

VOLUME 31

OCTOBER 1968

NUMBER 4

*The
American
Archivist*

PUBLISHED QUARTERLY BY
THE SOCIETY OF AMERICAN ARCHIVISTS

CALENDAR

Notices for insertion in this section should be sent to Miss Kathryn M. Murphy, National Archives, Washington, D.C. 20408.

NOVEMBER 1968

6-9/**Annual Meeting, Southern Historical Association**, Jung Hotel, New Orleans, La. Apply to Bennett H. Wall, Secretary-Treasurer, Southern Historical Association, History Department, Tulane University, New Orleans, La. 70118.

9-10/**Workshop for Photography Collectors**, Ohio State University, Columbus, Ohio. Sponsored by the Department of Photography and Cinema. Apply to Walter A. Johnson, Department of Photography and Cinema, Ohio State University, 156 West 19th Ave., Columbus, Ohio 43210.

22-25/**National Colloquium on Oral History**, sponsored by the University of Nebraska and the Oral History Association, at the Nebraska Center for Continuing Education, Lincoln, Nebr. Apply to Conference Department, Nebraska Center for Continuing Education, 33d and Holdredge Sts., Lincoln, Nebr. 68503.

DECEMBER 1968

28-30/**Annual Meeting, American Historical Association**, Statler Hilton Hotel, New York, N.Y. Apply to the Association, 400 A St. S.E., Washington, D.C. 20003.

28-30/**American Catholic Historical Association Annual Meeting**, Statler Hilton Hotel, New York, N.Y. Apply to Rev. Robert Trisco, Secretary, Catholic University of America, Washington, D.C. 20017.

JUNE 1969

1-5/**60th Annual Conference of Special Libraries Association**, The Queen Elizabeth, Montreal, Canada. Theme: Information Across Borders. Apply to George H. Ginader, Executive Director, Special Libraries Association, 235 Park Ave. South, New York, N.Y. 10003.

WINTER MEETING

Society of American Archivists

American Historical Association

JOINT LUNCHEON

JOHN HOPE FRANKLIN

CHAIRMAN OF THE DEPARTMENT OF HISTORY
UNIVERSITY OF CHICAGO

speaker

"Archival Odysseys: Taking Students to the Sources"

H. G. JONES, *presiding*

Gold Ballroom
Statler Hilton Hotel
New York

Monday
December 30
12:15 p.m.

Tickets may be purchased at the AHA registration desk.

The
American
Archivist

EDITOR

Harold T. Pinkett

ASSOCIATE EDITORS

Elizabeth Hawthorn Buck

Mary Jane Dowd

ADVERTISING EDITOR

William E. Bigglestone

DEPARTMENT EDITORS

Edward E. Hill, *Reviews*

Judith Armstrong, *News Notes*

Lester K. Born, *Abstracts*

Patricia A. Andrews, *Bibliography*

Clark W. Nelson, *Technical Notes*

Kathryn M. Murphy, *Calendar*

REPORTERS

Maynard J. Brichford

Herbert Finch

William B. Miller

W. I. Smith

EDITORIAL BOARD

Julian P. Boyd

Ernst Posner

Lester W. Smith

Karl L. Trever



The Society of
American Archivists

PRESIDENT

H. G. Jones

VICE PRESIDENT

Herman Kahn

SECRETARY

F. Gerald Ham

TREASURER

A. K. Johnson, Jr.

COUNCIL MEMBERS

Maynard J. Brichford, 1965-69

Agnes C. Conrad, 1968-69

Frank B. Evans, 1968-72

Victor Gondos, Jr., 1966-70

Joseph F. Halpin, 1966-70

Wilfred I. Smith, 1968-72

Robert M. Warner, 1967-71

Dorman H. Winfrey, 1967-71

VOLUME 31

OCTOBER 1968

NUMBER 4

ARTICLES

- John Foster Dulles' "Letter of Gift"
..... JOHN E. WICKMAN 355
- The Use of Forms in the Control of Archives at
the Accessioning and Processing Level
..... DENNIS R. BODEM 365
- Confessions of a Reformed Archivist
..... NATHAN REINGOLD 371
- Recorded Music and Re-recording Processes
..... WALTER L. WELCH 379
- The Historical Value of Motion Pictures
..... JOHN B. KUIPER 385



DEPARTMENTS

- Reviews of Books 393
- Abstracts of Foreign Periodicals 402
- Technical Notes 405
- News Notes 410

BOOKS REVIEWED IN THIS ISSUE

KIELMAN (comp.), <i>The University of Texas Archives: A Guide to the Historical Manuscripts Collections in the University of Texas Library</i>	T. R. SCHELLENBERG	393
RYAN (comp.), <i>Preliminary Inventory of the Records of the Treasury Department Collection of Confederate Records</i>	BELL I. WILEY	394
PUBLIC ARCHIVES OF CANADA, <i>Preliminary Inventory. Manuscript Group 17. Religious Archives</i>	E. R. VOLLMAR	395
VIRGIN ISLANDS. (DEPARTMENT OF EDUCATION, BUREAU OF LIBRARIES AND MUSEUMS), <i>Catalog of Microfilms, Von Scholten Collection, St. Thomas Public Library</i>	E. KRASNECKI	395
McCOSKER, <i>The Historical Collection of Insurance Company of North America, 1792-1967</i>	J. S. MARSHALL	396
HORTON, <i>Cleaning and Preserving Bindings and Related Materials</i>	GENEVA L. FLEER	397
NATIONAL FIRE PROTECTION ASSOCIATION, <i>Standard for the Protection of Records</i>	GENEVA L. FLEER	397
NATIONAL FIRE PROTECTION ASSOCIATION, <i>Standard for the Storage and Handling of Cellulose Nitrate Motion Picture Film</i>	GENEVA L. FLEER	397
NORTH CAROLINA (STATE DEPARTMENT OF ARCHIVES AND HISTORY), <i>Protecting Essential Operating Records</i>	GENEVA L. FLEER	397
GAWRECKI, <i>Compact Library Shelving</i>	BELDEN MENKUS	398
JOHNSON and KILLAS, <i>Records Management, A Collegiate Course in Filing Systems and Procedures</i>	S. J. POMERENZE	399
MITCHELL (ed.), <i>North Carolina Documents, 1584-1868</i>	ELIZABETH L. RANGEL	400
SHOSTECK, <i>Lincoln and the Jews</i>	SYLVAN MORRIS DUBOW	401



THE AMERICAN ARCHIVIST is published quarterly in the months of January, April, July, and October by the Society of American Archivists. Printed at Allen Press, Inc., 1041 New Hampshire St., Lawrence, Kans. 66044.

Subscription price \$10 per year. Single copies \$2.50 each. Second-class postage paid at Lawrence, Kans.

Periodicals in which the *American Archivist* is regularly abstracted or noted include *Historical Abstracts, America: History and Life, American Historical Review, Journal of American History*, and many foreign periodicals.

Authors' statements, either of fact or opinion, are their own and do not necessarily express the official policy of the Society of American Archivists. Acceptance of advertising is for the benefit and information of the membership and readers but does not constitute official endorsement of the product or service advertised.

Articles and related communications should be addressed to Harold T. Pinkett, Editor, *American Archivist*, The National Archives, Washington, D.C. 20408. *Reviews, abstracts, technical notes, and news notes* should be addressed to department editors. *Initial subscriptions, membership applications, renewal subscriptions, and notices of changes of address* should be addressed to F. Gerald Ham, Secretary, Society of American Archivists, State Historical Society of Wisconsin, 816 State St., Madison, Wis. 53706. *Orders for back numbers, vols. 1-27 (1938-64)*, should be sent to Johnson Reprint Corp., 111 Fifth Ave., New York, N.Y. 10003; *later back numbers and other Society publications* may be ordered from A. K. Johnson, Jr., Treasurer, Society of American Archivists, P.O. Box 7993, Atlanta, Ga. 30309. *Correspondence concerning advertising* should be addressed to William E. Bigglestone, Archivist, Oberlin College, Oberlin, Ohio 44074.