

Abstracts of Foreign Periodicals

LESTER K. BORN, *Editor*

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FRANCE

Gazette des Archives, N.S., NO. 61 (1968).

CECCALDI, F., *et al.*, *La restitution des documents altérés* (The reestablishment of altered documents). P. 79-99. The head of the Laboratoire de l'Identité Judiciaire deals not with restoration but with the discovery of the original (text, plan, picture) that has been changed deliberately (through falsification, by adding or removing something), accidentally (through damage, by fire, water, heat, etc.), or spontaneously (by deterioration). He discusses chemistry, optics, and radiation as scientific aids and includes 13 full pages of "before" and "after" photographs.

Gazette des Archives, N.S., NO. 62 (1968).

La nouvelle réglementation de la communication au public des documents des Archives nationales et départementales (The new regulations for communication to the public of documents in the Archives Nationales and Archives Départementales). P. 189-197. As the direct result of action taken by the Association of French Archivists in 1967, a commission studied the many diverse regulations on public access to archives, beginning with those immediately following the Revolution, and produced a "codification" issued on June 28, 1968, by the Ministry of Cultural Affairs. The text covers admission of searchers, provision of records *in situ*, provision on loan to another depository, and authorization of reproduction. This is followed by an internal document of the Direction of French Archives providing implementation.

L. K. B.

GERMAN FEDERAL REPUBLIC

Der Archiver, VOL. 21 (1968), NO. 4.

LEESCH, WOLFGANG, *Strukturwandel des rheinisch-westfälischen Industriegebietes und seine Auswirkungen auf die Archive* (Structural change of the Rhineland-Westphalia industrial area and its effects upon the archives). Col. 385-388.

KÖLLMANN, WOLFGANG, *Bemerkungen zur Sammlung und Bereitstellung von Quellen für die wirtschafts- und sozialhistorische Forschung* (Remarks on the collection and preparation of sources for research in business and social history). Col. 389-394.

ZECHEL, ARTUR, *Die Stunde der Wirtschaftsarchive* (The hour of business archives). Col. 397-404.

MEIJ, P. J., *Der neubau des Reichsarchivs zu Arnheim* (The new building of the State Archives at Arnheim). Col. 417-420. Located for convenience of administrators and researchers in the center of town, this two-story building is sited so that its stacks abut on the busy Market Place and the work rooms and search rooms are in the back. The usual appointments, including equipment for making and using films, are present.

KAHLENBERG, FRIEDRICH P., ed., *Bibliographie zum Archivwesen für die Jahre 1965 und 1966* (Bibliography on archives for the years 1965 and 1966). Col. 449-476. The fourth installment, which includes sections, each by its own compiler, on Austria, Switzerland, Belgium, and the Netherlands.

L. K. B.

POLAND

Archiwista, VOL. 3 (1967), NO. 2.

SKOPOWSKI, CZESŁAW, *Spółeczni opiekunowie materiałów archiwalnych* (Joint care of archival material). P. 4-10. The article discusses the archival interest of the Polish Enter-

Materials for abstracting and related communications should be sent to Lester K. Born,
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prise for Tourism and Local Geography and the efforts of coordinated programs for the care and conservation of manuscripts, documents, maps, descriptions, and personal and family records.

WOŁOSZYŃSKI, RYSZARD W., *W pracowniach archiwów Moskwy i Leningradu* (Archival work in Moscow and Leningrad). P. 11-17. The article describes the program of Polish-Russian collaboration on archives of the 19th century carried on in 1966 by the Polish and Soviet Academies of Science.

PAKUŁSKI, JAN, *Pierwsza ogólnopolska konferencja archiwistów uniwersyteckich* (First nation-wide Polish conference of university archivists). P. 18-22. In 1965 the University of Cracow, aware of discrepancies in handling archives by 73 Polish institutions of higher learning, called a meeting to explore such questions as legal status, shortage of personnel, lack of guidance and supervision in individual departments, and the handling of obsolete records. This body of questions was subsequently used by the University of Torun at a meeting of representatives of all seven universities that discussed a regulatory statute for submission to the Education Ministry.

Archiwista, VOL. 3 (1967), NO. 3.

The entire issue is given over to an activity report of the Association of Polish Archivists covering the period from its inception in March 1965 to May 1967, divided into topical sections on organizational matters, membership, training, publications, cooperation with other institutions and organizations, foreign cooperation, and miscellaneous matters. Also included is a detailed financial statement, a record of a closing meeting held on May 29, 1967, resolutions adopted at that meeting, and a list of officers and delegates.

Archiwista, VOL. 3 (1967), NO. 4.

RYSZEWSKI, BOHDAN, *Specjalizacja archiwalna na Wydziale Humanistycznym Uniwersytetu Mikołaja Kopernika w Toruniu* (Specialized training in archival practice in the Humanistic Faculty of Copernicus University in Torun). P. 1-7. The article traces the evolution of archival studies within the Department of History, from its inception in the academic year 1951-52.

HRUSZKA, CZESŁAWA, *Stan archiwów szkół wyższych i instytutów naukowych Poznania* (The state of archives at schools and scientific institutes in Poznan). P. 8-14. The article surveys the condition and administration of archival material of the University of Poznan and its eight component schools and institutes; reviews the continuing problems of archivists, such as adequacy of personnel and premises; and concludes that future efforts to change the situation should take four directions: reorganization of archival materials, personnel reform, physical improvement of archival premises, and provision of adequate funds.

Archiwista, VOL. 4 (1968), NO. 1.

WOJAS, ZBIGNIEW, *Archiwa zakładowe w Krakowie* (Institutional archives in Cracow). P. 1-8. A detailed and technical survey of the condition of archives of business establishments, banks, technical enterprises, labor offices, etc., in the city of Cracow.

Department of State

C. CHARLICK

VENEZUELA

Boletín del Archivo General de la Nación, VOL. 58 (1968), NO. 214.

BROOKS, PHILIP C., *El manejo de documentos como factor principal en el mejoramiento de la administración* (The control of documents as a principal factor in the improvement of administration). P. 5-18.* Under these rubrics development of problem, definitions, im-

* Abstactor's note: This is a reprint, with omission of 12 lines not germane to the main arguments, of Chapter I in Dr. Brooks' *El manejo de archivos y documentos: curso dictado . . . bajo los auspicios del Gobierno Nacional de la República de Panamá y la Universidad de Panamá con la cooperación del Instituto de Asuntos Interamericanos* (Panamá, 1955. xvi, 213 p.).

portance of a good system, localization of responsibilities, life of papers, fundamental problems and common errors, and principal requisites, the author covers the history of archives, the different emphasis in Latin America and in the United States, and fundamentals of good archival management. The invention of typewriters, carbon paper, file cabinets, and the Dewey Decimal classification on the one hand and the expanded functions of government at all levels on the other have greatly altered the nature of "archives" and greatly increased the problems of creating, maintaining, and servicing them. Eleven fundamentals are listed at the end: clear recognition of the duties of officials, control over creation and use of archives, well-planned procedure, clear and simple system of filing, appropriate equipment and space, fast and precise reference service, transfer and disposal schedule, inexpensive and well arranged depositories, historical archive for permanent records, adequate and trained personnel, clear and effective regulations and legislation.

L. K. B.

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