. R. Schellenberg was presented as the American specialist to serve on the International Technical Committee concerned with work on the Guide to the Sources of Latin American History undertaken by the International Council of Archives under the auspices of Unesco. The appointment was unanimously approved. Dr. Schellenberg will be asked to recruit a working committee to prepare recommendations as to the scope and plan for participation for presentation to the Council at its Spring meeting. The Council particularly wishes to know in advance of any financial obligation that the proposal may entail.

Satisfactory progress on the 1961 annual meeting plans and programing was reported. Also, the president reported briefly on the State records grant proposal, which is still being held in abeyance for various reasons set forth by President Hamer.

Mrs. Renze reported on the third annual Cultural Group meeting sponsored by museums, historical societies, and other interested agencies. It was voted to continue participation as observers if an invitation is extended again this year. The secretary also reported for the Z39 project of the American Standards Association as presented by Robert Garrison, who substituted for Seymour Pomrenze, the Society's delegate. The council voted to continue participation and to be represented again by Seymour Pomrenze for 1960-61.

Treasurer deValinger reported a favorable balance from the annual meeting, although some bills are still outstanding. His final report will be made at the Spring Council meeting. Mr. deValinger next gave his quarterly financial report, which was filed with the secretary.

The treasurer next presented the Finance Committee's budget proposal (\$11,595), which was amended by reducing the allocation for publishing the *American Archivist* by \$125, making the total budget figure \$11,470. Mr. deValinger then submitted a proposal that the Society's fiscal year, which now ends June 30, be changed to coincide with the calendar year. On motion of Mrs. Renze, seconded by Mr. Lamb, the calendar fiscal year was adopted. (The treasurer will prepare an interim budget for the period July 1 to December 31, 1961, with the next full fiscal year budget presentation to be for January 1 to December 31, 1962.)

The treasurer also brought to the Council's attention the necessity for planning conservation of life membership fees in order that income from the investment can be used for annual expenses chargeable to such memberships. The Council approved such planning and delegated the matter to the Committee on Finance for handling.

The editor reported on matters relating to the *American Archivist*, and the following recommendations were approved by the Council:

1. In the future the editor will be furnished 10 rather than 30 copies of the published journal. Of these, five are to be used to provide authors with "tear sheet" copies of their articles, reviews, or abstracts; publishers with copies of reviews; authors of books reviewed with copies of reviews; and publishers and others with copies of items quoted by special permission. Two copies must be sent to the Register of Copyrights. The remaining three copies will be used as the editor wishes. The resulting savings will amount to the cost of 20 copies of the journal, and the cutting and distributing work in the editor's office will be reduced.

2. Authors of articles in the *American Archivist* may obtain individual copyrights if they wish, pursuant to the necessary procedures outlined by Mr. Munden.

3. The editor was granted permission to restore the April 1961 issue to four forms.

Discussion by the Council relating to the time of the 1962 and 1963 annual meetings resulted in the following preferences: For 1962 at Rochester—consideration of early September was urged. For 1963—early October, although it was noted that since the Society will meet that year jointly with the American Association for State and Local History any arrangement for time must be coordinated with that group and the North Carolina Department of Archives and History. The Cavalier Hotel appears to be a satisfactory hotel for the Raleigh meeting.

A report from Ernst Posner, chairman of the Committee on International Relations, was made relating to imprisonment of Lu Tsu Ying of the Nationalist China Archives. The Council declined to take any action or express an opinion on the matter, which it felt to be beyond its purview.

There being no further business, the Council adjourned at 6:20 p.m.

DOLORES C. RENZE, *Secretary*

MINUTES OF THE ANNUAL BUSINESS MEETING

Boston, October 6, 1960

The meeting was called to order in the Regency Ball Room of the Somerset Hotel at 9:30 p.m., October 6, 1960, by President Mary G. Bryan. Approximately 250 members were in attendance. A motion was proposed and adopted to dispense with the reading of the minutes of the 1959 annual business meeting and to accept them as published in the *American Archivist*, 23:214-216 (Apr. 1960).

The annual financial report was given by Treasurer Leon deValinger, Jr. The Society's cash assets as of June 30, 1960, were \$22,892.74; these included 1959-60 receipts of \$12,338.97, of which \$2,122.71 represents liquidation of a savings account utilized to defray in part expenses of publishing the index to vols. 1-20 of the *American Archivist*. Disbursements for the current year were \$14,261.12. In his annual report the treasurer warned that unless the Society is to liquidate its reserves, serious and immediate consideration must be given to increase of revenues. The financial statement and annual report were filed for record with the secretary and ordered published in the *American Archivist*. [Editor's note: See below.]

The Auditing Committee's report was read by the secretary in the absence of the chairman, Vincent A. Nunziato. Secretary Renze's motion to adopt the report was seconded and unanimously passed, with appreciation for Mr. deValinger's methodical presentation of financial detail.

The annual report of the secretary was next given by Mrs. Renze. It was filed for the record and will be published in a forthcoming issue of the *American Archivist*. [Editor's note: The secretary's report is printed below.] Mrs. Renze read into the record the names of the 1960 elected Fellows. They are: John C. L. Andreassen, Dorothy C. Barck, Elizabeth H. Buck, Meredith

W. Colket, Jr., Elizabeth B. Drewry, Herman R. Friis, Elizabeth E. Hamer, Edwin Hemphill, Olney W. Hill, Emmett J. Leahy, Edgar B. Nixon, and St. George L. Sioussat. (Presentation of certificates had been made by Oliver W. Holmes, at the annual dinner. Present to receive them were Messrs. Andreassen and Colket, Miss Drewry, Mrs. Hamer, and Edwin Hemphill, Hill, Leahy, and Nixon. Those not in attendance received their certificates by mail after the annual meeting.)

Also, for the record, the recipient of the 1960 Waldo Gifford Leland Prize was Julian Parks Boyd of Princeton University for his essay "These Precious Monuments of . . . Our History," in *American Archivist*, 22:147-150 (Apr. 1959). (The prize had been awarded at the annual dinner by Edgar B. Cappon, chairman of the 1959-60 committee. It consisted of a hand-painted box with certificate engraved on a silver plaque affixed to the top of the box.)

On behalf of the Council, the president reported on sponsorship of a proposal to amend that section of the constitution relating to dues. In order to meet its current financial obligations without dissipating its reserves, and after careful consideration, the Council had unani-

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mously adopted the report of the Special Committee on Revenue. Therefore, pursuant to the committee's recommendations, the secretary was called forward to read the following resolution.

Resolved, that favorable consideration be given by the membership in annual meeting assembled to amend article 3, paragraph 6, of the Society's constitution now reading as follows:

The dues of an individual member shall be six dollars a year; of an institutional member, ten dollars; of an institutional member in the sustaining category one hundred to five hundred dollars a year. An individual member may become a life member, exempt from further dues, by payment of a fee of one hundred dollars.

Mrs. Renze moved that this section be amended by striking out the word *six*, line 1, paragraph 6, and inserting instead the word *ten*. The section would then read:

The dues of an individual member shall be ten dollars a year; of an institutional member, ten dollars; of an institutional member in the sustaining category one hundred to five hundred dollars a year. An individual member may become a life member, exempt from further dues, by payment of a fee of one hundred dollars.

The motion was seconded by Mr. O'Neil from the floor and, on call of the president for discussion, an amendment to the amendment was offered by Mr. Posner, seconded by Mr. Ruddell, that life membership dues be increased from one hundred to two hundred dollars. It was voted to include this amendment in the proposed amendment. After brief discussion from the floor a vote on the amended amendment to the constitution was called for and was carried with but six dissenting votes. The constitution now reads:

The dues of an individual member shall be ten dollars a year; of an institutional member, ten dollars; of an institutional member in the sustaining category one hundred to five hundred dollars a year. An individual member may become a life member, exempt from further dues, by payment of a fee of two hundred dollars.

It was stipulated that the dues increase would become effective November 1, 1960, applicable on an anniversary date basis.

The president then called for the report of the Committee on Nominations (Wayne Grover, chairman; Seymour Pomrenze, Henry J. Browne, and Morris Radoff). On behalf of the committee, Mr. Grover placed in nomination the following names for 1960-61 officers, noting the percentage of members who had suggested the nominations: vice president, Robert H. Bahmer, 59%; secretary, Dolores C. Renze, 98%; treasurer, Leon deValinger, Jr., 99%; Council member, William C. Overman, 49%. Suggestions for other nominations were scattered, with no significant percentage shown for any one name.

With no further nominations offered from the floor, it was moved, seconded, and passed *viva voce* that the secretary be instructed to cast the unanimous ballot for the election of these persons as 1960-61 officers.

The vice president as president-elect assumed the chair and announced the following committee appointments for 1961: Nominations Committee—Lucile Kane, chairman, Stephen Riley of Massachusetts and J. Harold Easterby of South Carolina; Program Committee—Karl Trever, chairman; Local Ar-

rangements Committee—Philip C. Brooks, chairman. Other committee appointments will be announced later. [*Editor's note*: See above.] A call for the report of the Committee on Resolutions brought forward Chairman Howard W. Crocker. His report was unanimously adopted and ordered printed in the *American Archivist*. [*Editor's note*: See 24: 114 (Jan. 1961).]

The meeting was declared adjourned at 10:47 p.m.

DOLores C. RENZE, *Secretary*

REPORT OF THE SECRETARY, 1959-60

Each year at this time your secretary is faced with making her annual accounting.

It is becoming evident that the problems of the archival profession are inherently grave at State and local levels. In consequence of this a large and ever increasing correspondence is flowing through the Secretary's office from State, county, and municipal jurisdictions asking for guidance, information, or support for programs being developed, bogged down, or in danger of being relegated to substandard, shortsighted, nonprofessional areas, where little if any thought is given to the preservation of the permanent record. In fact, there is now a danger that some States in which significant steps have been taken to develop programs under competent archivists will be set back to a point where advance will become impossible unless the archival profession takes action.

Our scholarship is being relegated to the competence of automation and the management-accountant mind. Although these techniques have their proper uses, we must be able to present factual information that will enable archival jurisdictions to do effective planning in relation to the records. This will require enlightened leadership and enlightened archival practices. The problems are by no means limited to governmental archives; business, church, college, and university archives are equally involved.

As a professional society now on the threshold of maturity we are rightly concerned with attracting able people to membership and holding them as members. This task is no small one. Witness that during this past year I have written personal letters to nearly 1,000 prospects for membership, with the result that 95 new individual members, 26 institutional members, 26 subscribers, and 1 exchange—a total of 148—have been added to our rolls. But 123 members have dropped out, leaving a net gain of only 25. Some of the dropouts were because of retirement, death, or leaving the profession, but all too many were because of lack of interest in associating with the profession. (In passing, I wish to acknowledge the special help of Ken Munden, August Suelflow, Father Varieur, and Philip Mason in membership recruitment.) A formal invitation to membership and an annual brochure have been designed; these have greatly expedited this work. A dignified membership card has also been printed and is available to members on request.

During the past year I have attended all Council meetings, conducted the correspondence of my office, and worked with officers, Council members, and committee chairmen in executing the day-to-day program of the Society.

At the risk of being repetitious, I feel constrained to remind the membership again that the office of secretary is strenuous, requiring great sacrifice of personal time and interests to accomplish even the essentials. Especially is this true when the responsibility is added to a full-time professional State archival function under an advanced program and when the financial support for the Society is meager, coming solely from the modest dues and subscription rates now in effect.

The membership is fortunate, indeed, to have an able and conscientious treasurer, who also devotes long hours to his area of administrative responsibility in addition to his full-time professional duties. Nor should I omit to mention the accomplishment of the editor, whose fine work is reflected in the *American Archivist*, and of the many others who contribute much to the operation of what is now a sizable organization, world-wide in scope.

As has been my practice, I shall file with the editor for publication the reports of the various committee chairmen as received.

In closing, I would offer a suggestion for development during the coming year. The 25th anniversary of the Society's founding should mean the coming of age of the American archival profession. In 1912 Louis Brandeis set forth the peculiar characteristics of a profession as:

1. An occupation for which training is intellectual in character, involving knowledge and learning as distinguished from mere skill.
2. An occupation which is pursued largely for others and not merely for oneself.
3. An occupation in which financial return is not the accepted measure of success.

I think, however, that the decisive feature distinguishing professional from other activities is this: *that members occupy a peculiar position of trust toward the public and toward a special clientele.* This trust demands competent practitioners supported by a code of ethics. I would remind you to read carefully Dr. Grover's fine "Archivist's Code." We should formally adopt it as a professional guide. [*Editor's note: See American Archivist*, 18: 307 (Oct. 1955).]

We are confronted with a crucial question: *Is our occupation required by society to support, protect, and advance some firmly held public value?* The sacrifices of professionalism must include:

1. Long and careful preparation with implicit high standards.
2. A set of loyalties outside the individual affiliation.
3. A substantial investment of time in keeping up with changes in practice.

The advantages our profession *can* afford its practitioners include:

1. A code of ethics to support and direct the conscience of the practitioners.
2. Work incentive coming from within, not from superiors' rewards and punishments.
3. More remunerative salaries for qualified practitioners through establishing and enforcing standards of competence.

Applying these characteristics as the criteria of established professions, we must today answer no to the question: is archival work a profession?

These basic challenges remain: should it be?—and, if so, what can we do to make it one in the full sense of the word?

Can we meet this challenge in the coming decade?—and how?

What are you personally willing to do? Are you willing to accept the responsibilities and obligations of a profession?

I hope that the many diverse areas of our Society will bring to this challenge their best and most imaginative thought, so that in the next several years we may make significant contributions to the continuing emergence of a responsible profession—and a responsive membership.

DOLORIS C. RENZE, *Secretary*

REPORT OF THE TREASURER, JULY 1, 1959-JUNE 30, 1960

The cash assets of the Society for the fiscal year ending June 30, 1960, were \$22,892.74. Upon analyzing this figure it is disclosed that \$5,118.50 was received from the different membership classifications; \$2,933.00 from subscriptions to the *American Archivist*; \$308.00 was derived from the sale of back issues of the *American Archivist*; \$65.00 from the sale of microfilm copies and reprints; \$482.50 from the sale of advertising space in the *American Archivist*; \$354.12 from the sale of the *General Index to the American Archivist, Volumes I-XX*; and \$5.50 from the sale of the *Directory*. Thanks to the excellent management of our Local Arrangements Committee at the annual meeting in Philadelphia last year we gained receipts for the treasury of \$374.85.

Just as most of you have noticed an increase in household and business expenditures, so your Society has experienced increased expenditures during the past fiscal year, amounting to \$12,088.41. Of this total \$2,242.30 was disbursed for administrative expenses; \$6,799.43 for the printing and mailing of the *American Archivist*; \$2,496.85 for the publication of the *General Index to the American Archivist, Volumes I-XX*; \$72.16 for expenses of the midwinter meeting; \$46.50 for the purchase of microfilm; and \$91.23 for the purchase of back issues of the *American Archivist*.

Although the Society is still solvent, it should be brought to your attention that during the past fiscal year we reduced our reserves by expending one of the savings accounts, in the amount of \$2,122.71, which was used to help defray most of the publishing costs of the *Index*. We still have two savings accounts, in the total amount of \$4,478.05. In addition there is the Waldo Gifford Leland Prize Fund account, in the amount of \$1,108.27. The total of these three funds now amounts to \$5,586.32, which realized a total interest of \$274.79.

Following the payment of all bills submitted during the fiscal year ending June 30, 1960, there was a balance of \$3,045.30 remaining in the checking account. Unless your Society is to liquidate its reserves, serious consideration will have to be given to methods of raising additional revenue. A statement itemizing details of receipts, expenditures, and cash on hand is being deposited with the secretary for the permanent records of the Society and another copy is being transmitted to the editor for publication in the *American Archivist*.

LEON DEVALINGER, JR., *Treasurer*

FINANCIAL STATEMENT

Fiscal Year July 1, 1959-June 30, 1960

REVENUES: Bank balance June 30, 1959			\$10,553.77
Annual meeting receipts, 1959	\$	674.85	
Annual dues		5,118.50	
Subscriptions		2,933.00	
Sale of back issues, <i>American Archivist</i>		308.00	
Sale of microfilm and reprints		65.00	
Sale of <i>Directory</i>		5.50	
Sale of <i>Index</i>		354.12	
Sale of advertising space		482.50	
Interest on savings accounts		224.79	
Leland Prize awards		50.00	
Evans savings account #48025		2,122.71	12,338.97
TOTAL REVENUE			\$22,892.74
DISBURSEMENTS:			
Advances for annual meetings (1959 & 1960)	\$	300.00	
Administrative expenses:			
President—			
Travel	\$	50.00	
Rubber stamp		3.67	53.67
Secretary—			
Postage		200.00	
Stationery		546.67	
Printing		64.50	
Travel		255.04	
Communications		16.93	
Other		88.07	1,171.21
Treasurer—			
Postage		121.99	
Stationery		30.35	
Travel		7.04	
Clerical		253.00	
Other		30.03	442.41
Editors			191.04
Committees			383.97
The Torch Press—			
<i>American Archivist</i>			6,799.43
<i>Index</i>			2,496.85
Cards for midwinter meeting			72.16
Refunds			22.00
Purchase of microfilm and copies			46.50
Purchase of back issues			91.23
International Council dues			17.44
Canadian check service charge50
Evans savings account #48025, closed			2,122.71
Leland Fund, Empire savings account #30696, with- drawal			50.00
			14,261.12
BALANCE ON HAND			\$ 8,631.62

RECONCILIATION:

Bank balance June 30, 1959	\$10,553.77	
Total receipts	12,338.97	
Total assets	22,892.74	
Less disbursements	14,261.12	8,631.62
Cash in checking account June 30, 1960	3,045.30	
Cashing in savings accounts:		
#183127—Firestone Bank, Ohio	\$3,357.77	
#30202 —Empire Savings, Denver	1,120.28	
#30696 —Empire Savings, Denver	1,108.27	8,631.62

REPORT OF THE AUDITING COMMITTEE

The treasurer, Leon deValinger, Jr., has made available to the Auditing Committee statements covering in detail the fiscal operations of the Society for the period beginning July 1, 1959, and ending June 30, 1960.

Each member of the Auditing Committee (Esther C. Mallory, Elwood R. Maunder, and the undersigned) has independently reviewed and analyzed the statements and schedules submitted by the treasurer. It is the opinion of this committee that each transaction has been adequately documented and balances are in proof.

This committee wishes to express its sincere appreciation to Mr. deValinger for having made this committee's job that much easier by his methodical and clearly presented report and his willingness to answer all our questions.

VINCENT A. NUNZIATO, *Chairman*

ABRIDGED COMMITTEE REPORTS, 1959-60

Committee on Archival Buildings and Equipment

The committee has been active with lectures, workshops, correspondence, and conferences. Building developments were noteworthy this year, with South Carolina, Massachusetts, Pennsylvania, Georgia, and Texas either completing, building, or planning new archival facilities.

The committee sponsored a workshop session at the 1959 Philadelphia meeting of the S.A.A. (reported in *American Archivist*, 23:92); in June 1960 the chairman and Everett O. Alldredge lectured respectively on archival buildings and records centers at the American University's summer institute in records management and archives administration; and in August the chairman visited archival buildings in Stockholm and Copenhagen and conferred with Dr. Harald Jorgensen on plans for four modern fireproof buildings for Denmark's provincial archives.

Literature on archival equipment and/or buildings was distributed to many inquirers, among them the Jewish Historical General Archives in Jerusalem, the Harry S. Truman Library, the U. S. Naval Academy, the Universities of Vermont and Virginia, and a correspondent in South Africa. To the last were sent also photostat plans of the Maryland Hall of Records and the Tennessee State Library and Archives.

VICTOR GONDOS, JR., A. I. A., *Chairman*

Committee on Federal-State Relations

It was anticipated that during this year little activity would be required on behalf of the Office of Civil and Defense Mobilization (OCDM), in view of the committee's efforts during the previous year in support of the continuity of government program of that agency, especially of proposed legislation pertaining to the preservation of essential State and community records.

The committee's chief concern this year has been to open channels of communication between Federal and State records officers. Lewis J. Darter of the Office of Records Management, National Archives and Records Service (NARS), arranged to have the Archivist of the United States put all State Archivists and record officers (as listed by our Society's Committee on State Records) on the mailing list for distribution of General Services Administration regulations under Title 3, which pertains to the control and administration of Federal records. This action will insure that State record officers receive the general disposition schedules promulgated by NARS and will be kept abreast of developments in Federal records administration. The Office of Records Management, NARS, was also asked by the committee to discuss with OCDM a codification of information on the types of Federal records selected for special protection under the Federal program for continuity of government, as such information might be useful to the States in working out their own criteria for identification, selection, and protection of vital records. A publication of this kind will require financing, which the committee believes OCDM can and should provide.

SHERROD EAST, *Chairman*

Committee on Labor Union Records

Your committee is not quite prepared to say that it has finished the tasks that it has set itself. It did embark on the questionnaire to labor unions that makes up its last project. This was mailed on August 18. A few more than 50 returns have been received thus far, from about 260 sent. This is a return rate of some 20%, about the normal response. In only one case did the reply take the form of a rude rebuff, when a minor transportation union (not AFL-CIO) asked us on an otherwise unfilled questionnaire, in effect, "What are you selling?" The Steel Workers, on the other hand, replied rather fully and enclosed a processed report on something that looks very like a considerable records management unit. It is surprising that some of the older more self- and history-conscious unions—especially in the garment trades—have not yet been heard from. Nor has the AFL-CIO itself.

Several questions remain on which the Society's guidance is requested:

1. After some little lapse of time, shall a followup questionnaire be sent to non-respondents? If we assume a followup to 200 unions, the postal costs (including a stamped return envelope and postcard of acknowledgment) would come to \$26.
2. Assuming that the aggregate of replies justifies a summary article on the results of this project, where should such an article be published? Is it too specialized in subject matter for the *American Archivist*? Should it be offered in the first instance to a specialized periodical, and if so what? Should it be offered to the *American Federationist*?
3. Again assuming that the results justify, would the Society be interested in making reproductions of a microfilm of the questionnaire available on a cost-plus basis to interested scholars, libraries, and others?

The chairman wishes to acknowledge assistance with the questionnaire from the following men who are not members of the committee: Ezra Glaser, now of the Bureau of Standards; Albert Leisinger, of the National Archives; and Paul Claussen, of Alexandria, Va.

PAUL LEWINSON, *Chairman*

Committee on Microfilming

The committee has been working on the problem of the proper management of microfilm; these criteria were exemplified in an exhibit at the Boston meeting. In order to insure coordination of efforts in this field, the committee has exchanged its ideas and reached agreement with the Bibliographical Control of Microforms Project, the director of which, Wesley Simonton, came to the Boston meeting for this express purpose.

Furthermore, the committee has discovered that several projects are afoot among archivists to write procedural manuals for the guidance of those who desire to make

microfilm or to have it made. It has arranged to incorporate these into one manual. The committee has real hopes that the actions it has helped initiate will make microfilm the easiest photographic material to manage and will mark a great advance over the present situation.

RICHARD W. HALE, JR., *Chairman*

Long-Range Planning Committee

Despite my desire when president of the Society to reactivate this committee, I now as chairman have a negative report to present. At least three attempts were made to get the committee together, but each failed. As chairman I accumulated background material on the records and recommendations of the predecessor committee so that we could discuss which unfinished projects should be resumed. Suggestions for new activities were received from members of the committee, from the secretary of the Society, and from others. But I felt we should get together at least for our first meeting and agree on a program and priorities, after which we could do more by correspondence. My consolation is that the first committee took several years to get started but accomplished something significant before it went out of existence. We shall try to hold a meeting in Boston (although it appears that not more than four members will be present), and we shall try again at the American Historical Association meeting in New York in December. The latter meeting should be fruitful. Once initial decisions have been reached, progress can be made through correspondence in the hope of presenting useful recommendations to the Council. My own hope—shared, I believe, by some others—is that we shall take as our first subject for study the organizational problems of the expanding Society, with special attention to the need for a paid secretariat.

OLIVER W. HOLMES, *Chairman*

Committee on Records Management

At present the committee is working on a survey of records management in State governments, a survey of courses in records management offered at the college and post graduate levels, a curriculum setting forth the academic background necessary for those who wish to enter the records management field, and a series of standard position or functional descriptions for records management.* The committee planned the program for the workshop on records management at the annual meeting in Boston.

"The chairman is preparing a personal polemic tentatively entitled 'A Records Manager Looks at Archivists,' and requests that this be considered for publication in the *American Archivist*. The article is admitted to be personal, disputatious, and irritating. It will not be a soporific, but a spur intended to burst the bombastic balloon that has lifted the relationship of archivists and records managers to the troposphere. (Meteorologically, in the troposphere temperature rapidly decreases with altitude, and clouds form.)"

This was a "building" year. The foundation is in; next year should bring positive accomplishments and contributions.

WILLIAM L. ROFES, *Chairman*

* *Editor's note:* To facilitate its study the committee requests that it be furnished copies of position descriptions in the records management field, both business and government. These should show salary range and, in the case of business and industry, the total number of employees in the company. The descriptions should be sent direct to Thornton W. Mitchell, 789 Dennison Ave., Columbus 15, Ohio.—D. H. G.

State Records Committee

At a breakfast meeting in October 1959 in Philadelphia the late Howard Merritt, then Acting Archivist of Wisconsin, was invited to explain Wisconsin's governmental reorganization and its effect on the administration of the State's archives. On learning that the archives and records management functions were to be administered by sepa-

rate agencies, the committee unanimously agreed that the authority and responsibilities for an archives and records program should be defined by law and administered by a State Archives and Records Service with authority over current as well as old records. The committee's views were incorporated in a resolution forwarded to the director of the Wisconsin Department of Administration. During the summer the Wisconsin Archivist and the State's Records Management Supervisor asked the advice of committee members on several matters concerning records of research usefulness closed to the public. The individual committee members' replies, based on their experience, policies, and established procedures, were forwarded direct to Wisconsin.

The *Directory of Archival Agencies, 1959*, a committee-sponsored project, was edited, published, and distributed by the Archivist of North Carolina at no cost to the Society.

The committee worked closely with the Society's Council in preparing a request for a grant from the Council on Library Resources to finance a study of the role of State Archives in the 50 States and Puerto Rico. It also gathered information from State Archivists concerning facilities for the protection and preservation of records, for presentation at the Fourth International Congress of Archivists.

A 1960 directory of State Archivists was distributed at the annual meeting in Boston.

ROBERT M. BROWN, *Chairman*

WINTER LUNCHEON MEETING

The Society held its usual winter luncheon meeting in New York City on December 28, 1960, during the annual meeting of the American Historical Association. Former U. S. President Harry S. Truman attended the luncheon and received from Society President Philip M. Hamer a leather-bound certificate attesting his honorary membership in the Society (voted by the Council on June 12, 1959). In accepting the membership Mr. Truman remarked: "I'm highly honored, because I'm kind of a nut on the subject of public records." He expressed the hope that all presidential papers "will be indexed and microfilmed, so that the poor fellow who can't afford to go to a university can consult them. . . . If presidential papers go to a university, you might as well dig a hole and bury them six feet deep." (For further quotation see the *New York Times* and the *New York Herald Tribune* of December 29. For a photograph commemorating the occasion see the frontispiece of this issue of the *American Archivist*.)

The principal address at the luncheon—Walter Muir Whitehill's "In My Father's House Are Many Mansions"—is printed in this issue.

TECHNICAL NEWS

As noted in earlier issues, the Virginia State Library, with the technical supervision of William J. Barrow, its document restorer, made two studies between June 1957 and June 1960 related to the preservation of modern printed materials. One study dealt with the extent and cause of paper deterioration in 500 modern books of nonfiction (published from 1900 to 1949) and with methods of checking the high rate of deterioration; the other tried to establish a reasonable target-standard for permanent/durable book paper and to devise a paper that would meet the target-standard within an acceptable price range. The first study was reviewed in the July 1960 issue of this magazine; the second study and the published report of a conference

called to discuss the whole problem are reviewed in this issue by Harry F. Lewis, whose valuable article, "The Deterioration of Book Paper in Library Use" (*American Archivist*, 22: 309-322; July 1959), many of our readers will recall. The conference recommended that the American Library Association form a continuing committee with representatives of the many components of the book world, to pursue the problems. Eric Moon, in an editorial in the *Library Journal* (Nov. 1, 1960, p. 3944) suggests: "Perhaps the librarians on this committee should concentrate their main efforts towards the solution of what should be preserved. The method and techniques might be easier to visualize if the job can be brought down to realistic proportions."

MEETINGS

American Documentation Institute

The annual meeting, held in Berkeley, Calif., October 23-27, had program sessions covering the present state of documentation, classification and indexing, automatic storage and retrieval systems, and coordination of documentation research and information service in the United States. Two workshops covered copying techniques and a demonstration of simple mechanical systems. John B. Kaiser, appointed executive director of the institute, effective October 1, has opened offices at 1025 Connecticut Avenue, N. W., Washington 8, D. C. Luther H. Evans is now editor of *American Documentation*.

Association of Records Executives and Administrators

Practical aspects of records management will be the theme of the fourth annual conference of this association, to be held in New York City at the Hotel Roosevelt, May 1-2. Seminars will cover "New Frontiers in Records Management," "Records Retention," and "Phases of Records Management." John Porter, corporate records administrator for IBM Corp., and William Rofes, records manager, Olin Mathieson Chemical Corp., are cochairmen.

State Librarians' Assembly

Forty States and the Virgin Islands were represented at the Second Assembly of State Librarians, November 16-18, in Washington, D.C. The meeting was attended also by other State officials. Robert H. Bahmer, Deputy Archivist of the United States, discussed the suggested State acts for the preservation of essential records and for records management, part of the Continuity of Government Program of the Office of Civil and Defense Mobilization. Lester K. Born, head of the Manuscripts Section, Descriptive Cataloging Division, Library of Congress, reported that more than 600 repositories, including 15 State libraries and about 20 State Archives, have promised cooperation with the National Union Catalog of Manuscript Collections.

National Microfilm Association

The tenth annual meeting is to be held at Chicago, April 4-6, with the theme, "Systems and Standards—A New Era in Microreproduction."

Inter-American Archival Seminar

The National Archives of the United States, in cooperation with the Rockefeller Foundation, the Pan American Union, and the Department of State, plans to hold an inter-American seminar on the problems of archival administration in Washington, D. C., October 9-27, 1961. The seminar is to consist of two main activities: (1) a three-week discussion of the most important problems that now confront archivists in South and Central America; and (2) meetings of working groups that will consider special problems in the field of archival management, including arrangement principles and techniques, standards of editing and transcription, microfilming, training, terminology, development of archival programs, and the production of a guide to Latin American historical sources. Funds to cover the expenses of the seminar have been made available by the Rockefeller Foundation. Seminar sessions will be conducted in Spanish. The seminar will be directed by T. R. Schellenberg, Assistant Archivist of the United States for the National Archives.

International Archives Round Table

The sixth conference of the Archives Round Table, to be held in Warsaw, May 16-20, 1961, will discuss "Archives in International Life." In its five previous meetings the Round Table has discussed "Archives and Education" (Paris, 1954); "Archives in Formation" (Namur, 1955); "The Place of Archives in the State" (Zagreb, 1957); "New Areas of Utilization of Archives" (Wiesbaden, 1958); and "Archives in the Service of Historical Research" (Lisbon, 1959). Although these meetings have not been reported in detail in the *American Archivist*, the reports published in foreign archival periodicals are noted in our abstracts department.

Ernst Posner will attend the Warsaw conference as representative of the Society of American Archivists.

ACADEMIC TRAINING

Radcliffe College-Harvard University

The Governing Board of Radcliffe College regrets to announce that the institute on historical and archival management will be suspended for the summer of 1961.

American University

Applications for enrollment in the university's institutes on records management (May 15-26), archives administration (June 5-30), and genealogical research (July 10-28) may still be sent to Ernst Posner, Head, Records and Archives Administration Program, The American University, Washington 6, D. C.

NATIONAL ARCHIVES AND RECORDS SERVICE

National Archives

T. R. Schellenberg, Assistant Archivist of the United States for the National Archives, has prepared and the National Archives has published a

completely revised edition of Staff Information Paper No. 17, *The Preparation of Lists of Record Items*. It pertains to the description of records below the series level. ¶ The National Archives has also published Preliminary Inventory no. 132, *Records of the Office of Community War Services*, compiled by Estelle Rebec. ¶ The American Historical Association's Committee for the Study of War Documents has prepared and the National Archives has published the following guides to German records microfilmed at Alexandria, Virginia: no. 18, *Records of Headquarters, German Armed Forces High Command (Part III)*; no. 19, *Records of Headquarters, German Armed Forces High Command (Part IV)*; and no. 20, *Records of the National Socialist German Labor Party (Part II)*. ¶ Among the microfilm publications recently completed by the National Archives are Records of the Department of State Relating to Internal Affairs of China, 1910-29 (227 rolls), to Political Relations Between the United States and China, 1910-29 (2 rolls), and to Political Relations Between the United States and Russia and the Soviet Union, 1910-29 (7 rolls); Abstracts of Service of Naval Officers, 1798-1893 (19 rolls); and Compiled Service Records of Confederate Soldiers Who Served in Organizations From the States of Texas (445 rolls) and Virginia (1,075 rolls). ¶ Additional information about the microfilm and copies of the publications may be obtained from the Exhibits and Publications Branch, National Archives, Washington 25, D. C.

Office of Records Management

NARS has joined the Bureau of the Budget in a coordinated approach to the development and application of sound automatic data-processing systems in the Federal Government. The Bureau will expand and intensify its activities in the electronic computer field. NARS will give specific attention to the use of automation as early in the paperwork processing chain as possible, using media such as punched paper tapes, tags, or cards for processing by automatic typewriters or bookkeeping machines, or ultimately by computers. Technical training in the field of source-data automation will be available through a five-day workshop for management analysts and supervisors. ¶ A two-week workshop in forms analysis and design, offering a practical course of instruction for forms analysts and forms liaison personnel, was introduced in November by NARS. Plans call for monthly presentations for the first half of 1961. ¶ The first copies of the *United States Government Correspondence Manual* were received from the printer in December 1960. The uniform correspondence and style practices recommended in the manual will be adopted in the near future by most Federal Government agencies. The manual will be available to the public through the Superintendent of Documents, Government Printing Office, sometime after April 1, 1961. ¶ NARS is assisting the Bureau of the Budget in the Federal standard forms program. Functional areas where standard forms can be used will be studied and needed forms will be developed. The program will also seek to improve communication among forms analysts, forms creators, and forms users.

Herbert Hoover Library

The Herbert Hoover Library, under construction at West Branch, Iowa, was offered to the United States as a gift by the Herbert Hoover Birthplace Foundation, Inc., on December 15, when President Hoover offered the gift of his papers and other historical materials for deposit therein. The offers of buildings and papers are expected to be accepted by Congress soon. The property given to the United States by the Foundation includes the Hoover birthplace and other buildings now located on the 28-acre site as well as the Library-Museum building under construction. The Hoover papers include several million documents accumulated by him before, during, and since his occupancy of the White House. These will be supplemented by his books, pictures, and museum objects and by such personal papers of his associates as may be given to the library. The Hoover Birthplace Foundation, Inc., will be continued for the purpose of fostering the development of the library as a research institution.

Franklin D. Roosevelt Library

The Library has received from Leon Henderson his personal papers covering his service in the National Recovery Administration and the Office of Price Administration. These papers, comprising about 40,000 pages of material, are open for research use. ¶ In connection with the nationwide observance of the centennial of the Civil War, the Library has issued a preliminary list of the Civil War paintings, drawings, and prints in the "naval collection" of Franklin D. Roosevelt. Copies of the list, which covers 103 paintings, prints, drawings, lithographs, and sketches, will be furnished free upon request received by the Franklin D. Roosevelt Library, Hyde Park, N. Y.

Harry S. Truman Library

Recent additions to the manuscript collections of the Library include the following: (1) papers of J. Howard McGrath relating mainly to his service as United States Senator and Attorney General; (2) papers of Alfred Schindler pertaining to his public career including his service as Under Secretary of Commerce; (3) additional papers of Stephen J. Spingarn, Administrative Assistant to President Truman and former member of the Federal Trade Commission; (4) scrapbooks of newspaper clippings and World War II aerial photographs of bombing targets, presented by former Secretary of Defense Robert A. Lovett; and (5) records of the National Aircraft War Production Council. Recent acquisitions also include microfilm copies from the Library of Congress of the papers of James Monroe, Martin Van Buren, Abraham Lincoln, Chester Arthur, and Grover Cleveland. ¶ Funds are

Director of the Library by May 10 if they are for work during the summer 1961 vacation period. Awards will be made by a committee of the Institute.

Dwight D. Eisenhower Library

More than 2,000 file drawers of papers accumulated at the White House during the Eisenhower administration, plus books and other materials, have been transferred to the Eisenhower Library at Abilene, Kans. The Library is one of the Presidential libraries administered by the National Archives and Records Service under the provisions of the Federal Records Act of 1950, as amended. ¶ The Administrator of General Services has announced the appointment of Robert R. Bolton as Acting Director of the Library. Since 1957 Mr. Bolton has been on the staff of the National Archives and Records Service, serving as liaison with the White House on record matters. Earlier, as an Army archivist, Mr. Bolton arranged and indexed General Eisenhower's pre-Presidential papers. ¶ The Library building is being constructed by an agency of the State of Kansas, the Eisenhower Presidential Library Commission, with funds raised by the Governor's National Committee for the Eisenhower Presidential Library.

National Historical Publications Commission

At the meeting of the Council of the American Historical Association on December 27, 1960, Boyd C. Shafer was elected to membership on the Commission, succeeding Guy Stanton Ford, who had resigned after ten years of service as one of the two representatives of the association on that Commission. Julian P. Boyd was reelected to membership for an additional four-year term.

The Commission issued in 1954 *A National Program for the Publication of Historical Documents*. In furtherance of the objectives set forth it has sponsored several get-together luncheons for historical editors. For convenience these luncheons have usually been held at the time of annual meetings of the American Historical Association. The occasions customarily have been characterized by a round of oral reports from the cooperating editors. The most recent such luncheon, however, in New York City during the Association's 75th annual meeting, took a different turn. This time, to mark the tenth anniversary of the reestablishment of the Commission by the Federal Records Act of 1950, with a full-time Executive Director, representatives of university presses and of financial foundations, as well as editors, were invited. Status reports from the editors were collected beforehand and processed as a pamphlet that contained a formal program for the luncheon.

When the more than three-score guests had assembled in the West Room of the Statler-Hilton Hotel at noon on December 29, 1960, Wayne C. Grover, Archivist of the United States and Chairman of the Commission, welcomed them formally. Louis B. Wright, director of the Folger Library, presided. Waldo G. Leland, director emeritus of the American Council of Learned Societies, gave an address on "The Pre-History and Origins of the Commission." Julian P. Boyd, professor of history and editor of *The Papers of Thomas Jefferson*, Princeton University, warmly commended "A Decade of Promise."

And Lyman H. Butterfield, editor of The Adams Papers, hailed the completion of "The Commission's *Guide to Archives and Manuscripts*."

To Dr. Boyd fell the role of presenting to the Commission's Executive Director a leather-bound volume entitled, in the language of John Adams, "*Let every Sluice of Knowledge be Open'd and set a Flowing*" and with the subtitle, "A Tribute to Philip May Hamer on the Completion of Ten Years as Executive Director [of] The National Historical Publications Commission by a Few of the Many Who Have Benefited from His Labors." Other copies in paper covers were distributed to the luncheon group. The volume contains an appreciation of Dr. Hamer's public service and brings together a unique assemblage of specimen documents, in both printed and facsimile texts, supplied by the following projects: The Adams Family Papers, The Papers of Benjamin Franklin, The Papers of Alexander Hamilton, The Papers of Thomas Jefferson, The Papers of James Madison, and Documents Relating to the Ratification of the Constitution of the United States. The costs of printing and binding were contributed by the directors of presses at the universities of Chicago, Columbia, Harvard, Princeton, and Yale.

Knowing of Dr. Hamer's personal interest in Henry Laurens manuscripts, the editors had also conspired together to acquire an original Laurens letter of October 13, 1778. This, mounted in a portfolio case in the same leather as in the tribute volume, Dr. Boyd delivered to Mrs. Hamer for Dr. Hamer.

Lyman Butterfield had glowing words to say about the usefulness of *A Guide to Archives and Manuscripts in the United States*, compiled for the Commission under the editorship of Dr. Hamer. Although this important new tool was not to be published officially until January 25, the Yale University Press had furnished a few advance copies for exhibit at New York. The speaker presented one of these to Dr. Leland and one to Dr. Grover, the Commission's Chairman. In short, as David C. Mearns wrote in his account of the affair in the *Library of Congress Information Bulletin* (Jan. 3, 1961), Dr. Hamer

was the victim of a surprise so sudden, so unanticipated, so cunningly conceived and executed that he could not prepare himself for what was to come. His pulses and impulses ran wildly; his color, as the saying goes, mounted. One after another, as he stirred in amazement, joyous eulogists forsook history in favor of biography: specifically the life and public service of Dr. Hamer.

The previously mentioned pamphlet prepared for distribution among those invited to the luncheon conference contained useful information about the status of the editorial projects with which the Commission is cooperating. Those in varying stages of progress anticipate the publication of papers of the following individuals: the Adams family; Francis Asbury (completed); William Byrd I, II, and III; John C. Calhoun; John Carroll; Robert Carter; Henry Clay; James Fenimore Cooper; John Dickinson; the Du Pont family; Benjamin Franklin; Christopher Gadsden; Alexander Hamilton; Rutherford B. Hayes; John Jay; Thomas Jefferson; Andrew Johnson; Robert E. Lee; James Madison; James K. Polk; Franklin D. Roosevelt; Henry R. Schoolcraft; Capt. John Smith; and Woodrow Wilson. Projects in the planning

stage, not yet in operation, would edit and publish extensive editions of the papers of William Clark, Albert Gallatin, Benjamin H. Latrobe, Henry Laurens, John Marshall, George Mason, William Penn, and Daniel Webster. Other projects reported were those for the National Archives microfilm publication of the papers of the Continental Congress, documents on the ratification of the Constitution, the naval-maritime records of the American Revolution, Presidential papers in the Library of Congress (microfilm), and the public papers of the Presidents of the United States.

LIBRARY OF CONGRESS

Manuscript Division

Sen. Theodore F. Green of Rhode Island has given the Library of Congress his personal papers (ca. 750 thousand pieces) for the 24-year period he served in the United States Senate, 1937-60. They include his correspondence with many of the Nation's leaders, and materials on his activities as member and chairman of the Foreign Relations Committee and Rules Committee, member of the Committee on Aeronautical and Space Sciences, and chairman of the congressional delegation to the second, third, and fourth NATO parliamentary conferences. Other extensive files relate to neutrality legislation in the Franklin Delano Roosevelt administration, national defense, veterans' affairs, and social security. ¶ Approximately 10,000 papers of the distinguished American biologist, Jacques Loeb, have been received; they consist of his correspondence, 1880-1924, notebooks on experiments, and manuscripts and proof sheets of books and articles. ¶ Of Civil War interest are some 1,100 papers of Gen. Joseph Warren Keifer, Ohio Volunteers, including 800 letters from General Keifer to his wife, a military letterbook, June 1863 to June 1865, and reports of military operations. ¶ Family papers received include about 15,000 papers, 1730-1952, representing four generations of the Wadsworth family. They consist chiefly of correspondence of James and William Wadsworth, founders of the Geneseo, N. Y., branch of the family in the eighteenth century; James S. Wadsworth, Civil War general killed in the Battle of the Wilderness; James W. Wadsworth, Representative from New York, 1881-85 and 1891-1907; and James W. Wadsworth, Jr., Representative and Senator from New York. Included in the collection also are letters of Jeremiah Wadsworth, Revolutionary War officer, and John Hay, father-in-law of James W. Wadsworth, Jr. ¶ Garfield family papers (ca. 53,000 items) recently received include two volumes of Civil War maps; letters books, 1861-63, kept by Gen. James A. Garfield; and a file of outgoing daily telegrams reporting President Garfield's condition after he was fatally wounded. Papers of the President's wife, Lucretia Garfield, contain some 10,000 letters sent and received, many of them dated in the latter half of 1881. The family papers also include correspondence of four sons of President and Mrs. Garfield and papers of Helen Newell (Mrs. James R.) Garfield, including letters from her son, Capt. Newell Garfield, during his service in Europe in 1918.

Hispanic Foundation

The recently published *Handbook of Latin American Studies No. 22* (xii, 378 p., index) is for sale by the University of Florida Press, Gainesville, Fla., at \$12.50 a copy. A special article in this number, by George S. Ulibarri, discusses "Materials in the United States National Archives Relating to Latin America."

STATE AND LOCAL NEWS

California

William Smith Mason, admirer and student of Benjamin Franklin, died at his home in Rancho Santa Fe, California, on January 11, 1961, in his 95th year. A graduate of the Sheffield Scientific School of Yale University in the class of 1888, Mr. Mason became attracted to the life and public services of Franklin and devoted himself to assembling what was to be the greatest collection ever brought together of printed materials relating to Franklin and his close associates and to the activities in which he engaged. Books, pamphlets, almanacs, newspapers, and other works written or printed by Franklin, many of them very rare, some unique, are the heart of the collection; with them are associated other contemporary books, pamphlets, and publications of all sorts shedding light on his life and services. The manuscript portion of the collection, while relatively smaller, was assembled with great discrimination and

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care. With foresight and wisdom not always found among collectors of rare books, Mr. Mason surrounded and fortified these treasures with thousands of works of modern scholarship relating to the general subject, thereby providing the research scholar with essential working tools. He embellished the whole with a notable collection of paintings, busts, and prints of Franklin and his associates. He had planned from the beginning that other students might benefit from what he was doing, and he welcomed visiting scholars to use his library in his home. In 1935 he gave the entire collection to the library of Yale University, where it is housed in a series of connecting rooms. Recognized universally as one of the outstanding collections relating to eighteenth-century American history, it is visited and used by scholars from all over the United States and abroad. ¶ Stanford University Libraries has issued a description and checklist of the *Papers of Bernard De Voto* (San Francisco, Taylor and Taylor, 1960, 62 p.), written on the occasion of an exhibition last fall. The papers were opened to the public in 1959.

Colorado

G. N. Saletore, Keeper of the Archives, State Archives of Uttar Pradesh, Allahabad, India, and Keeper of Records, Central Record Office, Allahabad, has joined the Colorado Archives staff on a part-time basis for several months while studying archival administration at the University of Denver. Dr. Saletore is calendaring and evaluating the Territorial records of the State treasurer and the State auditor and is also lecturing on Indian history at the university. ¶ Other interns in archival administration courses are preparing preliminary inventories of the records of the attorney general of Colorado, 1876-1930, and of "three administrations of Governor's papers." One intern is summarizing the documentation on the establishment and abolishment of counties in the State.

Connecticut

The third volume (January 1745-June 1750) of the *Papers of Benjamin Franklin* has been published by the Yale University Press at \$10.

Idaho

The thousands of historical photographs in the Idaho Historical Society have been mounted and indexed. ¶ H. J. Swinney, director, contributed an article on the Idaho Historical Society to the September 1960 issue of *Museum News*, published by the American Association of Museums. Single copies of the article may be obtained by addressing the association in care of the Smithsonian Institution, Washington 25, D. C.

Indiana

The State Archives has received correspondence of the retiring Governor, records of the Conservation Department and the Highway Department, plans and specifications of public buildings, and records of the Inheritance Tax Division and the Securities Commission.

Louisiana

A collection of letters and other documents, rare books, and pamphlets (850 items) relating to New Orleans and Louisiana has been given to Tulane Uni-

versity by Felix H. Kuntz. The records contain information regarding land grants by Spanish governors of Louisiana (1763-85), the Battle of New Orleans (1814), Lafayette's visit (1824), relations between Jefferson Davis and Gen. Joseph E. Johnston, proceedings of the New Orleans City Council, and the licensing of cabarets, barrooms, hotels, and "ten pin alleys."

Maryland

The Maryland Historical Society has acquired 14 sketchbooks, 1795-1820, 13 small travel journals, and 19 bound volumes of letters of Benjamin Henry Latrobe (1764-1820), architect, engineer, and artist. The letter books contain more than 8,800 copies of letters, presumably made by Latrobe with the polygraph, a copying device which he obtained from Charles Willson Peale. Among Latrobe's correspondents were Jefferson, Madison, Mrs. Madison, Monroe, Albert Gallatin, Robert Fulton, and Archbishop John Carroll. The society hopes to publish the principal watercolors and drawings and a selection from the journals and letters, but the assistance of a foundation or public spirited individual will be required. ¶ The Maryland Club has given 58 volumes of records of Baltimore men's clubs to the society. These include ledgers and other records, 1844-58, of the Baltimore Club, a forerunner of the Maryland Club; and minutes, visitors' books, accounts, cash books, lists of deaths, members' subscriptions, and letter books, 1857-1925, of the Maryland Club.

Massachusetts

Secretary of State Kevin White has announced the appointment of Richard W. Hale, Jr., as Archivist of the Commonwealth. Dr. Hale, who will carry out a new program for the preservation of "historic documents of Massachusetts," is a member of the Society of American Archivists and current chairman of the Society's Committee on Microfilming. He is well known to many heads of archives and libraries through his work as compiler and editor of the *Guide to Photocopied Historical Materials in the United States and Canada*, soon to be published under the auspices of the American Historical Association.

Michigan

Copies of a bibliography of source materials relating to the history of Oakland County, compiled by Albert G. Black, may be purchased for \$1.50 from the compiler at 2401 Pinecrest, Ann Arbor. ¶ Helen Ellis, assistant chief of the Detroit Public Library's Burton Historical Collection, retired December 1. Her specialty was the pictorial resources of the collection (photographs, prints, and daguerreotypes). ¶ In December 1960 the Michigan Historical Commission issued *A Guide to Photographic Resources in the Michigan Historical Commission Archives* (8 p.).

Minnesota

Robert M. Brown, State Archivist, represented the Society of American Archivists in the academic procession and other ceremonies that marked the inauguration of Owen Meredith Wilson as president of the University of Min-

nesota, February 23, in Minneapolis. ¶ Forest History Society, 2706 West Seventh Blvd., St. Paul 16, is interested in learning about back files of American and Canadian trade journals such as the *Canada Lumberman*. ¶ The Minnesota Historical Society has cataloged over 30 collections of papers of forest products industries in Minnesota and Iowa, 1794-1944.

New Mexico

State agencies are depositing their noncurrent records in the new State Records Center in Santa Fe. The Archives Division of the Center has received many historical documents formerly in the State museum, letters and business papers of the Delgado family of Santa Fe and of the Martinez family of Abiquiu and Taos, and a number of Territorial military papers.

New York

The Collection of Regional History and University Archives, Cornell University, has acquired for its business research unit the records of the defunct New York, Ontario, and Western Railroad and for its political research unit the W. Sterling Cole papers and the political records of Norman Judd Gould, Congressman, 1915-23. ¶ On December 1, Robert Claus, chief of the index section of the United Nations Headquarters Library, became "Chief of the Registry, which includes current files (Records Control) and records retirement activities along with some related functions." The Archives Section remains in the Library, under Marjan Stopar-Babsek. ¶ In December 1960 the U. S. Weather Bureau moved a 50-year accumulation of records, maps, and wall charts from 17 Battery Place to 30 Rockefeller Plaza. The staff of 32 persons will now use the recordings made in Central Park, which date from 1868, for comparisons, rather than the recordings made at 17 Battery Place. ¶ In January the New York Commandery of the Military Order of the Loyal Legion of the United States (4 West 43d St.) exhibited at the Union League Club 32 books containing pictures, war records, and autographs of the original New York members of this organization of commissioned officers in the Union Army, including records of Maj. Gen. Ulysses S. Grant, the founder, and Adm. David G. Farragut. This is the first time these records have been opened to the public. When the exhibit closes the records will be shown to non-members of the Legion only by appointment. ¶ Some of the printed League of Nations documents at United Nations Headquarters are slowly crumbling into dust. The *Official Journal* of the Council and of the Assembly, 1920-46 (ca. 100 vols., with separate indexes), will be published in English on microprint cards by the Readex Microprint Corp. (115 University Pl., New York 3). The project, carried out in cooperation with the United Nations Headquarters Library, will be completed this year. Sets of the cards may be purchased from the corporation for \$100. ¶ Harry Levinsky (1566 Unionport Rd., New York 62) is looking for material on colonial smuggling (1660-1776). Archivists who know of any records on this subject are asked to communicate with Mr. Levinsky. ¶ The newly organized Management Information Round Table, an informal group that meets monthly in New York to exchange ideas, techniques, and experiences in management information systems, has

elected Herman Limberg chairman. Milton Reitzfeld and Robert Shiff are program chairmen.

North Carolina

Dr. Christopher Crittenden was honored at the annual dinner meeting of the Literary and Historical Association, December 1, when a group of Guilford County admirers, represented by Blackwell P. Robinson, presented him with a gift in honor of his 25-year service both as Director of the State Department of Archives and History and as secretary-treasurer of the association. ¶ State Archivist H. G. Jones served as guest editor of the Winter 1961 issue of *North Carolina Libraries*. This issue, which "is intended to give to librarians and public school personnel in the State a view of archives and manuscripts collections and repositories in North Carolina," carries articles on the State Department of Archives and History, the Southern Historical Collection of the University of North Carolina Library, the manuscripts collections in the Duke University Library, and other depositories in the State. There is also an article by W. J. Barrow, "The Restoration of Papers by the Laminating Process." Mr. Jones informs us that he has a limited number of copies of this issue for distribution on request.

Ohio

The Cleveland Foundation has made a grant of \$20,000 to the Western Reserve Historical Society for the preparation of a guide to its manuscript collection. ¶ Marietta College is building a new library, which will house more than 140,000 books, pamphlets, and manuscripts. ¶ The Council on Library Resources, Inc., has contracted with the Battelle Memorial Institute, Columbus, for a 12-month investigation of methods to improve the reading of microimages, including the development of an inexpensive portable viewer suitable for individual ownership. ¶ Micro Photo, Inc., offers new releases of microfilm made by Micro Methods, Ltd., of England. The following releases may interest our readers: Original Letters of Charles Dickens in the Dickens House, London; the first published catalogs of the Moravian archives and of the Westminster Cathedral archives, Bristol Moravian Catalog, and Indices to the Archives of the Archbishop of Westminster, series A2, vols. 1-49, 1501-1793; Court Minute Books of the Borough of Neath, 1780-1835; the out-of-print Foster's *Guide to the Indian Office Records, 1600-1858*; and Selected West African Parliamentary Papers, 1812-65. Prices will be quoted by Micro Photo, Inc., Cleveland 12, on request.

Pennsylvania

On the morning of February 1 a fire occurred in Philadelphia's 60-year-old City Hall on Penn Square. The three-alarm blaze was brought under control in about an hour. The Philadelphia Department of Records has its offices in the building, and City Archivist Charles E. Hughes, Jr., has provided us with the following description of the fire and the damage to the city's records:

The fire which destroyed or damaged a portion of the records of our Prothonotary's office occurred in a very large high-ceilinged storage room in the northeast corner of City Hall [and had] started in a room directly underneath, on the eighth floor.

The eighth room floor was crowded with obsolete electrical equipment which was being processed for sale as salvage. An employee with an acetylene torch was cutting through some of the larger pieces of equipment so they might be easier to handle in removing the salvage. A spark from the torch started the fire, which might have been controlled quickly except for two unfortunate factors. The available fire extinguisher was not full and the fire, as it started, was close to a dumbwaiter shaft running between the two floors which became a flue that quickly fanned the conflagration. Due to an excellent piece of work by our Fire Department, the flames were confined to a relatively small area of the ninth floor room. On a comparative basis the area of damage was surprisingly small and the water damage was confined largely to the records that had broken into flame. This was due to the "fog" used by our Fire Department instead of a steady stream of water usually applied in such cases. The day following the fire, all containers which were not in flames were dry and undamaged. Those that were in flame or badly scorched were Civil Court cases for a two-year period around 1920. By coincidence, the Prothonotary had previously prepared a petition for Court consideration for authority to dispose of these records with certain exceptions. Cases covering divorce, adoption and lunacy proceedings, and certain kinds of real estate transactions were to be removed and retained permanently before the disposal was to be made. How serious a problem this may present only time will tell; they may never be required again or vice versa. So far as anything of historical significance is concerned, none fortunately fall into this category. The Prothonotary is proceeding with a plan to retrieve as much as possible from the damaged residue; how effective this may be remains to be seen.

Texas

The new Texas State Genealogical Society plans "to hold an Institute of Genealogy and Local History in Austin this summer, using the Texas State Archives and many [other] places of research." Persons interested should contact Mrs. David C. Gracy, 2509 Harris Blvd., Austin. ¶ The Dallas Garden Club has given the Dallas Historical Society a collection of "Landmarks of Texas," 2,000 photographs made during the last 20 years by Robert M. Hayes, chief of the East Texas bureau of the *Dallas Morning News*. The collection contains scenic pictures as well as pictures of missions, forts, pioneer homes, stagecoach inns, mansions, historical monuments, statues, industries, transportation, and flora and fauna. ¶ *American Literary Manuscripts; a Checklist of Holdings in Academic, Historical and Public Libraries in the United States* has been published by the University of Texas Press, at \$5. This checklist, released by the Committee on Manuscript Holdings of the American literature group, Modern Language Association of America, has been in preparation for about 10 years (*American Archivist*, 22:256). It indicates the nature and scope of literary manuscripts (diaries, manuscript originals, letters, and marginalia) of about 2,000 American men of letters in more than 250 American public and institutional libraries.

Vermont

The biennial report of the Public Records Commission, 1959-60, includes the report of the Director, Olney W. Hill, covering records management activities

with the courts, records microfilmed, forms improved, and records approved for destruction.

Virginia

General of the Army Douglas MacArthur has accepted an invitation from Norfolk to place his war mementos, decorations, and papers in a memorial to be established by the City in a 111-year-old courthouse. The material includes nearly 150 chests of correspondence, battle plans and communiqués, other papers, American and foreign decorations, battle trophies, gifts from world leaders, personal emblems and uniforms, and the General's personal library of more than 5,000 volumes. The formal dedication is expected to take place late this year.

Washington

A list of recent manuscript accessions by the University of Washington Library (sent us by Marion A. Milczewski, director of libraries), includes the following: 100 family papers (Denny and Frye), with an overland diary, 1851, surveyors' notes, and a plat of Seattle, 1853; 500 papers (Winfield Scott Ebey), 1857-63, of Civil War interest; diaries (33 vols.) and account books (8 vols.), 1863-1918, of a farmer and organizer of Rochdale cooperatives (Alonzo Wardell); 6,000 items (John E. Boyer), 1890-1920, relating chiefly to real estate and the grain and produce trade in Walla Walla and Seattle; 26 cartons of a lumber company's papers (Stimson Mill), 1881-1956; and 375 items (Perry Pettus), 1935-37, relating to the American Newspaper Guild in Washington, the Northwest, and British Columbia. Papers of men still active in the State include those of Edward W. Allen, International Fisheries Commissioner, 200 items relating to Alaskan salmon fishing and canning, 1944-45; 4 cartons of papers, 1939-52, of William P. Devin, mayor of Seattle and local judge; and 30 cartons of papers, 1936-57, of Arthur B. Langlie, Governor of Washington. ¶ The University of Washington Library, the State Adjutant General's Office, and the Washington State Library have joined in a cooperative project to arrange for microfilming papers of the Military Department of Washington. Part of the correspondence, 1853-70, has already been calendared and is being arranged chronologically; another (uncalendared) part—6 cartons of financial accounts and over 1,000 letters, chiefly 1855-57—is being arranged at the University of Washington Library.

West Virginia

The West Virginia Collection, West Virginia University Library, Morgantown, initiated a monthly *Accessions List* (processed) in January. Persons wishing to receive this by mail may send their requests to the Collection.

FOREIGN NEWS

Australia

In 1958 D. H. Borchardt, librarian of the University of Tasmania in Hobart, published part one of his *Checklist of Royal Commissions, Select Committees of Parliament and Boards of Inquiry*. It is devoted to the Commonwealth of Aus-

tralia for the period 1900-1950. Part two has now been published by the Wentworth Press in Sydney. It covers the same bodies of records of Tasmania for the period 1856-1959 and is limited to state inquiries proper under the Evidence Act of 1856. The location of the report (whether in the Parliamentary papers, archives, or office files), the membership of the commission of inquiry, and a concise statement of points considered are indicated for each of the 133 inquiries listed. The third part of the checklist will be devoted to Victoria.

Brazil

The Arquivo Nacional published late in 1960 translations into Portuguese of six additional articles originally published in the *American Archivist*. Article titles are: *O Registro Nacional de Manuscritos*, por Howard H. Peckham e Bell Irvin Wiley (*American Archivist*, 17: 319-330); *Regras de catalogação da Divisão de Documentos Departamentais*, por Ken Munden (*American Archivist*, 19: 291-302); *O Catálogo Coletivo Nacional das Coleções de Manuscritos*, por Robert H. Land (*American Archivist*, 17: 195-207); and *Coleções de Manuscritos, Documentos de Arquivo e Filmes*, por Curtis W. Garrison e Dorothy Arbaugh (*American Archivist*, 2: 97-114).

Canada

A Canadian Press dispatch from Montreal, January 2, reports that Antoine Roy, Archivist of Quebec Province, signed an agreement (place not stated) with Jerzy Zabłowski, director, Wawel Museum, Cracow, Poland, and Prof. Bohdan Marconi, of the museum staff, for the return to Poland of a collection of Polish documents, historic relics, and art objects, which Quebec Province received in 24 trunks in 1947 and which have been in the provincial museum since 1948. The return of the Polish treasures ends a journey begun in 1939 when 26 trunkloads of treasures were spirited out of Poland, first to France, then to Britain, and finally to Canada. Two of the trunks went to Ottawa Province and were returned to Poland in 1959. They contained, among other objects, original manuscripts of Chopin's piano compositions. The Quebec-held treasures have been a source of controversy since 1945. ¶ Yukon newspapers discovered in Dawson City in 1959 by the National Librarian of Canada have been microfilmed by the Canadian Library Association, 63 Sparks St., Ottawa 4. The *Yukon Sun* (1899-1904), 5 reels, sells for \$80; the *Yukon World* (1904-9), 8 reels, for \$99; the *Dawson News* (1900-1954), 74 reels, for \$875; and *Le Moniteur Acadien* (1867-1926), 26 reels, for \$359. Single reels also may be purchased. ¶ W. Kaye Lamb, Dominion Archivist of Canada and member of the Council of the Society of American Archivists, contributed an article, "Canada's National Library—a Progress Report," to the American Library Association's *Bulletin* for April 1960 (p. 287-292).

Colombia

Gaston Litton, academic coordinator for the Inter-American Library School of Medellín, reports that the first group of Colombians to receive a university degree in librarianship was graduated on December 15, 1960. Their training

included an introductory course in archives given by Dr. Litton in the second semester of the final year of studies. Required reading for this course included the *American Archivist*, the Spanish version of T. R. Schellenberg's *Modern Archives*, the volume of lectures in Spanish given in Panamá by Philip C. Brooks, and the *Handbook of Latin American Archives* by the late Roscoe R. Hill. The final lecture of the course was given by Kathryn M. Murphy of the staff of the U. S. National Archives. The new Colombian librarians were advised to recognize the unique nature of archives, both as materials and as a profession, and were urged to cooperate with all engaged in records work. Materials illustrating the U. S. National Archives and Records Service, assembled by Dorothy Hill Gersack, were displayed. ¶ Another recent visitor was John P. Harrison, former Latin American specialist in the U. S. National Archives and now an assistant director of the Humanities Division of the Rockefeller Foundation. Dr. Harrison conferred in Medellín with the Governor of Antioquia, Ignacio Vélez Escobar; with the Provincial Archivist, Hernán Escobar E.; and with other officials concerning archives and the forthcoming assembly of archivists from Latin America to be held in Washington, D. C., October 9-27 (see Meetings, above).

France

The 11th *stage technique internationale d'archives*, to begin in January 1962, has been announced. This technical course brings together foreign archivists and other students, pupils from the *École des Chartes*, and municipal archivists. In his circular announcing the 1962 course André Chamson states that since becoming Director General of the Archives of France he has had significant changes made, establishing the course in a new building especially constructed for the purpose. As heretofore foreign students will be given an opportunity for practical work at the Archives Nationales or at one of the departmental archives after the course ends in March 1962. Persons interested in enrolling should request further details in the near future from M. Albert Mirot, Conservateur en Chef, Direction des Archives de France, Archives Nationales, 60, rue des Francs-Bourgeois, Paris 3ème, France. A number of scholarships are available; and, for students less than 30 years of age, lodging may be had at Cité Universitaire, provided that the country represented has a dormitory there.

Israel

Accessions of the Jewish Historical General Archives (P. O. B. 1062, Jerusalem) are reported regularly in *Zion*, a quarterly for research in Jewish history, which completed its 25th volume in 1960. According to a notice published in a recent issue of the quarterly, the Archives collects:

Record books of communities, synagogues, societies and organizations; minute books and correspondence files; *Memorbooks* and *Mohelbooks*; ordinances, privileges, reports and community newspapers; private archives and family papers; pictures and photographs of places, buildings, personalities, and tombstones; monographs of communities and organizations *from all times and all countries*.

The *New York Times* of February 5, 1961, reports that Mrs. Gemma La Guardia Glück, elder sister of Mayor Fiorello La Guardia, was arrested by

Nazi authorities on June 7, 1944, apparently in reprisal for La Guardia's speech of April 1944 denouncing the Nazi massacre of Jews in Warsaw's ghetto. An official memorandum to Adolf Eichmann, recommending her arrest, turned up in the Yad v' Shem archives in Israel, when documentation for Eichmann's trial was being prepared. Inquiries by Israeli authorities led to the discovery that Mrs. Glück is now living in her native New York City. An account of her experiences, written by her ten years ago, has been forwarded to Israeli authorities at their request. Parts of the 90-page manuscript were published in the February issue of the Jewish quarterly *Midstream*.

Mexico

The project of arranging, indexing, and microfilming the Archivo de Hidalgo del Parral (a million pages of Spanish manuscripts, 1631-1821) is described by Samuel B. Freedman in an illustrated article "Microfilming in Mexico," which appeared in November 1960 in the *Library Journal* (85: 3926-31).

Switzerland

The bilingual quarterly, *Gravesaner Blätter/Gravesano Review*, is reprinting *Preservation and Storage of Sound Recordings* (Washington, Library of Congress, 1959). The Pickett-Lemcoe study will appear in four installments in the original text and in German translation. Subscriptions may be obtained in the United States from the Audio Engineering Society, Box 12, Old Chelsea Station, New York 11, N. Y.

Trinidad and Tobago

The new Department of Archives needs donations of professional literature for its library. These may be sent to Enos Sewlal, Archivist, Archives Section, Public Relations Division, Premier's Office, Whitehall, Port of Spain, Trinidad, W. I.

Union of Soviet Socialist Republics

Seymour Topping, in a dispatch from Moscow to the *New York Times*, November 17, 1960, reports that Rockwell Kent, 78-year-old New York artist and writer, reading from a prepared statement at a news conference arranged by the Soviet Ministry of Culture, announced he had given his collection of manuscripts, 80 paintings, and more than 800 drawings, lithographs, and wood engravings, to the Soviet Union.

News about records management programs in government and in business and about the archives of business is especially wanted for our next issue, which will be devoted largely to articles on these subjects. Such news items should be sent to the news notes editor, Mrs. Dorothy Hill Gersack, National Archives, Washington 25, D. C., by May 1, 1961.

Writings on Archives, Current Records, and Historical Manuscripts, July 1959-June 1960

GRACE QUIMBY, *Compiler**

National Archives

THIS ANNUAL BIBLIOGRAPHY is the eighteenth compiled under the auspices of the Committee on Bibliography of the Society of American Archivists. It is a consolidated list comprising titles published in the United States and other countries in the twelve-month period indicated in the title. Certain titles, not yet examined and therefore omitted from this list, will be included in the bibliography next year. Like its predecessors, this bibliography is a selected list of references to professional writings and does not include historical documentary publications, unpublished items, reports of libraries and historical institutions that give but a few lines to manuscript accessions, and items appearing in news notes, unless these are unusually important. Highly selective is the listing of foreign archival publications, in view of the international bibliography being published in *Archivum*. The bibliography is classified broadly by subject. An outline of the topics precedes the list. As formerly, titles relating to technical aspects of the use of photography and to the reproduction of research materials are entered in class VIII, while items relating primarily to the use of photographic techniques for purposes of original recording and record management are entered in class II A. Related titles in different classes are indicated by cross references at the end of each section.

The compiler is indebted to JoAnn C. Campbell for typing the manuscript.

- I. General Literature
- II. Filing Techniques and Management of Current Records
 - A. General Discussion
 - B. Machine Techniques in Office Operations and in Information Processing
- III. History, Organization, and Current Activities of Archival Agencies, Manuscript Depositories, and Related Organizations
 - A. United States in General and Federal Government
 - B. State and Local
 - C. Foreign Countries
 - D. International Organizations
- IV. Buildings and Equipment for Archival and Manuscript Depositories

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- V. Appraisal, Accessioning, and Disposal of Records and Historical Manuscripts
- VI. Physical Preservation and Rehabilitation of Records and Historical Manuscripts
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 - A. General Discussion
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- X. Special Physical Types of Records and Historical Manuscripts
- XI. The Recruitment and Training of Archivists, Custodians of Manuscripts, and Record Officers

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X. SPECIAL PHYSICAL TYPES OF RECORDS AND
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XI. THE RECRUITMENT AND TRAINING OF ARCHIVISTS, CUSTODIANS
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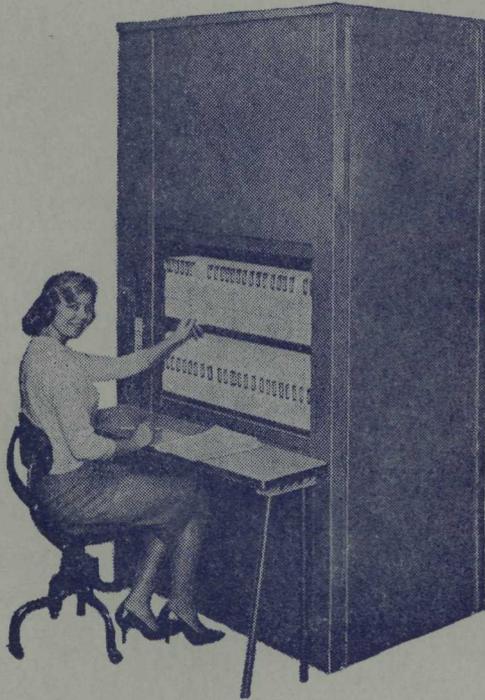
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