# ARGIIMES

## Descriptive Inventory of the Archives of the State of Illinois

First comprehensive guide to the holdings of the Illinois State Archives



Detailed and complete descriptions of the contents of each series

Extensive subject index to all descriptions

107 record groups and over 1750 series including records of the major executive, legislative, and judicial offices and agencies; Illinois Territory; mental health and social service institutions; U. S. General Land Office; Historical Records Survey; federal and state censuses; and records relating to the Illinois and Michigan Canal, internal improvement and public works projects, transportation, banking and state finance, education, labor issues, law enforcement and corrections, and veterans and military affairs

Publications/Finding Aids Unit Illinois State Archives Office of Secretary of State Springfield, Illinois 62756





#### MANUSCRIPT CLAMSHELL BOXES

#### ALL BOXES HAVE CARD HOLDERS



## DROP



DROP FRONT

#### $17\frac{1}{4}$ "× $11\frac{1}{2}$ "× $3\frac{1}{4}$ " STOCK BOXES AVAILABLE FOR IMMEDIATE SHIPMENT

Long-life protection for valuable documents, such as manuscripts, first editions, folios and flat-stored newspapers, archives and legal instruments. Easy to store . . . easy to open for frequent reference.

These CLAMSHELL manuscript boxes were especially designed to serve libraries, museums, law offices and government agencies. All CLAMSHELL boxes are cloth covered, triple-strength cloth hinged and lined with PERMALIFE paper, which has a life expectancy of 300 years. Unsurpassed durability for preserving valuable documents.

Boxes shown are our most popular models. For many uses the style, with hinged lid for ready access from the top, is preferred. Other models have a drop front, or drop side.

Send for price quotation, stating size, model and quantity requirements.

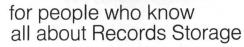
THESE BOXES ARE CLOTH COVERED, CLOTH HINGED AND LINED WITH PERMALIFE, THE 300 YEARS LIFE EXPECTANCY PAPER. UNSURPASSED FOR STORING VALUABLE DOCUMENTS.

POHLIG BROS. INC.

25TH & FRANKLIN STREETS RICHMOND, VIRGINIA 23223



## PAIGE BOXES



Paige Boxes are for professionals, experienced people who have learned all about the equipment available for handling, transporting, and storage of records, microfilm, data processing material, and computer printouts. Those people know that Paige files are durable equipment at lowest possible cost. *Available Acid Free.* Prices at wholesale level. No Sales People. No Distributors. No Stores. Write for Brochure, Prices, Case Histories.

THE PAIGE COMPANY
432 Park Avenue South
New York, N.Y. 10016 
OR 9-6626



#### MODL. AND MANUSCRIPTS: OPELECT BIBLIOGRAPHY IN TRANSPORT TO THE SERVATION TO THE SERVATION TO 10.4 Books, Bound Records, and Binding 10.4 Books, Bound Records, and Binding and Flattening 10.5 Fumigation, Cleaning, and Flation and Lamination 10.6 Deacidification and Lamination Remarks Advantage, and Rehabilitation 10.7 Fire and Water Damage, and Constitution of Dadicials 10.8 Traditional Record Materials 10.9 Technical Studies of Preservation Problems 10.10 Preservation Practices Abroad 10.11 Bibliographic Aids ARRANGEMENT OF ARCHIVES AND MANUSCRIPTS 11.1 Basic Keauings European precedents 11.2 European Precedents 11.3 From Classification to Collective Arrangement REFERENCE SERVICE 14.2 Views of Users and Custodians 11.3 From Classification to Collective 14.1 Basic Readings 14.3 Policies and Practices of Public Ar 11.5 Printed Nonbook Items 11.5 Printed Nonbook Hens Policies and Practices Abroad 14.4 Commonwealth Policies and Pr 14.4 Commonwealur oncouracher /2 DESCRIPTION OF ARCHIVES AND MANUSCRIPTS 14.6 Access and Confidentiality 12.1 Basic Readings 14.7 Access and Confidential 12.1 Hasic Keadings 12.2 Description and Cataloging: Ge 12.3 Historical Records Survey a-14.8 Personal Papers, Con 12.4 General Guides to Public 14.9 Confidentiality and 12.5 General Guides to Fu 14.10 Literary Proper 12.6 Subject Guides 12.7 Inventories and 14.11 Authenticativ

MODERN ARCHIVES

12.8 Calendars

13.1 Basic Readings
15.2 Preservation, Arrangement, and Description 15.3 Institutional Holdings and Programs

CARTOGRAPHIC AND RELATED RECORDS AND ARCHIVES

14.12 Document

15.1 Basic Readings

15.4 Select Reference Works 15.5 Bibliographic Aids

14.13 Forgerie 14.14 Estra 14.15 Re

Portions of the table of contents are reproduced above. A revision of Evans' earlier guide, this comprehensive work is published in a new format with many new entries, including new chapters on machine-readable records and archives, and chapters on international aspects of archives. Additional chapter subheadings, the expanded subject index, and the new and separate author index facilitate the use of this expanded guide. Softbound. \$8.00 SAA members, \$11 others. Add \$1 postage and handling charge on orders under \$10 not prepaid.

#### SOCIETY OF AMERICAN ARCHIVISTS

PO Box 8198, University of Illinois at Chicago Circle, Chicago, Illinois 60680

## Now you don't have to face your conservation problems alone.



There's a very special kind of company out there.

A company dedicated to dealing with the nagging conservation problems you face every day of every year.

The name is Process Materials. We supply and stock a wide range of acid-free products for preservation, repair and conservation of archival materials.

More than 40 unique neutral products specifically designed to cope with even the most complex forms of deterioration.

We're sizeable enough to handle the largest orders. Concerned enough to handle the small orders. And, even more important, we have the expertise to sit down with you and tackle problems you perhaps thought insurmountable.

No, we don't pretend to have all the answers.

But we do share with you a deep concern for conservation—and a willingness to join with you in seeking answers to the problems you now face alone.

For technical information write or call:

#### **Process Materials Corporation**

A Lindenmeyr Company

329 Veterans Boulevard, Carlstadt, NJ 07072 (201) 935-2900

Downloaded from https://prime-pdf-watermark.prime-prod.pubfactory.com/ at 2025-06-29 via free access

#### **Professional Reading**

PAUL V. GUITE, Compiler

THE FOLLOWING LIST OF ARTICLES of current interest to archivists and manuscript curators has been compiled from recent archival and library periodicals received by the National Archives Library. The listing is selective and is not intended to supplant the more complete annual bibliographies published in the *American Archivist*. It is meant to provide the reader with more immediate access to current professional literature.

- Ashton, Rick J. "Curators, Hobbyists, and Historians: Ninety Years of Genealogy at the Newberry Library." *Library Quarterly* 47 (April 1977): 149-62. Collections and services connected with genealogy do not fit easily into the general definition of an independent research library in the humanities. Nevertheless, genealogy has during some periods been a major field of concern at the Newberry Library. This paper examines the relationship between developments in the Local and Family History Collection and overall institutional and intellectual trends during the ninety year history of that privately endowed free public library. [Abstract reprinted courtesy the University of Chicago Press]
- Banks, Paul N. "Cooperative Approaches to Conservation." *Library Journal* 101 (Nov. 15, 1976): 2348–51.
- Barrows, Robert G. "Instructions to Enumerators for Completing the 1900 Census Population Schedule." *Historical Methods Newsletter* 9 (Sept. 1976): 201-12.
- Borsa, Ivan. "Archives in India." Unesco Bulletin for Libraries 30 (Nov.-Dec. 1976): 340-45.
- Burke, John. "Archives and Reader Services: A Statistical Survey." Archives and Manuscripts 6 (Feb. 1977): 325-42.
- Colket, Meredith B., Jr. "Genealogical Research in the Old Northwest." National Genealogical Society Quarterly 65 (March 1977): 25-34.
- Dallett, Francis James. "University Archives as a Genealogical Resource." National Genealogical Society Quarterly 65 (March 1977): 57-74.
- Darling, Pamela W. "A Local Preservation Program: Where to Start." Library Journal 101 (Nov. 15, 1976): 2343-47.
- Dell, Richard F. "Local Archive Services in Scotland Since Reorganization." Society of Archivists, Journal 5 (Oct. 1976): 357-68.
- Dollar, Charles M. "Problems of Magnetic Recording in Archival Storage." *Digest of the Spring 1977 COMPCON:* 28–30. Single copies of this article are available without charge from the Society of American Archivists.

The compiler is a librarian on the staff of the National Archives and Records Service.

- Goldwater, Barry M., Jr. "Privacy and Records Management, They are Compatible." Records Management Quarterly 11 (Jan. 1977): 5-7.
- Gray, Madeleine. "Photograph Storage in Gwynedd: An Ad Hoc Solution." Society of Archivists, Journal 5 (April 1977): 437-40.
- Gregory, Francis M. "The Privacy Issue—a Reply." Records Management Quarterly 11 (Jan. 1977): 7-9.
- Hackman, Larry J. "A Progress Report on the Records Grant Program: The Future Depends on You." *Midwestern Archivist* 1, no. 2 (1976): 21-27.
- Hall, Roger. "Minding Our Own Business." Archivaria no. 3 (Winter 1976-77): 73-78.
- Hartung, David D. "On Archivists and Their Virtues." *Midwestern Archivist* 1, no. 2 (1976): 38-42.
- Haworth, Kent M. "Local Archives: Responsibilities and Challenges for Archivists." *Archivaria* no. 3 (Winter 1976-77): 28-39.
- Hickey, Jan. "Archives/Records Management in Alaska." Records Management Quarterly 11 (April 1977): 36-38.
- Hurley, C. "Personal Papers and the Treatment of Archival Principles." *Archives and Manuscripts* 6 (Feb. 1977): 351-65.
- Imray, Jean. "Washington 1976." Society of Archivists, Journal 5 (April 1977): 482-89.
- Jensen, Richard. "Bicentennial Perspectives on Birth, Marriage, and Death." National Genealogical Society Quarterly 65 (March 1977): 16-24.
- Kadooka-Mardfin, Jean T. "Archival Responsibilities of the Special Librarian." Special Libraries 67 (Dec. 1976): 553-58.
- . "The Municipal Archives of the City and County of Honolulu—Its Creation and Collection." *Records Management Quarterly* 11 (April 1977): 38-40.
- Knight, James. "Architectural Records and Archives in Canada: Towards a National Programme." *Archivaria* no. 3 (Winter 1976-77): 62-72.
- Lambert, James. "Toward a Religious Archives Programme for the Public Archives of Canada." *Archivaria* no. 3 (Winter 1976-77): 40-56.
- La Sala, James M. "The Impact of Privacy Legislation on Records Management." Records Management Quarterly 11 (Jan. 1977): 10-12, 26.
- Lee, Col. Leonard S. "The U.S. Army's Personnel Records—Yesterday, Today and Tomorrow." *Records Management Quarterly* 11 (April 1977): 21-27.
- Levstik, Frank R. "The Archives Program in Ohio." Records Management Quarterly 11 (Jan. 1977): 42-44.
- Lich, Glen. "German Emigration Contracts in the General Land Office." *Texas Libraries* 38 (Spring 1976): 19-21.

- McDonald, Archie P. "County Records: Are They Worth Preserving?" *Texas Libraries* 38 (Spring 1976): 43-48.
- Martz, David J., Jr. "Manuscripts as Literary Property: Everybody's Problem." *Manuscripts* 29 (Winter 1977): 23–27.
- Penna, Carlos Victor. "Thirty Years of Action by Unesco for the Development of Documentary, Library and Archives Services in its Member States." *Unesco Bulletin for Libraries* 30 (Nov.–Dec. 1976): 311–19.
- Poole, Frazer G. "The Proposed National Preservation Program of the Library of Congress." Library Journal 101 (Nov. 15, 1976): 2351.
- Raphael, Marc Lee. "The Genesis of a Communal History: The Columbus Jewish History Project." American Jewish Archives 29 (April 1977): 53-69. The author, professor of history at Ohio State University, describes a joint project by the Columbus Jewish Federation and the Archives Division, Ohio Historical Society, to collect materials for a history of the Jewish community in Columbus. The objective of the history is to avoid the limitations of elitism and the uncritical judgments of most histories of ethnic groups by dealing broadly with social history, and specifically with such topics as quantified analyses, the role of women, family behavior, the sexual revolution, social and geographic mobility, business history, sports, and intergroup relations. The federation assists the division in gathering organizational archives, personal papers, photographs, and printed materials as important additions to the society's collections on ethnicity. The society is aided also in obtaining appropriate persons for oral history. [Meyer H. Fishbein]
- Remple, Siegfried. "The Conservation of Case Photographs." *Archivaria* no. 3 (Winter 1976–77): 103–8.
- Rendell, Kenneth W. "Archival Security." Manuscripts 29 (Winter 1977): 28-33.
- Ricks, Artel. "Records Management as an Archival Function." Records Management Quarterly 11 (April 1977): 12-18, 20, 35.
- Sheppard, Walter Lee, Jr. "A Bicentennial Look at Genealogy, Methods, Performance, Education, and Thinking." *National Genealogical Society Quarterly* 65 (March 1977): 3–15.
- Stern, Malcolm H. "American Jewish Genealogy." National Genealogical Society Quarterly 65 (March 1977): 45–56.
- Stewart, Virginia R. "A Primer on Manuscript Field Work." Midwestern Archivist 1, no. 2 (1976): 3-20.
- Vincent, Carl. "The Record Group: A Concept in Evolution." *Archivaria* no. 3 (Winter 1976–77): 3-16.
- Wagner, Ellen D. "Colorado Collection Includes Jackson Photos of Texas." *Texas Libraries* 38 (Spring 1976): 22-26.
- Walch, Timothy. "Stealing America's Heritage: Thefts of Documents From Archives and Libraries." FBI Law Enforcement Bulletin (July 1977): 16–22.
- Williams, Forest L. "Use of Microfilm in the Federal Government." Records Management Quarterly 11 (Jan. 1977): 27-29, 32-33.

Wilson, Ian E. "Canadian University Archives." Archivaria no. 3 (Winter 1976-77): 17-27.

Wilsted, Thomas. "Whither Archives?" Archifacts, no. 9 (Oct. 1976): 1-5.

Zeeler, David Z. "Flood Recovery Action for Research Records." Records Management Quarterly 11 (Jan. 1977): 34-36.

#### INDEX TO 95 YEARS OF WOMEN'S HISTORY

The Journal Index, American Association of University Women 1882-1975 is a cross-reference of articles appearing in the AAUW Journal since its founding in 1882. It is a valuable resource guide to the development of the women's movement and a materials source for research in Women's Studies.

The AAUW Journal has appeared continuously despite wars and other disturbances as a portrait of a remarkable organization, a chronicle of the endeavor to improve not only women's education but women's lives, and an accurate study of women's history for the 95 years covered in its pages.

1977. 80 pages 8½ x 11. Leather-like cover. \$10.00

Mail prepaid order to: **AAUW** Sales Office, 2401 Virginia Avenue, NW, Washington, D.C. 20037

No. copies	Amt. enclosed		
Name:			
Institution:			
Street:			
City:	State:	Zip:	

#### **Technical Notes**

CLARK W. NELSON, Editor

**More Videodisc.** As the day of the videodisc draws nearer, information continues to be generated about additional developments in this new technology.

Among such is the MCA Disco-Vision Industrial Player that is being developed and manufactured for use in such fields as government, education, and science. The new machine is the commercial version of MCA's yet-to-be-introduced home consumer videodisc machine. It is especially designed for consumers with heavy-duty, specialized needs. The unit will provide information in several different modes.

As an audiovisual source, the player and videodisc provide full-color or black and white, high-resolution motion picture and sound information with a capability of thirty uninterrupted minutes of playing time on one side of each disc.

As an information file retrieval source, the player and videodisc can provide 54,000 separate, individual, high-resolution frames of full color image, alphanumeric, or computer information. As a mixed access source, the player and its optical videodisc can provide any combination of aural, video, and motion or single-frame information in any sequence.

For example, each of the 54,000 frames on a single disc side can be immediately and randomly accessed by fast, radial traversing of the disc. The hand-held digital controller commands all of the player's random access functions—fast-forward, reverse, freeze-frame, crawl-frame, forward and reverse, slow-motion, and single-frame forward and reverse.

To understand the enormous storage capacity of the optical videodisc, realize that all of the pages of the Encyclopedia Britannica and all of its annual supplements could be transferred to a single videodisc, and there would still be room for additional material. Or, 400 million nine-digit numbers (such as Social Security numbers) could be stored on a single twelve-inch disc with three-fold redundancy for accuracy.

Through the use of the frame-crawl control, each frame of the disc can be moved forward separately picture by picture, as a series of stills, in a desired time sequence similar to that of a regular slide projector, only much more rapidly. Optionally, each frame may be individually identified by means of a digital display on the viewing screen.

On a cost per frame basis, at 60 cents per disc manufacturing cost and 54,000 frames, the cost is .0011 of one cent per frame.

A one-copy mastering technique is now in development. The user will be able inexpensively to master durable, single-copy discs which can be played immediately, without intervening processing or development. This single-copy disc will have the same durability and playback characteristics as the standard, volume-produced, consumer-type plastic videodisc.

Readers are encouraged to send contributions to this department and should address them to Clark W. Nelson, Archivist, Mayo Foundation, Rochester, Minnesota 55901.

It is possible to code the videodisc for such automatic actions as access, start, and stop.

The industrial optical videodisc has significant potential in the area of micrographics. Both types of current microfilm systems are relatively cumbersome in use. They have an access time problem, while the optical videodisc does not. According to MCA, the videodisc can thus be regarded as the ultimate solution to the limitations of the microfilm system.

Computer-digital television peripheral products using optical videodisc technology are now under development. Since the optical videodisc has a much higher storage density than magnetic discs now used with computers, by melding the analog technology of the videodisc with the digital technology of the computer, the user will have available the best features of both systems.

Micrographic Directory. Information and Records Management, 250 Fulton Ave., Hempstead, N.Y. 11550, recently began distribution of its first *Micrographic Equipment Directory and Buying Guide*. The directory contains 140 pages of over 1,000 listings, plus illustrations and descriptions of micrographic products from among 300 manufacturers and suppliers.

The new research tool divides its listings into five Product/Supply sections: Equipment for Users, Equipment for Production, Equipment for Testing and Handling, Computer Output Microfilm, and Supply Items.

The directory also includes articles, such as: "The Most Important Link in a Microfilm System is at the Work Station," "Eleven Questions to Ask the Service Bureau Before Preparing For Your In-House Microfilm Operations," "Microfilm Performance and Archival Quality," and "Information Sources on Micrographics."

IRM's Micrographic Equipment Directory and Buying Guide is priced in the USA at \$10 (other countries \$5 additional).

What Happens When the Tide Rises? Belden Menkus, PO Box 27, Bergenfield, N.J. 07621, has sent in the following note, equally applicable to all types of records repositories.

Most data processing centers are highly vulnerable to water damage, according to IBM data security specialist Robert Courtney. Unfortunately, very few computer facilities are prepared to cope with such damage when it occurs. Data center water damage typically results from such things as:

Poor siting of the facility itself. One upstate New York computer center is located below ground water level; two pumps are operated around the clock to prevent flooding. Another data center has been placed over a dry creek bed; water seeps into the underfloor area whenever there are heavy rains.

Natural disaster. Prolonged intense rains often create flood damage at data processing sites.

Inadequate structure design. For instance, false ceilings or wall paneling mask plumbing or air conditioning chilled water lines that are often poorly maintained. And, many data processing sites have insufficient underfloor drainage—or none at all. Typical is one 24,000 sq. ft. center crammed with equipment; there's no drain below the raised flooring.

Early detection is the key element in any plan for handling water damage problems. But in most instances, by the time that accumulating water becomes obvious it has done most of its damage. Several early warning mechanical detectors are capable of sensing water accumulations at a single location. Typically, the sensor is placed at the drain entrance, or in the most

likely flow path to it. These systems can not be interconnected with the building's intrusion detection system.

By contrast, in the Denco (Box 1442, Rockville, MD. 20850) WD 2-10 system, sensors can be placed almost anywhere—at plumbing joints, on valves, or at otherwise inaccessible points. The WD 2-10 is modular; up to ten key water flow exposure points can be monitored simultaneously. Indicator lights and an audible alarm are provided at an annunciator panel and remote locations. Separate test and sensor trouble circuits are included. And, the WD 2-10 is designed to protect itself against power failure or attempts to compromise the circuits connecting the sensors and the annunciator panel.

Evaluation: The WD 2-10 functioned very well when examined under less than optimum operating conditions.

Magnetic Slide. The storage of slides in television studios has become burdensome. Often breakage and dirt have created increased need for reproduction and storage. The Ampex Corporation and the Columbia Broadcasting System have jointly developed a new system for storing color slides and still photos. Called Electronic Still Store (ESS), the device makes use of digital recording techniques to store slides magnetically on computer disc packs.

The ESS system is designed to store up to 1,500 videoframes for immediate random access. The total storage capacity, however, is virtually unlimited. ESS can reproduce, record, and rearrange selected stills in any sequence.

Electronic Still Store features two independent video outputs. These allow preview, dissolve, mixed, and special effects in the regular studio way.

**No Ultra-Violet Fluorescent.** A new fluorescent lamp that features a minimal amount of ultraviolet radiation has been introduced by Verilux, Inc., 35 Mason St., Greenwich, Conn. 06830.

The new fluorescent features the "pure white light" of Verilux's regular line, along with an "insignificant" amount of ultraviolet. According to Verilux, ultraviolet emission has been so reduced that the deterioration of paintings and other materials is no longer a factor when using the new lamp. The combination of superb color rendering and insignificant ultraviolet emission makes the new tube particularly ideal for display of historic and artistic materials.

The spectral power distribution of the new Verilux VLX/M lamp measured down to 280 nanometers is as follows:

#### WATTS EMITTED IN 50 nm BANDS:

Spectral Bands (nm)	Watts	% of Total
280-329	0.00	0.0
330-379	0.00	0.0
380-429	0.48	6.8
430-479	1.43	20.1
480-529	1.25	17.6
530-579	1.47	20.7
580-629	1.37	19.3
630-679	0.78	11.0
680-729	0.24	3.4
730-779	0.08	1.1

The above table is for a bare lamp.

According to Verilux, the VLX/M will lose no more than 1 percent of its color rendition (and retain 80 percent of its lumen output) throughout its lifetime. The F40T12VLX/M 48" B Pin lamp is rated at 26,000 life hours. It lists for \$7.90 per bulb, with a minimum order of six units. All ordered quantities must be divisible by six per size, and quantity discounts are available.

Verilux has been marketing for some years now a line of fluorescent lamps featuring a "pure white light." The color composition of these lamps (6200° Kelvin) matches closely the standard for natural light set by the International Commission on Illumination. It is a balanced light, composed of all colors of the spectrum. According to Verilux, their fluorescent lamps, because of this "white light" feature, make everything easier to see and with less fatigue. They recommend them for archives, libraries, museums, schools, assembly lines, and offices—in fact, for anyplace where eyestrain can conflict with effective work.

The Verilux lamps are specially made by a major manufacturer to Verilux's formula under rigorous quality control standards. Every regular Verilux lamp is guaranteed to maintain its accurate 1 percent color rendition during its entire life. They are designed to outlast and outperform anything on the market. The lamps are coated with three rare-earth phosphors. Each emits a partial spectrum. These spectrums blend together to produce white Verilux light.

Besides leading manufacturers and retailers, Verilux cites the Metropolitan Museum of Art and the Philadelphia Museum of Art, among others, as clients for its lamps. With the addition of the low ultraviolet lamp to their line, the firm will undoubtedly attract others interested in minimizing the degradation of their valuable holdings.

**Free Records Storage Handbook**. A new, expanded eighth edition of the *Records Control and Storage Handbook* is now available free of charge from Bankers Box/Records Storage Systems.

The *Handbook* has been available for almost forty years. During that time, the work has provided its readers with a practical, three-step approach to gaining systematic control over business records of all kinds. It has also provided retention schedules for business and bank records. The new edition adds to these original features recommendations concerning records transfer, vital records protection, and disposal of over-age records. Also included is a new "Problem-Solution" guide which tells the stories of how eight major U.S. business and government operations were able to remedy particular records control problems.

As with earlier editions, the *Handbook* makes the free offer of three forms to facilitate its recommended system of records management. To these a fourth form has been added, also free upon request.

For a free copy of the expanded *Records Control and Storage Handbook*, contact Bankers Box/Records Storage Systems, 2607 North 25th Avenue, Franklin Park, Illinois 60131.

Large-Screen Microfilm Viewer. A 35mm. microfilm viewer that projects an exceptionally large and readable image in a space-saving, desk-top unit has been introduced by the Keuffel & Esser Company.

The CAPS PJ 12 Viewer features a 15" x 21" non-glare viewing screen for magnification up to 12X. The top-mounted holder accepts both aperture cards and 35mm. roll film.

The new viewer features a five-element optical system that is designed for high resolution, wide coverage, and even illumination. A two-position switch on the

unit allows the user to adjust the quartz-halogen light source to a comfortable viewing illumination in different lighting environments.

The CAPS PJ 12 Viewer is mounted in a compact fiberglass case that fits easily on any standard-sized desk or table. It features focus knobs that allow both right-hand and left-hand operation, and a cooling fan and air filter that keep heat and dust levels low.

For additional information and free product literature, contact Keuffel & Esser Company, 20 Whippany Road, Morristown, N.J. 07960.

**ICA Microfilm Bulletin.** Bulletin No. 5 of the Microfilm Committee of the International Council on Archives has recently been published. The 104-page Bulletin features information about the committee and its activities, articles on archival microfilming technique, and abstracts.

Of particular interest is a lengthy article, "Legal Questions of the Application of Microfilms." Using information compiled by J. Bacso, I. Borsa, and G. Schelnitz, it presents the results of a survey of the committee's forty corresponding members. While not complete in scope, the material collected provides interesting insights into the question of the legal validity of microfilm in various countries of the world.

In the bulletin's section on techniques are found two articles. The first focuses on the reprographic department in the new building of the National Archives of Norway. The second lists the current microfilm standards used in the USSR. Copies of this bulletin, as well as the earlier ones, may be obtained by contacting Albert H. Leisinger, Jr., Secretary, Microfilm Committee, International Council on Archives, The National Archives, Washington, D.C. 20408.

The Microfilm Committee welcomes submission of articles or notes for possible publication in future issues of the *Bulletin*.

**Fire Protection at St. Louis Center.** Since the tragic 1973 fire in the federal military records center in St. Louis, steps have been taken to help insure that such destruction does not occur again. Among the fire protection actions taken have been the installation of an early-warning detection system and sprinklers throughout the records center and computer areas.

Pyrotronics, Inc., Cedar Knolls, New Jersey, was given the initial task of surveying the building and developing the early-warning protection system. From their studies it was found that the system should use ionization detector heads spaced every 400 sq. ft. on 20 ft. centers. The initial sensitivity was to be 22 to 28 volts. The detector heads were to be located in the aisles of the file areas. It was figured that a total of eleven hundred detectors would be needed for the five file areas and the two computer rooms.

The system as installed is divided into several zones per floor with a total of thirty-five zones in the building. A central control panel convenient to the building's entrance makes it easy for employees and fire department personnel to locate the problem.

In case of fire, alarms are set off in the area involved, and fire doors are closed automatically to isolate the section. Simultaneously, fire warnings are relayed over telephone lines to a central station handling such systems. This facility in turn notifies the fire department whose equipment has direct access to the building's front door and the central control panel of the early-warning system.

Microfilm Camera-Processor. A new Planetary Instant microfilm camera has been introduced by Micobra Corp., Box 1187, Hanover, Mass. 02339. It features an

inverted optical system that photographs documents up to 8% x 14 and puts 14 images on a 6 film strip at 24X reduction for approximately 6 cents per strip or less than  $\frac{1}{2}$  cent per image. The processed strip can be immediately inserted into jackets or stripped into microfiche masters for active filing or duplication.

The new machine is a completely self-contained desk-top unit using convenient chemical packages. The PIC microfilmer requires no darkroom, plumbing, or ventilation. No lens or other adjustments are necessary. Maintenance is said to be minimal. Chemical and film are packed for instant, snap-in replacement.

The camera is as easy to operate as a copier, with one button for load and override and a light adjustment dial. The processing time requires two minutes. During this period a strip of fourteen images is developed, dried, and made ready to use. The conventional 100 ft. reel of microfilm will produce 200 strips with 2,800 images. The camera is 17 inches high, 18 inches wide, 26 inches long, weighs 45 pounds, and costs about \$3,950.

Microfiche Reader-Printer. Eastman Kodak Co., 343 State St., Rochester, N.Y. 14650, has introduced its high-volume Starfiche microfiche reader-printer. The new machine makes prints from a variety of originals. The reader is on the unit's left side and the printer on the right. Kodak feels that this arrangement offers maximum productivity. A bright viewing screen is angled to provide high visibility. The machine has wide exposure latitude that helps to produce high-quality prints on the first try. It features a dry-heat process that eliminates liquid toner or developers. It produces 8½″ x 11″ and 8½″ x 5½″ print sizes.

Starfiche has among its optional features nine interchangeable lenses from 17X to 48X and a console to provide additional work space. A scan control in the machine's instrument cluster allows selection of the image by moving it diagonally, horizontally, or vertically. The scan control is tied in with a hot-dot which appears behind the index card grid for rapid location of the desired image. A 90° change in format is permitted by the image rotator.

**NMA Lecture Kit.** A Micrographics Lecture Kit has been developed by the National Micrographics Assn. (NMA), 8728 Colesville Rd., Silver Spring, Md. 20910. It is designed to aid an instructor in developing two to four hours of lecture material on micrographics for non-micrographic courses.

The kit consists of a basic unit covering micrographics, and three applications-oriented units: Micrographics in Banking, Micrographics in Insurance, and Micrographics in Accounting. The general unit includes an overview of basic micrographic concepts that must be understood before studying applications.

The applications units emphasize the "how" and "why" of micrographics in different environments. In addition, a package of NMA publications is provided. A supplemental package is also available at a special price.

Each unit contains a concept outline with references to specific readings in which these concepts are developed; a list of the readings included in the unit, with a brief content summary for each; 10–12 readings selected from the literature as being representative material on that particular topic; and a selection of slides which illustrate the subjects discussed.

The Micrographics Lecture Kit was developed under the direction of the NMA Education and Training Committee.

Portable Xerox Copier. Xerox Corp., Xerox Sq., Rochester, N.Y. 14603, has introduced their 3107 portable, plain-paper reduction copier that produces 8½" x

11" copies from originals up to 14" x 18". It has a flat, edge-mounted platen that permits copying of bound documents. The copier makes twenty copies per minute and can be stream fed. The unit can be easily rolled on its wheeled stand to standard, single-use, electric outlets. Monthly rental on a commercial annual contract is \$175 for 1,750 copies, with additional copies ranging from 3.8 cents to 1.4 cents, depending on monthly volume. Purchase price is \$10,500.

Newspaper Copying Machine. Mita Copystar America, Inc., 158 River Rd., Clifton, N.J. 07014, is now marketing their Copystar 17-Dry desk-top copier. The new copier can make five newspaper-size copies per minute with consistent corner-to-corner clarity and high contrast. A dry toner is used in the machine, and it requires no adjustment in concentration to produce consistent image quality from copy to copy. The copies are dry, flat, and easily written on with ballpoint or pencil.

The machine is designed to reproduce fine details and small type without distortion or reduction. Large images are uniformly black, with no gray or white areas. The flat-bed design of the copier helps prevent jamming and handles fragile documents and paste-ups gently. The copying platen is easily adjusted for books and large, three-dimensional objects. Roll or sheet-fed operation is simple and clean. A sheet bypass allows the operator to switch to single-cut sheets without removing the roll. The machine can make offset masters, and its price and operating cost is comparable to wet electrostatic units.

## READ GEORGIA ARCHIVE

a young journal with a lot to say...



Published semi-annually by the Society of Georgia Archivists. Address inquiries to Editor *Georgia Archive*, Box 261, Georgia State University, Atlanta, Georgia 30303. Subscriptions \$7.00.

#### **Flat Document Cases**

A new, convenient style for document storage. Drop front and cloth hinge allow access to materials stored. Solid one-piece construction.

Order in units of 20

No. 31210 — (Letter Size) 121/4" x 101/4" x 3"

No. 31510 — (Legal Size) 151/4" x 101/4" x 3"

No. 31512 — (Oversize Legal)

15½" x 12½" x 3"

Also available in sizes for sheet music:

No. 15112 — 151/4" x 111/2" x 27/8" No. 1282 — 121/4" x 83/4" x 27/8"

THE HOLLINGER CORPORATION

new!

acid free

P.O. Box 6185 3810-AA South Four Mile Run Drive, Arlington, Va. 22206

#### The International Scene: News and Abstracts

RONALD J. PLAVCHAN, Editor

**Abstractors Wanted.** The editor of the International News Scene is still seeking individuals willing to submit scholarly abstracts of selected foreign archives journals. At present the greatest need is for persons who possess a reading knowledge in one of the following languages: Dutch, Serbo-Croatian, and Romanian. Interested persons should write to the department editor for further information.

Danish West Indies Project. The Island Resources Foundation of St. Thomas, in the U.S. Virgin Islands, is currently undertaking a study to determine the feasibility of microfilming the records (1672–1917) of the government of the Danish West Indies. The project, funded by a grant from the National Endowment for the Humanities, is under the supervision of George F. Tyson, Jr., historian of the foundation. Assisting Tyson in the project as translator-consultants are Harold Larson, retired archivist from the National Archives and Records Service, and Poul Olsen, archivist at the Danish National Archives (Rigsarkivet), Copenhagen. The first phase of the project, involving a survey of records in the custody of the National Archives in Washington, has been completed and the second phase will comprise a similar survey in the Rigsarkivet as well as the provincial archives. It is expected that these surveys will result in a far more accurate and comprehensive listing of available records of the government of the Danish West Indies than has been possible in the past. [Harold Larson, Arlington, Virginia]

A joint FID/UNESCO publication. In May 1977, K. R. Brown, acting secretary general of the International Federation for Documentation (FID) and editor of the FID News Bulletin, paid a visit to UNESCO headquarters in Paris and discussed with UNESCO officials a pilot project for a joint UNESCO/FID newsletter on training and education in the fields of documentation, librarianship, and archives.

International Council on Archives. The ICA bulletin for July 1977 contains reports on the ICA Bureau meeting, Boppard/Rhein, February 1977; summary of resolutions adopted by the Latin American regional branch of ICA (ALA) at the Interamerican Seminar on regional cooperation for the development of archives, Washington, 1976; evaluation by Michel Duchein of the ICA mission to Rwanda in 1976; and a copy of the ICA constitution as amended by the General Assembly on September 29, 1976. The bulletin also includes reports from various ICA committees, a list of recent archival publications, a table of regular ICA meetings (1960–77), and a calendar of ICA meetings scheduled for 1977.

The ICA Working Party on Archives Terminology held four working sessions on April 19-20, 1977. A provisional schematic outline with thirteen chapter headings, for a multilingual archival glossary, was agreed upon at the London sessions. As contemplated by this ICA task force, between 400 and 500 archival terms will be defined in the proposed glossary, but will be limited to fundamental archival terms

Materials for this department should be sent to Ronald J. Plavchan, Presidential Materials Staff, National Archives and Records Service, Washington, D.C. 20408.

and those to which the archives profession has given special meanings not necessarily in accordance with general dictionary definitions or the technical glossaries of related professions. The glossary itself is to consist of two parts: first, definitions of archival terms in English and French together with their German, Russian, and Spanish equivalents; and, second, alphabetical indexes of the terms defined and of synonyms in all five languages. The next meeting of the task force is scheduled to be held in Strasbourg, France, sometime between March 1 and April 30, 1978.

In an attempt to increase access to archives, the International Council on Archives is preparing to sign a contract with the Inter Documentation Company to launch an international series of Archival Finding-Aids on Microfiche. The project will deal with microfiche publication of unpublished, out of print, or otherwise unavailable finding aids from countries all over the world. At present, thirteen countries have agreed to collaborate in the scheme: Austria, Bulgaria, Canada, Czechoslovakia, Federal Republic of Germany, Hungary, Israel, Netherlands, Poland, Romania, Sweden, United States, and the USSR. The preliminary preparations have been restricted to national archives services in Europe and North America, but the project will in principle be worldwide and cover all countries and all types of archives.

Although the proposed scheme is intended to deal principally with the kinds of finding aids mentioned above, general guides to the holdings of repositories and even bibliographies of finding aids, if they are out of print or otherwise unavailable but still useful to researchers, may be included in the series. The series, under the general editorship of Gyözö Ember of the Hungarian National Archives, will be arranged by country and, if necessary, with subdivision within countries. For practical reasons, it has been decided to begin the series with finding aids of Hungary and Poland. Further information is available from Inter Documentation Company, Zug, Switzerland.

Ninth International Archives Congress. The ICA Bureau, meeting at Boppard-/Rhein, near Koblenz, West Germany, on February 15–17, 1977, approved the proposal to organize the Ninth ICA Congress at the Imperial College Conference Centre, South Kensington, England, on September 15–19, 1980. The congress will be devoted to the major themes: "Archives in the Service of the Community" and "ICA, its achievements and its future."

South and West Asian Regional Branch of the ICA (SWARBICA). The inaugural meeting of the South and West Asian Regional Branch of the ICA was held at New Delhi on December 11, 1976. SWARBICA member countries are Bangladesh, India, Iran, Nepal, and Sri Lanka. Afghanistan has agreed to join SWARBICA, and it is hoped that Pakistan and Bhutan will eventually join the regional branch. The SWARBICA Executive Board held its first meeting December 11–12, 1976. Cyrus Parham, Archivist of Iran, Iran National Archives Organization, was elected chairman of the Executive Board; S. Nural Hasan, Minister of Education, Social Welfare and Culture, emphasized at the inaugural meeting the need for coordinated archival development within the region, especially in view of the very close ancient ties already existing among the countries of the region.

**UNESCO**. With the adoption of a resolution by the General Conference at its nineteenth session in Nairobi, Kenya, in November 1976, UNESCO is to have a single general information program. Previously, the activities in the fields of scientific

and technological information and of documentation, libraries, and archives were carried out in different sectors of the secretariat. The new general information program has two primary objectives: to achieve UNISIST goals for a world scientific information system, and to help create or improve the documentation, library, and archives infrastructures or national information systems (NATIS) without which UNISIST cannot become a reality. In an attempt to facilitate the implementation of the new program, activities are to be integrated with a view toward promoting the formulation of policies and plans; promoting the establishment and application of methods and norms; contributing to the development of information infrastructures and to the application of modern techniques of data collection, processing, transfer, and reproduction; and promoting the training and education of information specialists and users. The General Conference also approved the establishment of an intergovernmental council (which supersedes the UNISIST Steering Committee) to guide the planning and implementation of the general information program. The resolution also authorizes the director-general to set up an advisory committee consisting of experts and specialists in the disciplines and professions concerned and so selected as to insure an equitable geographical representation.

CANADA. The Public Archives of Canada (PAC) has begun a detailed study of the feasibility of creating an over-all information system covering all the archival media in its custody: manuscripts, public records, printed material, machine-readable documentation, paintings, drawings, prints, photographs, maps, plans, charts, films, videotapes, and sound recordings. A basic criterion of the study is that any such system would have to be capable of amalgamation into any future national or international network. The National Map Collection, which has made progress toward the creation of a national union catalog of maps, is farther along the road toward an automated national system than is the case with any other area in the archives.

The task force, which has been appointed to conduct the feasibility study, represents all the media divisions in the Archives Branch at PAC. In an attempt to approach the problem in a logical manner, it has adopted a four-step approach: (1) determine the feasibility of creating standard rules for the description of various PAC holdings and suggest how such rules could be created; (2) advise on the various subject retrieval systems and "authority lists" which are available; (3) determine the feasibility of establishing a general reference system as a "first line of reference" or "first line of bibliographic control"; and, (4) advise on the feasibility of expanding this general reference system into one or more comprehensive information systems. As of August 1977, the first step had been completed with agreement to adopt the Anglo-American Cataloguing Rules as the basis for standardized rules for the description of PAC holdings. Step two, a review of subject retrieval systems, is currently in progress. Further information concerning this study will be provided as it becomes available. Individuals interested in being placed on a mailing list to receive study reports should contact Jay Atherton, Public Archives of Canada, 395 Wellington Street, Ottawa, Ontario K1A ON3.

A brief survey of the third group of recordings transferred to the Sound Archives Section by CBC Radio-Canada is presented in *The Archivist*, vol. 4, no. 3 (May–June 1977). The 530 records in this acquisition were made between 1938 and 1962 and comprise 402 separate broadcast recordings with a total playing time of 120 hours. Most of these recordings complete series already received in the first two groups. This new group deals with not only political and religious themes but also

cultural themes. The new material is important to the historian because it displays the increasingly global nature of radio programming in French Canada during the 1940s and 1950s. Prominent personalities of this period are featured in these recordings as well as actors who have helped to make radio a means for French Canadians to discover their heritage.

Aware of the numerous risks involved in the improper handling of original documents, PAC has published a booklet entitled *Handle with Care*, as a guide to the preservation of archival materials. The booklet outlines, in a light-hearted manner, the various *do's* and *don'ts* a researcher should be aware of when handling fragile and irreplaceable original documents.

Ottawa City Archives. The new City Archives Building, located at 174 Stanley Avenue in New Edinburgh, was officially opened on June 15, 1977. Among those dignitaries present for the ceremonies were the assistant dominion archivist, who presented a facsimile of a New Edinburgh estate map; the deputy British high commissioner, who presented a set of photographs of Ottawa's petition to become the capital of Canada; and a representative of the National Capital Commission, who presented copies of the commission's heritage records for the city.

Now that the archives has sufficient accommodations, the City Council is preparing to establish a conservation laboratory and to train archival personnel in repair, lamination, and bookbinding. This is necessary, especially since many of the records in the archives are in extremely poor physical condition.

Queen's University Archives. Latest accessions include the Sir Charles G. D. Roberts papers, purchased from Lady Joan Roberts, and the donated records of both the Ontario Federation of Agriculture and the Ontario newspaper Farm and Country. Also, the Kingston Chamber of Commerce has donated eighty feet of its records, covering the past sixty years.

Recent accessions to the holdings of the **Provincial Archives of Manitoba** include: the papers of Magnus Eliason, 1942-76, a political organizer with the Cooperative Commonwealth Federation/New Democratic Party and a councillor for the city of Winnipeg; papers relating to the career of Robert McBeath, Jr., who was for many years prominent in the affairs of Kildonan; papers relating to the career of Samuel R. Henderson, president of the Manitoba Good Roads Association from 1909 to 1928; papers relating to the estate of Alexander McIntyre, a pioneer merchant and real estate developer; and the journal of Dirk Pieter Vandenbergh, who emigrated from the Netherlands to Winnipeg in 1906. New business records accessioned by the provincial archives include: papers (1929-71) relating to the legendary "Ma Kemp" and the Log Cabin Inn at Berens River; records (1905-19, 1945-50) of the real estate firm of Charles E. Simonite; and records (1929-30) of the brokerage firm of Clark Martin and Co. Ltd.

New accessions of records of associations, agencies, and institutions include: papers (1921-67) of the Guards Association in Canada; records (1956-76) of the Little Canadian Baseball Association; records (1908-12) of the Manitoba Section of the Amateur Athletic Union of Canada; and records (1948-69) of the Prairie Provinces Water Board. Additional records were received by the provincial archives from the Manitoba Chapter of the College of Family Physicians of Canada, 1956-70; the United Empire Loyalist Association of Canada, Winnipeg Branch, 1933-71; the Women's Canadian Club of Winnipeg, 1912-70; and the Manitoba Farmers Union, 1948-68.

The **Provincial Archives of Alberta** has recently acquired the records (ca. 1929-41) of the Gull Lake Aquatic Club; records (ca. 1906-48) of the Edmonton City Dairy; C.

P. Marker's research file and records (ca. 1897–1942) regarding the history of the Alberta dairy industry; records (ca. 1906–72) of the Edmonton and District Labour Council; annual reports (ca. 1920–24) of the Alberta Provincial Police; records (ca. 1910–76) of the village of Acme; records (ca. 1955–65) of the Edmonton Chamber Music Society; records (ca. 1915–70) of the 51st Battalion Association; the diary (ca. 1903–4) of Barr colonist H. L. Hollingsworth; records (ca. 1960–76) of the Edmonton Crestwood Community League; records (ca. 1932–74) of the Alberta School for the Deaf; records (ca. 1913–70) of the Edmonton Municipal Chapter, I.O.D.E.; papers (ca. 1911–66) of M. R. Bow; and records (ca. 1897–1917) of John Walter Ltd.

City of Edmonton Archives. During the past year the records of the Edmonton City Secretary-Treasurer have been organized, indexed, and cataloged up to 1912. Work is currently progressing on the Strathcona city-secretary's papers from 1899 to 1912. Also recently cataloged are 1,500 historical subdivision plans of Edmonton from the City Planning Department.

Significant new collections at the municipal archives include the diaries (1890–1928) of the pioneer businessman, Richard Secord, and sixty-nine boxes of *Edmonton Journal* news clippings donated by the Alberta Provincial Archives. Most of the new accessions are private collections of historical photographs of the Edmonton area, of which the most outstanding is the H. A. Hollingsworth collection. A total of 2,300 photographs of relevance to Edmonton have been cataloged, with approximately 2,000 photographs remaining to be arranged.

Glenbow-Alberta Institute Archives. At the beginning of the year a much needed expansion of the archives staff occurred with the hiring of two new junior archivists. Recent acquisitions of special importance include: records (1903–65) of West Canadian Collieries of the Crows Nest Pass area, consisting of minutes, correspondence, and financial records; papers (1933–66) of James Brady, Metis Association leader of Northern Alberta and Saskatchewan, which deal with personal, association, and political matters; records of the Alberta Weekly Newspapers Association including correspondence, minutes, photographs, and the like, mainly covering the 1940s–60s period; and a major photographic collection dealing with Alberta personalities and events dating from the 1930s, originating with CFAC Calgary Broadcasting Company. A special project on the documentation of frontier nursing, particularly nursing in northern Canada, is proceeding well and has already resulted in the acquisition of a good collection of nurses' diaries, letters, and photographs in addition to taped interviews. The time period covered by the documentation ranges from the late 1920s to the 1970s.

The Archives and Special Collections of **McMaster University Archives** has recently published a three-part catalog of its Canadian Pamphlet Collection. Parts I and II are a subject listing of the collection, whereas Part III is an author-title index to the collection. The catalog has been previously issued separately as volume 3, number 6 and volume 4, numbers 1 and 2 of the *Library Research News*, and is available at a cost of \$2 per issue.

The University of Western Ontario Regional Collection has recently produced a three-volume catalog of its holdings. Copies of the catalog, available in both hard copy and microfiche, are being offered to academic libraries and research institutions. Libraries which have not yet been contacted are invited to write to the Regional Collection for details: the D. B. Weldon Library, University of Western Ontario, London, Ontario N6A 3K7.

Additional archives accessioned since the production of the catalog include: ministerial and personal files (1960-72) of Charles S. McNaughton; 250 original

poll books for the county of Oxford, Ontario, for the elections of 1824, 1851, and 1874, containing names, addresses, and the name of the candidate for whom each voter cast a ballot; and minute books of the Township of West Nissouri, Middlesex County, for most of the 1852–1900 period. The records of St. Paul's Anglican Cathedral in London for the years 1828 to 1900 have also been microfilmed. A detailed listing of the collection of Ontario fire insurance plans (1876–1974) is currently underway by the staff. The librarian of the collection, Edward Phelps, is interested in compiling a union list of plans located in various repositories, with a view to instituting a joint microfilming project with other interested institutions. He invites all institutions holding such documentation to contact him.

Provincial Archives of British Columbia. As a result of the creation of a new crown corporation, the British Columbia Buildings Corporation, the Manuscript and Government Records Division has received numerous inquiries from various ministries, concerning noncurrent records. The Buildings Commission, whose responsibilities comprise the management of all provincial government property and buildings, has ordered all offices to include into their budgets the cost of office space they occupy. As a direct result of this directive, many government agencies are trying to deposit noncurrent records of administrative or historic value with the provincial archives. The Ministry of Health, for example, is in the process of consolidating its once-scattered offices into a central location, and has been transferring records of historic significance to the archives as old offices become vacant. Records of the Ministry of Health recently accessioned include: reports, briefs, and correspondence (1938-66) pertaining to conditions at the Provincial Mental Institution at Essondale (GR 264); administrative files (ca. 1953-66) of the British Columbia Hospital Insurance Service (GR 119); hospital inspection reports (1948-50) (GR 267); and correspondence (1949-63) of the Hospital Construction Division (GR 277). Briefs, minutes, and the report (1975) of the Audain Commission of Inquiry pertaining to mobile homes in the province (GR 266) have been received by the archives, in addition to transcripts of hearings by various select standing committees of the legislative assembly produced by the Hansard Office during 1974 (GR 278-GR 280).

The Manuscript and Government Records Division continues to recatalog and transfer its private manuscript collection to the Add. MSS. System. Two such collections are the papers of J. S. Helmcken, now Add. MSS. 505, and the Donald Ross collection, now Add. MSS. 635. The Ross papers, covering the years 1816 to 1877, contain personal correspondence as well as numerous letters from Sir George Simpson and other employees of the Hudson's Bay Company. This collection is especially useful for studies of the Red River Settlement and Norway House. The provincial archives is planning to microfilm the Ross collection and deposit a copy with the Provincial Archives of Manitoba.

The Archer Martin papers have been accessioned and are now available to researchers. Martin, who came to Victoria from Winnipeg, had a distinguished legal career. In 1909 he became deputy judge in admiralty, and was appointed chief justice of British Columbia in 1937. In addition to his general correspondence (1888–1938), the papers include documents and notes he collected while he was researching the Hudson's Bay Company land tenures during the nineteenth century.

Association of Canadian Archivists. Archives Bulletin, vol. 2, no. 3 (July 1977) contains a summary of the second annual general meeting held on June 8, 1977, at the University of New Brunswick-Fredericton. Also included in the Bulletin is the

new membership fee schedule. In an attempt to take advantage of the information processing resources at the University of Western Ontario, site of next year's Learned Societies Congress, ACA has decided that the theme for the 1978 annual meeting will be "information systems." [JAY ATHERTON, Public Archives of Canada]

**GREAT BRITAIN.** The Bulletin of the Modern Records Centre, University of Warwick Coventry, for July 1977, describes two major accessions: the personal papers (1893-1967) of Sir Victor Gollancz and the records of the International Transport Workers Federation (ITF). These two accessions are, in their very different ways, both of prime interest and potential research value to scholars for a multitude of topics. In addition to his reputation as publisher of the Left Book Club, Sir Victor Gollancz was widely known and respected for his support of a number of humanitarian causes and for his socialist views. These aspects of his life are documented in this accession. The secretariat of the ITF in London deposited with the centre all noncurrent records, including subject files and correspondence. The ITF was founded in 1896, but little documentation from the early period has survived. The ITF deposit includes extensive runs of correspondence and publications for the 1902-35 period, comprising correspondence with individual trade unions, national and international trade union federations, and other member sections throughout the world. The ITF collection should prove valuable to researchers interested not just in the European labor movement but also in the Far East, Latin America, the United States, and elsewhere.

The centre is currently taking orders for its long-awaited *Guide to the Modern Records Centre, University of Warwick Library,* compiled by Richard Storey and Janet Druker. The *Guide* contains descriptions of all accessions, except the smallest, received by the centre between October 1973 and May 1977. In addition to a description of the records, each entry includes background notes and bibliographical references. Entries are arranged in a classified sequence and a full index is also provided. The price for the *Guide* is £1.50 per copy with a slightly higher charge for overseas orders. All inquiries concerning the *Guide* should be addressed to the Modern Records Centre, University of Warwick Library, Coventry, England CV4 7AL.

MOZAMBIQUE. The following is a translation of a summary of a proclamation issued by the Ministry of Education and Culture concerning the Historical Archives of Mozambique housed at the Eduardo Mondlane University. The proclamation appeared as a supplement to the May 7, 1977, issue of *Boletim da República*, the official publication of the People's Republic of Mozambique.

#### NOTICE

TO: All entities performing public functions, autonomous agencies, tribunals, archives of former municipal offices, notarial archives, ecclesiastical archives, miltary archives, and archives of former [Portuguese] royal companies, and other firms.

The entities mentioned above are hereby notified that in order to comply with the law and to confirm the contents of the notice published in *Boletim da República*, 2nd series, no. 39, dated April 5, [1977] that the Historical Archives of Mozambique—P.O. Box 2033, Maputo—will accept from now to May 31, reports from those entities as specified by the law.

These reports should be sent to the Historical Archives in triplicate and the records described therein will be picked up from the place or building indicated in the report, by personnel designated by the Archives.

In view of the political and cultural impact of this measure in reconstructing the history and the struggle of the people of Mozambique, a campaign to collect the records has been planned at the national level and has been incorporated with the "Activities of the Eduardo Mondlane University for July."

The law refers especially to accessioning the following [documentation]:

- (a) All official records for the colonial period that are no longer needed to conduct current [government] business;
- (b) Collections of non-current records relating to the public and private patrimony of the state;
- (c) Records of former municipal offices and other administrative bodies for the same [colonial] period;
- (d) Records of interest to military history from military archives covering the colonial period;
- (e) Ecclesiastical records for the colonial period now in archbishoprics, bishoprics, Catholic parishes and missions, and records of Protestant and other religious sects, having cultural or statistical interest:
- (f) Completed (closed) parish books, older than 100 years;
- (g) Records of civil and criminal trial proceedings for the colonial period now filed in the Tribunal da Relação (High Court) and records of district courts which are no longer needed to conduct current business;
- (h) Notarial books and related materials, records of provincial notaries for the colonial period and which are no longer needed to conduct current business;
- (i) Books, archives, court records, and records of government establishments, Catholic and Protestant missions dating back to the colonial period, and which are not needed to render present day services;

In addition [to the above mentioned records], the following materials are acceptable for accessioning:

- (j) Records of former royal companies, entities receiving concessions and privileges of whatever nature of activity, banks, money changers, banking houses, nationalized firms, and other private enterprises and entities, which by offering their documentary holdings to the Archives contribute to the study of the socio-economic history of the nation during the colonial period;
- (k) Besides the records referred to above, a request is made for the inclusion of reports, books, reviews, and newspapers that will contribute to the study of the history of Mozambique during the colonial period.
- (l) Books containing certain types of reports will be subjected by the Historical Archives to a selective process.
- (m) With respect to records relating to the distant past that might be partially destroyed, measures for their preservation are recommended as well as their inclusion into the reports: It is also recommended that measures be taken to prevent the deterioration of all archival materials in the future.
- (n) Although the criteria for selecting archival material and its integration into the Historical Archives is conditioned by the daily need for certain services, we suggest that as a matter of principle, all archival materials produced up to the independence be transferred to the Archives.

The reports should provide sufficient detail about the archival material (folders, bundles, volumes, boxes, etc.) so that it can be located whenever the "remitting agency" finds it necessary to request materials for their use, even though it may not yet be classified and cataloged at that time by the Archives. [George S. Ulibarri, National Archives and Records Service]

#### ABSTRACTS

**Belgium.** [PAUL V. and SIMONE U. GUITÉ, Washington, D.C.] Archives et Bibliothèques de Belgique/Archief-en Bibliotheekwezen in België, vol. 48, no. 1-2 (1977). In this issue, S. Rumeau, a French archivist, discusses (pp. 307-22) the employment and role of technical personnel in the Archives de France. With the ever increasing volume of accessions as well as the changing character of the records, the archives began in 1960 to employ archives technicians. These technicians are divided

into two categories: documentalist-archivist and sub-archivist or archives assistant. The documentalist-archivist represents the highest level of the technical personnel in the archives and falls in the top category. At the conclusion of the article, Rumeau includes some model entrance examinations for both documentalist-archivist and sub-archivist positions.

In another article in this issue, R. Marquant, chief curator at the Archives Nationales (Paris), presents (pp. 366-69) a brief account of the purchase of documents by the government. These purchases, it seems, are involving more and larger series of records rather than single items in a collection. An exception to this trend is document purchasing by the Museum of the History of France. In theory, every state document in the French republic is the natural property of the government, but application of the principle in practice has not always been followed. A large number of the documents for sale are state documents which have been taken or "borrowed" by historians and local scholars during the nineteenth century. Between 1960 and 1975 the national, departmental, and municipal archives concluded a total of 448 purchases with various individuals.

In addition to the above articles in this issue, there are two articles pertaining to municipal archives in Belgium. Henry Baillien, city archivist, presents (pp. 91-106) a historical overview of the municipal archives of the city of Tongeren (Tongres), located about 12 miles northwest of Liège. E. Van Gelder provides (pp. 323-36) a brief description of the municipal archives of Veurne (Furnes), including an inventory of its holdings. This archives was established in 1847 and is located in northwest Belgium.

Brazil. [Margo Milleret, University of Kansas] Arquivo & Administração, vol. 4, no. 3 (December 1976). This issue contains reports on several archives conferences that were held in the United States and Brazil. Nilza Teixeira Soares and José Pedro Pinto Esposel begin by presenting a detailed report on the activities of the 8th International Congress on Archives held in Washington, D.C., between September 28 and October 3, 1976. Guy Cangah, director of the National Archives of the Ivory Coast, summarizes (pp. 7-9) the concerns of archivists from the Third World in an article entitled "The Special Utilization of Archives in Underdeveloped Countries." This theme was also apparent in the Interamerican Seminar which was held immediately following the ICA congress. Participants representing various Latin American countries in these discussions dealt with a variety of archival problems associated with their region. This issue also includes a report of the Third Brazilian Congress of Archives, held at Rio de Janeiro on October 17-22, 1976. The main theme for this meeting was "The Archives as a Factor in Cultural Development."

Mensário do Arquivo Nacional, vol. 8, no. 4 (April 1977). Two major articles appear in this issue. The first article, "The Brazilian Banker Mauá, two of his associates, and the Wars of the Plate River, 1868-1866," by Frances E. Rand of Oxford University, traces (pp. 3-24) the financial and political involvement of the Baron of Mauá in Uruguay and Argentina. M. Aparecida S. dos Santos defines (pp. 25-27) the mounting concern of Brazilian archivists in regard to the handling of government documents. According to the author, the use of past government documents by current government officials is important toward contemporary planning and administrative decisions, and will, it is hoped, dictate a new policy toward coping with this problem.

Mensário do Arquivo Nacional, vol. 8, no. 5 (May 1977). This issue includes three important articles. The first article is a portrait of Cristiano Benedito Ottoni, writ-

ten (pp. 3-11) by Hamilton de Mattos Monteiro and containing quotations from Ottoni's autobiography and personal correspondence. Ottoni was an active critic of the monarchy in the 1830s and dedicated his time and influence toward promoting a constitutional form of government in Brazil. In the second article, Benedicto Freitas of the Institute of History and Art at Parati discusses (pp. 13-15) public sentiment, as found in correspondence of the period, regarding Dom Pedro I following his abdication in 1831. Brazilians so resented and despised their former ruler that their strong feelings nurtured peculiar and often unkind letters. The third article describes (pp. 25-26) plans for the Ninth Congress of Library Science and Documentation, to be held at Porto Alegre on July 3-8, 1977. The theme of this congress is "Integration of information systems into the national development." The emphasis will be on the adoption of a national policy to coordinate the various branches of the archives to achieve a greater utilization by the public and government officials.

**Bulgaria.** [G. KOOLEMANS BEYNEN, Ohio State University] Izvestia na dŭrzhavnite arkhivi, vol. 32 (1976). Two articles in this issue deal with legislation and archives in Bulgaria. Ivan Nanev discusses (pp. 3–8) the consequences of legislation passed in 1972 and 1974 pertaining to archives. He argues for the acceptance of a unified code of law for archival theory and practice, and urges creation of a system to check and control the expansion of the state archives. According to Nanev, the enacted laws form a solid basis toward the improvement of archival work in Bulgaria. Stefka Slavova describes (pp. 9–28) some of the problems that will occur with the enactment of the law on a unified system of social information. This is the first of four articles to appear, and subsequent articles will deal with such subjects as archives with primary documents, cooperation within information networks, and improvement of archival reference services. Under the proposed law, archives will function as part of one system and will not be able to restrict the collection and dissemination of data. Also, archives will have to take an active role in the implementation of national information networks.

Other articles in this issue pertain to a variety of archival subjects. Dimitur Mintsev describes (pp. 29-43) two major problems for Bulgarian archivists: the informational function of documents, and their standardization. Snezhka Panova analyzes (pp. 157-65) data on the trade between Bulgaria and the Romanian city of Cluj in the sixteenth and seventeenth centuries. An interesting note to the article is that Bulgarian archives do not furnish trade data; therefore, non-Bulgarian archival sources were used in the study. Vera Florova surveys (pp. 255-62) the archives of Aleksandr Teodorov-Balan. The holdings of this archives is important for the study of Bulgarian linguistics and the development of contemporary Bulgarian orthography. Maria Arnaudova discusses (pp. 263-68) the holdings of the Atanas Premianov archives in the Regional State Historical Archives at Burgas. This collection is a useful source for the study of the revolutionary movement in Strandzhe during the years 1923-25. Ivanka Tsenova provides (pp. 269-308) a detailed listing of educational archives in the Central State Archives as well as in several regional archives. The time span of these records is 1944-73.

France. [PAUL V. GUITÉ, National Archives and Records Service] La Gazette des Archives, n.s., no 96 (1977). This issue of the Gazette contains three articles by staff members of the Archives Nationales. Etienne Taillemite, chief curator at the archives, presents (pp. 13-22) a résumé of the regional archival meetings held between March 16 and June 19, 1976, dealing with the subject of closer collabora-

tion among various archival services and archivists. Discussions at these regional conferences centered on a questionnaire which asked five general questions: (1) how do archivists feel about the problem of professional isolation and the nearly total lack of coordination among the services?; (2) what are the causes of this isolation and potential solutions to them in order to achieve a more effective individual and institutional cooperation; (3) describe the areas in which cooperation could be immediately affected; (4) evaluate existing archival structures and resources; and (5) summarize the essential elements of the innovations and reforms desired by archivists within the context of their responsibilities. At the conclusion of these meetings it became evident that further discussion of this important topic is needed.

In an article entitled "Archives for What History?" Odile Krakovitch provides (pp.23-31) a new perspective of the use of archives. The author believes that the preconceptions of the past should be discarded along with the many historical reference-traps which fill so much of contemporary historical writing. Any new orientation, according to Krakovitch, requires not so much a change in the archival task as it does a transformation of the spirit. To accomplish this end, archivists need to get away from the heavy bureaucratic hand that prevents free expression as well as from the formalism of the Ecole des Chartes.

Claudine Fages, a curator at the archives, discusses (pp. 32-41) the results of a questionnaire sent to French female archivists in May 1976 pertaining to the status of women in the profession. The questionnaire sought to determine if they are victims of the same type of discrimination that exists in the public sector and if they are conscious of a double-standard attitude toward career opportunities. Fages mentions the progress made by American female archivists and cites the frank discussions and studies on the role of women in the profession which occurred at the 1976 SAA conference. Although the Association of French Archivists has ignored this issue in the past, it must deal with it in frank terms within the immediate future. Fage calls upon her colleagues, therefore, to organize a comparable group at the national level in France to focus attention on the status of women within the archival profession.

German Federal Republic. [GEORGE O. KENT, University of Maryland] *Der Archivar*, vol. 29, no. 4 (November 1976). Two articles in this issue deal with interesting and unusual archives. Ludwig Kroll writes (col. 367–72) about the central archives of the second German television network, ZDF; and Alan D. Walton describes (col. 371–76) the aerial photograph collection at the University of Keele, England. The photographs in this collection were taken by Allied air forces over Western Europe during the Second World War. Wolfgang Leesch presents (col. 391–94) an account of the reorganization of the archives in the German Democratic Republic which went into effect in March 1976. Johannes Volker Wagner reports (col. 377–80) on an exhibit and information program of the city archives of Bochum, held between April 23 and May 31, 1975, pertaining to Germany in the postwar period. Erich Wisplinghoff describes (col. 381–92) the new building of the Haupt-staatsarchiv in Duesseldorf, which opened in December 1975.

In addition to these articles, there is a section dealing with administrative rules and regulations pertaining to state archives, news items concerning professional meetings, accessions, book reviews, an extensive bibliography on foreign archives, and personal notes.

Archivalische Zeitschrift, vol. 72 (1976). Of the ten articles in this issue, two of them deal with the history of the Archivalische Zeitschrift. Bernard Zittel, general director

of the Bayarian State Archives, comments (pp. 1-3) on the first one hundred years, and Karl Hüser describes (pp. 4-10) the journal under the editorship of its founder Franz von Löher, 1876-88. Also included in this issue are two articles pertaining to computers and their application in archival work. Wilfried Schöntag writes (pp. 89-99) about automated data processing in public administration and its consequences for archives, and Harald Jaeger comments (pp. 100-15) on ADP in archives. Three articles pertain to particular archives: Wilhelm Kohl describes (pp. 76-88) the new building of the municipal archives of Münster; Elio Lodolini discusses (pp. 121-33) the organization of the Italian archives and its most recent changes; and Eckart Henning presents (pp. 30-75) a history, originally written by George Wilhelm von Raumer, a royal advisor, in 1835, of the privy state and cabinet archives at Berlin up to 1820. The remaining articles in this issue pertain to individual manuscripts: Hubert Houben writes (pp.11-20) on a rediscovered document of Abbot Gozbald of Niederaltaich (825-55); Heinz-Peter Mielke describes (pp. 21-24) cryptographic method in the late seventeenth century in relation to the secret writings of the Reifenberger Chancellery; and Hans-Otto Keunecke comments (pp. 25-29) on the previously overlooked manuscript fragment of the Mainz and Palatinate historical writer Georg Christian Joannis. This issue also includes an extensive book review section and a section devoted to foreign archives journals.

[JOHN MENDELSOHN, National Archives and Records Service] Protokoll der vierten und fünften Sitzung des Ausschusses der EDV Referenten und-Sachbearbeiter der Archivverwaltungen des Bundes und der Länder am 30. Mai 1975 in Sindelfingen und am 15. Sept. 1975 in Mainz (1976). The fourth session of the Committee on Electronic Data Processing (EDP) dealt with EDP training of archivists and trainees in federal and state archives of the German Federal Republic. The minutes of the session included in this issue contain a model lesson plan for a proposed EDP training program. Participants at this session dealt also with the production of a real estate data bank in both conventional and machine-readable forms.

In the fifth session of the EDP conference, participants discussed three areas of concern: the compilation of guides for EDP records in archives, basic and special EDP training for archivists, and microfilm access to real estate rolls. The minutes of this session are supplemented by the inclusion of three papers presented by members of the EDP committee at the fiftieth meeting of German archivists in Mainz. Wolf Buchmann presents (pp. 2–20) an evaluation of EDP in archives, notably at the Bundesarchiv and the National Archives and Records Service, emphasizing problems with magnetic tape and opposition to EDP by archivists. Winfried Schüller describes (pp. 2–22) the experiences at German archives in the production of EDP finding aids. Wilfried Schöntag reports (pp. 1–10) on the quantification of archival data by historians, stressing the problems that arise from punch cards, magnetic tape, and updated finding aids.

Great Britain. [LAWRENCE H. McDonald, National Archives and Records Service] Journal of the Society of Archivists, vol. 5, no. 7 (April 1977). In an article on the evolution of methods and techniques of quantitative history (pp. 407-17), Roderick Floud of the University of London suggests the need for the formation of a historical archives in Great Britain, similar to the one in the United States at Ann Arbor, Michigan, which would preserve historical machine-readable data-sets and generate new ones. E. A. Carson, formerly of H. M. Customs and Excise Office,

writes (pp. 429-43) about the new insights provided for researchers by the great variety of subjects contained in the Portsmouth custom records dating from 1726.

In addition to the major articles in this issue, there are two short articles which American archivists may find of interest. Commenting on a recent statement by Felix Hull, president of the Society of Archivists, concerning membership regulations, Lionel Bell of the Public Records Office writes (pp. 440-43) that much of the controversy surrounding this issue has been generated by misunderstandings. Although membership in the profession could be based on the successful completion of courses and training examinations, such requirements, according to Bell, would tend to cast the Society of Archivists into the role of a protection society, by promoting the interests of the registered archivist as opposed to those of the nonregistered. Moreover, Bell believes that any attempt to equate competence with formal training is a mistake. In the past, many members have often assumed that what is applicable to their own professional circumstances is generally applicable to everyone else; but the work in many archival institutions is so specialized that a common training is scarcely practicable. The varied nature of university courses and other kinds of archival training points up this lack of consistency. While some members prefer to broaden the membership so as to achieve a more effective pressure group, others regard any further extension of the membership as an internal weakness in that it reduces homogeneity and generates friction within the integrated profession. Bell believes, however, there has been too little discussion regarding a code of practice, a distinction essential to an understanding of the profession. The absence of professional standards, which could help to define goals and purposes, makes it difficult to resolve this highly controversial issue.

This issue includes also (pp. 482–89) a very interesting and frank British appraisal of the joint meeting of the International Council on Archives and the Society of American Archivists, held in Washington, D.C., in 1976.

#### PAPER RESTORING

We are now accepting damaged maps, prints, books, and all types of paper for restoration in our modern laboratory. Archival techniques, modern equipment, experienced technicians. Send items for quotation to:

B. Gimelson
Paper Restoration Lab
96 S. Limekiln Pike, Chalfont, PA 18914

July 4,1578 It has been more than two months since I had the honor of leading your 15 ships from Harwich. On June 20th we reached a big island. Since it was full of snow and Tichristened it West England Me arriwed at Queen Elizabeth's Foreland (the highland in the new world which I named in your honor on my first trip two years ago). Before I could gain the safety of the bay, storms & huge ice floes forced us south and west. Perhaps this strait is the northwest passage Thave dreamed of find ing. I will explore, but I need some time for the miners to work the black earth o before setting sail back home before Sept ember. If I am fortunate, perhaps somone will name a bay after me. Your humble & obedient servant, Martin Frobisher

### If Frobisher had written this letter on Permalife, it would still be around today.

Permalife is a "permanent/durable" paper. It is ideal for books and records which must last more than a lifetime.

Tough, to resist folding and bending, with a slightly alkaline pH to resist the acids in the air, Permalife should be your archival grade. It's available in bond, ledger, text, cover and library card stock. Permalife costs far less than 100% cotton content sheets yet lasts just as long. Insist on Permalife. Make sure the folk of 2378 know what we did today.

Want samples? Please write on

Howard Paper Mills, Inc., 115 Columbia Street, P.O. Box 982, Dayton, Ohio 45401

your letterhead.

THOMAS E. WEIR, JR., Editor

editor, American Archivist, National

Archives Building, Washington, D.C.

20408, or to one of the following reporters:

news of State and Local Archives to Julian

L. Mims, South Carolina Department of

Archives and History, Box 11669, Capitol

Station, Columbia, S.C. 29211; news of

Manuscript Repositories to Carolyn H.

Sung, Manuscript Division, Library of

Congress, Washington, D.C. 20540; news

of Scientific and Technical Archives to

Maynard J. Brichford, University Archi-

vist, University of Illinois at Urbana-

Champaign, Urbana, Illinois 61801; news

of Religious Archives to F. Donald Yost,

General Conference of Seventh-day

Adventists, 6840 Eastern Avenue, Wash-

ington, D.C. 20012; and news of Regional

and State Archival Associations to Alice M.

The several sections of the News Notes Department include brief reports of events, new programs, publications, education and training opportunities, accessions and openings, historical editing projects, and other news of professional interest to members of the Society.

The reporters listed below have furnished much of the information for this department. In addition, News Notes have been abstracted from publicity releases and newsletters sent to the *American Archivist* and to the National Archives Library. More current information about training opportunities, professional meetings, and legislation can be found in the *SAA Newsletter*.

The success of News Notes is proportional to the cooperation and assistance received from members and institutions. These are therefore urged to send information for publication direct to the

Vestal, Special Collections Department, Main Library, Room 610, University of Cincinnati, Cincinnati, Ohio 45221.

ment Act, grant to allow the screening, arranging, and cataloging of the archives' extensive backlog of approximately 7,000 cubic feet. Employed by the project will be ten additional staff members, eight archivists and two clerks.

The Alaska State Archives, whose twoyear-old building received structural damage from nearby tunnel blasting this past winter, has lifted its restriction on the transfer of records to the records center. Exhaustive load testing has revealed that the stack area is capable of holding the design weight. The constitution of the state of Alaska is now on display in the exhibit area which also includes a display of documents showing the development of gold mining in the Juneau area.

The History of Science and Technology Project in the **Bancroft Library** at the University of California, Berkeley, completed twenty months of operation on October 31, 1976. During that time twenty-seven manuscript collections came to the library. Collections acquired were mostly personal papers of scientists and engineers.

Interviews accumulated amount to 211 hours of tape recording (of forty persons) ranging from one hour to twelve hours per person. These recordings are transcribed onto approximately 4,000 pages.

The California State Archives has received a Title II, Federal Works Employ-

Cornell University, with the assistance of grants from the National Endowment for the Humanities and a grant from the New York State Council of the Arts, will organize a New York State Historical Resources Center. The center will maintain a computer-assisted index of archives, manuscript collections, artifacts, photographs, genealogical materials, architectural records, and other historical information about New York state. The center intends to gather information, but will not take possession of materials. If records face imminent danger, attempts will be made to relocate them in appropriate repositories.

In a project funded by the National Historical Publications and Records Commission, the William R. Perkins Library at Duke University has arranged and described the papers of U.S. Senators Josiah

William Bailey (1873-1946) and Clyde Roark Hoey (1877-1954), and Representative Graham Arthur Barden (1896-1967), all from North Carolina. These papers were previously opened but not effectively arranged for research.

Recently, because of new regulations and research findings, the Environmental Protection Agency decided to re-register pesticides previously registered for sale. One half mile of files compiled over the last twenty-five years by various agencies and now in the custody of the EPA were to be used to make easier the re-registration. However, upon examining the files, the staff found them so badly disarranged as to make difficult if not impossible their use. Furthermore, the uncovering of lax procedures used in the original collection of data has cast suspicion on the value of the files. The lack of carefully created and wellmaintained records has made it necessary for the EPA to begin re-registration almost from scratch. This confusion, compounded with recently discovered complexities in the testing of pesticides, may extend the period required for reregistration from the estimated four, to ten or more years.

Michael T. Stieber has been appointed the archivist at the **Hunt Institute for Botanical Documentation**, Carnegie-Mellon University, Pittsburgh.

The Immigration History Research Center of the University of Minnesota has received a grant under the Ethnic Heritage Studies Program to conduct training workshops at seven sites during the next school year. The IHRC staff will select material from its archives, translate it into English, and assemble data packets around specific themes and ethnic groups. The staff will then work with teams of teachers from seven school districts to develop new curricula.

The center has received a grant from the National Historical Publications and Records Commission in support of a project to locate, survey, and preserve the records of the International Institute movement. Established by the YWCA in the First World War era, some sixty institutes have provided a wide range of services to immigrants in cities throughout the country. The typical institute program included instruction in English and citizenship,

casework, research on immigrant communities, advocacy of immigrant policy reforms, and cultivation of ethnic folk arts. The IHRC presently holds the records of the institutes of Boston, St. Louis, and Minnesota. The project will try to locate other institute records now held by historical repositories, still in institute files, or in YWCA or other archives. Upon completion of the survey a guide to International Institute records will be published. Working with local historical agencies, the project will seek to secure the deposit of institute records in appropriate depositories.

The 1978 summer Institute for the Editing of Historical Documents will be jointly sponsored by the National Historical Publications and Records Commission, the State Historical Society of Wisconsin, and the University of Wisconsin. The two-week session provides thorough training for fifteen to eighteen interns in all aspects of documentary editing. For information about application procedures, tuition fees, and the availability of tuition and travel grants, write to the Executive Director, NHPRC, National Archives Building, Washington, D.C. 20408. Applications must be returned by March 1, 1978.

The Commonwealth of Kentucky, Department of Library and Archives, has recently published inventories of the records of the Bank of the Commonwealth of Kentucky (1820–30), Frankfort Bank (1818–20), Department of Agriculture, Commonwealth of Kentucky (1952–75), and Kentucky Insurance Bureau and Department (1870–1936). The inventories are available at \$2.00 each from the Division of Archives and Records, 851 East Main Street, Frankfort, Kentucky 40601.

The staff of the Division of Archives and Records was active in records salvage operations in eastern Kentucky following last spring's devastating floods. Rare books were salvaged from the Pikeville Public Library and freeze-dried with great success by a St. Louis firm. Public records from the Bell County Court Clerk's Office are presently being restored by the state's Records Restoration Laboratory.

The complete collection of 34,000 measured drawings which form the Historic American Buildings Survey, in the **Library** of Congress, have been microfilmed and are available for purchase. HABS began in

NEWS NOTES 487

1933 when the National Park Service employed architects, draftsmen, and photographers under several federal relief programs to compile a graphic record of the nation's historic buildings. The material is available on microfilm or electrostatic copies. Special-format copies of oversize documents such as blueprints are also available.

The George C. Marshall Research Foundation, Lexington, Virginia, has received a grant from the National Historical Publications and Records Commission for editing the papers of General Marshall. The project will publish six volumes covering Marshall's public life and activities. From the National Endowment for the Humanities, the foundation has received a grant which will permit the processing of Marshall's papers.

The Archives of the Commonwealth of Massachusetts has begun to process its holdings from the treasurer of the colony and commonwealth. The records, covering the entire colonial and statehood period (roughly to 1930) are being gathered together from various sources (the treasurer's office, the state records center, and the archives itself) and will be organized as a single group pending their centralization in the archives. A published guide to the records is contemplated.

The archives has recently received a grant from the National Historical Publications and Records Commission to conduct a survey of public and private repositories in Massachusetts to identify manuscript holdings and to develop a statewide records preservation plan. The grant was made to the Archives Advisory Commission, which serves also as the NHPRC's state historical records advisory board. The one-year project will provide for the hiring of an archivist to manage the records program and to establish priorities for records preservation efforts in Massachusetts.

The archives' own survey of the records of state agencies has been proceeding, the survey of the fifteen divisions of the secretary of state's office having been completed. Approximately 300 records series have been examined, of which forty-nine of clear archival value have been identified. The remainder will be scheduled through the state's Records Conservation Board.

The archives search room in the State House has been combined with an annex reading room of the state library. Besides providing easier access to the overlapping collections of the two institutions, the new facility offers better lighting and circulation, and can accommodate more than twice as many researchers.

The Massachusetts Judicial Records Committee has received a grant from the NHPRC to conduct a survey of the records of the State Superior Court and its predecessor courts. The survey will be conducted during the summer months in the twentyone superior courthouses across the state. Designed to replace the outdated and incomplete Historical Records Survey report on judicial records, the survey will result in a printed guide to the records, as well as recommendations on the development of a statewide plan for the preservation and storage of court papers. The Judicial Records Committee, appointed in 1976 by the chief justice of the state's Supreme Judicial Court, includes clerks of court, law librarians, archivists, and representatives of the legal and academic communities.

Development of concern among scientists and the public about the potential hazards of research on recombinant DNA is being documented in an oral history/archival project at the Massachusetts Institute of Technology. Initiated in the spring of 1975, shortly after the Asilomar Conference, as an effort to preserve unique materials essential to an understanding of the controversy, the project includes: (1) documentation of actions taken in response to the issue by governmental agencies, scientific organizations, laboratory administrations, groups of researchers, and local communities; and (2) oral history interviews on the backgrounds, motivations, perceptions, and actions of principal participants, including scientists responsible for research advances in the field, individuals involved in the development of guidelines, supporters and critics of those efforts, and journalists responsible for covering the story of recombinant DNA. Documents being collected include reports, memorandums, personal and official correspondence, tapes, and press reports from the U.S., Europe, and Japan.

The aim of the project is to create a fully cataloged collection of oral history interview transcripts and documents, which will be on deposit in the MIT libraries and available for use in research and education. Selected materials will be published in a documentary history making them more accessible to educators and researchers. This volume will serve as a guide to the full collection.

Interviews have been conducted with forty-five individuals thus far, and more than one thousand documents have been collected. The initial deposit of fourteen interview transcripts in the MIT libraries was made on October 29, 1976. Subsequent deposits will be made as materials are organized and cataloged. The project is scheduled for completion by summer 1977.

Charles Weiner, professor of history of science and technology; Rae Goodell, post-doctoral fellow; and Mary Terrall, research assistant, are conducting the project as part of the Oral History Program at MIT with additional support from a joint grant by the National Science Foundation and the National Endowment for the Humanities Program on Ethical and Human Value Implications of Science and Technology.

SAA member Jean R. St. Clair, archivist of the **National Academy of Sciences**, has received that organization's Distinguished Staff Service Award. St. Clair has been with the academy since 1945, except for one brief period. Originally hired as a clerk, she became the records officer, and in 1965 was appointed archivist.

The New York Hospital-Cornell Medical Center has opened its archives for research. The New York Hospital, founded in 1771, is one of the oldest in the United States. Its records, along with others in the archives, including the records of Cornell University Medical College, founded in 1898; the Cornell University-New York Hospital School of Nursing, founded in 1877; the former Bloomingdale Asylum, founded in 1821; and the Lying-In Hospital of New York, founded in 1799; document the course of health care and social change in the United States over the past two centuries. Also, the archives is seeking papers of individuals associated with the various institutions.

The New York State Archives is preparing to occupy in spring 1978 its new facilities in the Cultural Education Center of the Empire State Plaza. At present, staff are engaged in locating and appraising all existing official records of the state gov-

ernment, with the intent of identifying those of sufficient historical or other value to warrant continuing preservation. Initial returns from a statewide record-series inventory, jointly conducted by archives and the Office of General Services, indicate the existence of approximately one million cubic feet of official records to be reviewed. However, subsequent visits to the various state agencies, and discussions with agency personnel by the archives staff, have uncovered considerable quantities of material not reported in the inventory returns; the proportion of such materials possessing significant historical value is considerably higher than for the reported records.

Until the new facilities are ready for occupancy, the archives will not physically accession records designated for preservation, although special temporary storage for records in immediate danger of loss or destruction is available. Among such material brought into custody are records of the State Board of Elections dating from the early 1800s, and several hundred cubic feet of administrative records and inmate case files from the Auburn and Clinton Correctional Facilities. The Department of Correctional Services and the Department of Mental Hygiene have now agreed to begin the transfer of extensive series of case files dating from the beginnings of the state's prisons and mental facilities in the early nineteenth century. Extensive negotiations have been carried out with these agencies to arrive at restrictions on access which will protect the rights of individuals (the inmates) and, at the same time, serve the interests of legitimate research.

New York state's fiscal plight has caused hardship for the new archival program established by law in 1971 but, until recently, unfunded. Budget cuts and freezes on new positions have meant that the Archives' parent organization, the State Education Department, has supported the program by reassigning positions and discretionary federal funds. In 1976 the Office of State History's local records program and staff were transferred to the State Archives. Transferred from the State Library were several positions necessary in the preparation of official records, long in library custody, for transfer to the State Archives. In addition, an NHPRC grant kept the appraisal staff intact until the state's new fiscal year. Full staffing, including personnel for new preservation and NEWS NOTES 489

microfilm activities, is being sought for 1978-79.

The Urban Archives Center of **Temple University Libraries** has received a grant from the National Historical Publications and Records Commission to survey and collect records and personal papers documenting the social history of Philadelphia over the past hundred years. It is hoped that the project will provide guidelines for documenting social welfare, housing, planning, education, criminal justice, and ethnic communities in all of the nation's large cities.

The Washington State Archives has established and is operating regional depositories at Western Washington State College, Eastern Washington State College, and Central Washington State College in cooperation with those institutions. The depositories are currently accessioning local governmental records created within their region.

The Washington State Historical Records Advisory Board has received a grant from the National Historical Publications and Records Commission to fund the first phase of a state-wide survey of public and private records. The board, chaired by the state archivist, includes representatives from the state library, University of Washington, Washington State University, Western Washington State College, Central Washington State College, Eastern Washington State College, Eastern Washington State Historical Society, the State Legislature, and Region 10 of the National Archives and Records Service. Board members provide technical services as well as oversee the project in an advisory capacity. The first phase of the project will survey six areas including sixteen counties, approximately two hundred cities and towns, and a number of private corporations and individuals. The second phase of the project, to be conducted next year, will cover the remainder of the state.

The Washington State Archives and Western Washington State College will sponsor their fourth annual records management workshop for agencies of local government next summer, during the week of August 1 through 5.

The Washington State Archives has recently published three guides. The first is a guide to the administrative papers of all of Washington's state and territorial governors. It includes a biographical sketch and an alphabetical list of the administrative files by subject. Copies are available for \$2.00, or 50¢ on microfiche. Second is a descriptive inventory of San Juan County historical records, including a brief history and a sketch of the structure of San Juan County government; the publication is available for \$2.00. Third is an inventory, also for \$2.00, of King County judicial records (1852–1950). King is Washington's most populous county and includes the city of Seattle.

The Women's History Library, formerly at Berkeley, California, has now become part of the Archive of Contemporary History at the University of Wyoming Library, Laramie, Wyoming. Special collections available include art, music, posters, poetry, and film. Also available is information on women's studies courses and bibliography. A list of subject headings of the topical files is available. Microfilmed selected files from the collection on Women and Health/Mental Health, and Women and Law are distributed by Northeast Micrographics, 27 Palmerwoods Circle, Branford, Connecticut 06405.

As a result of the move, the full International Women's History Periodical Archive (821 titles) was given to Northwestern University which in turn gave the University of Wyoming 300 duplicate titles. Northwestern University Library will continue to make current additions to the serial file and is seeking funds to microfilm updates of the serial collection *Herstory* (also available from Northeast Micrographics).

#### ACCESSIONS AND OPENINGS

Alaska State Archives. Accessions: records (1975-76) of the Capital Site Selection applications Committee; embalmers' (1955-64); subject files (1969-74) of the Regional Schools and Boarding Home Program; newspaper clippings (1962-75) of the Alaska Travel Division; mining licenses (1960-66); minutes and correspondence (1937-58) of the Board of Welfare; photographs (1890-1930) of Anchorage, Kodiak, and Valdez areas from the Governor's Office of Policy Development and Planning; records (1959-70) of the Fish and Game Department concerning the Conference of Mutual Concern with Canada and

the State Economic Opportunity Office; records (1908–46) pertaining to stricken, dissolved, or withdrawn corporations; and records (1957) relative to the "Tennessee Plan" and the movement for statehood.

American Philosophical Society Library. Accessions: records (1948-76) of the Society for Human Genetics; and papers of Ivan T. Sanderson (1911-73), a naturalist and director of the Society for the Investigation of the Unexplained.

U.S. Army Military History Institute, Carlisle Barracks, Pennsylvania. Accessions: diary (1827-28) of Lieutenant Maskell Ewing, covering his service with the 3rd and 4th U.S. Artillery Regiments at Forts Monroe and McHenry; family letters (April-November 1898) of Brigadier General Adelbert Ames, recounting his military experiences with the V and II Corps in Cuba, Montauk Point, Camp Meade, and South Carolina; personal letters (December 1950-March 1952) of Private Richard Fleckenstein of the 51st Signal Battalion, giving an enlisted man's perspective on the Korean War.

California Institute of Technology Archives. Accessions: papers (1928-48) of John A. Anderson, Palomar Observatory officer; papers of Marshall Cohen, astronomer; papers (1935-69) of Jesse L. Greenstein, astronomer and Hale Observatory department head; papers (1928-60) of Beno Gutenberg, geophysicist; papers (1938-73) of Charles C. and Thomas Lauritsen, physicists; papers (1935-38) of Bruce H. Rule, engineer; papers (1920-35) of Harry G. Wood, seismologist; and files (1929-49) of the Astronomy Department and Palomar Observatory Council.

University of California at Davis, Oral History Center. Oral Histories: Henry Schacht, Harold H. Cloe, Reuben Albaugh, and Knowles A. Ryerson, four men prominent from the 1920s to the 1970s in state, national, and international agricultural development. Information on purchasing the bound and indexed manuscripts is available from Oral History Center, Department of Special Collections, The University Library, University of California, Davis, California 95616.

California State Archives. Accessions: records (1880-1945) of the Agnews State Hos-

pital, Department of Mental Hygiene, including samplings of patient case files, commitment papers, and examining physician/staff reports.

Cornell University Libraries, Department of Manuscripts and Archives. Accessions: records (1878-1964) of the Chautauqua County Medical Society; records (1806-1967) of the Onondaga County Medical Society; records (1862-1947) of the Tompkins County Medical Society; records (1917-42) of Ithaca Airways; records (1890-1968) of the Gauley Coal Company; records (1945-70) of the National Committee for an Effective Congress; records (1964-71) of the National Republican Congressional Committee; records (1908-69) of San Francisco Planning and Urban Renewal (SPUR); and papers (1883-1971) of Philip Cornick, city planner.

Danvers Archival Center, Danvers, Massachusetts. Accessions: records (1672-1958) of the First Church, Congregational, of Salem Village and Danvers; returns (1843-78) of Danvers stockholders; records (1973-77) of the Danvers Bicentennial Committee; records (1752-1906) of the Danvers Overseers of the Poor; records (1762–1912) of the Danvers School Department; records (1945-71) of the Danvers Chamber of Commerce; records (1882-1967) of the Danvers Woman's Association; records (1844-1969) of the Maple Street Congregational Church; records (1870-1900) of the Unitarian Congregational Society; records (1801-1913) of the Danvers Fire Department; papers (1722-1834) of the Buxton family of Danvers; papers (1919-26) of Helen Dodge during her work in France with the National War Work Council of the Y.M.C.A.; papers (1761-1802) of Robert Hutchinson; and papers (1849-1900) of John Dudley Philbrick, educator.

University of Delaware Library. Accession: papers of Ulick O'Connor, Irish biographer, poet, and lawyer. Included in the papers are unpublished manuscripts and letters from prominent Irish, British, and American writers.

Everett McKinley Dirksen Congressional Leadership Research Center. Openings: photographs (1890–1975) portraying Dirksen and his family in politics and in private; legislative files (1933–70); appointment and guestbooks (1951–70); and recNEWS NOTES 491

ords (1956-69) relating to Republican National Conventions with letters endorsing candidates and material on platforms, including the 1968 platform, drawn up when Dirksen was chairman of the Platform Committee. Researchers may consult the papers Wednesday through Friday from 9 A.M. to noon and 1 P.M. to 4:30 P.M. Because service hours are limited, researchers are encouraged to contact the center at 301 South Fourth Street, Pekin, Illinois 61554.

Forest History Society. Oral History: interview with William G. Reed, Sr., currently managing director of Simpson Reed & Co. The interview principally concerns the management policies of the Simpson Timber Company and its affiliates (1931–73).

Moorland-Spingarn Research Center, Howard University. Accession: records (1967-72) of Pride, Inc., an inner-city employment and self-help organization.

Idaho Historical Society. Accessions: records (1930s-76) of the Idaho Women's Christian Temperance Union (earlier records will be accessioned if found); photographs (1908) taken in Arco, Idaho, during the drawing for Carey Act land; and photographs of the Nez Percé taken by Edward S. Curtis. These photographs are copies of glass negatives which have been lost since their reproduction.

University of Illinois at Urbana-Champaign, University Archives. Accessions: papers (1930–76) of Robert. Jugenheimer, agronomist and international programs director; papers (1937–59) of Donald W. Kerst, physicist and developer of the betatron; papers (1945–76) of F. Wheeler Loomis; papers (1929–76) of Harold G. Scott, geologist and petroleum consultant; and papers (1886–1928) of George P. Stauduhur, architect and builder in Rock Island, Illinois.

Immigration History Research Center, University of Minnesota. Accessions: records (1950-76) of the American Council of Polish Cultural Clubs; papers (1916-19) of Rose G. Szewc, executive secretary, American Association for the Education of Foreign-Born Soldiers in the U.S. Army; papers (1939-76) of Joseph Alecks, former comptroller, state of Massachusetts; pa-

pers (1944-48) of Peter Cacchione, New York city councilman; and papers (1952-71) of Vincenzo Lacapria, officer, Amalgamated Clothing Workers of America.

University of Indiana, Lilly Library. Accession: papers (1932-63) of Sylvia Plath, poet. The material includes manuscripts of published and unpublished works as well as correspondence and other items dating from her childhood.

Kentucky, **Department of Library and Archives.** Accessions: records (1976) of the Deep Mining Safety Commission; executive orders (1963–67) of Governor Edward T. Breathitt.

Leo Baeck Institute. Accessions: papers (ca. 1813-47) of Julie Ehrenberg (Wichelhausen) in Wolfenbuettel; sermons and letters of Rabbi Moritz Guedemann (1835-1918) who served in Magdeburg and Vienna; papers of Max Kowalski (1882-1956), lawyer and composer; collection of Max Markreich (1882-1962), principally concerning the Jewish community in Bremen and Ostfriedland; collection (ca. 1809-88) of Walter Meyer, focusing on Hannover and the Jewish community of Burgdorf; and papers (1922-38) of Eli Rottner (pseudonym Eduard Rudnicki) of the Constantin Brunner circle in Cologne.

The Maryland Historical Society. Accessions: papers (1877-1957) of the Milburn family, relating chiefly to the World War I military service of Page Milburn, Jr.; diaries (1898) of Harry S. and Ziba F. Bowman, kept while aboard the U.S.S. Dixie in the Caribbean during the Spanish-American War; and papers (1939-73) of Emory H. Niles, chief judge of the Supreme Bench of Baltimore City.

Nebraska State Historical Society. Accessions: records (1895–1944) of the Burton Ranch, Bingham, Nebraska; architectural and construction documents (ca. 1917–40s) of buildings designed by Ellery Davis; district court records (1857–1937) of Cass County; tax and assessment records (1871–1965) of Nuckolls County; daybooks of Carl Alfred Olson (1869–1911) of Saunders County; and photographs, scrapbooks, and military records of the late General Butler B. Miltonberger.

Historical New Orleans Collection, Kemper and Leila Williams Foundation. Accessions: papers (1799–1904) of Henri de Ste. Geme, chiefly being letters addressed to the baron in France from the manager and overseer of his Louisiana plantation; papers (1779–1975) of the Butler family, including the papers of Edward G. W. Butler (1800–88), who served in the War of 1812, the Mexican War, and with the Confederacy in the Civil War.

New York State Library, Manuscripts and Special Collections Library. Accessions: letter books of John Adams Dix, covering his term as minister to France (1867-69) and governor of New York (1873-74); papers (1811-98) of James Hall, state geologist; correspondence (1859-61) of Edward Fowler, a Shaker seed-dealer from Lebanon, New York; papers (1850-70) of Elbridge Spaulding, a Buffalo, N.Y., banker, state assemblyman, state treasurer, and congressman; papers of William Morgan, covering his tenure as state comptroller (1898–1900); and two orderly books of the American Revolution, one by a British officer on Burgoyne's staff and a second by Thomas Grant, a surveyor with the Sullivan military expedition against the Seneca Indians in 1779.

University of North Carolina, J. Murrey Atkins Library. Accessions: papers (1933-61) of Martin Sims, novelist and short-story writer; cartoons (1962-71) of Eugene Payne, Pulitzer Prize winning cartoonist of the Charlotte Observer; papers (1959-68) of Bruce and Nancy Roberts, photographer and writer; records (1906-22) of the Stone Publishing Company; and records (1969-71) of the Charlotte-Mecklenberg Charter Commission. The Charter Commission was created to recommend a plan for the consolidation of the city of Charlotte and Mecklenburg County, North Carolina.

Pennsylvania Historical and Museum Commission, Bureau of Archives and History. Accessions: minutes (1896-1958) of the Pennsylvania Game Commission; Director's administrative files (1946-64) of the Bureau of Employment Security; minutes (1957) of the Pennsylvania Public Utility Commission; annual reports (1923-48) of utility companies filed with the Pennsylvania Public Utility Commission; microfilm copies of documents (1976-77) filed with the secretary of the common-

wealth relative to corporations; files (1968-77) of the Pennsylvania Bicentennial Commission; election returns (1969-75) of the Justices of the Peace; inspection report files (1932-69) of state-supervised hospitals; press releases (1939-56) issued by the Bureau of Employment Security; records (1846-1940) of the Lehigh Valley Railroad Company: ore book and load book (1810-70) relating to the Hopewell Furnace; and photographs (1893–1900) taken by Charles H. Burg, member of the Governor's Troop of Cavalry, National Guard of Pennsylvania, including pictures of group encampments near Harrisburg, Pennsylvania, the Puerto Rican Campaign, Spanish-American War, and the Hazleton Coal Strike (Lattimore Massacre).

University of Pennsylvania, University Archives. Accessions: two letters and a will of Major John Parke, Continental Army; papers of Wallace Evan Davies, late professor of history; papers of John William Harshberger, late professor of botany; papers of Theodore Hornberger, late professor of history and English; papers of Adolf D. Klarmann, late professor of German; papers of Rheva Ott Shyrock, parliamentarian; and additions to the papers of the Dechert family of Philadelphia, notably the papers of Robert Dechert, general counsel, Department of Defense (1957–59).

Curtis Theatre Collection, University of Pittsburgh. Accession: papers (1915–68) of Philip Dunning, actor, stage manager, writer, director, and producer.

Rhode Island Historical Society. Accession: diary of Simeon Thayer, Revolutionary War soldier. This diary, published a century ago, long thought lost, was recently found and donated to the society.

Smithsonian Institution Archives. Accessions: records (1887–1969) of the Division of Graphic Arts, National Museum of History and Technology; records (ca. 1882–1971) of the Division of Mammals, National Museum of Natural History; records (1920–53) of the Division of Echinoderms, U.S. National Museum; records (1883–89) of the taxidermist, U.S. National Museum; records (1865–1941) of the Division of Fishes, U.S. National Museum; letters of detail (1936–48) of the assistant secretary in charge, U.S. National Museum;

NEWS NOTES 493

logs of letters to be initialed (1907-13) of the Division of Correspondence and Documents: storage and condemnation records (ca. 1900-21) of the Division of Mineral and Mechanical Technology; records (1862-1951) of the Smithsonian Institution Library; records (1962-75) of the Office of International and Environmental Programs; records (1853-1962) of the Division of Marine Invertebrates; records (ca. 1877-1948) of the Bureau of Fisheries, Department of Commerce: records (ca. 1880-1972) of the Biological Society of Washington: papers (ca. 1838-85) of the United States Exploring Expedition; collection (ca. 1800-1930) of George P. Merrill; field journal (1812-14) of Henry Cushier Raven; papers (ca. 1898-1918) of Edmund Heller: manuscripts (ca. 1920, 1930-41) of Henry Weed Fowler; papers (1887-1910) of Frederick William True; album and journals (ca. 1848-99) of Clinton Levi Merriam; papers (1907-54) of Austin H. Clark: papers (ca. 1911-19, 1924-58) of Isaac Ginsburg; papers (1911-30) of Oliver Perry Hay: papers (ca. 1850-60) of Charles Frederic Girard; papers (ca. 1838-75) of William Dunlop Brakenridge; papers (1849-61) of George Stuckley; papers (ca. 1882-87) of Lucien M. Turner; and papers (ca. 1905-6) of George Dimmock.

Temple University, Urban Archives Center. Accessions: records (1949-75) of the Greater Philadelphia Movement, including files relating to transportation, education, food distribution, membership, and solicitations; records (1968-71) of the Committee on Regional Development (CORD). concerned primarily with transportation policy culminating in the Tri-State Compact; records (1968-69) of the Black Coalition, Inc., an organization of businessmen assisting groups in the Black community; records (1972-74) of the Philadelphia Council of Neighborhood Organizations; records (1958-75) of the West Mt. Airy Neighbors including files relating to planning, zoning, housing, integration, and youth services; and records (1915-71) of the Young Women's Christian Association of Germantown.

Benson Latin American Collection, University of Texas. Accessions: journal and letterbook (1817-27) of John Hanna, a member of a British trading expedition to Buenos Aires and Valparaiso, who later joined the fight for Chilean independence;

letterbook (1819-22) of Lord Thomas Cochrane, vice admiral of the Chilean Navy; miscellaneous manuscripts and broadsides (1547-1891) from Mexico regarding land, Indians, military affairs, the church, and other matters.

University of Virginia, Manuscript Collection. Accessions: papers (before 1970) of Harry F. Byrd, Ir., senator from Virginia; a manuscript by Edmond Genet (Citizen Genêt) entitled "The Republican Crisis: Or, An Exposition of the Political Iesuitism of James Madison, President of the United States": papers (1948-49) of P. L. Hockman, former president of the Young Republican Federation of the State of Virginia; papers (1955-74) of Charles E. Moran, Ir., documenting his work with the Charlottesville Save Our Schools Committee and with the Charlottesville-Albemarle Offender Aid and Restoration Committee; ledger (1817-19, 1850-66) of Benjamin Hawkins of Rockingham County; financial papers (1835-75) of Richard Luttrell and James R. Nelson of Rappahannock County; and records (1976) of the Libertarian Party and its presidential candidate, Roger MacBride.

The State Historical Society of Wisconsin. Accessions: records (1973–77) of the press secretary to Governor Patrick J. Lucey; records (1976–77) of the Employment Relations Study Commission (Stevens-Offner Commission); records (1972–77) of the Wisconsin American Revolution Bicentennial Commission; and papers (1929–70) of Betty Gannet, primarily concerning her career as a theoretician, teacher, and political exponent of the Communist Party (U.S.A.).

Washington University School of Medicine Library Archives. Accessions: papers of Hallowell Davis, director of research from 1946 until 1965 at the Central Institute for the Deaf. Included in his papers are correspondence files while director of research, speeches, reports on hearing-related interests for industry and governmental committees, laboratory research notebooks (1947–71), and correspondence (1964–70) created while he served on the National Academy of Science's Committee on the SST-Sonic Boom.

Winthrop College, Rock Hill, South Carolina. Accessions: papers (1848-74) of

Mary Elizabeth Massey, historian and former president of the Southern Historical Association; papers (1920-76) of Mary Johnston Gates, relating to the early history of home extension-work in South Carolina; records (1972-77) of ERA South Carolina Coalition, relating to the drive for the ratification of the Equal Rights Amendment in South Carolina: records (1914-77) of the South Carolina Extension Homemakers' Council: and records (1974-77) of the South Carolina Federal Feminist Credit Union, documenting the first credit union of its kind in the Southeast. Winthrop College Archives has been designated as the repository for the state chapter of the National Organization of Women.

#### **RELIGIOUS ARCHIVES**

Baptist. Last May, the staff of Franklin College Library, Indiana, dedicated the Roger D. Branigin Memorial Room, which will house the papers and other memorabilia of the late former governor of Indiana and graduate of Franklin College. Laurel Bowen has joined the staff to process the Roger D. Branigin papers.

The North Carolina Baptist Historical Collection, Wake Forest University, has completed the microfilming of the records (1879–1977) of the Great Marsh Baptist Church, St. Pauls, North Carolina, including membership rolls. This project is a part of a plan to microfilm local church records and return the original volumes to the congregation. The Baptist Historical Collection has also on microfilm the records of the following Robeson County Baptist churches: First Baptist, Lumberton (1909–45); Raft Swamp (1854–68 and 1965–69); Ten Mile (1872–1976); Tolarsville (1875–1971); and Westside (1954–65).

Çatholic. In the Diocese of Grand Rapids, Michigan, the bishop has assigned to the archivist the task of reorganizing the entire working filing system of the diocese, to coordinate it with the system used in the archives. Microfilmed sacramental records of all parishes in the diocese have been relocated at the Chancery Office for more convenient use.

The Archives of the Diocese of Galveston-Houston reports the acquisition of a baptism book from the Reverend Anton J. Frank, diocesan archivist, Annunciation Church, Houston, and a register of baptisms at Brazoria, Texas, and associated missions (1848-1905).

The Reverend Anthony J. Prosen has been appointed archivist of the Diocese of Lafayette, Indiana.

Sister Catherine Markey has been appointed archivist in the Diocese of Jackson, Mississippi.

The Reverend Aloysius M. Rieckus, S. J., has become archivist of the Missouri Province of the Society of Jesus, succeeding the Reverend Edward R. Vollmar, S. J.

Hartford Seminary Foundation. Acquisitions of the seminary archives include papers of James Noah Gettemy, president of the Hartford Seminary Foundation (1958-1976), Hartford, Connecticut. His papers (1958-1974) consist of correspondence, minutes of various committee meetings, addresses, and other materials. Also accessioned is a collection of news releases and papers of the Second Assembly of the World Council of Churches, 1954. Much of the foundation's archival material has been transferred into a spacious room in Avery Hall.

Jewish. Yeshiva University, New York City, has recently received a grant from the National Endowment for the Humanities to help the university preserve, arrange, and describe its manuscript collections. The grant is for two years, with matching funds for a third year. Bernard Leibtag, a doctoral candidate in Jewish history at Columbia University and former archivist for the World Jewish Congress, has been appointed archivist for the project. The holdings consist of thirty collections of records of various American Jewish organizations and congregations and the papers of prominent American Jews dating back to the middle of the nineteenth century. Although the records are of American origin, a number of the collections deal with aid to Eastern European and Palestinian Jewish communities during the interwar period and thereby shed light on Jewish life in those areas. The goal of this project is to arrange and describe the collections properly, to prepare finding aids (in the form of inventories and card catalogs), and to register them with the National Union Catalog of Manuscript Collections. The collections being processed are records of the Central Relief Committee; Service for Foreign Born of the National Council of Jewish Women; Jewish CounNEWS NOTES 495

cil for Russian War Relief; American Pro-Falasha Committee; Universal Jewish Encyclopedia, Inc.; Training Bureau for Jewish Communal Service; Graduate School of Jewish Social Work; Joint Distribution Committee; Vaad Hatzalah; Institutional Synagogue of Harlem; and Poel Zedek-Anshe Elia, New York; and the papers of Henry S. Morais, Peter Weirnik, Louis Rittenberg, Louis Levine, Rabbi Benjamin Guth, and Martin H. Sable.

Church of Jesus Christ of Latter-day Saints. The Roots explosion of January 1977 had a significant effect upon patron use of the library of the Genealogical Society of Utah, in Salt Lake City. There had been steady growth from 700 a day in 1965 to 2,000 a day in 1976. But in 1977 attendance jumped to 3,000 a day in early summer and then to nearly 4,000 a day during August. This rapid growth in patronage created a shortage of space, equipment, and personnel qualified to assist. These needs, however, are being met. The society reports also that Ted F. Powell is now director of the Library Services Division, replacing Delbert Roach.

The Historical Department has accessioned the papers (1839-1909) of Samuel Whitney Richards, president of the LDS British Mission and the Eastern States Mission; the autobiography of Clarence Gardner, president of the LDS Star Valley Stake in Lincoln County, Wyoming; diaries (1881, 1885-86) of Jacob Alt, including an account of his activities as a saloon keeper in Salt Lake City and documenting the events of the anti-polygamy crusade and the liquor question; journals (1905-9) of Serge Frederick Ballif, president of the LDS Swiss and German Mission; diaries (1919-22) of Franklin Reeder Richards, including an account of LDS missionary activities in the Missouri Conference of the Central States Mission; diaries (1907-11) of George Michael Cope, including an account of Mormon missionary work in the Königsberg Conference in Germany Switzerland; journals September 1848, December 1849) of Ephraim Green, recording the journey of an emigrating company from California to the Salt Lake Valley with Jonathan Holmes as president of the company; and records (1932-42) of the Utah Club, an organization of former residents of Utah living in New York City.

Lutheran. Correspondence of Melvin A. Hammarberg, president of the Minnesota Synod of the Lutheran Church in America (1965–1976), has been received by the Minnesota Synod Archives, as well as minutes and reports of the following boards and committees of the synod: Board of Social Ministry, Committee on Chemical Dependency, Commission on World Missions, Commission on Youth Activities, Commission on Worship, and Pastoral Reports (1965–76).

The secretary and archivist of the Central Pennsylvania Synod of the Lutheran Church in America, Arthur Yeagy, retired September 1, 1977, and has been succeeded by the Reverend Guy S. Edmiston, Jr.

Methodist. The annual meeting of the Northeastern Jurisdictional Commission on Archives and History of the United Methodist Church voted recently to hold three regional workshops between 1977 and 1979. The meeting featured addresses by William C. Beal, Jr., archivist of the General Commission on Archives and History, who spoke on "Evangelical Beginnings in Western Pennsylvania"; Bishop John B. Warman, who spoke on "The Methodist Protestant Heritage"; and Bishop Roy Nichols, who spoke on John Wesley's views reflected in Methodism.

Because no new pastor/curator for the chapel and museum at Barratt's in Frederica, Delaware, has been found, the museum is closed until further notice.

The Reverend J. C. Montgomery, Jr., has been appointed historian for the Missouri East Annual Conference.

Presbyterian. The Union Theological Seminary, in Virginia, has accessioned the papers of Robert Lewis Dabney (1820-98). Dabney was a UTS professor, and Stonewall Jackson's chief of staff during the Civil War. The library is microfilming church court minutes of the Synod of the Virginias. This program involves a continuation of work with the old Synod of West Virginia and an updating of holdings of the Synod of Virginia.

The Presbyterian Historical Society, Philadelphia, completed and dedicated the new archives addition in June 1977. On the staff, Jane M. Ramsay has been appointed records researcher of the society, succeeding the Reverend Frederick Schalow.



### NEW!



- archival board with a professional appearance
- designed for absolute protection of your prints
- will last 500 to 1000 years
- · completely acid free

Hollinger off-white mounting board is alkaline (pH 8.5), and is buffered to combat atmosphere pollutants and acids that may migrate from papers attached to it. Available in 6 sizes ... order in units of 25 or more.

11" x 14" 16" x 20" 22" x 32" 32" x 40" 40" x 60"

> ACID FREE

HOLLINGER CORPORATION

Write today for FREE information, sample and prices

3810-AA South Four Mile Run Drive, Arlington, Va. 22206

### The Society of American Archivists

#### Recent Deaths

PHILIP COOLIDGE BROOKS, first director of the Harry S. Truman Library and prominent member of the Society of American Archivists, died on July 14, 1977, in Phoenix, Arizona, at the age of seventy one. While members of the Society may remember Phil Brooks best for his outstanding work at the Truman Library, it is well also to recall the earlier years and accomplishments of this pioneer archivist. His contributions to the archival profession may be viewed along four major tracks: his work with federal records, his efforts on behalf of the Society, his influential role in establishing the tone and character of presidential libraries, and his role as teacher through lectures and writing.

Phil Brooks joined the National Archives staff in 1935, before the Archives Building was opened, and participated in those early efforts of federal archivists to inventory and collect the historical records of government agencies. Developing special interests in records appraisal, records management, and research use of archives, Phil Brooks worked with Navy archives, served as records officer of the National Security Resources Planning Board (1948–50), chief archivist of the War Records Branch (1950–51), chief archivist of the Diplomatic and Judicial Records Branch (1951–53), and chief of the Federal Records Center at San Bruno, California (1953–57). In addition to these formal positions, Phil often served as consultant on records administration topics to state and foreign governments and interagency bodies.

Only a few members of our Society can now recall the early years of its formation. Phil Brooks served as its secretary from 1936 to 1942 and as president, 1949-51. During those years and more he helped materially in formulating the purposes and in maintaining the operations of the Society, and he is said to have conducted a great part of the Society's affairs at his dining table. If our Society is larger and more formal now, our effectiveness is firmly based on the early formation given it by Phil Brooks.

As director of the Harry S. Truman Library for fourteen years (1957-71), Phil Brooks undoubtedly distinguished himself as a worthy administrator, a skillful and indefatigable acquisitions officer, a brilliant PR man, an important founder of oral history, and an active promoter of academic use of the library's holdings. But for those of us now left to manage the presidential libraries system, Phil Brooks's best contributions were to the tone and character of these institutions. Sharing with Wayne Grover the view that presidential libraries are a delicate and vulnerable solution to a difficult constitutional problem, Phil Brooks taught us to seek early, equal public access to the historical materials in our trust and to avoid as much as possible the connotation that these institutions are nothing but memorials to great men.

Phil Brooks lectured on archival science at American University for many years, working closely with Ernst Posner and others in establishing academic courses on the subject. He wrote extensively on the theory and practice of archives at a time when little was yet published on the subject. His articles on the need for preservation of records and on the "life cycle of records" concept were fundamental to the development of both the philosophy and the literature of our profession. A noteworthy example was a paper delivered to the Society in 1940 entitled "What Records Shall We Preserve?" It was issued as a National Archives circular and later published in the American Archivist (October 1940). The article is still relevant today. Phil's publication efforts culminated with Research in Archives: The Use of Unpublished Primary Sources, a short book that needs no introduction to the members of this Society. It seems especially appropriate that Phil concluded his professional writing career, so long devoted to assisting members of the profession in saving and making records available to scholars, with a scholar's guide to the use of those records.

No recollection of Phil Brooks could be complete without reference to the very warm and human qualities which he gave to all of his professional and social associations. Personable, exuberant, considerate, tireless, tolerant—the characteristics of his personality were a large part of the reason for the success of his life.

RICHARD A. JACOBS, National Archives and Records Service

## The National Archives and Records Service, GSA

in cooperation with the Library of Congress

Announces two offerings during 1977-78 of

# THE INSTITUTE: INTRODUCTION TO MODERN ARCHIVES ADMINISTRATION

October 31-November 11, 1977 June 5-16, 1978

For information and application forms, write Modern Archives Institute (NNHP) National Archives and Records Service, GSA Washington, DC 20408

### SAA

### APPLICATION FOR MEMBERSHIP OR SUBSCRIPTION

INDIVIDUAL MEMBERSHIP INSTITUTIONAL MEMBERSHIP SUBSCRIPTION ONLY		
☐ \$20 enclosed ☐ \$enclosed ☐ \$3	gular	
☐ \$30 enclosed ☐ \$40 enclosed     Student	S	
	Sustaining 00 enclosed	
\$60 enclosed	oo enclosed	
_ \$00 chelosed		
NAMEINST	TITUTION	
STREET	STATE ZIP	
STREET CITY	31A1E 2Ir	
Signature of faculty member	Institution	
signature of faculty member	institution	
	Individual and institutional members	
	of the Society receive the American	
DUES	Archivist, the bimonthly SAA News-	
	letter, and the annual meeting program.  Members are eligible for special discounts	
Individual	on professional publications, and may	
	utilize the Society's placement service.	
Regular		
Gross Annual Salary Dues	Subscriptions to the American Archivist without membership in the SAA are	
\$ 0-\$ 9,999\$ 20	available only to institutions.	
\$10,000-\$14,999	available only to institutions.	
\$15,000-\$19,999	Applications for membership or subscrip-	
\$20,000-\$29,999	tion should be addressed to:	
\$30,000-\$49,999	SOCIETY OF AMERICAN ARCHIVISTS	
Contributing	UNIVERSITY OF ILLINOIS, CHICAGO CIRCLE	
Regular dues, as above, plus \$ 10	LIBRARY, ROOM 311	
Student	CHICAGO, ILLINOIS 60680	
Institutional	2, 22, 23, 12, 10, 10, 10, 10, 10, 10, 10, 10, 10, 10	
Regular	Custolaina mambashin indudes to a section	
_	Sustaining membership includes two copies	
Sustaining	of all Society publications during year of membership.	



The American **Archivist** 



The American Archivist: Index to Volumes 1-20 (1938-57)

Index to Volumes 21-30 (1958-67) Mary Jane Dowd, Compiler

\$ 6 members

\$10 others

\$ 6 members

\$10 others

The American Archivist (1938-1974) \$20 roll, \$175 set members 35mm, microfilm, 10 rolls

\$25 roll, \$225 set others

Add \$1 postage and handling charge on orders under \$10 not prepaid.

#### SOCIETY OF AMERICAN ARCHIVISTS

The Library University of Illinois at Chicago Circle Box 8198, Chicago, Illinois 60680



# 9th Annual Workshops on College and University Archives

June 11-16, 1978

A learning opportunity in a congenial setting for both new and practising archivists - a chance to exchange ideas and experiences with lecturers, staff and others working in the same field.

THE INTRODUCTORY WORKSHOP is planned for individuals new to the field, for librarians who have been assigned to develop archival programs or for administrators concerned with records problems. It offers a survey of theory and techniques in college archives with instruction by outstanding college and university archivists.

THE ADVANCED WORKSHOP offers intensive consideration of selected topics as in-service training for working archivists. Experience in archives is required for registration in this group.

For further information write:

Mrs. Ruth Helmuth University Archivist Case Western Reserve University Cleveland, Ohio 44106

# The American Archivist



### **CONTENTS OF VOLUME 40**

### Articles

A Becoming Regard to Posterity ELIZABETH HAMER KEGAN	5
The Provenance of the Thomas Jefferson Papers PAUL G. SIFTON	17
NUCMC and the Local Repository Terry Abraham	31
College Archives as Windows on American Society David B. Potts	43
Secrets of History and the Law of Secrets PHILIP W. BUCHEN	51
Postappointment Archival Training: A Proposed Solution for a Basic Problem Frank B. Evans	57
Some Aspects of the Conservation Problem in Archives FRAZER G. POOLE	163
Handling Photographs in the LDS Church Archives  Max J. Evans	173
The Eyes of Texas: The Texas County Records Inventory Project Mary S. Pearson and Robert S. LaForte	179
The Management and Preservation of Local Public Records: Report of the State and Local Records Committee  DAVID LEVINE	189
The NHPRC and a Guide to Manuscript and Archival Materials in the United States  LARRY J. HACKMAN, NANCY SAHLI, and DENNIS BURTON	201
Writings on Archives, Historical Manuscripts, and Current Records: 1975 ELIZABETH T. EDELGLASS, SARA C. STROM, and SYLVIE J. TURNER, Compilers	207
Foreword to Setting Priorities for Historical Records: A Conference Report Mary Lynn McCree and Timothy Walch	291
Lest We Forget: Setting Priorities for the Preservation and Use of Historical Records EDWARD WELDON	295
Surveys of Historical Records Francis X. Blouin, Mary Pearson, and John A. Fleckner	301
Intellectual Control of Historical Records  Maynard Brichford, John P. Butler, Harriet Ostroff, and Richard H. Lytle	307

Professional Archival Training Trudy H. Peterson, Patrick M. Quinn, and Hugh Taylo	)R	315
Conservation and Preservation of Historical Records GEORGE M. CUNHA, FRAZER G. POOLE, and CLYDE C. WALTO	ON	321
Preservation and Use of State and Local Records David C. Levine, Edward C. Papenfuse, and Charles E. I	LEE	325
Wider Use of Historical Records Howard L. Applegate, Richard H. Brown, and Elsie F. I	Freivogel	331
Archival Research Centers John Kerwood, Margaret S. Henson, Richmond D. Wili Lucile M. Kane	LIAMS, and	337
The State of Historical Records: A Summary Walter Rundell, Jr., and C. Herbert Finch		343
Film Recovery of Some Deteriorated Black and White Negatives James L. Gear, Robert H. MacClaren, and Mary McKie		363
The Discipline of History and the Education of the Archivist Hugh A. Taylor		395
Collecting the Records of Industrial Society in Great Britain: Promise  RONALD L. FILIPPELLI	rogress and	403
North American Business Archives: Results of a Survey Gary D. Saretzky		413
A Regional Approach to Conservation: The New England Docu servation Center Walter Вrанм	iment Con-	421
Oral History: An Appreciation WILLIAM W. Moss		429
Departments		
Annual Bibliography		207
Reviews	75, 235, 349	, 441
Professional Reading	99	, 459
Technical Notes	101, 363	, 463
The International Scene: News and Abstracts	109, 252, 369	, 471
News Notes	125, 265, 383	, 485
The President's Page		279
The Society of American Archivists	139, 281	, 497
The Forum	159, 285	. 499

#### INFORMATION FOR CONTRIBUTORS

### **Editorial Policy**

- 1. Members of the Society of American Archivists, and others with professional interests in the aims of the Society, are invited to submit manuscripts for consideration and to suggest areas of interest or subjects which they feel should be included in forthcoming issues of the *American Archivist*.
- 2. Manuscripts received from contributors are submitted to readers who the editor feels can give an objective appraisal. Readers are asked to appraise manuscripts in terms of appropriateness, pertinence, innovativeness, scholarly worth, and clarity of writing.
- 3. Only manuscripts not previously published in English will be accepted, and authors must agree not to publish elsewhere, without explicit written permission, a paper submitted to and accepted by the American Archivist. The editor will consider publication of articles previously published in foreign languages; but usually these will be abstracted and included in a section of the American Archivist intended for this purpose.
- 4. One set of galley proofs will be sent to authors for correction of any omissions or errors in the edited copy of the original manuscript.
- 5. Ten reprints of each paper will be provided to the author without charge. Additional reprints may be ordered from the printer, and an order form for this purpose will be sent to the author with his galley proofs.
- 6. Letters-to-the-Editor which include pertinent and constructive comments or criticism of articles or reviews recently published in the *American Archivist* are welcome. Ordinarily, such letters should not exceed 400 words.
- 7. Brief contributions for the three special sections of the *American Archivist*—News Notes, International Scene, and Technical Notes—may be addressed to the several editors of those sections or sent directly to the editor of the *American Archivist*.

### **Manuscript Requirements**

- 1. Manuscripts should be submitted in English, in double-spaced typescript throughout—including footnotes at the end of the text—on white bond paper 8 ½ x 11 or 8 x 10 ½ inches in size. Margins should be about 1 ½ inches all around. All pages should be numbered, including the title page. The author's name and address should appear only on the title page, which should be separate from the main text of the manuscript.
- 2. Each manuscript should be submitted in two copies, the original typescript and one carbon copy or durable photocopy.
- 3. The title of the paper should be concise and distinctive rather than descriptive.
- 4. An abstract of approximately 100 words, brief, concise, and complete in itself without reference to the body of the paper, describing purpose, methodology, results, and conclusions where applicable, should be submitted with each manuscript.
- 5. Illustrations, photographic or drawn, are welcome. Photographs should be 8 x 10 inch glossy prints; other illustrations should be professionally drawn to a scale about twice the size of the final copy to be printed.
- 6. References and footnotes should conform to accepted scholarly standards. Ordinarily, the *American Archivist* uses footnote format illustrated in the University of Chicago *Manual of Style*, 12th edition.
- 7. The American Archivist uses the University of Chicago Manual of Style, 12th edition, and Webster's New International Dictionary of the English Language, 3d edition (G. & C. Merriam Co.), as its standards for style, spelling, and punctuation. Variations from these standards are permitted but should be minimal and purposeful.
- 8. Usage of terms which have special meanings for archivists, manuscript curators, and records managers should conform to the definitions in "A Basic Glossary for Archivists, Manuscript Curators, and Records Managers," *American Archivist*, vol. 37, no. 3 (July 1974). Copies of this glossary are available for \$2 each from the Executive Director, SAA, University of Illinois at Chicago Circle, Box 8198, Chicago, Ill. 60680.

### SOCIETY OF AMERICAN ARCHIVISTS

42nd ANNUAL MEETING, NASHVILLE, TENNESSEE OCTOBER 3-6, 1978

AVAILABLE FROM SAA'S BOOK SERVICE:

A Basic Glossary for Archivists, Manuscript Curators, and Records Managers; \$2.00 members, \$2.00 others

Forms Manual; \$5.00 members, \$8.00 others

Inventories and Registers: A Handbook of Techniques and Examples; \$2.00 members, \$4.00 others

Oral History Program Manual by William W. Moss; \$11.00 members, \$13.50 others

Modern Archives and Manuscripts: A Select Bibliography by Frank B. Evans; \$8.00 members, \$11.00 others

The Modern Manuscript Library by Ruth Bordin and Robert Warner; \$5.00 members, \$6.00 others

SAA's New Basic Manual Series

Archives and Manuscripts: Surveys by John A. Fleckner

Archives and Manuscripts: Appraisal and Accessioning by Maynard J. Brichford

Archives and Manuscripts: Arrangement and Description by David B. Gracy II

Archives and Manuscripts: Reference and Access by Sue E. Holbert

Archives and Manuscripts: Archival Security by Timothy Walch

Set of five: \$12.00 members, \$16.00 others; or \$3.00 each to members, \$4.00 others.

A postage and handling charge of \$1.00 will be added to orders under \$20.00 which are not prepaid. For a complete list of publications and membership information write

Society of American Archivists Library, PO Box 8198 University of Illinois at Chicago Circle Chicago, Illinois 60680