

ACKNOWLEDGMENT

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The President's Page

ELIZABETH HAMER KEGAN

THIS IS A YEAR OF CELEBRATION, not only the celebration of the 200th anniversary of our emergence as a nation, but, for archivists in this country, another celebration. Forty years ago, at Providence, Rhode Island, a group of historians, many of them from the staff of the then recently established National Archives, who were concerned about the preservation and uses of records, founded the Society of American Archivists. This event marked our emergence in this country as an organized profession, yet most of us still had much to learn before we became professionals.

To celebrate that event, we have chosen three themes for the 1976 program which reflect the enormous changes that have taken place in archival practice since 1936: changes in the media of records, changes in technological applications, and changes in the archivist's perception of his or her role. Three major sessions are devoted specifically to these topics, and more than fifty sessions, workshops, and special events focus on aspects of them.

Consider a few titles:

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The Activist Archivist—A Reevaluation
The Archivist and the Law—Security, Liability, and Authority
Files, Tapes, and Coding Sheets—the Archivist Confronts the Computer
The Archivist as Administrator—Challenges and Constraints
The State Archivist—Casualty of the 1970s?
Archival Diffusion—Organizing and Managing Regional Research Networks
The Changing Status of Women in the Archival Profession—An International Roundtable
Going Where the Money Is—Grants and Funding

and more—all intended to offer to the beginning archivist information about sophisticated techniques and insights and to the experienced archivist reflection and refreshment. Join us in Washington, September 28–October 1, to celebrate the 200th and the 40th.

It will be a special privilege for SAA members to welcome our colleagues from around the world who will attend the VIIIth Congress of the International Council on Archives, September 27–October 1. The theme of the ICA meeting is "The Archival Revolution of Our Time." There will be four plenary sessions devoted, in order, to The Pre-Archival Revolution, The Technological Revolution, The Revolution in Access and Use, and The Geo-Archival Revolution.

Together, we expect that our national and international meetings will offer comradeship and rare fare for the enrichment of our professional lives.

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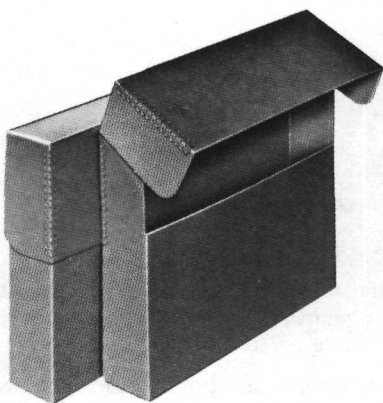
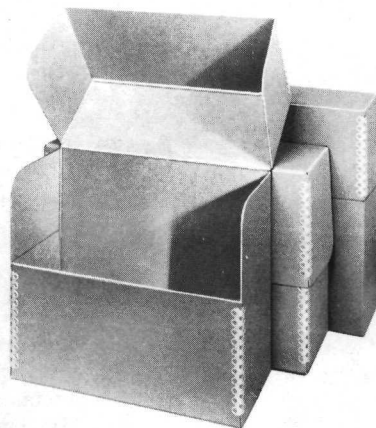
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MODERN ARCHIVES AND MANUSCRIPTS:

A SELECT BIBLIOGRAPHY

COMPILED

BY

FRANK B. EVANS

Published by
The Society of American Archivists
1975

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- 14.2 Views of Users and Custodians
- 14.3 Policies and Practices of Public Archives
- 14.4 Commonwealth Policies and Practices
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- 14.6 Access and Confidentiality
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- 12.7 Inventories and Descriptions
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- 12.9 Lists and Inventories
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Portions of the table of contents are reproduced above. A revision of Evans' earlier guide, this comprehensive work is published in a new format with many new entries, including new chapters on machine-readable records and archives, and chapters on international aspects of archives. Additional chapter subheadings, the expanded subject index, and the new and separate author index facilitate the use of this expanded guide. Softbound. \$8.00 SAA members, \$11 others. Add \$1 postage and handling charge on orders under \$10 not prepaid.

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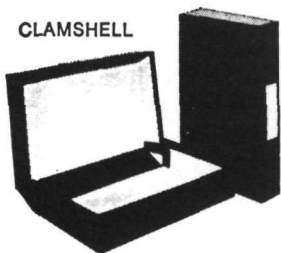
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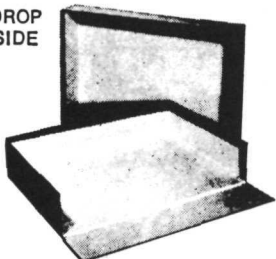
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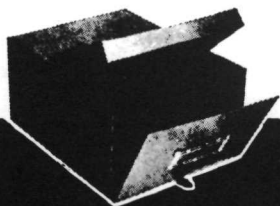
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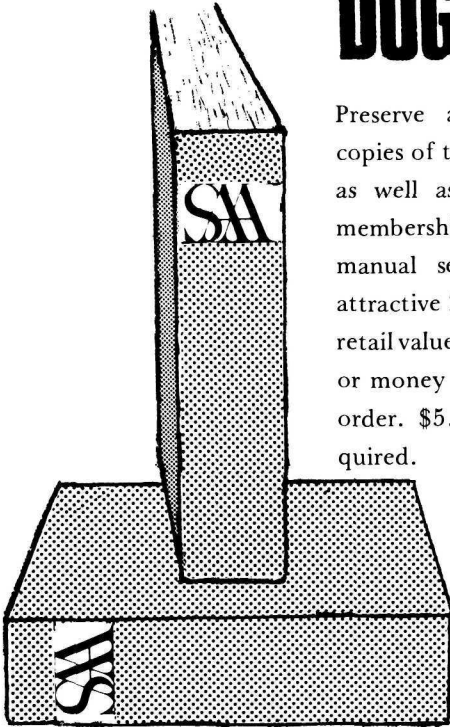
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Professional Reading

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THE FOLLOWING LIST OF ARTICLES of current interest to archivists and manuscript curators has been compiled from recent archival and library periodicals received by the National Archives Library. The listing is selective and is not intended to supplant the more complete annual bibliographies published in the *American Archivist*. It is meant to provide the reader with more immediate access to current professional literature.

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News Notes

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This department includes brief reports of events, new programs, significant new accessions and openings, publications, education and training opportunities, and other news of professional interest to members of the Society. Much of the information has been furnished by one or more of the several reporters listed below. In addition, news notes have been abstracted from publicity releases and newsletters sent to the *American Archivist* and to the National Archives Library. More current information about training opportunities, professional meetings, and legislative trends can be found in the *SAA Newsletter*.

Members are urged to contribute items to these news notes. Information can be sent direct to the Editor, *American Archivist*, National Archives Building, Washington, D.C. 20408, or to one of the following reporters: news of **State and Local Archives** to Julian L. Mims, South Carolina Department of Archives and History, Box 11669,

Capitol Station, Columbia, S.C. 29211; news of **Manuscript Repositories** to Carolyn H. Sung, Manuscript Division, Library of Congress, Washington, D.C. 20540; news of **Scientific and Technological Archives** to Maynard J. Brichford, University Archivist, Library, University of Illinois at Urbana-Champaign, Urbana, Illinois 61801; news of **Religious Archives** to F. Donald Yost, General Conference of Seventh-day Adventists, 6840 Eastern Avenue, NW, Washington, D.C. 20012; news of **Regional and State Archival Associations** to Alice M. Vestal, Special Collections Dept., Main Library, Room 610, University of Cincinnati, Cincinnati, Ohio 45221; **Bicentennial News** to Adrienne Thomas, National Archives and Records Service, Washington, D.C. 20408; and news of **Canadian Institutions** to Jay Atherton, Public Archives of Canada, 395 Wellington Street, Ottawa, Ontario K1A 0N3

A survey of sources for the history of biochemistry and molecular biology has been initiated by a joint committee of the **American Philosophical Society** and the **American Academy of Arts and Sciences**. Two principal components of the project are the development of biographical files of individuals who have made contributions to biochemistry and molecular biology, regardless of their disciplinary associations, and an archival survey and preservation project. The latter project has recently been extended to cover collections in all areas of experimental life science, since biochemists and molecular biologists have frequently been in touch with experimentalists in bordering fields. Inquiries may be addressed to David Bearman, Secretary to the Committee, American Philosophical Society Library, 105 South Fifth Street, Philadelphia, Pennsylvania 19106.

The **Arkansas History Commission** reports the following accessions: scrapbooks of the Pulaski County Democratic Central Committee (1906-67); files of the Arkansas National Council of Defense (World War I); State Soil and Water Conservation District Files (1936-45); Pulaski County loose Probate Files (1819-1920); and Saline County loose Probate Files (1836-1900). Map and photograph files have been revamped and new inventories prepared. The filming of early county records has been completed for the following counties: Arkansas, Ashley, Bradley, Calhoun, Chicot, Cleveland, Columbia, Dallas, Desha, Drew, Grant, Jefferson, Lafayette, Lincoln, Miller, Ouachita, and Union.

The **U.S. Army Military History Research Collection**, Carlisle Barracks,

Pennsylvania 17013, announces the following additions to its manuscript holdings: the General Isaac H. Duval Papers of the *Civil War Times Illustrated* Collection, memoirs covering his pre-Civil War experiences (1838-50), as a civilian in the building of Fort Smith, the Butler negotiations with the Texas Indians in 1846, and the California Gold Rush; the World War I Survey, a rapidly growing collection presently containing 400 bodies of personal and official papers, reminiscences, photographs, and artifacts of veterans of the Great War, representing thirty-nine divisions and many staff and support elements; the George Hofmann Collection of 6th Armored Division Papers, a corpus of research notes, interviews, wartime papers, recollections, and other primary sources gathered by Hofmann for his book on the 6th Armored Division in World War II.

The MHRC is sponsoring an "Advanced Research Program in Military History" as one means of stimulating research and study at the Army's major repository for materials in the history of military affairs. Awards will be made to cover expenses incurred while conducting research and writing at this facility. Recipients will be designated "Advanced Research Project Associates."

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Careful consideration will be given to each project's usefulness for MHRC and the professional field of military history, as well as for the United States Army. Interdisciplinary projects are encouraged. Both civilian and military scholars in the field of military history are invited to apply to Director, US Army Military History Research Collection, Carlisle Barracks, Pennsylvania 17013. Completed applications must be returned by 1 December 1976.

Seven boxes of books, pamphlets, posters, and other documents on Black history collected by a Washington amateur historian have been given to **Atlanta University** by the National Archives. The material will be deposited in the university's Trevor Arnett Library. The collection—13 cubic

feet of material—was amassed by the late Henry P. Slaughter, a Washington printer. Slaughter spent a lifetime acquiring documentation on the history of Black Americans. The collection was given to the National Archives by Wilma W. Bidwell, of Alexandria, Virginia, who purchased it at auction. Included in the material is a first edition book of poems dated 1773 by Phillis Wheatly, a slave in Boston, and two letters by Black abolitionist Frederick Douglass.

The **Leo Baeck Institute**, 129 E. 73rd Street, New York, New York 10021, has received a grant of \$57,000 from the National Endowment for the Humanities to support the cataloging of the institute's 50,000 volume library and its extensive archival collections. The National Endowment further indicated it would match all contributions collected by the LBI for this project up to the amount of \$55,000, thus bringing the grant to a total of \$112,000. The following records have been accessioned: the comprehensive Berthold Rosenthal Collection of materials relating to the history of the Jews in Baden and the Palatinate; the Alsace-Lorraine Collection (1790-1900), consisting of Jewish communal papers, primarily from 1800-70. Included are general and Jewish census and population statistics for the Upper and Lower Rhine communities, including communal budgets, consistorial tax records, and material on rabbinical elections, on the construction of synagogues and schools, and on societies for the Strasbourg, Nancy, and Metz Regional Consistories (1811-90). Also included are yearly lists of consistorial taxes in the Lower Rhine (1816-45); budgets of Jewish communities and documents on the legal and social status of Jews in the Lower Rhine department from 1808 to 1865; debts and budgets of the Jewish communities of Metz (Moselle) prior to 1789, in French and German.

Recently accessioned papers of individuals include correspondence (1910-31) of Erich Kahler (1885-1970), cultural historian, sociologist, and educator, including correspondence with Friedrich Gundolf, Martin Buber, and Albert Einstein; papers of Emil Julius Gumbel (1891-1966), mathematician in Germany and the United States, author of *The Statistics of the Extreme* and a leading pacifist and polemicist against nationalism, fascism, and

Nazism; and papers of William Graetz (1879-1974), banker, founder and president of the Organization for Rehabilitation through Training (ORT) in Germany, and a member of the executive board of the Berlin Jewish Gemeinde. A major portion of this collection pertains to ORT, including correspondence, minutes, reports, financial records, and newspaper clippings and circulars (1926-37) of ORT in Germany; France (1935-40); Argentina (1937-43); and the United States (1934-70). Also included are brochures and clippings about ORT in South Africa (1936-69), Bolivia (1942), Brazil (1943), and Switzerland (1956). This collection also contains material relating to the executive board of the Berlin Jewish Gemeinde from 1929 to 1931, including correspondence with Leo Baeck and Albert Einstein.

The Virginia Gearhart Gray Endowment Fund has been established in memory of the former assistant curator of manuscripts at **Duke University**. This fund, amounting to over \$13,500, includes memorial contributions given in honor of Gray and royalties from the sale of the microfilm edition of a major portion of the Socialist Party of America Papers. The fund will support the acquisition of manuscripts and other related materials pertaining to American history and culture.

The archives of the **Edison National Historic Site** in West Orange, New Jersey, has begun the arrangement of Thomas A. Edison's records, including correspondence, notebooks, photographs, motion pictures, scrapbooks, and legal records of Edison's "invention factory."

The James Duncan Phillips Library of the **Essex Institute**, Salem, Massachusetts, has recently accessioned two very important collections. An heir of Nathaniel Hawthorne has donated a collection of papers belonging to the Hawthorne and Manning families, consisting of nearly two thousand items, including bills for the early education of Nathaniel Hawthorne and his sister Elizabeth, letters of Sophia, Una, and Julian Hawthorne, and those of Rose Hawthorne Lathrop and Elizabeth Palmer Peabody. Also included in this collection are early papers of the Manning family, letters and documents of Richard C. Manning, and letters of Manning Hawthorne.

The library has also acquired recently a collection of Holyoke family papers, belonging primarily to Edward Holyoke (1689-1769), a president of Harvard College (1737-69), and to his son, Edward August Holyoke (1728-1829), a prominent Salem physician and a founder of the Massachusetts Medical Society and the Essex Historical Society. These papers consist of family and business correspondence, accounts, legal papers, sermons, diaries, and scientific and medical papers.

In addition, the library has received papers relating to the life and work of Frank W. Benson (1862-1951), a noted artist; the diaries of George Wheatland (1804-93), a prominent Salem lawyer; and the family and business papers of the Pingree family (1824-1950), which are restricted. The library has also received a collection of architectural drawings and specifications from the firm of Emmerton and Foster of Salem (1847-74) and has added material to the following collections: Nathan Dane, George Francis Dow, Lucy Larcom, George Peabody, and John Greenleaf Whittier.

The **Forest History Society**, Santa Cruz, California, has accessioned papers of Thomas Harvey Gill (1891-1972), including correspondence, diaries, and photographs. A professional forester, Gill provided leadership in tropical forestry in his capacity as executive director of the Charles Lathrop Pack Forestry Foundation and as a member of the editorial staff of the American Forestry Association.

The **Georgetown University Library**, Washington, D.C., reports the following accessions: records (1973-), including files, correspondence, and research material, of the Center for Public Financing of Elections; the Taeuber Collection of books, journals, pamphlets, and documents collected by the demographers, Conrad and Irene Taeuber, including documents from the USSR, China, Japan, India, Pakistan, Korea, Malaysia, Manchuria, and Mongolia published from 1940-70. The archives and library of the American Political Science Association has been given to Georgetown. The archives includes records amassed during sixty years of the association's history.

The collection of letters and manuscripts of Fulton Oursler has received new accessions including letters to Oursler

from Herbert Hoover, Franklin D. Roosevelt, Albert Einstein, H. L. Mencken, Theodore Dreiser, Upton Sinclair, Eugene O'Neill, Booth Tarkington, and many others. An inventory is in preparation.

A substantial portion of Richard X. Evans family papers dating from about 1750 to the twentieth century has been accessioned. The collection includes papers and correspondence of Robert Mills, an American architect of the early nineteenth century, and letters and papers of Alexander Dimitry, Georgetown alumnus (M.A. 1832, LL.D. 1859), diplomat, and founder of the Louisiana public school system.

The Houghton Mifflin Company has presented to Georgetown University Library a large collection of language information used in preparation of the American Heritage School Dictionary. The collection was assembled during the research and analytical work of assembling a five-million word sample, 87,000 word sets, citations for several thousand words of interest, and the original marked and coded sampling texts. Houghton Mifflin's president, Harold T. Miller, said in making the gift to Georgetown that this is the first time such an extensive collection of dictionary research and development material has been made available to scholars and researchers for their use.

The archives of the Society of Historians of American Foreign Relations are being deposited in the Special Collections Division where they will be preserved for historical and scholarly purposes.

The Georgetown University archives are preserved in the Special Collections Division of the library. The archives include official records of Georgetown from its establishment in 1789, extensive correspondence, photographs of faculty and students, university publications, yearbooks, and a variety of material pertaining to all aspects of Georgetown life. In preparation for the bicentennial of its founding, Georgetown is making a special effort to locate and obtain early Georgetown records, both documentary and photographic. Alumni and others who have records, letters, publications, photographs, or any other material pertaining to Georgetown are invited to write or call the university archivist or librarian.

The Southern Labor Archives at Georgia State University has accessioned records

(1960-71) of Adair, Goldthwaite, Stanford & Daniel, case files from the IUE Local 748 suit against the Jefferson City, Tennessee, Cabinet Company; and the ITU suit against the Dixie Color Printing Corporation; records (1969) of AFL-CIO Region VI, primarily correspondence of Regional Director Oliver Singleton and AFL-CIO Director of Organization William Kircher; and records (1930-75) of the United Textile Workers of America, including correspondence, minutes, financial documents, news stories, statistical data, several kinds of printed material, and case documents of the union's work in the US and Canada since the UTWA was rechartered by the AFL in 1939.

The Houston Public Library's new **Houston Metropolitan Research Center** (HMRC) is currently renovating the Julia Ideason Building, the site of its expanding archives and research program, located in downtown Houston adjacent to the new Houston Public Library building. HMRC is a member of the Texas State Regional Historical Resource Depository System, making it the depository for public records in a seven-county area on the Gulf Coast, including those of Harris, Galveston, Brazoria, Fort Bend, and Matagorda Counties. In addition, HMRC is actively collecting archives and manuscripts relating to the Houston area, including those of local government, businesses, and private associations. Papers recently deposited include those of two U.S. congressmen: Bill Archer, R-Texas (b. 1928), representative from Seventh District (1970-), and Bob Eckhardt, D-Texas (b. 1913), representative from Eighth District (1968-); and papers of Louis Welch, mayor (1964-74) of Houston. The HMRC program in religious archives, instead of microfilming church and synagogue records, has provided assistance to archivists of participating religious congregations in inventorying holdings, and from their inventories has compiled a master inventory kept at HMRC for research use. Participating congregations have agreed in advance to accommodate researchers from HMRC, who are supplied at HMRC with an approval form to present to the archivists of the participating congregations whose records the researchers wish to examine. Among the religious archives participating in the program are those of the Catholic Diocese of Galveston-Houston

and Temple Beth Israel, inventories of whose records are available to researchers. HMRC is also willing to accept for deposit archives of any religious congregations wishing this assistance. The oral history collection has compiled over 200 taped interviews with notable Houstonians. Also an architectural archives is being assembled, with assistance from the Houston chapter of the American Institute of Architects, which has a committee for the preservation of architectural records. One notable architectural collection on deposit is the drawings of Alfred C. Finn, early twentieth-century Houston architect, and personal architect for Jesse Jones, FDR's Secretary of Commerce, who owned considerable real estate in downtown Houston. The Finn drawings include several hundred original drawings of buildings in downtown Houston. The HMRC is cooperating closely with local universities, including the University of Houston, Texas Southern, and Rice University. An advisory council made up of research scholars from the universities in various fields of competence has been set up to assist the director, Don E. Carleton. The Southwest Center for Urban Research, a funding agency, is currently projecting a Black archives to come under HMRC. The strength of the new program, according to Director Don Carleton, is the interinstitutional collaboration of universities; religious institutions; national, state, and local government officials; and business and private associations, to produce the richest possible resource on the Houston area. Inquiries may be addressed to the Director, HMRC, Houston Public Library, 500 McKinney, Houston, Texas 77002.

The **Illinois State Archives** has accessioned some 8,000 cubic feet of records in a recent reorganization. Records accessioned include Supreme Court case files (1821-1936); secretary of state records (1896-1974); municipal corporation file (1872-1976); governor's proclamations (1968-71); official oaths of the General Assembly (1935-69); third party petitions for entry on ballot (1940-68); superintendent of public instruction correspondence (1864-1925); minutes of State Board of Education (1852-1916); annual reports of county superintendents of schools (1861-1961); basic state aid claims, summaries, and correspondence (1924-63); and high school annual reports (1915-60). Included

among the records of the secretary of state's office are documents pertaining to the Haymarket Riot and trial of 1886, consisting of petitions and correspondence concerning the convicted anarchists. Also among the records of the Lincoln State School (1865-1953) are glass negatives and photographs (1880-1941). The images of the glass negatives have been protected by a special photographic reproduction and preservation project.

The **Illinois State Historical Society** at Springfield has accessioned the following: family papers (1830-1913) of John Albert Kennicott (1802-63), nurseryman and agriculturist; the Illinois papers (1822-69) of Charles Lanman (1819-95), author, artist, librarian, explorer, who published the first edition of his *Dictionary of the United States Congress and the General Government*, in 1859; papers (ca. 1908-50) of Family Service Center of Sangamon County, founded in 1863 as the Springfield Home for the Friendless; papers (1832-1960) of the American Baptist Churches of the Great Rivers Regions; papers (1895-1965) of the Illinois Federation of Women's Clubs; and diary (1863-64) of Princess Nadezhda Lvova Turchaninova (1826-1904), wife of Brigadier General Ivan Vasilevitch Turchaninov, Russian noble who served in the United States Army (1861-64). An educated European steeped in Russian military tradition, she accompanied her husband on the battlefield and the diary is a combination of detached, reflective thought and on-the-scene reporting.

The **Maryland Historical Society** has accessioned a group of manuscripts (1779-91) addressed to the American diplomat William Carmichael from Charles Carroll of Carrollton, George Washington, Gouverneur Morris, and Richard Carmichael; and an account book (1796-1802) from Rutter and Etting, Baltimore merchants. Among recent accessions of the Radcliffe Maritime Museum are business ledgers of the Merchants and Miners Transportation Company, Baltimore, dating to the 1860s; and two previously unused company house flags, the only extant house flags of any of the numerous lines that traded out of the Port of Baltimore. The Radcliffe Museum, a section of the Maryland Historical Society, has as its purpose the collection, preservation, and study of items bearing on

Maryland maritime history, and includes a research library and collections of manuscripts, photographs, and motion pictures, with finding aids in preparation. It is located at 201 W. Monument Street, Baltimore, and the curator is Ferdinand Chard.

The Maryland Room, McKeldin Library, **University of Maryland**, has recently accessioned the papers of Bock Ark (1896-1974), an active member of the Baltimore Chinese community; the Dawkins family papers; diaries of Gilbert Fraser, British consul-general in Baltimore from 1913-19; the papers of Adele Stamp, dean of women at the University of Maryland, 1922-60; and the papers of William S. James, president of the Maryland Senate. Additional accessions include the records of the Chesapeake Bay Foundation, the Central Atlantic Environment Center, and the Cigar Makers International Union of America. The cigar makers records cover the years 1864-1974 and are concerned with strikes, negotiations, cigar machines, organizing efforts, co-ops, the union label, a shorter work day, and insurance benefits.

The **Milwaukee Public Library** announces the accessioning of the papers (1930-70) of the Socialist Party-Social Democratic Federation of Wisconsin (1898-1970). The papers deal mainly with state affairs and with party activities in Milwaukee, and substantial correspondence with the national party offices is included. There is material on such figures as Norman Thomas, Daniel Hoan, Frank Zeidler, Meta Berger, Darlington Hoopes, and John Work. A finding aid is available for \$1.00 from the Local History and Marine Room, Milwaukee Public Library, 814 West Wisconsin Avenue, Milwaukee, Wisconsin 53233.

The former **Minnesota Historical Society** Manuscripts Division and State Archives have been combined and renamed the Division of Archives and Manuscripts. The new division has been reorganized into four sections: Reference, Technical, Field, and Administrative Services. The reorganization integrates the State Archives into the total program of the division and precedes consolidation of all DAM staff and collections in the recently expanded facility at 1500 Mississippi Street. James E. Fogerty, whose new title is field director/Regional Research Centers

co-ordinator, will add the direction of an expanded field program and responsibilities in local public records planning and management to his work with the centers. Currently he chairs the governing board of the newly formed Minnesota Association of Collecting Agencies (MACA) and will serve as the division's liaison with MACA.

The society has accessioned the records of the United Power Association, which operated the first commercial nuclear reactor built in America for a cooperative electric power system. Constructed by the Atomic Energy Commission, the Elk River plant operated from 1962 to 1968 and figured prominently in a national nuclear development program. It was the first such facility built, operated, and dismantled as part of a total program and became an international model.

The society has also accessioned the Charles W. Hughes Journal (1864) of the Sully Expedition from Fort Snelling to the Yellowstone River in pursuit of Dakota Indians; papers (1928-62) of Allen N. and Violet J. Sollie, relating to labor unions and Farmer-Labor party activities in Hennepin County (Minn.); and microfilm copies of Episcopal Church records in south central, west central, northwest, and south-east Minnesota.

The papers (1900-56) of Mary Chapman Ghostley, northern Minnesota physician who pioneered in the field of tuberculosis treatment, have been accessioned by the **Minnesota Regional History Centers**. The papers include correspondence, speech notes, maps, and clippings. Ghostley was superintendent of the Lake Julia Sanatorium and later director of the First District of the Minnesota Department of Health. Also accessioned were records (1886-96) of the Verzlunarfelag Islinginga [Icelandic general store], including journals, cash books, day books, produce books, ledgers, and correspondence. The store, founded by immigrants in Minneota, Lyon County, contains data on most of the original group of Icelandic settlers. The single volume of Thomas R. Stewart reminiscences (1905) records the recollections of the Edwin H. Stewart family from the time of their settlement in the town of Caledonia, Houston County, in 1853, including local history and an account of the Sioux War.

The establishment of the **State Historical Records Advisory Board in Minnesota** implements the public law reorganizing

the National Historical Publications and Records Commission enacted by Congress in 1974. The board of twelve members was named by Governor Wendell R. Anderson to implement the program, primarily to formulate projects that identify historically valuable manuscripts and records and facilitate their preservation, restoration, organization, and availability and to submit the projects to NHPRC for funding. A grant of \$12,200 has been awarded the board by NHPRC to evaluate a mounting backlog of district court records in the state. It is among the first projects approved under the new program.

The Immigration History Research Center of the **University of Minnesota** announces the accessions of dramatic materials in the Italian, Polish, Finnish, South Slavic, and Hungarian Collections, and in the records of the Croatian and Ukrainian singing societies. The Italian Collection includes manuscript plays of Alessandro Sisa, called the creator of the Italian-American Neapolitan songs. These include nearly two hundred songs and ballads, some first performed by Enrico Caruso, and manuscripts of plays performed in the United States, Italy, France, and South America; manuscripts of plays of Rocco De Russo (1914-75), whose company, Arte Vera, toured the United States; materials of Fortune Gallo (1878-1970), president and manager of the San Carlo Opera Company, the major Italian-American touring company of the interwar years. It was Gallo who first inaugurated regular open-air operas at Jones Beach State Park and who produced the first sound-motion picture in 1929 of a complete opera, *I Pagliacci*. He also managed the North American tours of Anna Pavlova and her Ballet Russe.

The Finnish dramatic holdings are primarily vehicles for leftist political propaganda. The Työmies Society Collection includes over two hundred plays from the lending library operated by the newspaper *Työmies*. The South Slavic drama materials, also leftist, consist of three sizable collections of plays and other documents from the Nada Dramatic Society, the Ivan Cankar Society, and the Dramatic Section of the Union of Canadian Croats. In addition, the center holds limited materials on the dramatic activities of the Yugoslav Socialist Federation.

The Hungarian Collection includes the work of Lajos Egri (1888-1968), poet and

playwright. Croatian singing societies materials are found in the Zlatko I. Kehrin Collection, which contains correspondence and promotion literature respecting the performances of the societies. The Ukrainian holdings contain material on the Bandura ensembles which have flourished in the United States since World War II.

The **University of Missouri-Columbia** has deposited part of the Western Historical Manuscripts Collection in the university-wide records center in Kansas City. Retrieval of materials requires notice on the previous day. Prospective patrons are urged to contact the Western Historical Manuscripts Collection, 23 Ellis Library, University of Missouri-Columbia, Columbia, Missouri 65201, in advance of their arrival so that better service can be provided.

The Archives and Manuscripts Division of the **University of Missouri-St. Louis** has received the records of the Missouri and metropolitan St. Louis League of Women Voters. Currently being processed, the league records contain correspondence, photographs, newspaper clippings, scrapbooks, and memorabilia dating from the league's creation (1919-20). In addition, the minutes (1911-19) of the Missouri Equal Suffrage Association are included.

National Archives and Records Service. The National Archives and National Public Radio recently agreed to the transfer to NARS of news and public affairs radio programs either produced or acquired by NPR. One copy of each news and public affairs program will be transferred to NARS when the programs are five years old. Included in the broadcast material to be accessioned by NARS are programs of congressional hearings such as those on the Watergate matter; vice presidential confirmation of Gerald Ford; and on the Vietnam War amnesty issue, oil shortages, and the SST controversy.

The National Archives has agreed to accept from Movietonews, Inc., approximately one and a half million feet of edited and unedited film which comprised the Fox-Movietonews silent newsreel library, 1919-30.

The Seventh International Conference on the History of Cartography will be held in Washington, August 7-11, 1977, under the joint sponsorship of the National

Archives, Library of Congress, Folger Shakespeare Library, and Smithsonian Institution.

After twelve years of efforts to determine the site of the John F. Kennedy Library and Museum, the trustees of the library-museum complex have decided to build on the new campus of the University of Massachusetts at Columbia Point, in South Boston.

Among security-classified records recently declassified by the National Archives are various pre-1946 confidential files of the Bureau of Indian Affairs; various pre-1946 records of the Bureau of the Budget; records of Myron Taylor, personal representative of the President to the Pope, for a period through 1949; State Department-maintained files of the State-War-Navy Coordinating Committee, through 1949; various World War II records of the Bureau of Ships; State Department Foreign Service Post records, 1946-49, for Paris, Athens, Salonika, Marseilles, and posts in the Soviet Union; conference notes of the secretary of the General Staff, 1938-45; minutes and notes of conferences relating to the Emergency Planning Program, 1938-45; reports relating to the post-war organization of the War Department, 1938-45; general correspondence of the Administrative Branch, Public Relations Division, War Department, 1939-46; and various records of the Combined Production and Resources Board, 1942-45.

National Archives Accessions. More complete details about recent accessions and openings of records by the National Archives will be found in *Prologue: The Journal of the National Archives*. The archives has recently received records documenting the activities of Ambassador Edwin M. Pauley and the U.S. reparations missions in 1945-46 to Germany, Japan, Manchuria, and Soviet-occupied Korea; office files of G. Mennen Williams, assistant secretary of state for African affairs, 1961-66; records from the Presidential Study Commission on International Radio Broadcasting, 1972-73; records of the Puerto Rico Reconstruction Administration, 1935-55; correspondence files of U.S. Navy missions in Latin America, 1922-42; correspondence of the U.S. representatives to the Tripartite Naval Commission, 1945-47; records of the Ship Characteristics Board, 1958-62; records of the chief, Army Reserve and ROTC Affairs, 1955-60; notes and drafts written by Col. Henry Hessfield,

among others, and copies of War Department and American Expeditionary Forces issuances assembled for use in compiling the *Order of Battle of the United States Land Forces in the World War (1917-19)*; files of Troyer Anderson, a historian in the office of the under secretary of war and later in the office of the chief of military history, 1941-46; original records and copies relating to activities of the War Plans Division and Operations Division, collected by Ray S. Cline for use in writing *Washington Command Post: The Operations Division*, 1942-46; and a large quantity of still photographs from the Office of Communications, Department of Agriculture, 1900-64.

National Historical Publications and Records Commission. The NHPRC has announced the publication of *The Documentary History of the Ratification of the Constitution*, by the State Historical Society of Wisconsin, under the editorship of Merrill Jensen. The ratification project is one of three major documentary publication projects under the sponsorship of the NHPRC since 1951, related to the formation of the United States government. In 1951 the commission began gathering materials for the projects, and searchers were directed to collect copies of contemporary documents dated between September 1787 and March 1791 relating to the ratification of the Constitution, the first federal elections under the Constitution, the work of the first federal Congress, and the writing and ratification of the first ten amendments to the Constitution. After searches had continued several years and had resulted in substantial bodies of documents, editors were chosen for the projects. In 1958 Frank E. Cushman was appointed editor of the ratification project and the project continued at the National Archives until his death in 1969. When Merrill Jensen succeeded him in 1970, the project moved to the University of Wisconsin-Madison, where Jensen is professor of history.

In 1965 Jensen was also chosen as editor of the second project, related to the first federal elections. At that time, the project moved to the University of Wisconsin-Madison. Volume 1, *The Documentary History of the First Federal Elections, 1788-1790*, contains the record of the calling of the first federal elections by the Confederation Congress, and the record of the elec-

tion of representatives, senators, and presidential electors in South Carolina, Pennsylvania, Massachusetts, and New Hampshire. The documents illustrate the continuity of debate over the Constitution and over other issues as well. Volume 1 may be purchased for \$30.00 from the University of Wisconsin Press, Box 1379, Madison, Wisconsin 53701.

A third project, expected to total sixteen volumes, entitled *The Documentary History of the First Federal Congress*, has been edited by Linda Grant De Pauw since 1966, when it moved from the National Archives to George Washington University, where De Pauw is a member of the Department of History. Volume 1, *Senate Legislative Journal*, was published by Johns Hopkins University Press in 1972; Volume 2, *Senate Executive Journal and Related Documents*, appeared in 1974; and Volume 3, *House of Representatives Journal*, is projected for Spring 1977. Each volume may be purchased for \$28.50 from the Johns Hopkins University Press, Baltimore, Maryland 21218.

Cornell University Libraries have published an NHPRC-sponsored microfilm edition of the papers of Emily Howland, a prominent nineteenth-century educator. The publication contains materials of particular interest to students of the history of women and minorities. Emily Howland, who was reared in a western New York state Quaker family, was an abolitionist before the Civil War and a leader in the education of young Blacks afterward. With a substantial inheritance, she founded and sustained several schools in Virginia and New York for the education of the children of freedmen.

An illustrated guide to the microfilm edition includes brief biographies of Howland and her associate Caroline F. Putnam, an account of the provenance of the collection, a description of its arrangement, and detailed reel notes. The film may be ordered from Micro Photo Division, Bell & Howell, Inc., Old Mansfield Road, Wooster, Ohio 44691, for \$352.50 complete, \$23.50 for single reels, and \$5 for the guide alone.

The commission's project to revise and update the *Guide to Archives and Manuscripts in the United States* has reached a new stage as part of the records program. The staff has altered some original plans and procedures and has decided to issue a directory of repositories as the first step of

the comprehensive project. Nearly 9,000 institutions have received Repository Information Forms, from which the directory will be compiled. The completed forms will provide basic information about each repository, such as location, hours, copying facilities, conditions of access, and summary descriptions of the holdings.

The second stage of the guide project will be the assembly and publication of brief collection descriptions for each repository. To avoid inconveniencing repository staff members, the commission's *Guide* staff will prepare as many of these entries as possible from existing guides, inventories, articles, and other published materials.

Anne Harris Henry, of the staff assembled by Philip M. Hamer to prepare the 1961 *Guide* and at present a half-time employee of the commission, has coordinated the exhaustive and careful effort to assemble a mailing list, develop a bibliography, and establish basic office procedures. The project has recently been placed under the general supervision of Larry J. Hackman, deputy executive director for the records program, and the day-to-day coordination of Nancy Sahli, a commission staff archivist.

Presidential Libraries Accessions and Openings. Additional details are published in *Prologue: The Journal of the National Archives*; NARS also suggests that prospective users of these and other records in the presidential libraries make further inquiry of the particular library concerned.

Franklin D. Roosevelt Library, Hyde Park, N.Y. 12538. Recent accessions and openings include additions to the personal correspondence, 1965-74, in the Henry Field Papers; an addition to the Adolph A. Berle Papers relating to the International Civil Aviation Conference, 1944; papers (1903-50) of John H. Fahey; papers (1938-69) of Marshall E. Dimock; formerly classified or donor-restricted material in the President's secretary's file, the official file, the records of the War Refugee Board, and the papers of John M. Carmody, Harry Hopkins, Henry M. Morgenthau, Leland Olds, Eleanor Roosevelt, Harold D. Smith, and John Cooper Wiley.

Herbert Hoover Presidential Library, West Branch, Iowa 52358. Donor-restricted material from the following files has been reviewed and opened for

research: Hoover Commerce Papers, Hoover Pre-Presidential Papers, Hoover Presidential Papers, Hoover Post-Presidential Papers, and the papers of John Agnew, Jacob D. Allen, Ray J. Barber, Thomas E. Campbell, Senator Arthur Capper, Agnew Morely Cleveland, Raoul Desvernine, James Couzens, Joseph R. Martin, Joseph P. Kennedy, Franklin D. Roosevelt, Lawrence Richey, Walter Trohan, and William R. Castle.

Harry S. Truman Library, Independence, Missouri 64050. Accessions include the papers of Donald F. Carpenter, 1948-49, and John C. Young, 1948; and the confidential file from the White House central files, 1945-53. Also recently accessioned were oral history interviews with Durward V. Sandifer, Shaw Livermore, Harold E. Stassen, Charles E. Saltzman, John Makotos, Edward S. Mason, Arthur R. Ringwalt, Frank A. Southard, Jr., John Parke Young, Joseph C. Satterthwaite, Willis C. Armstrong, Josiah E. DuBois, Mark F. Ethridge, Isador Lubin, Wesley Adams, Loy W. Henderson, Robert W. Barnett, Benjamin M. Hulley, and Nathan M. Becker. Recent openings include additional materials in the Historical File, Korean Data File, Frank E. Lowe File, Intelligence File, "Mr. President" File, and Gift File.

Dwight D. Eisenhower Library, Abilene, Kansas 67410. Accessions include additional papers of Gordon Gray (1958, 1975-75), J. Lawton Collins (1944-45), and Milton S. Eisenhower (1960 and 1976). Recent openings include the Dwight D. Eisenhower Diaries series for the period 1953-61 (Ann Whitman File), consisting of an estimated 28,800 pages of diary entries made by the President and his personal secretary, Ann Whitman, and containing memorandums of telephone conversations and other conversations and meetings in the White House, correspondence dictated by the President, notes summarizing activities of various government departments, intelligence briefings, and appointment schedules.

John F. Kennedy Library, 380 Trapelo Rd., Waltham, Massachusetts 02154. Accessions include papers of Charles Barlett, Samuel Beer, and Leon Higgenbotham; a collection of scrapbooks maintained by Rose Kennedy, 1936-46; and film, videotape, and production files of Charles

Guggenheim, consisting of extensive campaign footage of Robert Kennedy, George McGovern, and numerous senate and gubernatorial candidates. Recent openings include additional segments of the papers of Walter Heller, speech files of Lincoln Gordon, the general correspondence series of Robert F. Kennedy when attorney general, and oral history interviews with Donald Wilson, Elie Able, Earle Wheeler, Millard Cass, and Fowler Hamilton.

Lyndon Baines Johnson Library, Austin, Texas 78712. Recent openings of White House Central File categories include those under "President" and "White House Administration." Additionally, the library has recently made available for research records dated 1967-68 of Endicott Peabody, director, Sports Working Group of the U.S.-Mexico Border Development Commission.

NARS Publications. Recent microfilm publications by the National Archives include 1,096 rolls of *Compiled Service Records of Soldiers Who Served in the American Army During the Revolutionary War*. A separate name index (58 rolls) is also available. Other microfilm publications include *Letters and Telegrams Sent by the Confederate Quartermaster General, 1861-65* (8 rolls), *Records of the United States Nuernberg War Crimes Trials: United States of America v. Wilhelm Von Leeb et al. (Case XII), Nov. 28, 1947-October 28, 1948* (69 rolls), and *Guides to German Records Microfilmed at Alexandria, Va. No. 71 Records of German Field Commands: Division (236th-291st), Part XI* (123 rolls).

Other recent NARS publications are Preliminary Inventory No. 183, *Records of the Social Security Administration*; Inventory No. 11, *Records of the United States Naval Academy*; revised Preliminary Inventory No. 79, *Records of the Commission of Fine Arts*, and Preliminary Inventory No. 184, *Records of the Children's Bureau*.

The **North Carolina Division of Archives and History** reports the following accessions: original records from Ashe, Durham, Hyde, Nash, Perquimans, Tyrrell, and Wake Counties; and church records and security microfilm from Bladen, Martin, Northampton, Pitt, and Wilson Counties. Among new private collections received were the Roberta Blair Collection,

the Peter B. Smith Papers, and microfilm copies of the Asa Biggs journal, the Stephen S. Burrill Diary, the John Randolph Family Papers, and the Elias Ellis Robeson Papers.

The new North Carolina State Records Center building was dedicated at the closing ceremony of the South Atlantic Archives and Records Conference in Raleigh, May 6 and 7. Construction of the building, which has a capacity of 160,000 cubic feet of records, began August 1, 1974, and the building was completed and turned over to the state on September 17, 1975. Records were moved into the new building beginning in October 1975. The building has seven storage levels, with offices, work areas, and central microfilm facilities located on the main floor.

The archives of **Northwestern University** reports the accession of the following university records: the Harris Lectures Committee files, Evening Divisions Class Rolls (1940-55), School of Journalism-National High School Institute files, School of Speech files including student record cards (1892-1922), Department of Student Guidance and Counseling, Administrative Departmental files of the department of Biological Sciences, Alumni Biographical files (1855-1913), and the records, virtually complete, of the School of Speech's radio program "Northwestern Reviewing Stand." Recently processed papers of individuals include the papers of Nathan W. MacChesney, Board of Trustees member who was instrumental in developing the Chicago campus; papers of Vladimir Ipatieff, Russian emigré chemist and a member of the Chemistry Department; papers of William McGovern, professor of political science, who led an expedition to Tibet in the 1920s; papers of Ernest Melby, former dean of the School of Education and a pioneer in the field of progressive education; papers of Winifred Ward, member of the School of Speech faculty and founder of Children's Theater of Evanston; papers of writer and poet Lew Sarett, a member of the School of Speech; papers of the Charles Pearson family, including correspondence over three generations. Pearson, secretary of the faculty and professor of English, was dismissed from the university in 1901 on charges of heresy. All of the above are arranged and descriptive inventories are available in the archives reading room.

The archives of the **University of Notre Dame** recently announced the accession of the papers of Joseph A. Breig (b. 1905), author and editor; Robert E. Lucey (b. 1891), retired archbishop of San Antonio; Mark G. McGrath, CSC (b. 1924), archbishop of Panama; Frederick D. Rossini (b. 1899), chemist and educator; the Liturgical Arts Society, 1922-72; the Vernacular Society, 1946-67; and Our Sunday Visitor, Inc., 1930-75.

Old Dominion University, Norfolk, Virginia, has announced the opening of a Department of Archives and Manuscripts, housed in the new library in a section designated for archives and equipped with a reading room, and stack, storage, and office space. Holdings include noncurrent records of the university and papers of business and political figures of the Tidewater area of Norfolk, Virginia Beach, and Portsmouth. Among these are the papers of Henry Howell, Jr., consisting of Howell's files as Virginia's lieutenant governor (1971-74) as well as selected legal case files, legislative files from his service in the Virginia General Assembly (1960-62, 1964-71), and political files (1952-73); the Thomas R. McNamara papers, consisting of legislative files from his service in the Virginia General Assembly (1968-76) and the records accumulated during his tenure on the Virginia State Water Control Board (1975-76); the Joseph D. Wood papers, consisting of Wood's personal, business, and political papers and his files from his term as mayor of Norfolk (1940-44); the James W. Roberts papers, consisting of legislative correspondence collected during two years (1963-64) of his service in the Virginia General Assembly; and the Forrest P. White papers, consisting of material related to White's presidency of the Norfolk Committee of Public Schools. Further information may be obtained from James Sweeney, University Archivist, P.O. Box 6173, Norfolk, Virginia 23508, telephone (804) 489-6306.

Recent accessions by the **Oregon State Archives** include records (1935-71) of the Education Department, of the Energy Department (1972-75), the Transportation Department (1964-75), Public Utility Commissioners (1887-1939), Division of State Lands (1937-70), state treasurer (1843-1952), Treasury Department (1858-1952), and secretary of state (1904-72).

The archives of the **University of Pennsylvania** has received papers (1802-66) of the Kintzing and Kane families of Philadelphia, including manuscripts and memorabilia of Arctic explorer Elisha Kent Kane; papers (1891-1921) of George Arthur Piersol, professor of anatomy, including manuscripts of Joseph Leidy and Sir William Osler; records (1889-1967) of the Mask and Wig Club, including librettos, lyrics, scores, photographs, and programs; records (1855-1945) of Delta Psi Fraternity ("St. Anthony Hall"), both national and local chapters; blueprints and linens (1896-1954) of work on university buildings by Philadelphia architects Wilson Eyre, Jr., Cope & Stewardson, Frank Miles Day & Bros., Stewardson & Page, Day Bros. & Klauder, and Trautwein & Howard.

Located at the University of Pennsylvania, the General von Steuben Papers project is preparing a definitive microfilm edition of the Steuben papers, to be published under the auspices of the National Historical Publications and Records Commission. The project staff is interested in all correspondence to and from von Steuben and all other materials concerning him. Information and inquiries should be directed to: General von Steuben Papers, Van Pelt Library, University of Pennsylvania, 3420 Walnut Street, Philadelphia, Pennsylvania 19174.

The Archives of Industrial Society, Hillman Library, **University of Pittsburgh**, has become the depository for the archives of the United Electrical, Radio, and Machine Workers of America (UE). The archives include union publications; correspondence; minutes of executive board meetings, district councils, and industry conference boards; files on districts and locals; and records of special conferences. Records of the most recent twenty-five years will remain closed. Scholars wishing to make use of the material should make initial application to Mark McColloch, Curator, 312 Mineral Industries Building, University of Pittsburgh, Pittsburgh, Pennsylvania 15260; telephone (412) 624-5098.

The **University of Rochester Library** announces the accession of the family records of Isaac Post (1798-1872), a Western New York antislavery leader in the mid-nineteenth century. The papers include correspondence with Frederick Douglass, Susan B. Anthony, the Fox sisters, and

Sojourner Truth, Black woman lecturer, and describe the friendship of the Post family with Frederick Douglass and other free Black leaders, and of maintenance by the Posts of a station in Rochester of the Underground Railroad.

Six other collections relate to the suffrage movement. The Anthony-Avery papers include correspondence of Susan B. Anthony with Rachel Foster Avery, corresponding secretary of the National American Woman Suffrage Association. A collection loaned permanently to the library by the board of directors of the Susan B. Anthony Memorial, Inc., custodians of Anthony's Rochester residence, includes papers relating to suffrage. Another group of papers, given by the First Unitarian Church of Rochester, contains letters from church members active in the suffrage movement in Anthony's era. The library's Anthony collection includes letters of Emma B. Sweet, secretary (1895-1906) to Anthony. Complementing those collections are the letters of Kate Gannett Wells, antisuffragist, author, and lecturer, to her brother, William Channing Gannett, minister of the First Unitarian Church of Rochester. These letters are part of the collection of William Channing Gannett papers, including letters to Gannett from Susan B. Anthony.

The **South Carolina Department of Archives and History** has accessioned the following from state agencies: records of the Attorney General, special reports from state agencies to the General Assembly, working copies (1960); the Budget and Control Board, Sinking Fund Commission, Cashbooks (1894-1911); records of the Committee to Study the Educational System, Proceedings of the 24th Southern Regional Educational Board Legislative Work Conference (1975); records of the Department of Education, State Board of Education, attachments to minutes (1947-63); records of the Election Commission, voter registration master list (1968-72); records of General Assembly, Conference Committee on Indian Affairs, report (1751); records of the Public Service Commission, Judicial Division, sample records (1957-68); Utilities Division, U.S. Corps of Engineers, reports (1932). Also records of Oconee County and Sumter County have been accessioned.

Among the more than one hundred new rolls of microfilm records of South Carolina now available for sale are records of the

city of Florence, and records of Anderson, Charleston, Lee, Newberry, and Williamsburg Counties. Each 35mm. roll sells for \$15 and may be purchased from the Publications Division, South Carolina Department of Archives and History, Box 11669, Columbia, S.C. 29211.

San Diego State University announces the inauguration of the San Diego History Research Center. This urban archives and research center will acquire materials relating to the city's social, ethnocultural, demographic, economic, political, and military history. The center will also encourage the support of multidisciplinary studies of the urban environment and prepare bibliographic resources and guides to the history of the San Diego area. In addition, the center will play an active role in developing urban educational programs for the community. For further information write: Daniel E. Weinberg, Director, San Diego History Research Center, Love Library, San Diego State University, San Diego, California 92182.

The **South Dakota Archives** has begun a systematic inventory of records stored within state agencies. Recent accessions include minute books (1889-1976) of the Railroad Commission; minutes (1930s-60s) of the Public Welfare Commission; office files from the World War II History Commission; Civilian Conservation Corps personnel files; National Youth Administration personnel files; records of defunct stock-issuing corporations operating in South Dakota; and consumer complaint files from the Consumer Protection Division. The attorney general has turned over his case files for microfilming, and these will be made available to researchers after consultation with the attorney general's office. The case files frequently involve twentieth-century Indian law.

The Marriott Library of the **University of Utah** has recently accessioned the following: records of the International Molders Union Local 231, Salt Lake City, including minute books (1888-1931), account books (1891-1953), financial papers, and publications. This collection is an addition to the University of Utah Labor Archives, designated in 1971 as the official labor archives of the state of Utah. Also accessioned were records of the Deseret Land and Livestock Company, including correspondence (1914-1939),

subject files (ca. 1900-50), legal papers, and stock certificate books, as well as minute books of the Echo Land and Livestock Company (1886-1901) and Chapman Canal Company (1884-1935). Manuscripts accessioned include papers of writers Madeline Reeder McQuown (1906-75) and Charles Kelly (1889-1971), superintendent of Capitol Reef National Monument; missionaries Arthur D. Crawford and Joseph Young (1797-1881), of the First Council of Seventy, LDS Church; paleontologist and geologist Earl Douglass (1862-1931), who developed the site called National Dinosaur Monument Quarry; and politician Louis E. Holley, Salt Lake City auditor and commissioner (ca. 1942-67).

The Manuscript Department of the **University of Virginia Library** has recently accessioned the Swan Music collection (1915-70) which reflects the career of Alfred J. Swan (1890-1970) as composer, scholar, teacher, and historian of Russian music. Born in St. Petersburg, Russia, Swan studied music there and at Oxford and came to the United States to teach and write, first at the University of Virginia, then at Haverford and Swarthmore Colleges. Materials for his *Life of Nicholas Medtner* comprise the major part of the collection, which also includes correspondence with Alexander Cherepnin, M.I. Glinka, Paul Hindemith, Ralph Vaughan-Williams, Serge Rachmaninoff, and John Ireland.

Also accessioned were miscellaneous papers (1776-97) from the American Revolution, including receipts of Paymaster for the Continental Army, Capt. William Lane; a rental book (1787-93) for "Belvoir" and "Berkeley" plantations and other lands in Loudoun County, kept for the widow of George William Fairfax; and a deposition (March 9, 1821) by Thomas Jefferson in the case of John Doe for John Fry *et al. v. Thomas and Samuel Bell*; two nineteenth-century recipe books: that of Maryann Miller Wood Harper (ca. 1822), a commonplace and recipe book, and a volume of recipes (ca. 1880) possibly recorded by Clara B. Baldwin; papers (1968-74) of Virginia Senator J. Harry Michael, from the Twenty-fifth Senatorial District; and anonymous typescripts from occupied France during World War I, entitled: "Deux années à Lille sous le joug allemand—souvenirs d'une jeune française [Two years at Lille under the German yoke—Memories of a young French woman]."

The Archives of Labor and Urban Affairs of **Wayne State University** announces the accession of the papers (1937-47) of Dan Gallagher, a UAW organizer, international representative, and member of the National War Labor Board for Region 11. He served as member of the executive board of UAW Local 174, the West Side local, and operated as an organizer from the local (1938-42). The collection contains correspondence, minutes of Local 174 executive board, Joint Council, and Shop Committee; radio speeches of UAW officers and board members; material relative to Labor's Non-Partisan League; and minutes, correspondence, petitions, and cases relative to the National War Labor Board (1942-45).

The Archives has also acquired the papers of Lewis Michener, former regional director for the United Automobile Workers in the western states in the 1940s, member of the International Executive Board, officer in UAW locals 406 and 923, and president of the Southern California UAW Retirees Council. The papers contain correspondence, clippings, photographs, and phonograph records concerning the North American Aviation strike in 1941; negotiations and activities of Locals 406 and 923; and political and retiree activities in California.

The files of Byron Silvis, a member and officer in UAW Local 216 at Southgate, California, containing newsletters, bulletins, leaflets, pamphlets on local union elections, platforms, and officer slates since the 1940s have recently been received by the Archives of Labor and Urban Affairs.

The **State Historical Society of Wisconsin** has been awarded a grant of over \$16,000 by the National Historical Publications and Records Commission to complete a new guide to the Lyman C. Draper collection. The State Archives Division of the society has recently accessioned Active Employee Welfare Fund Files (1957-1974) of the Insurance Department and records (1951-55) of the Criminal Code Advisory Committee of the Joint Legislative Council. County and local records accessioned include records of the Register of Deeds (1820s-1960s) of Brown County, and Affinity Files (1960s-70s) of the Madison Police Department in Dane County. Manuscripts accessioned include papers (1892-1975) of George Epstein (1911-), Kenosha businessman, civic leader, and local historian;

news stories (1940-69) of Paul Ghali (1906?-1970), reporter in the Paris Bureau of the *Chicago Daily News*, including information on Yugoslavia, World War II, and the United Nations; and papers (1897-1975) of Frank Zeidler (1912-), former mayor of Milwaukee (1948-60), concerning socialism.

The **Newberry Library**, Chicago, and the **University of Wisconsin Cartographic Laboratory**, Madison, have begun work on a data file recording boundary changes (1790-1970) of counties, congressional districts, and other administrative units, using New Jersey and Pennsylvania as sample states. Maps in a wide range of scales can eventually be produced on demand for selected areas when the machine-readable file is used with a computer directed plotter. The data file is being designed at the University of Wisconsin Cartographic Laboratory, and the historical research is being performed at the Newberry Library, which is sponsoring the project with financial support from the National Endowment for the Humanities.

CANADA

The **Public Archives of Canada** has become custodian of the records of the Canadian Council of Churches, according to an agreement concluded during the annual meeting held October 14-16, 1975, at Chateaugay, Quebec. The PAC had asked church organizations to work toward systematizing and centralizing religious archives, and the agreement was signed by Norman Berner, president of the Canadian Council of Churches, and Hugh Taylor, director of the Historical Branch of the PAC. The records of the council, established in 1941, reflect the religious and social character of this national organization.

Because of its historical significance, the recently restored Stanczykowski collection of documents, entitled *Campagne de Russie, 1812*, has had a special portfolio in leather designed and made for it at the PAC. The collection includes letters (December 1811-June 1812) from Napoleon's minister of foreign affairs, Hugues Maret, Duke of Bassano, to the French ambassadors to Poland (Louis Bignon and the abbé de Pradt) transmitting the emperor's orders and recommendations concerning preparations for the invasion of Russia.

The PAC has also accessioned the papers, consisting of correspondence and memorandums, of Hon. Robert L. Stanfield, party chief and official leader of the opposition (1967-76).

The Public Records Division has received the archives of the Company of Young Canadians, and these records are now open for research. Established in 1966 as a crown corporation, the CYC created and administered, during its ten-year history, projects in all parts of Canada. The records cover the activities of the company's head office in Ottawa, its projects in the field, and its governing council. Also accessioned are the records (1973-75) of the Food Prices Review Board, including correspondence, minutes and tapes of meetings, speeches, research studies and reports, survey results, and newspaper clippings. The archives has recently refilmed the 1871 census returns. For the first time, the complete industrial returns as well as the nominal and agricultural schedules will be available to researchers on microfilm. They therefore may be borrowed on interlibrary loan or purchased at a cost of \$9.00 per roll, prepaid. The returns include the provinces of Ontario, Quebec, New Brunswick, and Nova Scotia. Information about specific reels for particular geographical locations may be obtained from the Public Service Section.

The Manuscript Division of the PAC recently acquired records of the Canadian Council of Churches, established in 1944, and its predecessors and affiliated institutions. The council's interdenominational work has gradually shifted to social work, including sponsoring of immigrants. Sixty-seven reels of *Colonial Office* 616, Dominions (War of 1914-18); *C.O.* 752, Register of Correspondence; and *C.O.* 753, Register of Out-Letters, arrived from the London Office of the Public Archives.

A *Checklist of Parish Registers* is a guide to all the parish registers available on microfilm at the PAC. Of interest to genealogists and historians alike, this booklet lists records from across Canada and from early French settlements in the eastern United States. It is available from Information Canada for 75 cents.

The **Provincial Archives of Alberta** recently acquired the passport of former Premier A. L. Sifton; plans of early school buildings in the province (1929-36); records of the County of Minburn; records

(1910-70) of the St. Mary River Irrigation District; records (1910-60) of the Catholic Women's League, Edmonton Diocese; records (1961-71) of the Consumers Association of Canada; records (1954-75) of the Edmonton Weavers Guild; minute books (1914-39) of the Edmonton Chapter of Hadassah; the autobiography of Paul Lloyd, a pioneer settler and tax assessor and collector during the depression; and a photograph album and files of French-Canadian women pioneers in Alberta (1885-1975). During 1975 the archives published an explanatory leaflet on its collections and three books entitled *Alberta at the Turn of the Century*, *Writing a Local History*, and *Alberta Government House*.

The **British Columbia Provincial Archives** Manuscript Division has recently accessioned records of Star Shipbuilding (Mercer), Ltd., of New Westminster, including general correspondence files, work record files on more than 300 ships built during 1927-70, photographs of ships, launching ceremonies and shipyard activities, and a detailed series of ships' plans; a microfilm copy of the minute books, 1918-74, of the B. C. Amateur Hockey Association; correspondence, notes, and personal papers of Laura Jamieson, member of the Legislative Assembly and juvenile court judge; diaries (1908-65) of Thomas M. and Daisy Edwards, dairy farmers and members of Fraser Valley Milk Producers Association, Chilliwack, B.C.; and minute book, proceedings of first annual convention, briefs and reports of International Woodworkers of America Local 1-367, Haney, B.C. In continuing its aural history Program, the B.C. Archives has accessioned tapes of the hearings on the International Habitat Conference to be held in Vancouver in 1976; twenty hours of tape from the B. C. Federation of Labour Convention including sessions on wage and price controls, the provincial election and women's rights; thirteen hours of tapes from hearings before the Government of British Columbia Redistribution Commission and twenty-four hours of tapes from the Canadian Radio and Television Commission Hearings on broadcasting in Vancouver.

The **University of British Columbia** has recently accessioned records (1934-71) of the Cariboo Gold Quartz Mining Company, including minutes, reports, corre-

spondence, photographs, and clippings relating to the activities of the company; minutes (1949-70) of the Wells Townsite Company; and minutes (1943-67) of the Gold Quartz Hospital, Ltd.; papers (1919-70) of Dorothy Gretchen Steeves, including letters, addresses, photographs, clippings, scrapbooks, documents, and a research collection. These papers reflect her activities as an executive at the provincial and federal level of the Co-operative Commonwealth Federation, a democratic-socialist party founded in 1932 and a predecessor of the New Democratic Party. Steeves was a member of the Legislative Assembly for North Vancouver (1935-43).

The archives of the **Glenbow-Alberta Institute** has recently acquired the minute books, reports, and miscellaneous papers of the Calgary Board of Trade, later Calgary Chamber of Commerce, from its inception in 1890 to 1972; diaries, correspondence, photographs, clippings, and various papers relating to D. W. Davis, pioneer trader and Member of Parliament for Alberta, dating from 1882; journals, general papers, and photographs of W. E. Buchanan relating to his Alberta Provincial Police and Royal Canadian Mounted Police careers, ca. 1920-70; records of Foot-hills School Division and its constituent school districts, 1904-61; correspondence, financial records, and general papers of the E. P. Ranch, Pekisko (formerly owned by Edward, Prince of Wales), 1920-73; and a collection of blueprints, building specifications, etc., of Calgary architect W. S. Bates, 1905-40s. The new address of the archives and library is Glenbow Centre, Ninth Avenue and First Street, S.E., Calgary, Alberta T2G0P3.

The **McMaster University** Library has accessioned a collection relating to World War II, consisting of books, archival material, and maps relating to the war in Great Britain. In addition to this special World War II collection, the papers of Colonel V.C. Steer-Webster, prominent in the design and development of the "Mulberry Harbour" system used for the D-Day invasion, have also been accessioned.

The **New Brunswick Provincial Archives** has completed the first volume of *A Calendar of the Records of the Legislative Assembly, 1786-1816*, and is preparing

a second volume. The calendar is arranged chronologically and includes petitions, legislation, and committee reports originating in the House of Assembly. The archives undertook a systematic sorting program on judicial records and a survey of the Inferior, Probate, City, Chancery, Vice-Admiralty, and Supreme Courts has been completed. Inventories are in preparation. Business records recently acquired include papers (1827-44) of the Maritime Electric Company, including correspondence and accounts; records (1857-91) of the Chatham Gas Light Company; files (1910-61) of the Board of Public Utilities; records of the Moncton Tramway, Electricity, and Gas Company; and the minutes (1927-35) of the Motor Carrier Board.

Queen's University Archives in Kingston, Ontario, has accessioned local business records including photographs of Kingston in the 1930s-1940s by the studio of Mr. Lealle, a Kingston photographer; records (1950-70) of the Kingston Branch of the Emergency Measures Organization; and those of a local law firm, King and Smythe (1918-29), and the Hotel Randolph (1913-59). A project to publish many of the letters of Benjamin Disraeli, Earl of Beaconsfield, is underway and a collection of papers is being assembled. Inventories have been completed for the Campbell papers, records of the Canadian Federation of Mayors and Municipalities, the Oberon Press additions, the Wilton papers, the Edgar papers, the papers of the Jones family of Gananoque, and papers of F. X. O'Connor.

Recent accessions of the **City of Toronto Archives** include the historical records of the Childrens Aid Society of Metropolitan Toronto, and material from the Toronto Bureau of Municipal Research and the Citizens Research Institute of Canada. The Childrens Aid Society records include the surviving committee minutes, operating records, scrapbooks, and information files of the former Childrens Aid Society of Toronto (1891-1951); Infants Home and Infirmary of Toronto (1875-1951); and Childrens Aid and Infants Home of Toronto (1951-56); as well as some records of the Childrens Aid Society of Metropolitan Toronto dating from 1956. The Bureau of Municipal Research and Citizens Research Institute material consists of minutes and publications (1914-ca. 1960).

The **City of Ottawa** appointed its first archivist at the beginning of 1975, Edwin Welch, formerly archivist of the cities of Plymouth and Southampton and of Churchill College, Cambridge, all of England. Welch has located many of the city records thought lost in the fire of 1931 and is continually discovering records in different buildings throughout the city. The most frequently requested records, such as minute books, by-laws, and annual reports, are housed in a vault, with some records inaccessible and research accommodations limited. Despite crowded conditions, Welch has produced a finding aid for the City Council minute books and lists of bylaws and has submitted a report proposing a full archives and records management program to the City Council.

RELIGIOUS ARCHIVES

Jewish. The Philadelphia Jewish Archives Center has recently accessioned the following: records (1924-38) of Beth Judah of Logan, conservative synagogue; records (1917-72) of the Jewish Sheltering Home for the Aged; records (1952-65) of Shochtim Union, Local no. 493, ritual slaughterers of kosher poultry; records (1895-1954) of Dirshu Tove Congregation; records (1894-1935) of the Hebrew Literature Society; and records (1927-37) of the Vitebsker Beneficial Association. Manuscripts accessioned include papers (1920-70) of Albert Balno, associated with Kosher Butchers of Philadelphia; and papers (1910-73), in English and Yiddish, of Morry Helzner, associated with Yiddish organizations.

Lutheran. The Concordia Historical Institute, St. Louis, Missouri, announces the accession of the following records: files from the Office of the Secretary, The Lutheran Church—Missouri Synod, relating to the 1962, 1971, and 1973 conventions; copies of letters of transmittal covering decisions of the Board of Directors. LCMS; minutes of the Joint Commission on Inter-Lutheran Relationships of the Lutheran Council in Canada; minutes of the Middle East Conference of the Middle East Lutheran Mission; files of the Board for Missions, LCMS; sermons, class notes, and syllabi of Emil W. Luecke, professor at Concordia College, Bronxville, New York; files of Paul M. Breescher relating to European trips and Bad Boll theological dis-

cussions, 1948-54; files relating to the Commission on Fraternal Organizations, LCMS; files of the Board for Missions, LCMS, relating to its Worker Priest Project; files relating to the relief effort in Nigeria during the civil war; translations of documents and letters relating to the settlement of Frankenmuth, Michigan, 1845-50; files of Rev. Leroy Hass relating to his missionary service in China and Japan, 1947-65.

The Concordia Historical Institute has recently recovered an important collection which had been missing for about eight years, of coins and medals relating to the Lutheran Reformation. The pieces were recovered through the efforts of the Tucson, Arizona, police and the Federal Bureau of Investigation after an attempt was made earlier this year to sell some of the pieces. A total of seventy-seven coins and medals and a Martin Luther betrothal ring were recovered.

The Concordia Historical Institute is the Department of Archives and History of the Lutheran Church-Missouri Synod. Its holdings consist of collections of records and manuscripts relating to the work of the Synod, personal papers of synodical leaders, an extensive historical library on the history of Lutheranism in America, as well as museum artifacts which depict Lutheran activities in America since the seventeenth century. The collection of coins and medals, numbering over a thousand pieces, forms a special part of these holdings. The gathering and preservation of this collection for the benefit of future generations is one of the prime objectives which the institute has pursued vigorously and successfully since it was incorporated in 1927.

The Lutheran Microfilm project, now in its twenty-second year of operation, has filmed more than 1.25 million pages of rare periodicals and books, manuscript collections from depositories around the world, theses and dissertations on Lutheran historical subjects, congregational records, and security copies of some of the institute's own manuscript treasures. An extensive bibliography of Lutheran serial publications has been prepared and information may be obtained by writing to the Concordia Historical Institute, 801 DeMun Avenue, St. Louis, Missouri 63105.

The American Lutheran Church maintains two archival repositories: Luther Seminary, St. Paul, Minnesota, and Wartburg Seminary, Dubuque, Iowa. This

arrangement results from the merger of four Lutheran bodies (1960-63) which formed the present American Lutheran Church: the Evangelical Lutheran Church (Norwegian), the United Evangelical Lutheran Church (Danish), the American Lutheran Church, the largest body and composed of Americans of German ancestry, and the Lutheran Free Church (Norwegian). The pre-1960 records of the ELC and the LFC are found in the St. Paul repository and those of the ALC & ELC are at Dubuque. Among the major accessions of records are the minutes (1931-52) of the Wisconsin District Mission Committee; parochial statistics (1967-73); tapes of the 1972 General Convention; ELC and ALC Women's Radio Hour talks, papers, and tapes (1924-63); ELC Lutheran Daughters of the Reformation, an organization for single women organized on national, district, and circuit levels; agendas, minutes, reports (1926-60); Women's Missionary Federation, histories of the women's missionary activities in the circuits dating from the 1940s-50s, booklets and leaflets (1945-60); minutes (1862-85) of the Western Conference, Northern District, Ohio Synod; minutes (1925-30) of the Mission Committee, Wisconsin District, Ohio Synod; and Lutheran Literature Society for the Chinese (formerly of China), minutes and reports (1942-72). Records of dissolved congregations on deposit include those of Moreland parish, Chicago; the Metro parish, Denver; the Olivet parish, Minneapolis; and Good Shepherd parish, Jacksonville, Florida. Audiovisual records have been accessioned and an inventory of holdings is in preparation.

The microfilming and microfiche project begun by the ELC in the early 1950s has now microfilmed about half of the records of the conference. Among recent accessions is pre-1970 miscellaneous correspondence of the World Mission Division, Church Council minutes (1917-60) of non-current Synods, LFC Conference Minutes (1900-31) of Madagascar, received just prior to announcement by the government of Madagascar forbidding the transporting of historical records outside of the country; and personal papers (1912-35) of Sivert Nesdal of Norway (1875-1962), American missionary to Madagascar, including correspondence (1922-58) from student days at University of Paris in theology and career in Madagascar as seminary professor, including miscellaneous notebooks and photographs.

Mennonite. The Conference of Mennonites in Canada has expanded its facilities into a new wing of the Canadian Mennonite Bible College, Winnipeg, where it has stack and research areas. Among the holdings of the archives are records (1907-75) of the Waisenant organization, now entitled Mennonite Trust Company, founded in Waldheim, Saskatchewan, for the assistance of the poor and needy; papers (ca. 1900) of David W. Friesen (1879-1956), postmaster, Altona, Manitoba, and founder of Friesen and Sons, printers, including correspondence; and papers (1920-) of J. J. Thiessen (b. ca. 1890), chairman of the Board of Canadian Mennonite Bible College, and influential in the founding of the college and in the archival program of the conference. He also was chairman of the Colonization Board (1923-25), records of which are accessioned. The Colonization Board was instrumental in assisting Russian immigrants to settle in Canada following the Bolshevik Revolution. The Mennonites in the five western provinces of the Conference of Mennonites in Canada (Ontario, Manitoba, Saskatchewan, Alberta, and British Columbia) are primarily descendants of Russian immigrants who came in three main groups: 1874-76, 1923-25, and following World War II.

Records of Mennonite women's activities are being compiled by each congregation for a projected history of their organization (1930-70), known as Canadian Women in Mission. Microfilm projects include the filming of the records of the Waisenant organization and the Friesen papers, with the Thiessen papers projected for filming. Inventories are in preparation. Inquiries may be addressed to Lawrence Klippenstein, Conference of Mennonites in Canada, 600 Shaftesbury Blvd., Winnipeg, Manitoba R3P 0M4.

Methodist. The Baltimore Conference of the United Methodist Church, Northeastern Jurisdiction, has completed a new archival vault under the south porch of Lovely Lane Church to house the archival materials of the conference. The Baltimore Conference was established in 1784, although there were annual meetings from 1775 on. One of six original conferences, it extended geographically from western Pennsylvania to Chesapeake Bay, with Williamsport, Pennsylvania, and Fredericksburg, Virginia, serving as the northern and southern extremities. Over the

years, the geographical extent was narrowed. The earliest minute books date from 1800, but there are manuscript materials dating from 1794. Records of the circuits and closed churches are also to be found. Inquiries may be addressed to Lovely Lane Museum, 2200 St. Paul Street, Baltimore, Maryland 21218.

Moravian. The Moravian Archives, Bethlehem, Pennsylvania, has erected a new archives building at 43 West Locust Street, Bethlehem, near the new Moravian Theological Seminary. The new building includes reception and gallery areas, special exhibit facilities, micro-darkroom, audiovisual facilities, separate vaults for books and manuscripts, and a large staff and research area.

BICENTENNIAL NEWS

As a Bicentennial project, records of the **Fairfax (Virginia) County Court** from 1749 to 1800 are being indexed by subject and by name under direction of Edith Sprouse, Chairman of the Fairfax County History Commission. Compiled from eighteen ledger volumes, the index presents details not only of civil disputes and criminal convictions but also of daily life during the late Colonial period. During this period, county courts in Virginia served legislative and administrative as well as judicial functions.

The index, completed through 1774, is available for purchase on microfiche cards. Court records for 1774-83 are missing, and the index for 1784-1800 is being prepared. Inquiries should be addressed to Edith M. Sprouse, Chairman of the Fairfax County History Commission, Office of Comprehensive Planning, Fairfax County Government, Fairfax, Virginia 22030.

As its Bicentennial volume, the **Minnesota Historical Society Press** published the *Journals of Jonathan Carver and Related Documents, 1766-70*. Edited by John Parker, curator of the James Ford Bell Library at the University of Minnesota, the book presents for the first time Carver's own story of his controversial eighteenth-century expedition to the Midwest. Carver was the only explorer to leave a written account of his journey to the Minnesota

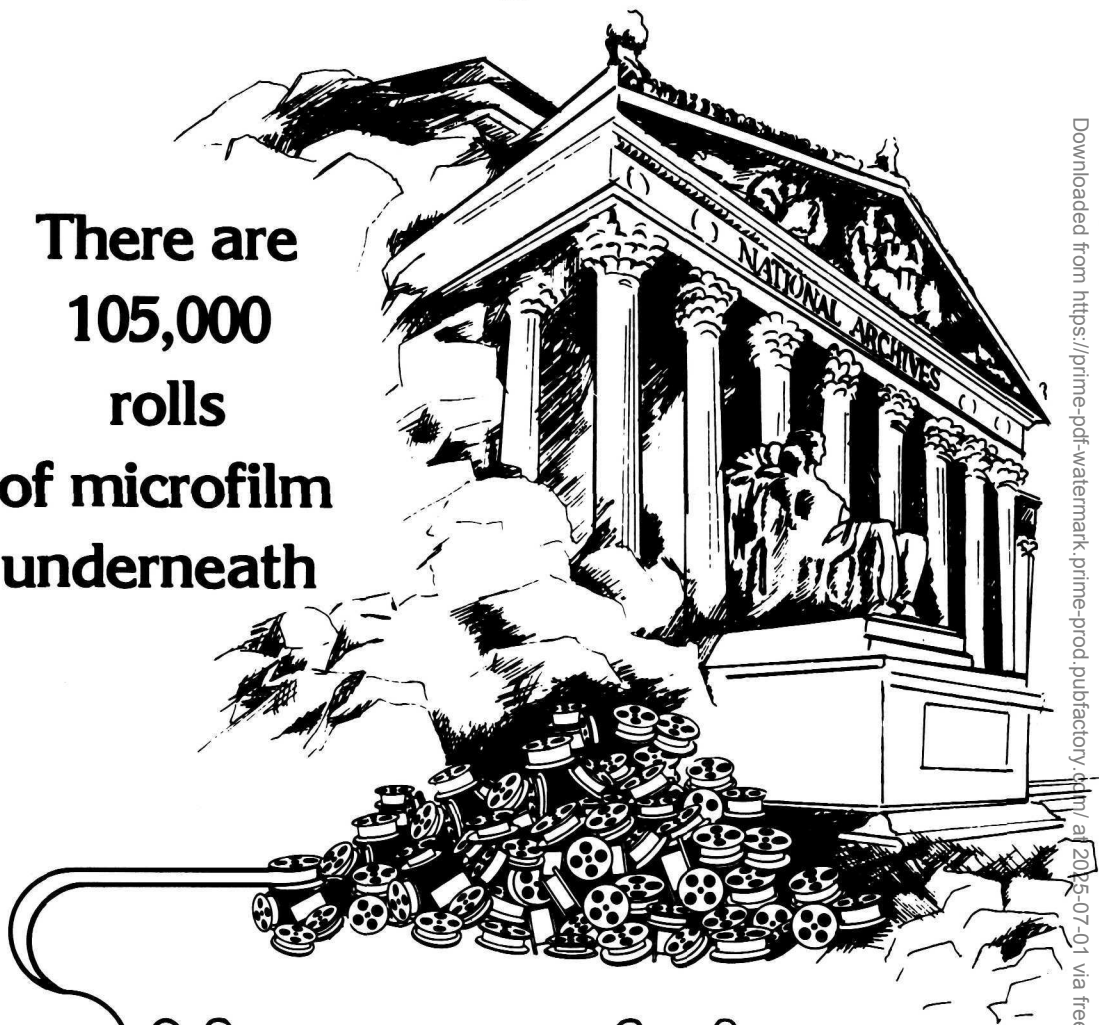
country during the period of British control that immediately preceded the Revolutionary War. Publication of Carver's journals sheds light on antiexpansionist British policy of the 1760s and is appropriate to mark the Bicentennial. Parker has pieced together a daily narrative of Carver's journey by using four manuscript versions of the journals located in the British Museum. Three appendixes provide additional documents relating to the expedition: Carver's Dakota dictionary (the earliest one known) and a selected bibliography listing the principal editions of Carver's *Travels*, originally published in 1778. The volume is available from the MHS Order Department, 1500 Mississippi Street, St. Paul, Minnesota 55101, for \$10.50.

The National Endowment for the Humanities has awarded the **New York State American Revolution Bicentennial Commission** its largest grant yet given for a single film program. The award, a \$350,000 grant, will be used by the Commission for production of a ninety-minute public television film currently titled "Winter Soldiers." The film, written by Richard Wormser and Edward Adler, explores Revolutionary history during the last months of 1776—a period of recurring defeat and dwindling resources for the Continental Army. Rather than concern itself with specific military victories or the heroes associated with such victories, the film will examine the lives of ordinary soldiers and junior officers. Its setting will be Westchester County, New York. Scripting for the film was developed under a previous NEH planning grant. Louis L. Tucker, executive director of the NYSARBC, will serve as project director for the film. Serving as historical advisor will be James Thomas Flexner, winner of a Pulitzer Prize citation for his four-volume work on George Washington.

The Bicentennial Commission has produced a film entitled "Don't Tread on Me—Voices from the American Revolution," a collection of dramatized scenes and vignettes depicting the attitudes and concerns of ordinary people whose actions changed the course of history. Made possible by grants from the State Commission and the ARBA, the film was produced and directed by Bowling Green Films, Box 384-D, Hudson, N.Y. 12534.

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The Society of American Archivists

ANN MORGAN CAMPBELL, *Editor*

The **Committee on Reference and Access Policies**, chaired by Sylvie Turner of the John F. Kennedy Library, prepared the statement that follows. The statement was reviewed in 1975 by the Committee on Professional Standards, and approved by the Society's council at its April 1976 meeting.

STATEMENT ON THE REPRODUCTION OF MANUSCRIPTS AND ARCHIVES FOR REFERENCE USE

1. It is the responsibility of a library, archives, or manuscript repository to assist researchers by making or having made reproductions of any material in its possession, for research purposes, subject to certain conditions. Manuscript and archival materials may be reproduced if:
 - a. The condition of the originals will permit such reproduction.
 - b. The originals have no gift, purchase, or legal restrictions on reproduction.
2. In the interest of making research collections more generally available, the orderly micro-filming of archives and entire manuscript collections, together with appropriate guides, is to be encouraged, within the available resources of the repository.
3. The price of reproductions shall be set by the repository, which should endeavor to keep charges to a minimum.
4. Copies should be made for reference use as follows:
 - a. Repositories which permit their manuscript and archival holdings to be reproduced in whole or in part must specify before the copies are made what restrictions, if any, have been placed on the use or further reproduction of copies.
 - b. Repositories may require that purchasers agree in writing to abide by any restrictions.
 - c. All reproductions should identify the source of the original manuscript collection or archival record group.
5. The repository should inform the researcher:
 - a. When and under what conditions permission to make extensive direct quotation from or to print in full any reproduction must be obtained from the institution owning the originals.
 - b. That in the case of material under copyright, the right to quote or print, beyond fair use, must also be obtained by the researcher from the copyright owner.
 - c. That the researcher assumes legal responsibility for observing common law literary rights, property rights, and libel laws.
 - d. Of known retention of literary rights.
6. A repository may decline to furnish reproductions when fulfilling mail requests requires subjective criteria for selection of material to be duplicated or the commitment of an unreasonable amount of staff time for extended research to identify the material.
7. In cases when researchers request the reproduction of large amounts of material which they have identified in the course of their research, the repository may prescribe a preferred method of copying (i.e., microfilm vs. xerox) and may provide for a reasonable time period in which to produce the copies.

The **Committee on Archives of Science** has initiated a project to assist American scientists and archivists in the preservation of scientific records. To assist in placing

Material for this department should be sent to the Executive Director, Society of American Archivists, University of Illinois at Chicago Circle, Box 8198, Chicago, Illinois 60680.

the papers of scientists in appropriate repositories, the committee has planned the project in two phases: the goal of the first phase is to locate papers of scientists; of the second, to locate repositories. In the first phase, questionnaires were sent to all members of the National Academy of Sciences prior to mid-May, asking for information about their personal papers and the papers of other scientists. In the second phase, planned for the fall, the committee will compile lists of repositories which will preserve records of science. Repositories are requested to contact the committee if they would be willing to preserve scientific records, and to inform the committee if they would like to collect papers from a particular geographic area or field of science. The committee can provide suggestions on how to approach scientists, what papers to save, and other guidance for those with questions. Further information is available from Joan N. Warnow, American Institute of Physics, 335 East 45 Street, New York, New York 10017.

Minutes of the Society

Council Meeting, January 20, 1976. President Elizabeth Hamer Kegan called the meeting to order at 9:00 A.M. in the Society's headquarters at the University of Illinois at Chicago Circle, Chicago, Illinois. Also present were Vice President Robert M. Warner, Treasurer Howard L. Applegate, and council members Richard C. Berner, J. Frank Cook, Elsie F. Freivogel, Ruth W. Helmuth, Andrea Hinding, J. R. K. Kantor, Hugh A. Taylor, and Edward Weldon. Editor C. F. W. Coker and Executive Director Ann Morgan Campbell attended without vote. The minutes of the September 29, September 30, and October 3, 1975, council meetings were approved.

National Historical Publications and Records Commission. President Kegan reported that the first grant in NHPRC's new records program was made to the SAA to support the publication of a series of five basic archival manuals.

1976 Program Committee. Frank B. Evans, 1976 program chairperson, has notified Mrs. Kegan that he has accepted a two year appointment with UNESCO in Paris. He will not be able to continue his program planning responsibilities. Mrs. Kegan announced that she had appointed Elsie F. Freivogel to replace Mr. Evans as chairperson.

The program committee met with Mr. Evans and Ms. Freivogel in December in Washington to review program suggestions received from the membership and to prepare session outlines. "The American Archival Revolution" was adopted as the meeting's theme.

Review of Constitution and Bylaws. Mrs. Kegan announced the appointment of Mr. Applegate to chair a committee to review the Society's constitution and bylaws. An announcement of this undertaking will be made in the March *Newsletter* and members' suggestions will be solicited. The committee's draft report will be considered at the Washington annual meeting. If constitutional changes are deemed necessary, they will be considered at the Salt Lake City annual meeting in 1977.

Financial Management. Noting that the Society's recent success in obtaining grants has greatly increased the workload of the day-to-day management of SAA funds, Treasurer Applegate reported the executive committee's recommendation that this activity be systematically transferred to the executive director's office during 1976. It is anticipated that the transfer will be completed prior to the time when the newly elected treasurer assumes office.

To implement this plan, Mr. Applegate moved the adoption of the following bylaw revisions: (Editor's note: changes in the bylaws are noted in *italics*)

Article 3 The secretary [executive director] shall keep the minutes of the Society and of the council, prepare and mail notices, present at each annual meeting a report of the activities of the Society, and perform such other duties as may be directed by council. In the absence of the president and the vice president, the secretary shall preside. The secretary shall have custody of and preserve the corporate seal of the Society and shall affix the seal under the direction of the president and the council. *The secretary shall also receive and disburse all funds in the general operating budget of the Society and the funds in the various Society budgets supported by external grants under guidelines established by council. Quarterly reports of all receipts and disbursements for all budgets shall be made to council by the secretary.*

Article 4 The treasurer shall be responsible for financial planning and policy formulation, the internal auditing of all Society financial operations, the preparation of the Society's annual budget for submission to the executive committee and council, and the investment of special funds and endowments on the advice and consent of the investments committee.

Article 5 There shall be an executive committee comprised of the president, the vice president, the secretary, the treasurer, and one member from the council who shall be elected annually by the eight council members for a term of one year. The president shall serve as chairman of the executive committee and shall call the committee into session. The executive committee shall act as the executive arm of the council in conducting the affairs of the Society between meetings of the council. The executive committee shall approve all investments and shall approve a budget for submission to the council. The executive committee shall circulate minutes of its meeting to the council and shall report all of its actions and recommendations at each council meeting.

Mr. Applegate's motion was seconded and passed.

The executive director reported that she has begun negotiations with the federal government to establish an indirect cost ratio for the grants the Society has received.

Treasurer's Report. Mr. Applegate reported that the Society's unaudited general fund ledger for 1975 showed receipts of \$106,474.63 and disbursements of \$101,358.16. In addition, during the last two quarters of the year, \$29,609.31 was received and disbursed for special projects (Paper Permanence Fund and Archival Security Program). Receipts for 1975 exceeded receipts for 1974 in all major categories. Income from membership fees rose from \$36,541.30 to \$56,317.04. Publications sales (including subscriptions to the *American Archivist*) were up from \$19,567.00 to \$31,849.96. Revenue from the annual meeting was up from \$10,484.92 to \$15,326.97.

The 1976 budget, as approved by the executive committee, was presented for the council's consideration. Income was projected at \$113,000 while projected disbursements reached \$110,750. The 1976 budget was adopted by the council as presented.

The treasurer asked the council's permission to consolidate various separate endowment accounts to facilitate the management of the Society's funds. Mrs. Hel-muth moved that the treasurer be given authority to pool SAA investments wherever possible. The motion was seconded and passed.

SAA Memorial Fund. Vice President Warner's motion that a special SAA Memorial Fund be established was seconded and passed. First donations were made, in expectation of the fund being established, in memory of Herman Kahn. Guidelines for the fund will be developed by a committee to be appointed by Mrs. Kegan.

1975 Annual Meeting. The Philadelphia annual meeting was the best attended in the Society's history. The net profit to the general fund, approximately \$15,000, was also a record. A motion made by Edward Weldon to express the appreciation of the council to Mary Lynn McCree and her program committee and to Philip Mooney and his local arrangements committee was seconded and passed.

Preparation of Grant Proposals. On behalf of an ad hoc committee which he chaired, Mr. Warner presented the following procedures for council consideration and moved their adoption:

I. Any member of the Society may prepare a grant proposal for Society implementation. The written proposal should be submitted to the executive director. The executive director shall then prepare a written summary of the proposal and submit it with recommendations to the executive committee. This committee may then reject it, approve it and authorize final drafting, or refer it to the entire council.

II. All professional personnel financed by Society grants and not a part of the executive director's own staff shall be nominated by the executive director and approved by the executive committee.

Mr. Warner's motion was seconded and passed.

A project designed to locate the material produced by the Historical Records Survey and a second project which anticipated a series of archival research workshops were discussed. The council approved in principle the submission of the proposals to appropriate foundations.

1977 Annual Meeting. Mr. Warner announced that he has appointed C. Herbert Finch as program chairperson for the 1977 annual meeting. Andrea Hinding will serve as vice chairperson. Jay M. Haymond is directing the local arrangements committee for the meeting which will be held at the Hotel Utah, Salt Lake City.

Membership. Ms. Campbell reported the following comparative Membership Figures:

	<i>Individuals</i>	<i>Institutions</i>	<i>Subscriptions</i>	<i>Total</i>
January 1975	1233	339	955	2527
January 1976	1334	347	990	2671

The 1975 growth of 144 is 55 percent of the original loss of 261 which occurred after the 1974 dues increase.

Public Papers. The executive director noted that the constitutionality of the law (PL 93-526) which placed former President Nixon's papers and tapes in government custody was upheld in a January 7, 1976, ruling by a three-judge panel of the U.S. District Court.

In accordance with the resolution passed at the 1975 annual business meeting, Ms. Campbell reported that she had investigated the possibility of the SAA joining the suit in which the decision was rendered. The investigation revealed that because all oral arguments had been heard in the suit, and all materials submitted for the consideration of the court, it was too late for the Society to join the suit. Ms. Hinding's motion that the executive director had fulfilled the mandate of the business meeting to explore the feasibility of joining the then-current suit was seconded and passed. Mr. Cook abstained from the vote.

Ms. Campbell reported that she was preparing testimony for a January 22, 1976, meeting of the Subcommittee on Printing of the House of Representatives, which is considering GSA's revised regulations for administration of Nixon presidential materials, under PL 93-526. Her statement will emphasize the importance of having archivists make those decisions during the project which require professional expertise.

The council discussed the various ways in which the Society could continue to play a constructive role in the public papers issue. It was concluded that the decision made at the 1974 annual business meeting, to endorse the concept of a study commission on the issue rather than to seek judicial remedies, was still sound. The National Study Commission on the Records and Documents of Public Officials held its organizational meeting in December. Ms. Campbell is the Society's representative. Mrs. Kegan attended the first meeting representing the Librarian of Congress. James B. Rhoads represents the GSA Administrator.

It was suggested that the executive director prepare an analysis of the Society's role in the public papers issue.

Mr. Applegate moved that the council authorize the executive director to create an ad hoc task force to study the major issues which the commission is expected to consider. The motion was seconded and passed. It is anticipated that the results of the task force's work will be presented as a program at the Washington annual meeting.

Editor's Report. Mr. Coker reported that the expenses of printing the *American Archivist* in 1975 exceeded 1974 costs and the 1975 budget estimate by \$3,000. The number of pages published in 1975 was, however, marginally lower than the figure for 1974. A new printer, Capital City Press, Montpelier, Vermont, has been engaged to produce the journal in 1976. Firm estimates from the company indicate that the Society can anticipate significant savings over 1975 printing costs. The April 1976 issue will contain several articles relating to preservation. Mr. Coker reported that the July issue of the journal would be a special over-size international issue.

David B. Gracy II and Lucile Kane have been appointed by President Kegan to the editorial board.

Mr. Coker reported that members of the editorial board had examined the draft of Frank B. Evans's bibliography on the international history of archives and expressed the opinion that the work was excellent and thoroughly deserving of publication. The editor also observed, however, that he and his staff would not be able to see the typescript through to publication this year. The executive director reported that an analysis of current publications sales indicated that the Society would require funding assistance in order to break even on the publication of the bibliography. Mr. Applegate moved that the council accept the favorable recommendation of the editorial board regarding the Evans bibliography and that the publication project be contingent on the acquisition of supplemental external funding. The motion was seconded and passed.

SAA Awards Program. In 1975 President Rhoads appointed an ad hoc subcommittee of the Awards Committee to review the nature and administration of the Society's awards program and make recommendations for improvements. Committee members were Mary C. Lethbridge, Frank B. Evans, and Herbert E. Angel, chairman.

The subcommittee concluded that the present awards program is largely fortuitous and should be systematized before greater complexity is incurred. Specifically, the subcommittee recommended the following measures:

1. Adoption of criteria to be followed in establishing new awards.
2. Adoption of uniform practices in administering Society awards.
3. Publication of individual leaflets to describe each award.
4. Modification of the criteria and administration of present awards to bring them into conformity with the standards adopted, beginning with the awards for presentation in the fall of 1976.

After reviewing the recommendations of the subcommittee, the following guidelines were adopted by the council:

CRITERIA FOR THE ESTABLISHMENT OF SOCIETY AWARDS

Purpose. The purpose of each award is to further one or more of the objectives of the Society, as stated in its constitution, by recognizing persons or institutions for accomplishments relevant to those objectives. If the title of an award includes the name of an individual/institution, the individual or institution so honored should have been identified with the particular objectives furthered by that award.

Accomplishment. Accomplishments should be defined in sufficiently broad and general terms as to promote wide and continuous competition over a long period of time avoiding unnecessary limitations.

Eligibility. Eligibility should be prescribed in sufficiently broad and general terms as to promote wide and continuous competition over a long period of time, covering such factors, if relevant, as membership or position in the Society, professional qualifications, and nationality.

Funding. Funding should be provided by endowment or by the Society itself. If otherwise provided, funds are to be assured at least one year in advance of the announcement of competition, preferably by deposit with the treasurer of the Society. Size and prestige of the award should be sufficient to attract serious competition.

Selection subcommittee. Appointment to the selection subcommittee will be made by the Society. Guidelines for the qualifications of subcommittee members may be suggested by donors.

Modification. Provision should be made for modification by the Society of the purpose, accomplishment to be recognized, eligibility requirements, and funding as necessary to meet changing circumstances.

UNIFORM PRACTICES IN ADMINISTRATION OF SOCIETY AWARDS

Competition Announcement. Competition will be announced in the *SAA Newsletter* reaching the membership no later than May 31 of each year. Separate leaflets describing each award will be available for distribution by the executive director.

Period. Accomplishments being recognized must have occurred during the calendar year preceding the annual meeting of the Society at which the awards will be given. Accomplishments requiring performance over a continuing period of time must include the calendar year preceding the year in which the award will be given. Publications must bear the publication date of the year preceding that in which the award is given.

Nominations. Persons or institutions that are members of the Society, including persons or institutions that are themselves candidates for the award in question, and members of the Awards Committee and its subcommittees, may make nominations.

Nominations should include the name, address, and curriculum vitae (for individuals) of nominee, evidence of eligibility (if required), and description of the accomplishment with supporting documentation or exhibits if necessary. Nomination forms may be provided for specific awards.

Nominations must be received in the office of the executive director by July 15 of the year in which the award is to be given.

Composition of Awards Committee. The awards committee will consist of a chairperson and enough additional members to provide three members to serve as a selection subcommittee for each Society award. No member will serve on more than one subcommittee. The chairperson and other members will be appointed by the president for staggered three-year terms of office. Terms of subcommittee members will be arranged so that one member is added and one leaves each year; the member having the longest service on each subcommittee will serve as chairperson.

Duties of Awards Committee. Members of each award selection subcommittee will determine the recipient of the award for each year, or determine that no award will be given. The subcommittee chairperson will inform the chairperson of the Awards Committee of their decision. The Awards Committee chairperson will communicate the decisions to the executive director by September 1.

Announcement. Recipients of the awards will be announced at the annual meeting of the Society during which the awards are presented, in the first issue of the *SAA Newsletter* following the annual meeting, and in the January issue of the *American Archivist* following the annual meeting.

DISTINGUISHED SERVICE AWARD

Background and Present Administrative Practices. The Distinguished Service Award was established in 1964 by three Fellows of the Society, Leon de Valinger, Jr., the late Mary Givens Bryan, and Dolores Renze.

The award, in the form of a trophy, is presented annually to an archival institution or organization which has given outstanding service to its public and has made an exemplary contribution to the archival profession. At the end of the year during which the institution/organization is honored, a larger circulating trophy is replaced by a smaller replica. The institution or organization being nominated should have achieved distinction in one or more of the following ways:

Demonstrably contributing to archival theory and the development of new archival practices.

Serving its constituency in an outstanding fashion.

Showing extraordinary ingenuity and resourcefulness in improving efficiency of operations or improving methods of work.

Going well beyond the normal performance requirements expected of an archival agency and so being an incentive to others.

Publishing exemplary and meritorious finding aids, collection guides, statements of available service, and the like.

Developing over a period of years an archival program of such depth and scope as to warrant especial recognition.

Subcommittees handling this award in the past have had difficulties in defining archival institutions or organizations, geographical eligibility requirements, and other aspects of the award. They have also had the responsibility to obtain the large trophy from the previous recipient and have it suitably engraved and to ask one of the original donors, Mrs. Renze, to donate a small replica.

Council Actions.

1. Council defined archival institutions or organizations eligible for the award as any archival institution, records center, or manuscript repository on the continent of North America.
2. Council decided to accept the procurement of a small replica of the trophy as a continuing charge against the Society's funds, not a responsibility of the original donors.
3. Council directed the executive director to handle the trophies upon instructions from the chairman of the DSA subcommittee—to recover the permanent trophy and have it suitably engraved in time for presentation at the annual meeting and to have a replica sent to the previous recipient for permanent retention.

COLONIAL DAMES SCHOLARSHIP

Background and Present Administrative Practices. The Colonial Dames of America Chapter III, Washington, D.C., makes available to the SAA an annual sum of not less than \$1,200, which is paid by July 1 to the SAA treasurer to support a minimum

of two students attending the Introduction to Modern Archives Institute. The institute is offered periodically by the American University in cooperation with the National Archives and Records Service, the Library of Congress, and the Maryland Hall of Records. The scholarship, established in 1974, covers basic registration fee, i.e., tuition, and reasonable travel and per diem expenses while attending the Institute in Washington, D.C. The Colonial Dames subcommittee, upon receipt of applications, judges entries on their merits and makes awards on the basis of an agreement signed between the chapter and the SAA.

To be eligible for a scholarship an applicant must be:

working with archives and manuscripts in an institution whose collection includes a fair percentage of material pre-dating 1825, and which is not in a position to support this kind of training for its younger staff members; and employed two years or less in the field of archives and manuscripts with an intent to make the field their career.

GONDOS MEMORIAL AWARD

Background and Present Administrative Practices. For a number of years this award has consisted of a \$200 cash prize given annually by Victor and Dorothy Gondos in memory of Victor Gondos, Sr. The award is given for the best manuscript essay, previously unpublished, submitted on the history or administration of archives. The winning essay is published in the *American Archivist*. In 1970 the Gondos Memorial Award Subcommittee noted that for the previous several years the submissions had "dwindled in number and been erratic in quality." It therefore proposed that if no manuscript, or none of sufficient merit, was submitted in a particular year, the award should be made for the best contribution to the *American Archivist* during the previous year. This proposal was accepted by Victor Gondos in 1972 with one major change; if awarded for a contribution published in the previous year the award would be for \$100, rather than for \$200. Although documented in an exchange of correspondence, this change was apparently not known to recent officers of the Society, and was omitted in the 1972 and 1973 announcement of the award that appeared in the *American Archivist*.

Also not generally recognized is a second goal of the board. As expressed by Victor Gondos in a letter dated December 29, 1971 to Mr. Fritz P. Witt, Vice President, Development and University Relations, The American University, the award is also "to assist The American University in maintaining interest in academic courses on archives history and administration, which were originally instituted by Dr. Ernst Posner. . . ." The award is thus made through a special account at the university, and is jointly administered by the university and the Society. Apparently there is a further requirement that a designee of the university serve on the award subcommittee. The December 29, 1971, letter quoted above notes that "the first representative of the University on the award jury was the late Helen L. Chatfield, University Archivist. By appointment of President George H. Williams, her successor, the present University representative is Dr. Frank B. Evans, Adjunct Professor of History." The first Gondos Memorial Award was made in 1963.

Council Actions.

1. Council has agreed to ask the donors to change the amount and conditions of the award to a \$100 cash prize to be given annually to the author, compiler, editor, or other contributor who, during the preceding calendar year, has made the most valuable contribution to the profession and to the Society through the *American Archivist*.

2. Council will request that the representative from American University be eliminated from the awards subcommittee, and that the award account be transferred from the American University to the Society treasurer.

WALDO GIFFORD LELAND PRIZE

Background and Present Administrative Practices. The Waldo Gifford Leland Prize was first awarded in 1959. The Leland prize fund, which was increased by \$8,000 in 1972, is to be "held as permanent endowment, the income of which shall be used for the following purpose, namely; the making of awards at intervals of one, two, or three years, for the encouragement, reward or publication of writing of superior excellence and usefulness which deal with the description, history, preservation, administration and values of public and private archives or with the education or biography of archivists, as may be determined from time to time absolutely by the trustees of said fund." This phrasing is from Dr. Leland's will, according to a letter of January 7, 1972, from Mrs. Gertrude D. Leland to Robert M. Warner. Presumably this wording would supersede or modify any earlier instrument of gift at the time the award was originally established.

To date this award has always been regarded as a publications award, but a careful reading of the above paragraph permits broader use of the funds. For example, they could be used to assist in the preparation or publication of a manuscript—this would be the "encouragement" of writing of "superior excellence and usefulness." In 1973, the awards committee chairman informed members that "the regulations for the prize have been rewritten to permit separate prizes for finding aids and monographs, if the subcommittee wishes to award more than one prize in a year. Documentary publications have been ruled out of competition, unless the content of the documents is significant in the history, theory or administration of archives." No copy of these "rewritten rules," was available to this ad hoc committee, nor was any indication of who rewrote the rules and with whose concurrence.

In the last 16 years, the Leland prize has had 18 recipients, one honorable mention, and one citation (not an award) for a scholarly journal. Prizes have been awarded for monographs and treatises; guides, inventories, and catalogs; and documentary publications. These volumes have been written both by members and nonmembers of the Society, printed by offset as well as letterpress, and published in other countries as well as the United States. So far no prize has gone to a work published in microfilm or audio-visual form, though these may well become candidates.

Council Actions.

1. Council will determine from year to year, depending on the annual income from the prize fund, the total amount of the prize(s) to be awarded.
2. With reference to published works, council directs that monographs, finding aids, and documentary publications are all eligible types; separate awards may be given to each type. Council has determined that the method of publication may be letterpress, offset, microform, audio-visual, and other media of publication; and that the place of publication shall be North America.

PHILIP M. HAMER AWARD

Background and Present Administrative Practices. Upon receipt of a gift totaling \$1000 from Elizabeth Hamer Kegan (then Mrs. Hamer), the Philip M. Hamer Award was established to recognize high quality work in documentary publication by a junior editor. An award of \$200 will be given each year for 5 years. The Philip M. Hamer Award was first given in 1973, the final award will be given in 1977.

Council Actions.

1. Council decided this award should be retained as part of the Society's permanent awards program.
2. Council will announce the award as a memorial to Philip M. Hamer, invite contributions other than Mrs. Kegan's, and establish a fund the income of which should be used for the annual award.

SISTER M. CLAUDE LANE AWARD

Background and Present Administrative Practices. The M. Claude Lane Award was established by the Society of Southwest Archivists in memory of Sister M. Claude Lane to recognize individuals who have made significant contributions in the field of religious archives. The SSA asked that it be administered by the Society of American Archivists, with the selection of a recipient to be made each year by the Religious Archives Committee. In February 1975 the SAA Council agreed to an SAA suggestion that the award be handled instead by a subcommittee of the Awards Committee. The award is \$50.00, which is contributed annually by SSA. The first Sister M. Claude Lane Award was made in 1974.

Annual Meeting Sites. After considering the merits of a number of possible annual meeting sites, the council authorized the executive director to attempt to schedule the 1979 meeting in Boston and the 1980 meeting in Kansas City.

Mr. Applegate suggested that consideration be given to moving the SAA annual meeting date to the third week in October. Mr. Cook noted that the chance of bad weather in northern sites would be increased later in October. Mrs. Helmuth felt that if SAA met later in October it would complicate the meeting schedules of regional archival organizations.

Institute of Certified Records Managers. The Society has received an invitation from the ICRM to become a sponsor of the Institute. The institute was established in January 1975 to promote standards of professional achievement and conduct and to recognize those who met their standards by awarding the designation "Certified Records Manager." Recognizing the close relationship which should exist between records management and archives, the council approved Mr. Applegate's motion which authorized the executive director to investigate the possibility of SAA having a seat on ICRM's Board of Regents. Mr. Kantor opposed the motion.

SAA Archives. Although the greatest volume of the Society's archives are now located at the State Historical Society of Wisconsin, there are additional segments of the records in the custody of several former SAA officers. The council instructed the executive director to investigate the possibility of housing the archives in Chicago.

Mr. Cook will coordinate an effort to collect additional documentation relating to the Society's history during the Washington annual meeting.

Nominations/Elections Procedures. The council determined that proposals for revisions in the Society's nomination and election procedures received from David Olson, who chaired the 1975 nominations committee, and council member J. Frank Cook be referred to Mr. Applegate's Constitution and Bylaws Review Committee.

The 1976 Nominations Committee recommended that a certified public accountant be engaged to tally the votes cast in the upcoming election. Mrs. Helmuth moved that the council not adopt the recommendation of the committee, and that the current procedure of the count being performed by the chairperson of the committee and other Society members delegated by the president be continued. The motion was seconded and passed.

SAA

APPLICATION FOR MEMBERSHIP OR SUBSCRIPTION

INDIVIDUAL MEMBERSHIP

- Regular**
- ☐ \$20 enclosed
- ☐ \$30 enclosed
- ☐ \$40 enclosed
- ☐ \$50 enclosed
- ☐ \$60 enclosed
- Contributing**
- ☐ \$_____enclosed
- Student**
- ☐ \$10 enclosed*

INSITUTIONAL MEMBERSHIP SUBSCRIPTION ONLY

- Regular**
- ☐ \$35 enclosed
- ☐ \$20 USA, Canada, Mexico
- ☐ \$25 all others
- Sustaining**
- ☐ \$100 enclosed

NAME _____ INSTITUTION _____

STREET _____ CITY _____ STATE _____ ZIP _____

Signature of faculty member Institution

DUES

Individual

Regular

Gross Annual Salary	Dues
\$ 0-\$ 9,999	\$ 20
\$10,000-\$14,999	\$ 30
\$15,000-\$19,999	\$ 40
\$20,000-\$29,999	\$ 50
\$30,000-\$49,999	\$ 60

Contributing

Regular dues, as above, plus	\$ 10
Student	\$ 10

Institutional

Regular	\$ 35
Sustaining	\$100

Individual and institutional members of the Society receive the *American Archivist*, the bimonthly *SAA Newsletter*, and the annual meeting program. Members are eligible for special discounts on professional publications, and may utilize the Society's placement service.

Subscriptions to the *American Archivist* without membership in the SAA are available only to institutions.

Applications for membership or subscription should be addressed to:

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