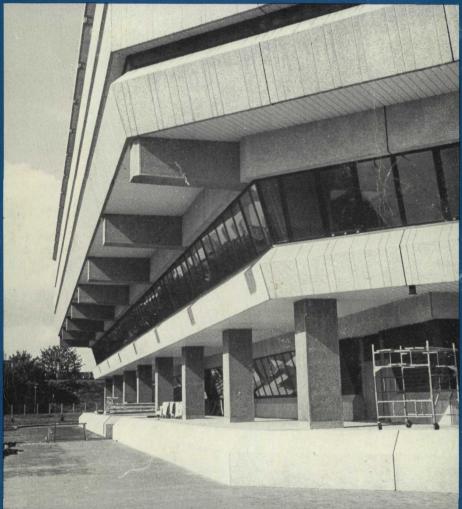
<text>





Published Quarterly by The Society of American Archivists

The American Archivist

Virginia C. Purdy, *Editor* Douglas Penn Stickley, Jr., *Assistant Editor*

DEPARTMENT EDITORS

Brenda A. Beasley, Reviews Assistant Paul V. Guité, Bibliography Clark W. Nelson, Technical Notes Ronald J. Plavchan, The International Scene Mary Elizabeth Ruwell, Reviews Mark S. Steinitz, Shorter Features Thomas E. Weir, Jr., News Notes

Editorial Board

J. Frank Cook (1979–82), University of Wisconsin John A. Fleckner (1977–80), State Historical Society of Wisconsin Elsie F. Freivogel (1977–80), National Archives and Records Service David B. Gracy II (1976–79), Texas State Archives Ruth W. Helmuth (1978–81), Case Western Reserve University Lucile M. Kane (1976–79), Minnesota Historical Society J. R. K. Kantor (1979–82), University of California at Berkeley Trudy Huskamp Peterson (1978–81), National Archives and Records Service

The Society of American Archivists

PRESIDENT Hugh A. Taylor, Public Archives of Nova Scotia VICE PRESIDENT Maynard J. Brichford, University of Illinois TREASURER Mary Lynn McCree, University of Illinois at Chicago Circle EXECUTIVE DIRECTOR Ann Morgan Campbell

COUNCIL MEMBERS

Edmund Berkeley, Jr. (1977–81), University of Virginia Frank G. Burke (1976–80), National Historical Publications and Records Commission Shonnie Finnegan (1978–82), State University of New York at Buffalo David B. Gracy II (1976–80), Texas State Archives Andrea Hinding (1975–79), University of Minnesota Richard H. Lytle (1977–81), Smithsonian Institution Paul H. McCarthy (1978–82), University of Alaska Edward Weldon (1975–79), New York State Archives

COVER: Exterior of the Public Record Office in Kew, England. UK Crown Copyright.



Volume 42 / Number 2 / April 1979

ARCHIVISTS, ARCHIVES, AND COMPUTERS: A STARTING POINT

edited by Charles M. Dollar and Carolyn L. Geda

Foreword / 149

Archival Uses of Computers in the United States and Canada / 152 Ben DeWhitt

Social Science Data Archives / 158 Carolyn L. Geda

Practical Realities of Computer-based Finding Aids: The NARS A-1 Experience / 167 Alan Calmes

Automated Access to Archival Information: Assessing Systems / 179 David Bearman

Glossary / 191

Forum / 143

Shorter Features / 195 Legal History and the Role of Court Records, by Rayman L. Solomon Architectural Cataloging, by Cathy de Lorge

Reviews / 201

Professional Reading / 214

Technical Notes / 217

The International Scene: News and Abstracts / 223

News Notes / 241

© 1979 The Society of American Archivists. All Rights Reserved. ISSN 0360-9081

The Society of American Archivists / 259 The President's Page Recent deaths— MORRIS L. RADOFF MARTIN SCHMITT

REVIEWS

Illinois State Archives, *Descriptive Inventory of the Archives of the State of Illinois / 201* reviewed by Mabel E. Deutrich

Suelflow, ed., Archives and History: Minutes and Reports of the 13th Archivists and Historians Conference, Concordia Historical Institute / 202 reviewed by William B. Miller

Buenker and Burckel, *Immigration and Ethnicity: A Guide to Information* Sources / 203 reviewed by Frederic Miller

Falco, *Manual for the Organization of Manuscripts* / 204 reviewed by James Fogerty

McCoy, The National Archives: America's Ministry of Documents, 1934-1968 / 206 reviewed by Walter Robertson, Jr.

THE AMERICAN ARCHIVIST is published by the Society of American Archivists, 330 S. Wells, Chicago, Illinois 60606, four times yearly, in January, April, July, and October. Postmaster: Send all correspondence and 3579 forms to SAA, Suite 810, 330 S. Wells Street, Chicago, Illinois 60606. Subscriptions: \$25 a year to North American addresses, \$30 a year to other addresses; single copies, \$6 to members. \$7 to nonmembers.

ARTICLES AND RELATED COMMUNICATIONS: Virginia C. Purdy, Editor, *The American Archivist*, National Archives Building, Washington, D.C. 20408; telephone (202) 523-3879.

ADVERTISING CORRESPONDENCE, MEMBERSHIP AND SUBSCRIPTION CORRESPONDENCE, SOCIETY OF AMERICAN ARCHIVISTS PUBLICATIONS AND BACK ISSUES: Ann Morgan Campbell, Executive Director, SAA, Suite 810, 330 S. Wells Street, Chicago, Illinois 60606; telephone (312) 922-0140. Notice of nonreceipt of an issue must be sent to the executive director by domestic subscribers within four months of issue publication date and by international subscribers within six months.

The American Archivist is indexed in Library Literature and is abstracted in Historical Abstracts; book reviews are indexed in Book Review Index.

The American Archivist and the Society of American Archivists assume no responsibility for statements made by contributors.

Typesetting for *The American Archivist* is done by Compositors, Inc., of Landover, Maryland, and the journal is printed by Capital City Press, Inc., of Montpelier, Vermont.

[©] Society of American Archivists 1979. All rights reserved. Second-class postage paid at Chicago, Illinois, and additional mailing office.

The Forum

TO THE EDITOR:

I was very offended by the style and content of Jane K. Gibbs's review of A Guide to the Michigan State University Archives and Historical Collections by Frederick L. Honhart, Suzann Pyzik, and Saralee R. Howard (East Lansing: Michigan State University, 1976), which appeared in the July 1978 issue of The American Archivist. Ms. Gibbs states that the guide ". . . is seriously flawed by its inconsistencies, inattention to detail, and poor editing." Two sentences later she adds that "Designed to direct the researcher to the in-house finding aids of the Archives and Historical Collections, it accomplishes this goal quite well." From my point of view it is Ms. Gibbs's review that is flawed by inconsistencies and poor editing.

Many of her criticisms are trivial ("Also, the credentials of the editors are not given, and it is notable that not one of them is a member of the listed staff"); some even niggling ("It is not clear, however, if all or only some of the faculty, staff, and administrative personnel were invited to make this contribution"); others incomprehensible ("Curiously, many of the Land Grant entries make no mention of land grants at all"). I have examined M.S.U.'s guide and found it very usable. Its strength lies in its very existence; a staff the size of M.S.U.'s Archives and Historical Collection should be congratulated for enterprise that many repositories with larger staffs have been unwilling to undertake. Ms. Gibbs's lack of empathy for the enormity of such an undertaking is demonstrated by the whole tone of her review culminating in her final peevish sentence, the hackneyed phrase of all disgruntled reviewers of reference books.

> JOHN F. DOJKA Archivist, Yale University Library New Haven, CT 06520

TO THE EDITOR:

After reading Jane Gibbs's review of the *Guide to the Michigan State Uni*versity Archives and Historical Collections, I feel compelled to reply. Her comments on the lack of uniform size descriptors and the confusion over processed and unprocessed records are significant criticisms of the *Guide*. There are, however, serious deficiencies with Ms. Gibbs's review and I would like to address myself to some of them.

Ms. Gibbs notes the failure of the *Guide* to discuss "record groups, classification schemes, possible restrictions or NUCMC listings." This information is not included because it is not relevant to the function of a published guide, which serves as an external finding aid describing the entire holdings of a repository.

Another observation by the reviewer is the variation in the amount and quality of information given in the descriptions of the collections. Considering the normal variety in quality and size of the collections, the *Guide* descriptions only reflect the realities of the repository's holdings.

Ms. Gibbs is also troubled by the lack of land grants in the Land Grant Research Collection. In the Foreword to the *Guide* the establishment of the Land Grant Research Program is noted, "whose objective is the collection of research materials on the origins and development of the land grant philosophy of education." The Land Grant Research Collection is an artificial collection of manuscripts and records relating to the above stated topic, not "land grants."

The reviewer complains about the lack of a chronological index. Given the rarity of such an index in a guide, it would seem appropriate only to comment when such an index exists. However, the *Guide* does contain a donor index to the collections, which is not a typical index for this type of publication and of which I would have appreciated comment, pro or con.

If there is any justification for Ms. Gibbs's statement that the *Guide* "is seriously flawed by its inconsistencies, inattention to detail and poor editing," it certainly has not been demonstrated in her review. Rather, it demonstrated her own lack of familiarity with both the function of guides to archives and manuscripts in general and the *Guide* to the Michigan State University Archives and Historical Collections in particular.

FREDERICK L. HONHART

Office of the Director, University Archives and Historical Collections, Michigan State University, East Lansing, MI 48824

TO THE EDITOR:

For the third year in a row the SAA's annual meeting has ended with an advertisement for the city chosen as the site of the next meeting. We have seen slide-tapes about Salt Lake City and Nashville and a film about Chicago.

It isn't clear to me why we have seen them. Do the people who arrange to show these commercials believe that SAA members decide whether or not to go to meetings on the basis of the number of nightclubs or French restaurants available, or the size of a city's zoo? Did Council use such criteria in picking the city in the first place?

Our job is to care for the nation's memory as recorded in various physical media; it isn't too grandiose to say that we have an active concern for truth. The "come to Funville" propaganda we have been seeing is concerned not with truth but with sales, and I suggest that it is inappropriate for us to have anything to do with it. Let's go back to spending the last twenty minutes of each meeting talking shop and saying goodbye to our colleagues.

> EVA MOSELEY Curator of Manuscripts Radcliffe College

TO THE EDITOR:

The Library of Congress is exploring the possibility of issuing either (1) a complete twenty-year accumulation of the *National Union Catalog of Manuscript Collections*, with updated entries and a consolidated index; or (2) a consolidation of the current indexes. The Library is also considering the use of microfiche for either publication.

Reactions from users and potential buyers of NUCMC are being sought. Please address comments to me at the address below.

> HARRIET OSTROFF Editor, NUCMC Library of Congress Washington, DC 20540

TO THE EDITOR:

The North Carolina State Archives is attempting to locate a photograph of the late Henry Howard Eddy, who served as State Archivist, 1946–48. Eddy was the first of six State Archivists of North Carolina and neither we nor New York (from whence he came) or Pennsylvania (to which he went) have a picture of him.

Anyone with a photograph of Eddy is asked to lend it to the North Carolina Archives for copying. Please send it to Thornton W. Mitchell, Archives and Records Section, 109 E. Jones St., Raleigh, NC 27611.

> THORNTON W. MITCHELL State Archivist, North Carolina State Archives

TO THE EDITOR:

The United Negro College Fund, Inc., recently has established an archives. In addition to processing the records of the organization, they are trying to locate materials about the UNCF contained in other repositories. Anyone knowing about such materials is asked to contact: Gregory S. Hunter, Archivist, United Negro College Fund, Inc., 500 East 62d Street, New York, NY 10021.

> GREGORY S. HUNTER Archivist, UNCF

TO THE EDITOR:

One of the greatest obstacles to the development of microfilming in South America is the lack of technical publications in the field and in the local language.

With the idea of solving this problem, CENADEM is starting a major project of technical publications treating all areas of micrographics. To accomplish this goal, CENADEM is requesting micrographics professionals around the world to send articles dealing with any and all aspects of the field. CENADEM—National Center for Micrographic Development—is an organization located in São Paulo, Brazil, whose purpose is the dissemination of information about micrographics.

Authors may send original articles or others already published elsewhere, or even papers presented at congresses, symposia, and the like. All material selected for publication will be translated.

Professionals who wish to collaborate in this large-scale program in the promotion of micrographics should send: (1) a complete copy of the text of the article, (2) photos and other illustrative material where pertinent, (3) a short biography, and (4) a black-andwhite photo of the author. Authors will, of course, receive copies of the publication upon its appearance.

Contributions should be sent to: CENADEM At. Antonio Paulo A.Silva Av. São Luiz, 258 - cj. 1505 01046 - São Paulo - SP BRAZIL

ANTONIO PAULO DE ANDRADE E SILVA General Director

TO THE EDITOR:

Dr. Michael T. Stieber, archivist of the Hunt Institute for Botanical Documentation, Pittsburgh, advised me to contact you with my query about the present whereabouts of a manuscript. It might be of great help if you would be so kind as to place the following ad-

vertisement in The American Archivist:

Information, please, on the present whereabouts of a 600 pp. manuscript by the Swiss traveller, physician, and botanist Laurent Garcin (1683–1752). The manuscript was offered for sale in 1945 by Messrs. Francis Edwards, London, catalog nr. 675, bound in one volume.

Please send any information about the manuscript to me, at the address below.

> DR. F. LEQUIN 4e Binnenvestgracht 36 2311 NV Leiden The Netherlands